MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

January 27, 2000

4:00 p.m. – REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Villegas at 4:03 p.m.

1.2 ROLL CALL

Members present:

Ms. Curry Smith, Student Trustee
Dr. Kathryn Alexander
Dr. Joe Dobbs
Ms. Joan Livingston, Vice President
Mr. Eli Luria
Mr. Desmond O'Neill
Mrs. Joyce Powell
Mr. Luis Villegas, President

Others present for all or a portion of the meeting:

Dr. Peter R. MacDougall, Supt./President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, President, CSEA
Ms. Georgia Durán, Professor, Communications
Ms. Sue Ehrlich, Interim Vice President, Human Resources
Mr. Brian Fahnestock, Vice President, Business Services
Ms. Lynda Fairly, Vice President, Continuing Education
Dr. Jack Friedlander, Vice President, Academic Affairs
Ms. Ann Fryslie, Director, Student Activities
Mr. Robert Grant, Santa Barbara News Press
Mr. William Hamre, Associate Vice President, Information Resources
Dr. Charles Hanson, Vice President, Business Services
Dr. John Kay, President, Instructors' Association
Ms. Patricia Kistler, Public Information Officer, Chair, Classified Council
Ms. Carla Long, Associate Executive Director, Foundation for SBCC
Mr. Phil Mees, Stanley & Associates
Mr. Alex Pittmon, Director, Facilities and Operations
Mr. Donald Matthew Riley, President, Associated Student Body
Ms. Lana Rose, Academic Senate President
Ms. Patricia Snyder, Executive Director, Foundation
Mr. Andrew W. Wiedmann, Media Services
1.3 WELCOME

Mr. Villegas extended a cordial welcome to all present.

1.4 CLOSED SESSION – NONE

1.5 MINUTES OF REGULAR MEETING OF DECEMBER 16, 1999

Upon motion by Mr. O’Neill, seconded by Ms. Livingston, the Board unanimously approved the Minutes of the Regular Meeting of December 16, 1999.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE – Ms. Lana Rose

Ms. Lana Rose reported that the Spring 2000 Faculty Inservice was very successful, noting that per faculty evaluations, this was one of the best events to date. Rather than a keynote speaker, this year’s Inservice featured a panel session comprised of SBCC faculty who selected ‘Cheating’ as the topic of debate. Faculty were enthusiastic about the interaction and enjoyed the opportunity to listen to each other rather than having an expert guest speaker. Ms. Rose read excerpts of the evaluation comments: ‘...key issues were important’; ‘...liked the idea of using our faculty as the experts'; and ‘They made me feel included and proud to be an employee of SBCC’.

b. REPORT BY ASSOCIATED STUDENTS – Mr. Matt Riley

Mr. Riley, expressing enthusiasm for his current classes, thanked the Board and Dr. MacDougall for their role in creating and managing a high caliber institution. With reference to the Spring 2000 Faculty Inservice, Mr. Riley acknowledged the invitation of Student Senators Mr. Michael Piel and Ms. Ashley Provost, to participate in the panel on ‘Cheating’ moderated by Professor Joe White. Mr. Riley concluded his remarks with a report on the success of the Holiday Canned Food Drive.

c. REPORT BY CLASSIFIED COUNCIL – Ms. Patricia Kistler

Ms. Kistler reported that the Classified Council is interested in offering plaques and certificates to its’ members and that a presentation in this regard will be forthcoming to the Board. Also noted was the completion of the Classified Staff Increments Manual.

d. REPORT ON CURRENT EVENTS – Ms. Patricia Kistler

Ms. Kistler highlighted events listed in the Events and Meetings Calendar included in each Board Member’s packet: The Writer’s Conference; Management Breakfast; International Education State Conference; and Business & Industries (B & I) Luncheons. (Mrs. Powell commented on the fact that Tim Bliss, the featured speaker at the February 25, 2000
B & I Luncheon, is a graduate of Carpinteria High School.) An update on recent Media Campaign activities included a list of local publications featuring print ads, radio and cable stations airing commercials, movie theaters featuring SBCC advertisements, a number of miscellaneous special programs, i.e., football programs and high school yearbooks, and the delivery of more than 5,000 class schedule catalogs for distribution to the community through local businesses.

e. REPORT ON CURRENT ISSUES
   - Dr. Peter MacDougall

1. Introduced Ms. Susan Ehrlich, Interim Vice President for Human Resources adding that he is pleased to have her services during this time period.

2. Announced that Mr. John Romo, Vice President of Continuing Education, has formally submitted his resignation to be effective June 30, 2000.

3. Reiterated the comments of Ms. Rose and Mr. Riley with regard to the Faculty Inservice. Observed that there was a great deal of pride associated with the event and that the panel, which included student representation, was highly innovative.

4. Reported that enrollments are up by six percent overall. While there is a decrease in the number of continuing students, the applications from new students have increased by fifteen percent. This indicates a reversal in recent trends and possibly represents anticipated effects of the Tidalwave Two demographics.

5. Thanked college staff and faculty, particularly, Vice President Fahnestock and his departments, Human Resources, Admissions, Student Services and Information Technology, for their teamwork and effectiveness in ensuring a smooth and effective opening of school.

6. Shared dramatic accomplishments of the Employee University project that has over 1,000 students enrolled this semester. Attributed success of cross enrollment and workforce training projects to the efforts of Mr. Pablo Buckelew, Mr. William Hamre, and Dr. Jack Friedlander. Informed the Board that an informative presentation will be offered at an upcoming Board Meeting.

7. Noted that although he believed the Governor’s budget could be better he was pleased with the COLA and growth allocations. The $25 million in Partnership for Excellence Funds are expected to increase by June 2000 and the vitality of the State’s economy supports the high probability that the overall budget can only improve between January and the final budget in June.

8. Discussed Administrative Reorganization that is currently underway and will primarily affect the interaction of the administrative units of the college. The College Planning Council has already addressed the proposed changes and Dr. Friedlander will attend an upcoming Academic Senate meeting to present the proposed plan and respond to concerns. Stressed the fact that no action will be taken to eliminate services - rather, the proposed change seeks to structure departments to work more effectively together and deliver a higher quality of service to the students.

8. Commented on the current recruitment efforts of faculty and expressed concern that the escalating area housing costs may have negative ramifications on that process.
9. Reported on the recent donor pledge in excess of $600,000 to fund a portion of the Castillo Overlook Project which is scheduled to be completed by the beginning of the next school year.

10. Commended the Women's Golf Team for having received the ranking as having the highest grade point average of any women’s athletic team in the State. Recognized one of SBCC’s female athletes, Rebecca Lane, for her selection as the Outstanding Scholar Athlete of the Year for the California Community Colleges.

1.8 GOVERNING BOARD {Item no 4.1 taken out of order after item no. 1.8}

Mr. Luria had questions relating to enrollments. Dr. Friedlander responded, adding that the current figure of 12,002 may increase as a result of enrollments from Employee University and High School students and adding that fortunately the growth is off campus so issues like parking are unaffected. Mr. Villegas questioned whether or not Allan Hancock College is taking advantage of opportunities to establish an Employee University in other areas, for example, Lompoc. Dr. Friedlander reported that although Allan Hancock College is using SBCC’s policies, they have indicated a preference for serving those areas themselves.

2. HUMAN RESOURCES – Ms. Susan Ehrlich

2.1 HUMAN RESOURCES CONSENT ITEMS

Ms. Ehrlich announced the following certificated faculty appointments, certificated leave of absence and classified changes in assignments:

CERTIFICATED FACULTY APPOINTMENTS

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Dept.</th>
<th>Location</th>
<th>Start/End</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>CHARBONEAU, Jill</td>
<td>Dir/Instr, MET Cntr</td>
<td>IV-6</td>
<td>1/18/00-5/26/00</td>
<td>Temp 100% Cat Funded Re: G. Smith</td>
</tr>
<tr>
<td>REED, Henry</td>
<td>Counselor, DSPS</td>
<td>III-4 +20 Days</td>
<td>1/18/00</td>
<td>FT Tenure-Track New</td>
</tr>
</tbody>
</table>

CERTIFICATED FACULTY LEAVES OF ABSENCE

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Dept.</th>
<th>Location</th>
<th>Start/End</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>MANTYLA, Susan</td>
<td>Assoc. Prof Psychology</td>
<td>V-12</td>
<td>1/18/00</td>
<td>Extend Med Lv From Fall 99</td>
</tr>
</tbody>
</table>

CLASSIFIED CHANGE IN ASSIGNMENT

<table>
<thead>
<tr>
<th>Name</th>
<th>Position/Dept.</th>
<th>Location</th>
<th>Start/End</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>ANTU, Gabriel</td>
<td>Security Officer</td>
<td>21C</td>
<td>1/10/00</td>
<td>From Graveyard Shift To Day Shift</td>
</tr>
<tr>
<td>BROWN, Shirley</td>
<td>Typ. Clk., Int./Conf. (M/S/C Salary Sch)</td>
<td>17E</td>
<td>02/28/00</td>
<td>From: 5/8T-12 Mo. To: FT/11 Mo.</td>
</tr>
<tr>
<td>FRICKE, Erik</td>
<td>Security Officer II</td>
<td>29E</td>
<td>1/10/00</td>
<td>From Day Shift To Swing Shift</td>
</tr>
<tr>
<td>ORNELAS, Ricardo</td>
<td>Security Officer II</td>
<td>29E</td>
<td>1/10/00</td>
<td>From Swing Shift To Day Shift</td>
</tr>
</tbody>
</table>
SBCCD Board of Trustees Minutes January 27, 2000

SALCEDO, Patricia Security Officer 21E 1/10/00 From Day Shift
Security To Graveyard Shift

TIMM, Shar-Lynn Certification Clerk 21E TBD From: 5/8T-12 Mo.
Human Resources (M/S/C Salary Sch.) To: FT/12 Mo.

3. STUDENT AFFAIRS – Mr. William Cordero/Mr. Keith McLellan

3.1 RECOMMEND APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE AND ASSOCIATE IN SCIENCE DEGREE – FALL 1999

Upon motion by Mrs. Powell, seconded by Ms. Livingston, the Board unanimously approved conferring upon each of the 185 candidates for the Associate in Arts degree and the 62 candidates for the Associate in Science degree the appropriate degrees subject to completion of the State and local requirements as contained in the Agenda and the Attachment.

4. ACADEMIC AFFAIRS – Dr. Jack Friedlander/Mrs. Lynda Fairly

4.1 SABBATICAL LEAVE PRESENTATION (Item no 4.1 taken out of order after item no. 1.8)

Dr. Georgia Durán, Associate Professor, Department of Communication, reported on her sabbatical leave activities during the 1997-98 academic year. Dr. Durán’s project, entitled “A Theoretical, Cultural and Pragmatic Study of New Communication Technology” included technological research, several internships, and development of lecture materials for both campus colleagues and students, including: A History of the Internet, A Comparison between the Internet and other Forms of Media, Surveillance Technology, The Evolution of Media and Culture, and a series of lectures on Computer-Mediated Technology, i.e., The Ethical Use of E-mail. Dr. Durán expressed gratitude to the Institution for providing the opportunity afforded by her sabbatical leave which she felt proved to be not only academically and professionally beneficial, but personally enriching and rewarding.

4.2 RECOMMENDED APPROVAL OF THE CERTIFICATED PART-TIME FACULTY, SPRING 2000 SEMESTER

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board unanimously approved the part-time faculty for the Spring 2000 Semester as contained in the Attachment.

5. BUSINESS SERVICES – Mr. Brian Fahnestock

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Dobbs, seconded by Mr. O'Neill, the Board unanimously approved the following Business Consent Items as contained in the Agenda and the Attachments:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130)
<table>
<thead>
<tr>
<th>Check Ranges</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cafeteria Account</td>
<td>$130,284.45</td>
</tr>
<tr>
<td>SBTT Revolving Fund</td>
<td>$1,320.61</td>
</tr>
<tr>
<td>SBCC All Funds</td>
<td>$757,143.88</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td><strong>$888,748.94</strong></td>
</tr>
</tbody>
</table>

c. ACKNOWLEDGMENT OF RECEIPT AND REVIEW OF THE 1998-99 SBCCD AUDIT REPORT, Enclosure 1

d. AUTHORITY TO DECLARE/DISPOSE OF SURPLUS EQUIPMENT: Miscellaneous outdated audiovisual equipment, 100 old metal folding chairs - Wake Center

e. APPROVAL OF SIMPLER SYSTEMS, CONSULTANT, REGARDING IMPLEMENTATION AND ENHANCEMENTS OF FISCAL SYSTEMS, PROCESS IMPROVEMENTS, FOR AN AMOUNT NOT TO EXCEED $31,250, Attachment 5.1-e

f. RETROACTIVE APPROVAL OF AGREEMENT WITH DMG-MAXIMUS TO PREPARE MANDATED COST REIMBURSEMENT CLAIMS, Attachment 5.1-f

g. RETROACTIVE APPROVAL TO SUBMIT 2000-01 HAZARDOUS SUBSTANCES PROJECT FUNDING PROPOSALS: Attachment 5.1-g

1. Asbestos Abatement – Admin. Bldg #1 $48,660
2. Hazard Substances Inspection Report 93,600
3. Asbestos Abatement – Schott Center 26,940
   **Total** $169,200

h. RETROACTIVE APPROVAL TO SUBMIT 2000-05 FIVE-YEAR SCHEDULED MAINTENANCE PROJECT FUNDING PROPOSALS

1. Student Services Center $220,800
2. Replace HVAC Air Handler 173,000
3. Replace Emergency Generators 70,000
4. Replace HVAC Air Intake Vents 40,000
5. HVAC Air Duct System – Cleaning 35,000
6. Replace Exterior Steel Door and Window 212,000
7. Replace Exterior Doors/Window Frames – Phase I 200,000
8. Replace Tennis Courts Concrete 230,000
9. Replace Energy Management System – Phase I 150,000
10. Drama/Music Building Exterior Painting 178,000
11. High Voltage Line Replacement 333,000
   **Total** $1,841,800.00

i. APPROVAL OF EQUIPMENT MAINTENANCE AGREEMENT WITH STANDARD TEL, INC., FOR THE YEAR 2000 IN THE AMOUNT OF $33,299.70, Attachment 5.1-i

j. ACCEPTANCE OF PROPOSAL (#522) AND AWARD OF CONTRACT TO TROXELL COMMUNICATIONS OF FULLERTON FOR AUDIO VISUAL EQUIPMENT IN THE AMOUNT OF $206,571, Attachment 5.1-j

k. APPROVAL TO RENEW LOU GRANT PARENT/CHILD WORKSHOP LEASE, $250/MONTH, EFFECTIVE 8/31/00 – 8/31/05, Attachment 5.1-k
I. AUTHORIZATION TO FILE NOTICES OF COMPLETION:

1) Administration Building, A-161 and A-162 Classroom Remodel (Bid #517)
2) Administration Building, A-211 HVAC (Bid #516)
3) T-Buildings Move, Phase 1 (Bid #514)
4) T-Buildings Move, Phase 2 - Site Work (Bid #513)

m. 1999-00 MONTHLY MILEAGE ALLOWANCE: Add Jack Ullom, (replacing Bruce Smith) Academic Dean, $34/month, 12 months, effective 1/3/00

n. ACCEPTANCE OF 1999-00 FUNDING AND RETROACTIVE APPROVAL OF CHANCELLOR’S OFFICE AGREEMENT, YATEA TITLE IIA, $15,000, “Research and Accountability Statewide Advisory Committee,” 7/1/99 – 6/30/00, Attachment 5.1-n

o. ACCEPTANCE OF FUNDING IN THE AMOUNT OF $5,000 FROM THE CALIFORNIA CANCER REGISTRARS’ ASSOCIATION TO ESTABLISH ASSOCIATE DEGREE AND CERTIFICATE PROGRAMS IN CANCER MANAGEMENT, Attachment 5.1-o (Ref: 5.2-c)

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 22 (1999-00) ESTABLISHING NON-RESIDENT TUITION FEE AT $130 FOR NON-RESIDENT STUDENTS AND $145 FOR NON-RESIDENT/FOREIGN STUDENTS FOR THE 2000-01 FISCAL YEAR, PURSUANT TO EDUCATION CODE SECTIONS 75140 AND 75141 {See Item No. 5.2-d}

b. ADOPTION OF RESOLUTION NO. 23 (1999-00), DELEGATION OF GOVERNING BOARD POWERS/DUTIES {See Item No. 5.2-d}

c. ADOPTION OF RESOLUTION NO. 24 (1999-00) PROVIDING FOR 1999-00 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE – CANCER PROGRAM MANAGEMENT {See Item No. 5.2-d}

d. ADOPTION FOR RESOLUTION NO. 25 (1999-00) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved items 5.2-a (Resolution 22), 5.2-b (Resolution 23), 5.2-c (Resolution 24) and 5.2d (Resolution 25). The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O’Neill, Mrs. Powell and Mr. Villegas

Noes: None

Absent: None

Concur: Ms. Smith

e. RECOMMENDED ADOPTION OF RESOLUTION NO. 26 (1999-00)

Upon motion by Mr. Luria, seconded by Mrs. Powell, the Board unanimously approved Resolution No. 26 (1999-00) and approval of final Environmental Impact Report for the 1999 Amendments to the Santa Barbara City College Long-Range Development Plan. The vote follows:
Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mrs. Powell and Mr. Villegas

Noes: None

Absent: None

Concur: Ms. Smith

f. OPEN PUBLIC HEARING ON THE SANTA BARBARA CITY COLLEGE LONG-RANGE DEVELOPMENT PLAN 1999 AMENDMENTS

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously moved to open the Public Hearing, noting that the opportunity to comment will continue until February 24, 2000.

Upon motion by Mr. Luria, seconded by Mr. O'Neill, the Board unanimously moved to close the Public Hearing.

g. LSG T-BUILDINGS MOVE, PHASE 2, SITE WORK - CHANGE ORDERS NO. 5-6

<table>
<thead>
<tr>
<th>CO#</th>
<th>Amount</th>
<th>Add'l Days</th>
</tr>
</thead>
<tbody>
<tr>
<td>5</td>
<td>$8,143.36</td>
<td>0</td>
</tr>
<tr>
<td>6</td>
<td>882.45</td>
<td>0</td>
</tr>
</tbody>
</table>

Change Orders Total: $50,645.72
Revised Contract Price: $418,266.08

Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board unanimously approved Change Orders 5 and 6. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mrs. Powell and Mr. Villegas

Noes: None

Absent: None

Concur: Ms. Smith

6. INFORMATION RESOURCES – Mr. William Hamre – None

7. ADJOURNMENT

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board unanimously approved Adjournment at 5:15 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, February 24, 2000, at 4:00 p.m. in Room A-211. A Board of Trustees Study Session will be held on Thursday, February 3, 2000, at 4:00 p.m. in HRC-102 (Catering Room).
APPROVED BY THE BOARD OF TRUSTEES ON February 24, 2000

President, Board of Trustees
Luis Villegas

Superintendent/President
Secretary/Clerk of the Board
Peter R. MacDougall