MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

November 9, 2000

4:00 p.m. – REGULAR MEETING
Room A-211

Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Villegas at 4:05 p.m.

1.2 ROLL CALL

Members present:

Dr. Joe Dobbs
Ms. Joan Livingston, Vice President
Mr. Eli Luria
Mr. Desmond O'Neill
Mrs. Joyce Powell
Mr. Luis Villegas, President
Mr. Matt Riley, Student Trustee

Members absent:

Dr. Kathryn Alexander

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Superintendent/President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, CSEA President
Ms. Myrta Berry, Accounting Technician, Continuing Education
Ms. Kay Bruce, Public Information Officer
Ms. Sharon Coffield, Fiscal Manager, Business Services
Mr. Bill Cordero, Dean Educational Programs
Ms. Sue Ehrlich, Vice President, Human Resources and Legal Affairs
Mr. Brian Fahnestock, Vice President, Business Services
Ms. Lynda Fairly, Vice President, Continuing Education
Dr. Jack Friedlander, Executive Vice President, Educational Programs
Mr. Bill Hamre, Vice President, Information Resources
Dr. John Kay, President, Instructors' Association
Ms. Barbara Kindron, Accounting Technician, Business Services
Mr. Richard Macabio, Accounting Technician, Business Services
Mr. Timo Piitulainen, Associated Student Body President
Ms. Judy Powell, Computer Support/Public Information Specialist, Continuing Education
Ms. Lana Rose, Academic Senate President
Ms. Mary Ellen Tiffany, Director of Major Gifts, Foundation for SBCC
Mr. Andrew Wiedmann, Ed Tech Specialist, Media Services

1.3 WELCOME

President Villegas extended a cordial welcome to all present.

1.4 CLOSED SESSION – NONE

1.5 MINUTES OF THE REGULAR MEETING OF OCTOBER 26, 2000

Upon motion by Ms. Livingston, seconded by Mr. Luria, the Board unanimously approved the Minutes of the Regular Meeting of October 26, 2000, with the following noted corrections:

Mr. Matt Riley, Student President Trustee
Mr. Brian Fahnestock, Vice President, Human Resources & Legal Affairs Business Services

1.6 HEARING OF CITIZENS

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken.

a. REPORT BY ACADEMIC SENATE – Ms. Lana Rose

Ms. Rose summarized some of the issues that were discussed at the State Senate meeting. There was quite a bit of discussion with regard to the 75/25 ratio and the final analysis was that the Department of Finance put it on the back burner. Ms. Rose attended a session on the Master Plan K-16. Ms. Rose reported that there was also a third resolution passed trying to get local sign-off on the Partnership for Excellence for the local Senate Presidents. Ms. Rose noted that there was discussion with regards to grants and how they are not coordinated or tracked well. Ms. Rose reported that a resolution was passed regarding 50% law, so that there will be a better understanding of what is expected on the audits. Ms. Rose also reported that a computer literacy class paper has been put out in the field and is being discussed, there will be a hearing here on January 27 when faculty and area members of the State Senate can discuss. Ms. Rose reported that there has been a change in age of independence, to 24 years, and the State Senate passed a resolution to return it to 18 yrs. Ms. Rose noted that that they are also asking that State Academic Senate for the community colleges be able to participate in consultations before four-year MOU’s are signed. Ms. Rose stated that locally they have been involved with faculty rankings, which will take place this next Wednesday. Ms. Rose announced that the Faculty Holiday Dance will take place after the President’s reception.

b. REPORT BY ASSOCIATED STUDENTS – Mr. Timo Piitulainen

Mr. Piitulainen reported on the success of the October 31 noontime ice cream party and the plus-minus grading poll. Of the 192 students who participated, 52.6% of the students said “yes” and 47.4% said “no”. Mr. Piitulainen stated that due to the close poll the Student Senate now has to make a decision on which stand it will take regarding this issue. Mr. Piitulainen reported that the MTV Campus Invasion took place on October 4, which resulted with the Student Senate receiving $1,000 and free concert tickets for the
volunteers from MTV. Mr. Piitulainen reported that the Student Senate-sponsored Arts and Crafts Fair, which took place this week, was a success and that the Student Senate is gaining members, there have been five new Senate applications submitted.

c. REPORT BY CLASSIFIED COUNCIL — None

d. REPORT ON CURRENT EVENTS — Ms. Kay Bruce

Ms. Kay Bruce stated that last month she had attended a B&I Luncheon for the first time. Ms. Bruce noted that this is a great opportunity to network with the community and to support SBCC students, one of whom receives a $500 scholarship at every luncheon. Ms. Bruce noted that they have very interesting speakers scheduled, one of whom will be Dr. MacDougall on November 13. November & December are festive months, lots of musical events. November 11-Chamber Singers, November 21-Jazz Ensemble, December 3-Concert Band, December 4-Big Band Jazz, December 8-Electronic Music, December 9-Concert Choir, Chamber Singers and the SBCC Orchestra, December 16, 17, 18—Quire of Voyces. Regarding art, Atkinson Gallery has a new exhibit. The Faculty Art Show continues at the Faulkner Gallery, and there will be an Arts & Crafts show at the Schott Center. A new SBCC Theater group begins on November 17-Resident Alien. Fall sports are winding down, there are two final football games one is this Saturday and the next one is next Saturday. Basketball games are starting and the Men’s team will play its first game today and the Women play their first game at home tomorrow. Dedication of the Luria-Towbes Fountain Plaza will take place on November 19 and everyone is invited.

e. REPORT ON CURRENT ISSUES — Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. Congratulated Mr. Villegas on his re-election.

2. Acknowledged Prop 39 will present this Board with some considerations as it pertains to facilities development and items will be prepared for consideration.

3. Reported on an article in the News Press regarding CSU consideration of new sites to ease the admission strain. One of CSU’s options that they are considering is developing satellite campuses possibly at Community Colleges.

4. Ms. Rose mentioned the 50% law; the College will continue to do some analysis, however it has been looked at rather closely, and it appears that we are in compliance with this law.

5. Acknowledged Dr. Jack Friedlander’s staff, Mr. Pablo Buckelew and Dr. Diane Hollem who have been working on reaching out and working with employers to provide employee training. The obvious success is the Employee University through Santa Barbara County. Once the infrastructure is in place with regard to the courses this can then be used as a model to work with other entities. Dr. Friedlander has been working on reaching an agreement on a memorandum with Select Personnel which is a statewide operation with their headquarters here in Santa Barbara and this will put the college in a position of conducting training, not only for their employees here, but perhaps for employees throughout the state. There is also work taking place with Verizon.

6. Acknowledged the football team and the two soccer teams. The Men’s Soccer Team is co-champion of the Western State Conference. The women’s team did very well
this year; they are runners up and waiting to find out if they were selected for the State Playoffs.

7. Acknowledged VP Lynda Fairly regarding her presentations to the Board of the Foundation for SBCC and to the Advisory Council for Continuing Education Program. Very impressive presentation.

8. Acknowledged Bill Hamre on his presentations today. One item is the update on the Student Information System and also the Telecommunications grant and the proposal to work with Collegis on grant development to look at our Web development. Very good work in this regard. Reported to the Board that the work to upgrade switches and routers has taken place and wanted to acknowledge Mr. Hamre’s work with that.

9. Acknowledged 2 employees for their years of dedicated service, Mr. Richard Macabio (20 years) and Ms. Myrta Berry (25 years). Congratulations for the years of dedicated service.

10. Acknowledged the recommendation to be made to the Board regarding the 4.8% increase for the employees of the College effective January 1. Very pleased to provide an increase for the exceptional College staff.

1.8 GOVERNING BOARD

Mr. Desmond O’Neill noted that the packet of information that was handed out at the Foundation Board meeting had some useful information that the Board members can use to pass on to the public. Dr. MacDougall will get packets for the Board members who did not attend and mail them.

Ms. Joan Livingston congratulated Mr. Luis Villegas on behalf of the Board on his reelection. Mr. Villegas thanked everyone for their support and help during this election.

2. HUMAN RESOURCES & LEGAL AFFAIRS – Ms. Susan Ehrlich

Classified Longevity Career Increments (taken out of order at this time)

2.1 HUMAN RESOURCES & LEGAL AFFAIRS CONSENT ITEMS

Removed from the Agenda were the following:

Under Educational Administrator Appointments the Coordinator II position.

Under Classified Appointments, the Instructional Computer Lab Coordinator, Foodservice Assistant, and Info. Systems Analyst III positions.

Under the Professional Consultants/Speakers removed was Dean Mancina.

CLASSIFIED LONGEVITY CAREER INCREMENT (taken out of order)

Ms. Lynda Fairly, Vice President, Continuing Education, spoke to the 25 years of Service to the College of Myrta Berry. Ms. Fairly noted that Ms. Berry is an invaluable resource and has seen a lot of changes at the College. Ms. Berry has seen three Presidents; she is now on her fourth Vice President and has seen the College go from the paper age to the computer age. Ms. Berry was instrumental in the development of the Continuing Education integrated software program and Ms. Berry implemented the new accounting software in the Student Body office. Ms. Berry started as a Registrar and has performed many duties during her time here at SBCC. Ms. Berry is a wonderful employee; professional, organized, adaptable, loyal, friendly, generous, good-
hearted, staff just loves working with her. Dr. MacDougall presented Ms. Berry with a plaque and a gift certificate from a local restaurant in honor of her 25 years of service.

Mr. Brian Fahnstock, Vice President, Business Services, spoke to the 20 years of service to the College of Richard Macabio. Ms. Barbara Bermudes Ault was not able to attend the meeting but asked that Mr. Brian Fahnstock read the few words she wrote. Mr. Macabio is an outstanding dedicated employee. Mr. Macabio began in the Accounting office and now is in charge of overseeing the operations of the cashier’s office. Richard is a devoted family man, has two wonderful daughters. Mr. Macabio is a Senior Petty Officer in the United States Navy Reserve. Mr. Macabio also is a dedicated member of the Earth and Planetary Science Department, not only does he collect monies for the trip, but also uses his own vacation time to attend these trips and help out in any way he can. It is a pleasure to have Richard Macabio as an employee of SBCC. Dr. MacDougall presented Richard Macabio with a Certificate of Appreciation in honor of his 20 years of service.

Mr. Richard Macabio thanked the staff for their assistance in helping his family with issues that came up during his military time served.

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board unanimously approved the Human Resources Consent items as contained in the Agenda and Attachments.

2.2 HUMAN RESOURCES ACTION ITEMS

a. RECOMMENDED APPROVAL OF SALARY INCREASES

Mr. Villegas abstained from this item. Upon motion by Mr. Luria, seconded by Mr. O’Neill the Board approved the Human Resources Action items as contained in the Agenda and Attachments.

3. EDUCATIONAL PROGRAMS – Dr. Jack Friedlander

3.1 RECOMMEND APPROVAL OF THE NEW COURSES AND COURSE MODIFICATIONS FOR SPRING AND FALL SEMESTERS 2001

Upon motion by Mr. O’Neill, seconded by Ms. Livingston, the Board unanimously approved the new courses and course modifications for spring and/or fall semesters 2001 as contained in the Agenda and Attachments.

3.2 RECOMMEND APPROVAL OF THE 2000-01 CO-CURRICULAR BUDGET

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved the 2000-01 Co-Curricular Budget as contained in the Agenda and Attachments.

4. CONTINUING EDUCATION – Mrs. Lynda Fairly

4.1 RECOMMEND RATIFICATION OF SUBMISSION OF A GRANT PROPOSAL TO THE CALIFORNIA WORKFORCE INVESTMENT BOARD FOR THE FIFTEEN PERCENT GOVERNOR’S DISCRETIONARY FUND FOR EXPANSION OF THE COMPUTERS IN OUR FUTURE PROGRAM IN THE AMOUNT OF $580,000

Upon motion by Ms. Livingston, seconded by Mr. O’Neill, the Board unanimously approved ratification of grant submittal as contained in the Agenda and Attachments.

5. BUSINESS SERVICES – Mr. Brian Fahnstock

5.1 BUSINESS CONSENT ITEMS
Upon motion by Dr. Dobbs, seconded by Mr. O’Neill, the Board unanimously approved the following consent items as contained in the Agenda and the Attachments.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW  (Detailed report may be viewed in the Accounting Office, A-130)

<table>
<thead>
<tr>
<th></th>
<th>Check Ranges</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cafeteria Account</td>
<td>323616-323700</td>
<td>$225,026.63</td>
</tr>
<tr>
<td>SBBT Revolving Fund</td>
<td>5946</td>
<td>197.15</td>
</tr>
<tr>
<td>SBCC All Funds</td>
<td>241537-243473</td>
<td>1,402,589.21</td>
</tr>
<tr>
<td>Electronic</td>
<td></td>
<td>49.00</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$1,627,861.99</strong></td>
</tr>
</tbody>
</table>

c. ACKNOWLEDGMENT OF RECEIPT OF QUARTERLY FINANCIAL REPORT ENDING 9/30/00, Enclosure 1
d. APPROVAL OF AGREEMENT, ACCEPTANCE OF 2000-01 FUND FOR STUDENT SUCCESS GRANT, $67,501, “Underrepresented Student Access to Technology-based Support Services,” Attachment 5.1-d
e. APPROVAL OF AGREEMENT, ACCEPTANCE OF 2000-01 FUND FOR STUDENT SUCCESS GRANT, $70,703, “Faculty Development Program for the 21st Century,” Attachment 5.1-e
f. AUTHORIZATION TO FILE NOTICE OF COMPLETION: STUDIO THEATRE STAGE LIGHTING SYSTEM REPLACEMENT

5.2 BUSINESS ACTION ITEMS

a. ACCEPTANCE OF BIDS AND AUTHORIZATION TO AWARD CONTRACT FOR THE LIFE SCIENCE/GEOLGY REMODEL PROJECT (BID #532)

Item was taken after Item 6.3.

 Upon motion by Mr. O’Neill, seconded by Mr. Luria the Board unanimously approved the acceptance of the bids and authorization to award contact for the Life Science/Geology Remodel Project as contained in the Agenda and Attachments.

b. ADOPTION FOR RESOLUTION NO. 16 (2000-01) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS

Upon motion by Mrs. Powell, seconded by Mr. Luria, the Board unanimously approved the adoption of Resolution No. 16 (2000-01) authorizing routine internal budget transfers as contained in the Agenda and the Attachments. The vote follows:

Ayes: Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O’Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Dr. Alexander

Consent: Mr. Riley
c. ADOPTION OF RESOLUTION NO. 17 (2000-01) PROVIDING FOR 2000-01 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Mrs. Powell, seconded by Mr. Luria, the Board unanimously approved the adoption of Resolution No. 17 (2000-01) providing for 2000-01 budget revisions due to receipt of unbudgeted revenue as contained in the Agenda and the Attachments. The vote follows:

Ayes: Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Dr. Alexander

Consent: Mr. Riley

5.3 BUSINESS INFORMATION ITEMS

a. 2000-01 STUDENT SERVICES CATEGORICAL ALLOCATIONS, Attachment 5.3-a

Dr. MacDougall reported that the College did very well on these programs. Some of the programs had substantial increases over last year.

6. INFORMATION RESOURCES – Mr. Bill Hamre

6.1 PROGRESS REPORT ON SBCC/ORACLE STUDENT INFORMATION SYSTEMS PROJECT

Vice President Bill Hamre provided an update of the Oracle SIS Project activities, development and implementation timelines, costs and issues. Mr. Hamre noted that the status report discusses SBCC activities with other partner institutions and Oracle Development to bring the SIS product to market. In addition, the report identifies key SBCC SIS implementation strategies, timelines and resources. Mr. Hamre reviewed SBCC costs for implementing the SIS product in relation to the overall budget for the Administrative Systems Conversion Project. Key implementation issues were presented to the Board for consideration.

6.2 DISTRICT TELECOMMUNICATIONS PLAN

Upon motion by Mrs. Powell, seconded by Ms. Livingston, the Board unanimously approved the District Telecommunications Plan and for transmittal to the State Chancellor's Office as contained in the Agenda and Attachments.

6.3 WEB STRATEGIC PLANNING AND NETWORK INFRASTRUCTURE ASSESSMENT

Upon motion by Mr. Luria, seconded by Dr. Dobbs the Board unanimously approved the contract for services with Collegis, Inc. as stated in the Agenda and Attachments.

7. ADJOURNMENT

Upon motion by Mr. O'Neill, seconded by Ms. Livingston the Board unanimously approved adjournment of this Board Meeting at 5:28 p.m. setting the next Regular Meeting of the Board of Trustees on Thursday, December 14, 2000, at 4:00 p.m., in Room A-211.
APPROVED BY THE BOARD OF TRUSTEES ON December 14, 2000

[Signatures]

President, Board of Trustees
Superintendent/President
Secretary/Clerk of the Board