MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

December 14, 2000

4:00 p.m. – REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Villegas at 4:00 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs
Ms. Joan Livingston, Vice President
Mr. Eli Luria
Mr. Desmond O'Neill
Mrs. Joyce Powell
Mr. Luis Villegas, President
Mr. Matt Riley, Student Trustee

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees
Mr. Ignacio Alarcon, CAP Assistant Coordinator
Ms. Liz Auchtinloss, CSEA President
Mr. Don Barthelmess, Director, Marine Diving Technology
Ms. Anita Bradford, Information System Analyst II, IRD
Ms. Kay Bruce, Public Information Officer
Ms. Patricia Canning,
Mr. John Diaz, Special Program Advisor, International Students
Ms. Sue Ehrlich, Vice President, Human Resources and Legal Affairs
Mr. Brian Fahnstock, Vice President, Business Services
Ms. Lynda Fairly, Vice President, Continuing Education
Dr. Jack Friedlander, Executive Vice President, Educational Programs
Ms. Ann Frieslie, Director, Student & Alumni Activities
Mr. Timo Pitulainen, Associated Student Body President
Mr. Alex Pittmon, Director, Facilities & Operations
Mr. Louis Ponick, Student Senator
Ms. Lana Rose, Academic Senate President
Ms. Cindy Salazar, CSEA Vice President
Ms. Arleen Stagat, Vice Chair, Classified Council
Mr. Michael Warnken, Community Member
Dr. Jody Millward, CAP Coordinator
Mr. Andrew Wiedmann, Ed Tech Specialist, Media Services

1.3 WELCOME

1.4 CLOSED SESSION – NONE

1.5 MINUTES OF THE REGULAR MEETING OF NOVEMBER 9, 2000

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved the Minutes of the Regular Meeting of November 9, 2000.

1.6 HEARING OF CITIZENS

Mr. David Diaz spoke on his concerns with regard to a lot of the minority children in our community who are not reaching the college level. Mr. Diaz expressed his concern that parents or grandparents who are here illegally, are afraid to advocate for their children's rights to enter the college system. Mr. Diaz reported that many of these children end up on probation or in juvenile hall and don't realize the options they have for college. Mr. Diaz felt that perhaps it is the college's responsibility to reach out and fund a program for their community so that these parents and grandparents can stand up and advocate for their children and know what to expect before their children enter college. Mr. Diaz would like the Board to consider funding such a program.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action will be taken unless listed on a subsequent Agenda.

a. REPORT BY ACADEMIC SENATE – Ms. Lana Rose

Ms. Rose reported that the Academic Senate passed the calendar for 2001-02. Ms. Rose also reported the approval of 12 sabbatical leave requests, which will be submitted to the Board at the January meeting. Ms. Rose commented on the faculty lecture presented by Dr. Haslund on Tuesday, December 12. Ms. Rose reported that the Faculty Recognition Committee reviewed the nominations for the College's Hayward Award Winner and will put forth the nomination of Dr. Elida Moreno for this year. Ms. Rose commented on the Flex week activities, which will take place in January. Ms. Rose reported that the Holiday Dance was a smashing success. Ms. Rose thanked the Foundation and Dr. MacDougall for the use of the space and the decorations.

b. REPORT BY ASSOCIATED STUDENTS – Mr. Timo Piiulainen

Mr. Piiulainen reported that on November 30, the Student Senate had noontime entertainment with music and free ice cream to promote three items: (1) student representation fee, (2) the student activities stickers and (3) the holiday canned food drive. The event was very successful. Mr. Piiulainen also reported that the Student Senate has made the decision not to support the suggested Plus-Minus grading, this decision was made after a student poll recorded that 71% of the students polled voted no. Mr. Piiulainen commented on Mr. Riley who will be leaving the campus to attend Santa Cruz. Mr. Riley was a great president and student representative and will be missed by the students. Mr. Piiulainen also commented on Mr. Ponick who will be replacing Mr. Riley as Student Trustee. Mr. Piiulainen reported that the Student Senate believes that they have made a good choice in electing Mr. Ponick as the Student Trustee.
Mr. Villegas thanked Mr. Riley on behalf of the Board for his great service not only as the Student Trustee on the Board, but also as the Student Body President.

c. REPORT BY CLASSIFIED COUNCIL — Ms. Pat Canning

Ms. Canning reported that the committee reviewed 6 applications for Professional Growth, and that two were approved. Ms. Canning thanked the Academic Senate for putting together such a great list of college committees, their members and their functions. Ms. Canning announced the new officers for Classified Council, which are Arleen Stagat, Chairperson; Olga Gonzales, Vice Chair; Diane Larry, Secretary; and Pat Canning, Newsletter. Ms. Canning reported that there were two council seats open for election and they hope to get them filled as soon as possible. Ms. Canning thanked the Board for all of their support for their activities throughout the past year.

d. REPORT ON CURRENT EVENTS — Ms. Kay Bruce

Ms. Bruce reported that there will be plenty of basketball games both Women’s and Men’s. Ms. Bruce also announced that the Quire of Voices will hold three concerts, so there is still a chance to attend one of them, they will take place at St. Anthony’s Seminary Chapel. Ms. Bruce invited everyone to the dedication of the Winslow Maxwell Overlook, which will take place on Monday, December 18, at 3:00 p.m.

e. REPORT ON CURRENT ISSUES — Dr. Peter MacDougall

1) Congratulated Mr. Riley and thanked him for the work he has done for the College and knows that he will represent the College extremely well at UC Santa Cruz. Acknowledged Mr. Pitiulainen’s excellent representation of the students and welcomed Mr. Ponick as the next Student Trustee.

2) Recognized Ms. Pat Canning for her contributions, particularly in her major area of responsibility, high school relations. Also thanked Ms. Canning for her leadership in the Classified Council.

3) Recognized two staff members, Madeline Burridge and Deena McKay who were involved, along with other few staff members, in responding to a 70 year old individual would not be alive today if not for their prompt response.

4) Reported that the Academic Senate did an excellent job in the area of looking at new faculty positions. There will be 14 faculty positions, which will be recruited this spring.

5) The College is also involved in looking at PFE Funding. Over a million dollars of that money has been appropriated and there is approximately $700,00 left. Proposal has been made to the Academic Senate and to the College Planning Council and hope to have a consensus behind that recommendation.

6) Recognized the hard work by the staff in working through the Cosmetology issue. Very pleased that a recommendation will be presented to the Board which will enable the College to have the center function off-campus and then to be able to expand the center.

7) Reported that spring enrollment, is a little low. Applications are slightly above the figures from last year. Enrollment is down a bit, hope to see a strong response within the next few weeks.
8) Recognized the work being done by Dr. Jack Friedlander and his staff, Diane Hollem, Pablo Buckelew and Gayle Baker, with regards to the high school program and Employee University.

9) Acknowledged that today is the annual day in which the Board sets its officers for next year and establishes the dates and times of our meetings, and the subcommittees for the Board.

10) Expressed his appreciation to Mr. Villegas for what has been outstanding leadership on behalf of the Trustees this past two years while serving as President. We are extremely fortunate to have had a person with his level of dedication and with the capabilities he demonstrated.

11) Congratulated the Board members who will be selected as President and Vice President for the coming year and looks forward to working with them.

12) Extended Happy Holidays to all of the Board members and expressed his appreciation for working with such a fine group.

1.8 GOVERNING BOARD

Mrs. Joyce Powell reported that Carpinteria is looking for a new Schools Superintendent and that Dr. Caston's office is managing the search. Mrs. Powell stated that there has been an open forum and she used it as an opportunity to express her desire to see in a Superintendent, somebody who will look outside of Carpinteria, in other words toward City College. Two things that Mrs. Powell stressed were the Academy that SBCC has started with San Marcos and DosPueblos and also the idea of working with Carpinteria High School staff in terms of remedial work, possibly in terms of starting an Academy at the high school. Mrs. Powell reported that Dr. Caston showed an interest in this idea.

a. APPOINTMENT OF GOVERNING BOARD MEMBERS

The Oath of Office was administered by Dr. Peter R. MacDougall, Secretary/Clerk to the Board of Trustees, to the following Board Members whose new four-year terms, expire November 2004:

Ms. Joan Livingston - Trustee Area #3
Mr. Eli Luria - Trustee Area #2
Mr. Luis Villegas - Trustee Area #4

b. ELECTION OF PRESIDENT AND VICE PRESIDENT

In accordance with sections 354143 and 72125 of the Education Code and pursuant to the Board policy established on December 12, 1985, the Board conducted an election for President and Vice President.

Upon motion by Mrs. Powell, seconded by Mr. Luria, the Board unanimously, elected Ms. Joan Livingston as President of the Board of Trustees for 2001-2002.

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously, elected Mr. Desmond O'Neill as Vice President of the Board of Trustees for 2001-2002.
Mr. Villegas, upon turning over the gavel, thanked the Board members, Dr. MacDougall, staff, faculty for their help during his past two years as President. Mr. Villegas stated that he enjoyed serving as President of the Board and looks forward to working under Ms. Livingston and Mr. O'Neill.

c. ESTABLISHMENT OF MEETING DATES, TIME AND PLACE

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board unanimously approved the regular meetings of the Board of Trustees to be held on the second and fourth Thursdays of each month. Further that the regular meetings will begin at 4:00 p.m., and will be held in Room A-211 of the Administration Building.

d. SUBCOMMITTEES FOR THE BOARD OF TRUSTEES FOR 2001

Upon motion by Mr. O'Neill, seconded by Mrs. Powell, the Board unanimously approved the proposed memberships for the subcommittees for the coming year are as follows:

<table>
<thead>
<tr>
<th>Educational Policies</th>
<th>Fiscal</th>
<th>Facilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Desmond O'Neill, Chair</td>
<td>Luis Villegas, Chair</td>
<td>Eli Luria, Chair</td>
</tr>
<tr>
<td>Kathryn Alexander</td>
<td>Joe Dobbs</td>
<td>Kathryn Alexander</td>
</tr>
<tr>
<td>Joe Dobbs</td>
<td>Joyce Powell</td>
<td>Joyce Powell</td>
</tr>
<tr>
<td>Joyce Powell (Alt.)</td>
<td>Kathryn Alexander (Alt.)</td>
<td>Luis Villegas (Alt.)</td>
</tr>
</tbody>
</table>

2. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Susan Ehrlich

   Classified Longevity Career Increments (taken out of order at this time)

2.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>NIX, Christina</td>
<td>Coord II, Work-Based Learning Project</td>
<td>V-3</td>
<td>12/18/00-6/30/02</td>
<td>Ed Adm, Temp Contract, Cat Funded</td>
</tr>
</tbody>
</table>

CERTIFICATED FACULTY APPOINTMENTS

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>MCGARRY, Paul</td>
<td>Instr., ESL</td>
<td>56</td>
<td>1/16/01-6/01/01</td>
<td>Temp Contract 100% Re: B. Cassriel</td>
</tr>
</tbody>
</table>

CLASSIFIED APPOINTMENTS

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>THOMSON, Joseph</td>
<td>Alternate Media Tech. Serv. Provider</td>
<td>37A</td>
<td>1/22/01</td>
<td>New position Attachment 2.1-c</td>
</tr>
<tr>
<td>DSPS</td>
<td>Accountant</td>
<td>37C</td>
<td>1/2/01</td>
<td>New position</td>
</tr>
</tbody>
</table>
SBCCD Board of Trustees
Minutes
December 14, 2000

HAMILTON, Oliver Utility Aide 24C 1/2/01 RE: M. Giles
Cont. Ed.

Removed from the Classified Appointments were the Instructional Computer Lab Coordinator and the Lab Teacher Assistant positions.

CLASSIFIED LONGEVITY CAREER INCREMENT (taken out of order)

Mr. Bill Hamre was unavailable for this presentation so Ms. Sue Ehrlich, Vice President, Human Resources and Legal Affairs spoke to the 20 years of service to the College of Anita Bradford as a Information Systems Analyst II in the IR Department. Ms. Bradford's knowledge and understanding of student systems, data processes, applications and operations make her an exceptional resource for SBCC. Ms. Bradford goes above and beyond to meet user's information needs. Ms. Bradford works diligently to make sure things are just right in the areas of operations that she supports. Ms. Bradford was SBCC's Employee of the Year of 1998-99. Ms. Bradford is a wonderful person to work with and this recognition reflects her continued commitment and support for many areas of the College's operations. Dr. MacDougall presented Ms. Bradford with a Certificate of Appreciation from the College.

Ms. Anita Bradford expressed her thanks.

Mr. Derrick Banks, International Student Director, spoke to the 25 years of service to the College of John Diaz. Mr. Diaz is currently a Special Program Advisor; he started as a tutor in the department helping students and then became supervisor in that area for a short time before he started working for EOPS. Mr. Diaz worked in the EOPS program for 20 years, before transferring to the International Student Support Program. Mr. Diaz is a strong student advocate and students from other departments still come to Mr. Diaz for his advice. Mr. Diaz's, 25 years have definitely been recognized not only by the faculty and staff, but by the students. Congratulations Mr. John Diaz for 25 years. Dr. MacDougall presented Mr. Diaz with a plaque and a certificate for dinner at a local restaurant.

Mr. John Diaz expressed his thanks.

3.1 SABBATICAL LEAVE REPORT (taken out of order at this time)

3.2 PRESENTATION OF OVERVIEW-COLLEGE ACHIEVEMENT PROGRAM (CAP) (taken out of order at this time)

2.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

Mr. Villegas abstained from this item. Upon motion by Mrs. Powell, seconded by Mr. O'Neill the Board approved the Human Resources Consent items as contained in the Agenda and Attachments.

3. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

3.1 SABBATICAL LEAVE REPORT (taken out of order)
Don Barthelmes, Associate Professor in Marine Technology, reported on his sabbatical leave activities during the fall 1998-Spring 1999 semesters. Mr. Barthelmes reported that he was able to create a learning model and it utilizes interactive computer based training. Mr. Barthelmes also created a website where students can obtain assignments and which also can be used a marketing tool to collect information on who visits the site and perhaps a possible candidate for the program is contacted. Mr. Barthelmes thanked the Board the Administration and the Sabbatical Leave Committee for the opportunity to take his sabbatical.

3.2 PRESENTATION OF OVERVIEW – COLLEGE ACHIEVEMENT PROGRAM (CAP) (taken out of order)

Mr. Ignacio Alarcon and Ms. Jody Millward provided an overview of the College Achievement Program (CAP). This program assists students whose needs are not met by other programs at Santa Barbara City College. Handouts were distributed and it was noted that numbers do speak for themselves.

Dr. MacDougall acknowledged both Jody Millward and Ignacio Alarcon for their dedication and outstanding work with the students. They represent the faculty very well and the commitment, the caring that they have and the enthusiasm for their engagement in a program of this type is inspiring.

3.3 RECOMMEND APPROVAL FOR GUIDELINES FOR ESTABLISHING THE PER UNIT FEE FOR ONLINE CREDIT COURSES OFFERED AS CONTRACT EDUCATION

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved the Guidelines for establishing the per unit fee for online credit courses offered as contract education as contained in the Agenda and Attachments.

4. CONTINUING EDUCATION – Mrs. Lynda Fairly

4.1 RECOMMENDED APPROVAL OF NEW COURSES AND TITLE CHANGES, CONTINUING EDUCATION DIVISION – WINTER 2001

Upon motion by Mr. Luria, seconded by Dr. Alexander, the Board unanimously approved the new courses and title changes for the Continuing Education Division effective winter 2001 as contained in the Agenda and Attachments.

4.2 RECOMMEND APPROVAL OF CONTINUING EDUCATION PROGRAM REVIEW POLICY

Upon motion by Mr. Luria, seconded by Mr. O’Neill, the Board unanimously approved the Continuing Education Program Review Policy as contained in the Agenda and Attachments.

5. BUSINESS SERVICES – Mr. Brian Fahnestock

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mrs. Powell, seconded by Mr. O’Neill, the Board unanimously approved the following consent items as contained in the Agenda and Attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW  (Detailed report may be viewed in the Accounting Office, A-130)
<table>
<thead>
<tr>
<th>Check Ranges</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cafeteria Account</td>
<td>323701-323762</td>
</tr>
<tr>
<td>SBBT Revolving Fund</td>
<td>5947-5950</td>
</tr>
<tr>
<td>SBCC All Funds</td>
<td>243474-244437</td>
</tr>
<tr>
<td>EFT Vendorlink</td>
<td>2-13</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
</tr>
</tbody>
</table>

c. **AUTHORIZATION TO DECLARE/DISPOSE OF SURPLUS EQUIPMENT:** 1992 Dodge Van, #35 (Schott Center)

d. **ACCEPTANCE OF FUND FOR INSTRUCTIONAL IMPROVEMENT $20,000 GRANT, “Delivering Workplace Success Training,” Attachment 5.1-d**

e. **APPROVAL OF AMENDMENT 01 TO 2000 CHILD DEVELOPMENT SERVICES AGREEMENT, Attachment 5.1-e**

### 5.2 BUSINESS ACTION ITEMS

a. **ADOPTION FOR RESOLUTION NO. 18 (2000-01) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS**

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved the adoption of Resolution No. 18 (2000-01) authorizing routine internal budget transfers as contained in the Agenda and Attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O’Neill, Mrs. Powell, Mr. Villegas

Noes: None

Consent: Mr. Riley

b. **ADOPTION OF RESOLUTION NO. 19 (2000-01) PROVIDING FOR 2000-01 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE**

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved the adoption of Resolution No. 19 (2000-01) authorizing 2000-01 budget revisions for unbudgeted revenue as contained in the Agenda and Attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O’Neill, Mrs. Powell, Mr. Villegas

Noes: None

Consent: Mr. Riley

c. **ADOPTION OF RESOLUTION NO. 20 (2000-01) REGARDING COSMETOLOGY PROGRAM**
Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board unanimously approved the adoption of Resolution No. 20 (2000-01) declaring the location of the Cosmetology Program as an "off-site" location as contained in the Agenda and Attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Consent: Mr. Riley

d. AUTHORIZATION TO ENTER INTO LEASE AGREEMENT WITH HOLLMAN PROPERTY MANAGEMENT FOR APPROXIMATELY 10,000 SQ. FT. IN THE MAGNOLIA CENTER FOR THE COSMETOLOGY PROGRAM

Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board unanimously approved the adoption of Resolution No. 21 (2000-01) giving authorization to execute the lease agreement upon completion of negotiations. The lease should be for a period of ten years as contained in the Agenda and Attachments. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Consent: Mr. Riley

e. CASTILLO POINT PROMENADE: CHANGE ORDER NO. 1

<table>
<thead>
<tr>
<th>CO#</th>
<th>Amount</th>
<th>Add'l Days</th>
</tr>
</thead>
<tbody>
<tr>
<td>1-A</td>
<td>$2,462.00</td>
<td></td>
</tr>
<tr>
<td>1-B</td>
<td>$1,990.00</td>
<td>2</td>
</tr>
</tbody>
</table>

Change Orders Total: $4,452.00
Revised Contract Price: $594,219.00

Upon motion by Mr. Luria, seconded by Dr. Alexander, the Board unanimously approved the Change Order No. 1, as contained in the Agenda and Attachments.

f. AUTHORITY TO PROCEED WITH PLACEMENT OF OUTDOOR SCULPTURE

Upon motion by Mr. Luria, seconded by Mr. O'Neill, the Board unanimously approved the placement of a piece of outdoor sculpture as contained in the Agenda and Attachments.

g. CAMPUS CENTER SEISMIC REGLAZING (BID #538) - ACCEPTANCE OF BIDS AND AUTHORIZATION TO AWARD CONTRACT

Upon motion by Mr. Dobbs, seconded by Mr. Luria, the Board unanimously approved the acceptance of bid and authorization to award contract for the Campus Center Seismic Reglazing as contained in the Agenda and Attachments.
h. ADMINISTRATION BUILDING AIR HANDLER REPLACEMENT (BID #539) -
ACCEPTANCE OF BIDS AND AUTHORIZATION TO AWARD CONTRACT

Upon motion by Mr. O'Neil, seconded by Mr. Villegas, the Board unanimously approved the acceptance of bid and authorization to award contract for the Administration Building Air Handler Replacement as contained in the Agenda and Attachments.

6. INFORMATION RESOURCES – Mr. Bill Hamre – None

7. ADJOURNMENT

Upon motion by Mr. Villegas, seconded by Dr. Dobbs, the Board unanimously approved adjournment of this Board Meeting at 5:48 p.m. setting the next Regular Meeting of the Board of Trustees on Thursday, January 25, 2001, at 4:00 p.m., in Room A-211.

APPROVED BY THE BOARD OF TRUSTEES ON January 25, 2001

President, Board of Trustees
Superintendent/President
Secretary/Clerk of the Board