MINUTES
Santa Barbara Community College District
Board of Trustees
Study Session
Thursday, September 14, 2000

Present: All Board Members were present with the exception of Mr. Desmond O'Neill.

1. **SBCC’s Long-Range Development Plan**

Vice President Brian Fahnstock provided an overview of the interaction that occurred recently with the California Coastal Commission and the steps that will be pursued to obtain Coastal Commission approval of the College's full LRDP. Despite frequent conferences prior to the Coastal Commission meeting, Coastal Commission staff notified the College, just prior to the meeting, that because there was no plan for the placement of a parking facility or an environmental impact report regarding such facility, the plan would not be approved. Steps were then taken by Vice President Fahnstock to obtain legal counsel and an agreement was reached to withdraw the plan for the three buildings, resubmit the plan for the remodel projects of the LSG and the Gymnasium, and include an intent to submit to develop the three new buildings. Coastal Commission approved the two remodels and the College staff is working with the Coastal Commission and local staff to resubmit the plan for the three new buildings.

Vice President Fahnstock distributed a draft of the College’s Transportation Demand Management Plan. Implementation of this plan and satisfactory results regarding parking are seen as key factors in approval of the LRDP. Included in the plan is an outline regarding possible development of a parking structure. Specifically, to select a site before the end of June 2001. To employ a consultant specializing in parking structure development and prepare an environmental impact report and, between 2002 and 2004, return to the Coastal Commission with a public works plan amendment to include a parking structure. The decision to construct a parking facility will be based on the annual parking survey and the relative success obtained by implementing the TDM Plan.

The revised LRDP will be prepared for the Board’s approval in October, submitted to the Coastal Commission in November with the intent of Coastal Commission action on the three new buildings in December 2000.

Superintendent/President acknowledged the complexity of the work on this project and complimented Vice President Fahnstock for his excellent follow through and initiative to obtain counsel and thereby gain approval for the respective two remodel projects.

Board members understood and supported the process and voiced support for the Transportation Demand Management Plan.

2. **Santa Barbara Community College District Discussion of Trustee Areas and At-Large Election of Trustees**

The Superintendent/President introduced this item by discussing the process that was used when the District was formed to determine Trustee areas. The process included a study by administrators from the elementary schools in place at that time (1965). The recommendation
from this administrative group was reviewed by the Board of Education. The recommendation was to establish four trustee areas and a distribution of the trustees as follows:

- Carpinteria
- Montecito
- Santa Barbara
- Hope Ranch/Goleta

The Carpinteria and Montecito areas were to have one seat each, Santa Barbara three seats and Hope Ranch/Goleta two. The principle that appears to have governed the recommendation was to have all districts represented. The recommendation was that trustees be elected at-large to ensure that a district-wide perspective guided the trustees in conducting their business. After approval by the Santa Barbara Board of Education, the matter was referred to the Santa Barbara County Committee on School Organization. The Committee held a public hearing and submitted the measure to the voters. At the public hearing, there was no opposition voiced to the arrangement and the voters endorsed the arrangement. For the last 35 years, this system has been in operation and it appears to have served the District well.

The Board President mentioned that the meeting scheduled for the Santa Barbara County Committee on School Organization for Monday, September 11, was not conducted because of the lack of a quorum. However, the Board President and the Superintendent/President were present at the session.

Mr. Michael Warnken, former Student Trustee, who was present at the Study Session, asked to be recognized and was given an opportunity to speak to this matter. He stated that his objective is to have greater responsiveness on the part of the Trustees and that his proposal calls for segmenting the District into seven areas of equal population with the Trustee candidates to be elected by the voters in each area. A discussion, relative merits of the present system and the proposed system ensued.

In following up on this matter, the Board decided to establish a subcommittee that would review issues related to representation from the areas. The three-person subcommittee will consist of President Luis Villegas and Vice President Joan Livingston. President Villegas will appoint a third representative. The committee will report back to the full Board.

It was agreed that the Board President and the Superintendent/President should continue to represent the District at the Santa Barbara County Committee on School Organization meetings. Further, that the present system continue to be endorsed and that following the release of census information expected in March 2001, the matter would again be reviewed by the Trustees. It is recognized that the matter would not be placed on the ballot prior to the 2002 election. It was also recognized that the decision is that of the Committee on School Organization.

3. **SBCC's Continuing Education Program - Policies, Program Development, Financial Considerations and Current Areas of Emphasis**

In response to a request for the item to be placed on the agenda, a report on the Continuing Education Program was prepared and submitted to the Board Members. The report included five-year enrollment statistics for the Continuing Education Program, revenue and expenses, state guidelines for Continuing Education programs, SBCC's approach to delivery of continuing education programs, recent areas of program emphasis and growth, and Board of Trustees oversight direction for the Continuing Education Program.
Vice President Fairly was present to review the report and respond to questions. The report was most helpful in regard to questions that had been raised. Board Members reviewed the report. Any follow up will be approached in an Educational Policies Committee meeting and subsequent Study Sessions.

4. Miscellaneous Items

a. ADN Program – Possible Collaborative Program with Cottage Health System

The item was discussed with the Educational Policies Committee and a comprehensive overview is contained in the Minutes of the September 13, 2000, meeting. In summary, there is a large demand for nurses in our area. This demand is viewed as being long-term. Because SBCC is the primary provider of trained nurses, there is a desire on the part of the Cottage Health System and other area health agencies to work with the College to increase the number of nurses available for employment.

A joint task force has been formed with representatives from the College, led by Jan Anderson, Coordinator of the ADN Program, and Cottage Health System. Their intent is to produce a report that will outline the costs of expanding the nursing program. Funding to support the program will be sought from area hospitals.

The collaborative approach to meet a community need was viewed as being most positive.

b. Cosmetology

Dr. Gayle Baker reported on the desire to acquire space to both increase the productivity of the Cosmetology Program by enabling class size to move from 10 to 18 and expand the program. Program expansion would include starting a day Esthetician Program and developing a retail sales emphasis for the curriculum while expanding retail sales. These program components are seen as being valuable to the instructional program.

Vice President Fahnestock reviewed the issues related to the remodel. Highlighted were income and expense projections and facility issues. The remodel calls for a possible expansion of the 4206 square feet and remodeling 700 of the existing facility. The cost of this is estimated to be $584,000.00. The existing space is approximately 5722 square feet, the proposal is to acquire an additional 4206 square feet. Vice President Fahnestock outlined the Cosmetology expense analysis for the current configuration and the proposed configuration. He acknowledged that cost recovery of one-time remodel expenses would be possible in approximately six years. It is anticipated that, through increased retail sales and some use of the funding increase received for FTEs, the additional rental cost can be obtained.

A primary consideration in this transaction is the ability to obtain a long-term lease. Obtaining a long-term lease factor requires the facility to meet the Field Act. These matters will be reviewed by staff and final action will be dependent on the ability to have a long-term lease.

Board members expressed support for the expansion if Field Act and long-term lease issues can be resolved and the cost recovery formula continues to be as outlined. The long-term lease is critical in assuring the return on investment for the improvement.
c. **Student Portal**

This item was thoroughly discussed at the Educational Policies Committee meeting on September 13, 2000. Vice President Bill Hamre presented an overview to the Board to determine if there are any issues. Following the explanation, there was no major discussion on the topic.

d. **Facilities and the Tannahill Auditorium**

The gift of $100,000 from Mrs. Tannahill was noted. Architects of KBZ have been asked to develop the conceptual plans which will be presented to the Facilities Committee.

Also mentioned in the discussion on facility issues was the Studio Theatre remodel. Mr. Ziemer has been asked to develop a conceptual plan for that activity.

An update was provided on the campus Sculpture Fountain, the Castillo Point Overlook, the Tremaine Overlook and the faculty offices.

e. **Employee University – Potential Collaboration with the County on Classroom Space**

The County of Santa Barbara is considering developing five classrooms to be used for the education of County and City employees through our collaborative efforts, Employee University. The opportunity may exist for the College to use those classrooms in the evenings for general classes. Many advantages were seen to that approach.

f. **Property in Carpinteria**

The Superintendent/President reviewed the issues regarding the possibility of the College having land in Carpinteria designated for educational purposes. The focus would be on a classroom building of approximately 40,000 square feet that could be used for SBCC classes and would support collaboration with CSU to provide the opportunity for individuals to pursue upper-division course work and complete the baccalaureate degree. In addition, student housing and a transportation drop-off point are two other components that could be placed on the property. Board members noted that pursuing this was consistent with the best interest of the District.

5. **Foundation for SBCC – Gift from the Arthur Rupe Foundation**

A gift from the Rupe Foundation to support a full-time instructor in the CNA/HHA Program for a three-year period was noted with appreciation.

The meeting adjourned at approximately 8:05 p.m.

**Date**

10/5/00

Peter R. MacDougall
Superintendent/President
Secretary/Clerk to the Board of Trustees