MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

May 18, 2000

4:00 p.m. – REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Villegas at 4:06 p.m.

1.2 ROLL CALL

Members present:

Ms. Curry Smith, Student Trustee
Dr. Kathryn Alexander
Ms. Joan Livingston, Vice President
Mr. Eli Luria
Mr. Desmond O'Neill
Mrs. Joyce Powell
Mr. Luis Villegas, President

Members absent:

Dr. Joe Dobbs

Others present for all or a portion of the meeting:

Dr. Peter R. MacDougall, Supt./President and Secretary/Clerk to the Board of Trustees
Ms. Elizabeth Auchincloss, President, CSEA
Ms. Barbara Bermudes, Auxiliary Accounts Manager, Business Services
Ms. Anita Bradford, Program Analyst, Information Resources Division
Ms. Shirley Brown, Typist-Clerk, Human Resources
Ms. Pam Calderon, Account Clerk, Payroll Department
Dr. Gary Carroll, Professor, Chemistry Department
Ms. Stella Castellanos, Human Resources Clerk, Human Resources
Ms. Sharon Coffield, Fiscal Manager, Business Services
Mr. Jerry Cornfield, Reporter, Santa Barbara Independent
Mr. Lanny Ebenstein, Citizen
Ms. Sue Ehrlich, Interim Vice President, Human Resources
Ms. Sandy Evenson, User Support, Information Resources Division
Mr. Brian Fahnstock, Vice President, Business Services
Ms. Lynda Fairly, Vice President, Continuing Education
Dr. Jack Friedlander, Vice President, Academic Affairs
Ms. Shirley Fritsche, Account Clerk, Payroll Department
Ms. Ann Fryslie, Director, Student Activities
Mr. John Getz, Storekeeper, Purchasing Department
Dr. Sally Ghizzoni, Professor, Chemistry Department
Ms. Olga Gonzales, User Support Specialist, Information Resources
Ms. Kathy Gray, Senior Account Clerk, Business Services
Mr. William Hamre, Associate Vice President, Information Resources
Ms. Rita Harrington, Purchasing Technician, Purchasing Department
Ms. Barbara Johnston, Auxiliary Account Clerk, Business Services
Mrs. Barbara Kindron, Cashier, Business Services
Mr. Richard Macabio, Cashier, Business Services
Ms. Rachel McKeone, Typist-Clerk, Administrative Services
Ms. Rebecca Miller, Senior Account Clerk, Business Services
Ms. Kathy O'Connor, Professor, Physical Education
Ms. Margaret Okinaka, Accounting Technician, Business Services
Mr. Timo Piitulainen, President, Associated Study Body (2000/01)
Mr. Alex Pittmon, Director, Facilities & Operations
Ms. Dru Preston, Senior Account Clerk, Business Services
Mr. Richard Quiroga, Maintenance Worker, Facilities & Operations
Mr. Donald Matthew Riley, President, Associated Study Body
Ms. Lana Rose, Academic Senate President
Ms. Cindy Salazar, Administrative Secretary, Student Services
Ms. Patricia Snyder, Executive Director, Foundation for SBCC
Mrs. Rosie Tower, Payroll Manager, Business Services
Mr. Michael Warnken, Student
Mr. Andrew W. Wiedmann, Media Services
Ms. Rita Wrolstad, User Support, Information Resources Division

1.3  WELCOME

   Mr. Villegas extended a cordial welcome to all present.

1.4  CLOSED SESSION – None

1.5  MINUTES OF THE REGULAR MEETING OF APRIL 27, 2000

   Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board unanimously approved the Minutes of the Regular Meeting of April 27, 2000.

1.6  HEARING OF CITIZENS

   a.  Mr. Michael Warnken, citizen, addressed the Board with regard to Board Redistricting, expressing his concern that the districts are not adequately represented, nor in accord with current census reports. It is because of these issues that Mr. Warnken has contacted the County to request reorganization of the school districts and a change in the At Large population representation which Mr. Warnken feels to be archaic. A discussion followed between Mr. Warnken and Board Members concerning the Code Section that Mr. Warnken is using to operate under.
b. Mr. Lanny Ebenstein spoke to the Board in regards to the 1999 Bond Issue for SBCC, adding that he had addressed the Board in May of 1999. Mr. Ebenstein stated that he was again recommending that the Board establish a broad-based community participatory committee to consider Bond options in the Santa Barbara Community College District. He offered his support to the District if a decision is made to proceed with the idea of another Bond election at a future date.

1.7 COMMUNICATIONS {Item taken out of order, after Item No. 2.2-b}

a. REPORT BY ACADEMIC SENATE – Ms. Lana Rose

Ms. Lana Rose read Resolution No. 1 of the Academic Senate for 1999-2000 into the record. The resolution, honoring classified employees during Classified Staff Week from May 15 through May 19, 2000, read as follows:

WHEREAS, Classified Staff Week is May 15 through 19, 2000; and

WHEREAS, Santa Barbara City College’s Classified Staff provides exceptional service to the college community throughout the year; and

WHEREAS, some classified employees provide seven day, 24-hour service; and

WHEREAS, classified employees effectively represent the college, both during and after working hours; and

WHEREAS, Classified Staff are an integral part of the college team; and

WHEREAS, Santa Barbara City College’s Classified Staff provide an effective, attractive, safe, and productive environment for faculty, other staff, administration, students, and guests;

NOW, THEREFORE, be it resolved that the Academic Senate wholeheartedly thanks the Classified Staff for all their support throughout the year; and

THEREFORE, be it finally resolved that the Academic Senate honors the Classified Staff for the sensitivity, commitment and care with which they encourage students and support their success at Santa Barbara City College.

PASSED AND ADOPTED by the Academic Senate of Santa Barbara City College this 17th day of May 2000.

Ms. Rose announced that Dr. Peter Haslund has been selected as the Faculty Lecturer for 2000-2001 in addition to highlighting some of the changes to the Academic Senate Membership and Department Chairs for the new academic year.
b. REPORT BY ASSOCIATED STUDENTS – Mr. Donald “Matt” Riley

Mr. Matt Riley expressed his appreciation to Steve Lewis, Administrative Services Manager, for his assistance with the recent MTV Daytime Village event and reported on the success of the festival. He also thanked the Board for their support throughout this past year and said that he looked forward to serving as the Student Trustee for 2000-2001. Board Members took this opportunity to thank both Mr. Riley, ASB President and Ms. Curry Smith, Student Trustee, for their active participation with the Board throughout the 1999-2000 school year.

c. REPORT BY CLASSIFIED COUNCIL – None

d. REPORT ON CURRENT EVENTS – None

e. REPORT ON CURRENT ISSUES – Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. Extended congratulations to Curry Smith, Student Trustee, and Matt Riley, ASB President, for a successful year; thanked each for their exemplary service to the college, adding that the students have been well represented by their leadership.

2. Reported on the current status of the State budget proposals: COLA from 2.84 to 3.87 percent; Partnership for Excellence funding at $155 million; Economic Development $44 million; Telecommunications and Technology $20.3 million; and Scheduled Maintenance of programs $10 million. No appropriations were made for the Human Resources package that was originally proposed at $80 million.

3. Commented on recent campus activities, for example, the Dorantes Lecture, the Lancaster Speech Tournament, Scholarship Reception, the CARE Luncheon, and the Red & White Banquet, noting the importance of these events to the college and recognizing the staff who ensure that the events are accomplished with quality and pride.

4. Acknowledged the Women’s Tennis Team who placed second in the State of California Championships.

5. Provided an update on the current status of the faculty hiring process, thanking the selection committees for their participation and commending them for their selections and the high caliber of finalists presented for consideration.

6. Announced the recognition from Phi Theta Kappa of SBCC’s local chapter, recently recognized as one of the top 25 chapters in the United States for leadership.

7. Paid tribute to the Foundation for SBCC, under the leadership of Pat Snyder, for their recognition as a winner of the 2000 Circle of Excellence in Educational Fundraising award. The award is a testament to the level of fundraising that SBCC has achieved.

8. Commented on Classified Staff Week, May 15 through May 19, 2000, noting the importance of classified employees to the institution.
1.8 GOVERNING BOARD

a. RESOLUTION NO. 35 (1999-2000) REQUIRING THAT THE GOVERNING BOARD MEMBER ELECTIONS IN THIS DISTRICT BE HELD ON NOVEMBER 7, 2000, TO CONSOLIDATE WITH ANY OTHER SCHOOL DISTRICT GOVERNING BOARD MEMBER ELECTION BEING HELD ON THE SAME DATE IN THE SAME DISTRICT OR AREA

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved Resolution No. 35, requiring consolidation of election dates of those Board Members whose terms expire in 2000. The vote follows:

Ayes: Dr. Alexander, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mrs. Powell and Mr. Villegas

Noes: None

Absent: Dr. Dobbs

Concur: Ms. Smith

b. RESOLUTION NO. 36 (1999-2000) CANDIDATES’ STATEMENTS

Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board unanimously approved Resolution No. 36, requiring the Board of Trustees of the Santa Barbara Community College District to adopt policies regarding the statements for candidates, in accordance with section 13307 of the Election Code. The vote follows:

Ayes: Dr. Alexander, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mrs. Powell and Mr. Villegas

Noes: None

Absent: Dr. Dobbs

Concur: Ms. Smith

2. HUMAN RESOURCES – Ms. Susan Ehrlich

2.1 HUMAN RESOURCES CONSENT ITEMS

Ms. Sue Ehrlich announced the following certificated faculty and classified staff appointments in addition to the classified staff longevity career increments.

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<th>Name</th>
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<th>Rate</th>
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<th>Comments</th>
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<tr>
<td>HAWK CASSRIEL, Betsy</td>
<td>Instr, ESL</td>
<td>TBD</td>
<td>8/21/00</td>
<td>Tenure-Track 100%  Re: P. Buckelew</td>
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</table>
CLASSIFIED APPOINTMENTS

Byars, William
Fac. & Oper.
Custodian 21-C 05/24/00 FT/12 Mo.
Re: C. Gonzalez

CLASSIFIED LONGEVITY CAREER INCREMENT

ARMSTRONG, Barbara
Business Services Secretary, Admin. 28E 6/1/00 25 Years
(M/S/C) of Service

MARKHAM, Ella
Tutorial Center Tutor Advisor 27E 6/1/00 10 Years
of Service

Upon motion by Mr. O'Neill, seconded by Mrs. Powell, the Board unanimously approved the Human Resources Consent Items as contained in the Agenda and Attachments.

2.2 HUMAN RESOURCES ACTION ITEMS

a. RECOMMENDED APPROVAL OF WORKING SCHEDULE FOR CERTIFICATED COSMETOLOGY PROGRAM PERSONNEL FOR THE 2000/2001 COLLEGE YEAR

Upon motion by Dr. Alexander, seconded by Mr. O'Neill, the Board unanimously approved the working schedules for the Cosmetology Program Personnel for the 2000/2001 college year as contained in the Agenda and the Attachment.

b. RECOGNITION OF 1999-2000 OUTSTANDING CLASSIFIED EMPLOYEE (Item taken out of order, after Item No. 4.1 which followed Item No. 1.6-b)

Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board unanimously approved awarding a special Certificate of Recognition and an honorarium of $300 to Mrs. Margaret Okinaka, Accounting Technician, Business Services Division, Outstanding Classified Employee 1999-2000, and the plaque bearing the names of each year’s honoree be engraved with her name.

Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board unanimously approved awarding a special Certificate of Recognition and an honorarium of $50.00 each to the following Honorable Mention Classified Employees:

Ms. Sandy Evenson – User Support Specialist I, Information Systems
Mr. Gonzalo Fernandez – Maintenance Worker III, Facilities & Operations
Mrs. Shirley Fritsche – Senior Account Clerk, Payroll Department
Mr. John Getz – Storekeeper, Purchasing

3. STUDENT AFFAIRS – Mr. William Cordero/Mr. Keith McLellan

3.1 RECOMMEND APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS AND ASSOCIATE IN SCIENCE DEGREE

Upon motion by Mr. O'Neill, seconded by Mr. Luria, the Board unanimously approved conferring upon each of the 313 candidates for the Associate in Arts degree and the 118 candidates for the Associate in Science degree the appropriate degrees subject to completion of the State and local requirements as contained in the Agenda and the Attachments.
4. ACADEMIC AFFAIRS – Dr. Jack Friedlander/Mrs. Lynda Fairly

4.1 CHEMISTRY DEPARTMENT PROGRAM REVIEW PRESENTATION {Item taken out of order, after Item No. 1.6-b}

Dr. Gary Carroll and Dr. Sally Ghizzoni, faculty members in the Chemistry Department, presented a Program Review report of their department that included Faculty and Staff; Courses; Recent Projects and Future Projects. Project overviews included office and storeroom remodeling, an evaluation of inventory, and manual updates. Future department goals include a vacuum system, a stockroom dispensing window, and the replacement of both gas chromatographs and redeployed computers in the Organic Laboratory.

4.2 RECOMMENDED APPROVAL OF THE SANTA BARBARA CITY COLLEGE FACULTY ENRICHMENT GRANT PROPOSAL FOR 2000-01

Upon motion by Mr. O’Neill, seconded by Dr. Alexander, the Board unanimously approved the following faculty members’ Enrichment Grant Proposals for the 2000-2001 school year. There are ten grant applications for a total of $20,352.20.

- Jan Anderson
- Barbara Bell
- Georgia Duran (Asilomar Conf.)
- Georgia Duran (Comm. 171)
- Kaye Foster
- Dana Jakubowski, Federico Peinado, Francisco Rodriguez
- Kathy Molloy, Marilyn Spaventa
- Margaret Prothero
- Mary Wiemann
- Karolyn Hanna


Upon motion by Mr. O’Neill, seconded by Ms. Livingston, the Board unanimously approved the final Sabbatical Leave Reports for fall 1998 and spring 1999, in addition to a final report for Mr. Richard Armstrong’s for the 1997-98 year.

Richard Armstrong (1997-98)
Don Barthelmesse
John Eggler
Mohammad El-Soussi

George Federman
Patricia Stark
Terre Ouwehand

4.4 RETROACTIVE APPROVAL OF SUBMITTAL OF THE GRANT APPLICATION REQUEST TO CALIFORNIA DEPARTMENT OF EDUCATION FOR JULY 1, 2000 THROUGH JUNE 30, 2003

Upon motion by Mr. O’Neill, seconded by Mr. Luria, the Board unanimously and retroactively approved submittal of the Continuing Education grant application to request authority to be a new agency to participate in the “Adult Education and Family Literacy Act.” Funding will be based on increased performance of students in ESL, Adult Basic Education, and ESL Citizenship.
5. BUSINESS SERVICES – Mr. Brian Fahnstock

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved the following Business Consent Items as contained in the Agenda and the Attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office.)

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<td>SBCC All Funds</td>
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<tr>
<td>TOTAL</td>
<td></td>
</tr>
</tbody>
</table>

c. ACKNOWLEDGMENT OF RECEIPT OF QUARTERLY FINANCIAL REPORT ENDING 3/31/00, Enclosure 1

d. AUTHORITY TO DECLARE/DISPOSE OF SURPLUS EQUIPMENT:
   1) 30 CPU's, 24 monitors, 2 printers - Information Resources Dept.
   2) BEAR Automotive Computer Equipment, BEAR Four-Gas Analyzer - Automotive Department

e. REJECTION OF CLAIM: EDDY CABALLERO

f. RETROACTIVE APPROVAL OF 2000-01 PIANO LOAN AGREEMENT WITH KEYBOARD CONCEPTS, INC., Attachment 5.1-f

g. APPROVAL OF AGREEMENTS WITH HEALTH CARE FACILITIES, EFFECTIVE 8/1/00 THROUGH 7/31/05 EXCEPT AS OTHERWISE NOTED:

Beverly La Cumbre Hospital  
Buena Vista Care Center  
Cancer Center of Santa Barbara  
Community Home Health  
Community Memorial Hospital of San Buenaventura  
Friendship Adult Day Care Center  
Goleta Valley Cottage Hospital  
Help Unlimited Home Care  
Jessica House  
Jessie Hopkins Hinchee Foundation  
Lompoc Health Care District  
Marian Medical Center  
Office of Elizabeth Toro, M.D.  
Office of Richard Ripple, M.D.  
Rehabilitation Institute at S.B.

Samarkand Health Center  
Sansum Santa Barbara Medical  
Foundation Clinic - 7/31/02  
Santa Barbara Cottage Hospital  
S. B. Cottage Hospital Children's Center - 7/1/02  
Santa Barbara County Mental Health Services  
Santa Barbara County Public Health Dept.  
Santa Barbara Supportive Services  
Santa Barbara Visiting Nurse Association  
Sierra Vista Regional Medical Center - 2/1/00-1/31/02  
St. Francis Medical Center  
Valle Verde Health Center  
Villa Alamar  
Villa Bella  
Vista del Monte Health Center
h. APPROVAL OF THREE-YEAR AGREEMENT WITH COLLEGE TELEVISION NETWORK FOR COLLEGE NETWORK SYSTEM AND RELATED EQUIPMENT, Attachment 5.1-h

i. APPROVAL OF TENTATIVE PARTNERSHIP FOR EXCELLENCE ALLOCATIONS FOR 2000-01, Attachment 5.1-i

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 37 (1999-00) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS {See Item No. 5.2-b}

b. ADOPTION OF RESOLUTION NO. 38 (1999-00) PROVIDING FOR 1999-00 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Mr. Luria, seconded by Dr. Alexander, the Board unanimously approved Resolution No’s 37 and No. 38 (1999-00) authorizing routine internal budget transfers and 1999-00 budget revisions for unbudgeted revenue as contained in Attachment 5.2-b. The vote follows:

Ayes: Dr. Alexander, Ms. Livingston, Mr. Luria, Mr. O’Neill, Mrs. Powell and Mr. Villegas

Noes: None

Absent: Dr. Dobbs

Concur: Ms. Smith

6. INFORMATION RESOURCES – None

7. ADJOURNMENT

Upon motion by Mr. O’Neill, seconded by Mrs. Powell, the Board unanimously approved Adjournment at 5:25 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, June 22, 2000, at 4:00 p.m., in Room A-211.

APPROVED BY THE BOARD OF TRUSTEES ON JUNE 22, 2000.

[Signatures]
President, Board of Trustees
Superintendent/President
Secretary/Clerk of the Board