Resolution No. 35 (1999-2000)

Order of Election
(Education Code Sections 5000, 5018, 5304, 5322)

RESOLUTION ORDERING GOVERNING BOARD MEMBER ELECTION

WHEREAS, the regular biennial election of governing board members is ordered by law pursuant to Section 5000 of the Education Code to fill offices of members of the governing board of Santa Barbara Community College

District of Santa Barbara County, now be it

RESOLVED that the County Superintendent of Schools for this county call the election as ORDERED and in accordance with the designations contained in the following Specifications of the Election Order made under the authority of Education Code Sections 5304 and 5322.

SPECIFICATIONS OF THE ELECTION ORDER

The election shall be held on Tuesday, November 7, 2000.

The purpose of the election is to elect three members of the governing board of Santa Barbara Community College District.

(1) Indicate if any offices are for two-year terms

IT IS FURTHER ORDERED that the clerk or secretary of the district shall deliver not less than 120 days prior to the date set for the election, two copies of this Resolution and Order to the county superintendent of schools and one copy to the officer conducting the election.

The foregoing Resolution and Order was adopted by a formal vote of the governing board of the Santa Barbara

Community College District

of Santa Barbara County, being the board authorized by law to make the designations therein contained on May 18, 2000.

(Signed)

Clerk/Secretary of the Governing Board

Instructions: After the Order of Election is adopted by the board, the clerk or secretary shall sign the Order and deliver two copies to the county superintendent of schools and one to the officer conducting the election not less than 120 days prior to the date set for the election (Ed. Code 5322). One of these copies is to be delivered by the county superintendent to the county clerk or registrar of voters, with a copy of the Notice of Election, at least 120 days prior to the day of election (Ed. Code 5324).

(1) Instruction: If election is called under Ed. Code Sec. 5018 insert:

"Another purpose is the measure whether the number of members of the governing board of the District shall be increased from three to five.

"Another purpose of the election shall be to elect two additional members of the governing board of the District to serve if the above measure is approved."
Resolution
of the Governing Board of the
Santa Barbara Community College District

Re: Candidates' Statements

WHEREAS, Section 13307 of the Elections Code of the State of California requires this board to adopt certain policies in regard to statements of candidates who run for office as members of the governing board of the district;

NOW, THEREFORE BE IT RESOLVED, that this governing board does hereby determine:

✦ The cost of printing, handling, and mailing candidates’ statements shall be charged to the candidate;

✦ The candidates' statement of qualifications shall not exceed 200 words;

✦ The Registrar of Voters shall be directed to give a copy of these regulations to each candidate or his/her representative at the time nomination documents are picked up; and,

✦ The candidates not be permitted to submit additional materials to be sent to the voter with the sample ballot.

BE IT FURTHER RESOLVED that these policies remain in full force and effect until rescinded by this Board.

PASSED AND ADOPTED by the Board of Trustees of the SANTA BARBARA COMMUNITY COLLEGE DISTRICT this 18th day of May 2000.

Ayes: Dr. Alexander, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mrs. Powell, Mr. Villegas
Noes: None
Absent: Dr. Dobbs
Concur: Ms. Smith

[Signature]

Peter R. MacDougall
Superintendent/President and
Secretary/Clerk to the Board of Trustees

Item 1.8-b
05/18/00
**Academic Affairs**

**Minimum Qualification Equivalency**

<table>
<thead>
<tr>
<th>NAME</th>
<th>DISCIPLINE</th>
<th>BACKGROUND</th>
</tr>
</thead>
<tbody>
<tr>
<td>BURNS, Patrick</td>
<td>Athletics</td>
<td></td>
</tr>
</tbody>
</table>

**EDUCATION:**
Mr. Patrick Burns has 126 units from Westmont College (1982-86) and 13 units from Santa Barbara City College (1987) which far exceeds the 60 units required for an AA degree.

**EXPERIENCE:**
Mr. Burns has been coaching part-time for the past 7 years at San Marcos High School, Santa Barbara City College, University of California, Santa Barbara and Westmont College as well as coaching for the Santa Barbara Foresters baseball team.
CONTINUING EDUCATION
MINIMUM QUALIFICATION EQUIVALENCY

BREEDON, Deborah    Art

EDUCATION:
AA degree in Art, SBCC; 16 additional units in Graphic Arts, SBCC

EXPERIENCE:
Active in painting since 1992; paintings in private collections in the South Coast area; exhibitions of work at Faulkner Gallery, Cancer Center and Casa de Maria. Works with cancer patients to provide support and expression through art; workshop leader for Continuing Education art instructors on the power of art in the healing process.

KARSH, Jaan    ESL

EDUCATION:
Bachelor of Science in Hospitality Management, Florida International University; Teaching English as a Second Language Certificate, UCSB.

EXPERIENCE:
CalWORKS Workstudy Student

The following students have changed jobs and/or have had a change in pay:

Estella Avila (Returning/ New Employer)
Sabrina Richardson (Returning/ New Employer)
### SANTA BARBARA COMMUNITY COLLEGE DISTRICT
#### 2000-2001 WORKING SCHEDULE

**COSMETOLOGY ACADEMY**

<table>
<thead>
<tr>
<th>MONTH</th>
<th>DAYS REQUIRED TO PERFORM SERVICES OR TO BE PRESENT</th>
<th>TOTAL WORK DAYS PER MONTH</th>
<th>TOTAL WORK DAYS PER SEMESTER</th>
<th>NON-WORK DAYS</th>
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<tr>
<td><strong>FALL 2000</strong></td>
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<tr>
<td>AUGUST</td>
<td>8/14-18; 8/21-25; 8/28-31</td>
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<td>SEPT.</td>
<td>9/1; 9/5-8; 9/11-15; 9/18-22; 9/25-29</td>
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<td>OCT.</td>
<td>10/2-6; 10/9-13; 10/16-20; 10/23-27; 10/30-31</td>
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<td>NOV.</td>
<td>11/1-3; 11/6-9; 11/13-17; 11/20-22; 11/27-30</td>
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<td>DEC.</td>
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<td><strong>SPRING 2001</strong></td>
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<td>JAN.</td>
<td>1/16*; 19; 1/22-26; 1/29-31</td>
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<td>FEB.</td>
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<td>MAY</td>
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<td>JUNE</td>
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**Note:** Work Schedule Varies: M-F & T-Sat.  
**Board Approved:** 5/18/00  
**A:** WRKSKD CA 00-01

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**TERM:** 8/14/00 - 6/1/01
Santa Barbara City College  
Associate in Arts Candidates  
Spring 2000

ACCOUNTING  
Jennifer Joy Gallup

ADMINISTRATION OF JUSTICE  
Traceé Michelle Gehringer

ANTHROPOLOGY  
Walter David Harrington, Jr.

ART with Emphasis in Art History  
Margaret M. Flynn Gilcrest

ART with Emphasis in Art Studio  
Matt Granger Cosby  
Takae Hori  
Michael Edward Jameson  
Ronda Lanette Saine

BIOLOGICAL SCIENCES  
Patric Dennis Lausch  
Federica Vergano  
Michele E. White

BIOTECHNOLOGY  
Jason Scott Willis

BLACK STUDIES  
Tanya Denice Sparks

BUSINESS ADMINISTRATION  
Shane Michael Ball

BUSINESS ADMINISTRATION with Emphasis in 
Finance  
Stephanie Catherine Ball

BUSINESS ADMINISTRATION with Emphasis in 
Management  
Yuri Radomislí  
Gina Yasminasari

BUSINESS ADMINISTRATION with Emphasis in 
Small Business Management  
Brian K. Current  
Christina Iris Franquet  
Isabelle Marie Johnsen

BUSINESS ADMINISTRATION with Emphasis in 
Marketing  
Maria K. Safwenberg

BUSINESS ADMINISTRATION with Emphasis in 
Pre-Transfer  
Azèb Demisse  
Linda S. Gunther  
Stephen Dorn Heslin  
Jenifer Paiva De Rezende

CHEMISTRY  
Christopher James Ducale  
Sherif Kamel Soliman

CHICANO STUDIES  
Yami Bernal

COMMUNICATION with Emphasis in Applied 
Communication  
Sean Ray Adams  
Travis Jon Anthony  
Matthew Patrick Feeley  
JoAnna Lee Riley  
Rod Curtis Hooli Simpkins

COMMUNICATION with Science Emphasis  
Jennifer Angela Gann  
Todd Jeffrey Henley  
Jeffrey Irving Jackins  
William Robert Slack  
Brian Denning Smiley

ECONOMICS  
Corey Glenn Crouch  
Matthew Brian Dixon  
Lybeth Rebecca Fogel  
Elizabeth Klara Todd

ENGLISH  
Camilla Baumbach  
Lorraine Livermore Duerr  
Carmelita A. Del Campo  
Veronica Gwendolyn Ferries  
Rika E.L. Retz  
Florence A. Trouché

ENVIRONMENTAL STUDIES  
Maria Amelia S. Camargo  
Yukari Ishibashi

FILM STUDIES  
Christopher Matthew Zwicke

Item 3.1  
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05/18/00
FINANCE
Mylan Dale McMurray, III
Salvador Zepeda

FRENCH
Naoko Haraguchi

GEOGRAPHY
Joshua Scott Clements
Patrick A. Sullivan
Kenji Yamasaki

GRAPHIC COMMUNICATIONS with Computer
Graphic Design Concentration
Adrian Edward Foster
Mei-Hung Lin
Kate Quintana
Niklas Per Schaefer

GRAPHIC COMMUNICATIONS with Graphic
Business Management Concentration
Yuko Kaneko

HISTORY
Malia Breanna Cooper
Amanda Irene Grijalva
Negar Mohsenzadegan
Gregory James Porzio

INTERNATIONAL STUDIES
Shakira Shae Miracle
Tomoko Ota
LAW & SOCIETY
James A. DeRouen
Verna D. Dodge
Elliott Michael Kane

LIBERAL STUDIES
Bruno Haim Abisror
Amity Jamais Addrisi
Payam Aghili
Melissa Renée Allen
Mary Elizabeth Alvarado
Andrew Larkin Anderson
Ashley Marie Anderson
Maya Petkova Arth
Sergio Barbosa Jr.
Shahram Barkhordar
Jennifer Jolyn Barnhart
Kitchitrina Kay Barton
Leah Stacy Batara
Bryan Eric Berghofer
Catherine Bettencourt
Erin Johanna Blair
Curtis Irwin Blaisdell
Megan Lynn Blanchard
Saraj Anne Boissonneau
Ian James Bortins

LIBERAL STUDIES (Cont.)
Don Broydes
Teasha Alanah Burkman
Kimberly A. Burnett
Kabir S. Cain
Maria Consuelo Carreno
Andy Dean Carter
Marcy Lynn Cavaletto
Della MacFarlane Chapin
Hendra Herman Chendana
Lauren Marie Cimino
David Lateef Clark
Kristin Elizabeth Clary
Heather L. Clifford
Heather Rebecca Cole
Candace Erica Coleman
Gavin Richard Collins
Govinda D. Covin
Courtney Renee Cusworth
Leslie Ann Doherty
Marcia Q. Duarte
Derek Martin Dukes
Jesse E. Easley
Deidre Sara Fine
José Luz Florez
Dyana A. Franco
Victoria Lauren Nicole Freeland
Carlene McKinley Rose French
Alexander K. Frimpong
Stacy Ann Fuchs
Makiko Fujisawa
Susana Garcia
Todd Richard Garrett
Jamie L. Gaviola
Jessica Danielle Giardina
Teri Lynn Gibson
Jennifer Hope Golden
Lucia Gonzalez
Faith Jean Graham
Denise Astrid Guenthart
Amanda Christine Gutierrez
Douglas H. Hamilton
Kalya L. Hansen
Shane David Harper
Neil Willis Harris
Christine Michelle Henry
Elizabeth Lee Hernandez
Leah Suzanne Hickey
Shevon Hoover
Leonardo R. Huerta
Sarah Elisabeth Hunt
Melissa Nicole James
Jeremy E. Janas
Mavis Ann Johnston
Nicki Johnstone
William John Kangas Jr.
Kimberly Ann Keller
Jeff R. Kelly

Item 3.1
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05/18/00
LIBERAL STUDIES (Cont.)
Jason A. Kollack
Frank Sam LaMonica
Jeffrey Dana Lanier
Kevin W. Lasarzig
James Edward Lenick II
Lourdes Lizaola
Katrina Rose Lofland
James Emmett Longoria
Darlene Richard Love
Chip Lawrence Maguire
Heather Amber O'Brien Makela
Erin Marie Mathenia
Emmett A. Navy
Aaron Gregory McCarthy
Katie Samantha McCarthy
Faith Anne Mickler
Jessica Ann Milat
Miriam Elizabeth Moreno
Lacie Ann Moses
Gabriel William Newman
Amanda Rebecca Orsua
William Jeffrey Phirman
Atini Pinheiro
Kara Noelle Plett
Marissa Sevella Pommer
Jennifer Clark Potthast
Beth Theresa Reddecki
Christina R. Reed
Cecilia Alvarez Rebolloedo
Camille Carole Redmond
Linda Christine Reith
Victoria Anne Rice
Sarah Nicole Riswold
Jennifer Mercer Robertson
Stinna Rode-Jepsen
Celeste Imelda Rodriguez
Jennifer Anne Rogers
Richard Evan Rosenbaum
Christopher Luke Rukavina
Dorayda Esther Santoyo
Eric John Schnyder
Julie Ann Schnyder
Karen Lynn Shannon
Wendy Rilla Simpson
Curry B. Smith
Jaime Marie Smoyer
Dane Michael Stocker
Monica Lea Stripling
Phetdavanh Becky Sysavat
Michael Joseph Tarpey
Melissa Jane Taylor
Amy Louise Mae Thompson
Justine Jane Togami
Shelly Lindsay VanAmburg
Michael Raymond Van Grove
Scott Thomas Vargen
Claudia Vega

LIBERAL STUDIES (Cont.)
Gabriela Vega
Gina Carmela Villavicencio
Kelley Marie Vodden
Tracy Lavin Walker
Amy Lynn Weber
Rick C. Webster
Benjamin Aaron Wells
Naomi Pueo Wood
Isaac Anthony Woolfolk
Stacey Marie Wooten
Andrea Nicole Wright
Chie Yamamoto
Yuko Yamato
Anselmo Zermeño

MATHEMATICS
Issayas Afework
Lyn P. Buric
Jose Flavio Carrillo
Sajan Chhetri
David W. Stewart
Jordan Richard Wadsworth
Juan Alberto Zaragoza

MULTIMEDIA ARTS & TECHNOLOGIES
Vince J. Doherty
Matthew Ian Graham
Yuka Jotai
Alixandra Lynn Mullins
Oscar Ramirez
Burat Wangi
Gamael N. Zavala

MUSIC
Debra Brinkman
Maureen DeMaio
Jillian Marie Reed
Benjamin R. Saunders
Elizabeth Jean Smith
Girish Chandra Varma

NETWORK HARDWARE SPECIALIST
Sheilene M. Dassat

PHILOSOPHY
Orion Patrick Dooley

PHYSICAL EDUCATION
Megan Elizabeth Cooper

PHYSICAL EDUCATION with Emphasis in Athletic Training
Yvette Ann Franco
Akemi Kakitani
POLITICAL SCIENCE
Christopher Roland Candy
Robert A. Cucchiaro
Matthew Edward Tirone

PSYCHOLOGY
Ivonne Hoeger
Yuko Tatsuyama

SOCIOLOGY
Vera Alicia Magaña
Lori Ann Maggelet
Leonor O. Mora
Jennifer Christine Shaner

SPANISH
Brandi Lynn Bepler
Marcelo Adrián Cruz
Joan Louise Merrill
Naomi Nishide
Melissa Breese Pinch

THEATRE ARTS
Samantha Anne Heath
Gretchen Eva Keller

THEATRE ARTS (ACTING, DIRECTING)
Mario Alberto Díaz Balcazar

ASSOCIATE IN ARTS CANDIDATES with
MULTIPLE MAJORS (Cont.)

Brenda Bernice Bristol
Liberal Studies
Sociology

Josefina Cabrera
Liberal Studies
Spanish

Julita Cara
International Studies
Liberal Studies
Political Science

Anthony Gerard Dito
Business Administration with Emphasis in Pre-Transfer
Economics
Liberal Studies

Jeffrey D. Duncan
Liberal Studies
Sociology

Kate Elizabeth Eberhard
Communication with Emphasis in Communication
Science
Liberal Studies

John H. Ford
Economics
Liberal Studies

Manami Fujikawa
Economics
Liberal Studies

Leslie Gowdy-Ferguson
French
Liberal Studies

Scott Barron Griset
Economics
Liberal Studies

Pat K. Harris
Mathematics
Physics

Marisa Ann Heighe
Liberal Studies
Spanish

Matthew Paul Hernandez
Liberal Studies
Mathematics
ASSOCIATE IN ARTS CANDIDATES with
MULTIPLE MAJORS (Cont.)
Bridget Eileen Hockman
English
Liberal Studies

Thomas Gustave Keenan
Business Administration with Emphasis in Pre-Transfer
Economics
Liberal Studies

Heather Lee Korda
Liberal Studies
Psychology

Bianca Michelle Krewedl
Liberal Studies
Political Science

Shane E. Kruse
Biological Science
Chemisty
Spanish

Ryan L. Lamore
Mathematics
Physics

James Blake Lennon
Economics
Liberal Studies

Octavio Cesar Limon
Economics
Liberal Studies

Ching-Man Lo
Economics
Liberal Studies

Michael A. Lomino
Liberal Studies
Multimedia Arts & Technologies

Danny MacMahon
Accounting
Business Administration with Emphasis in Pre-Transfer
Economics
Finance

Michael Maiorana
Business Administration with Emphasis in Pre-Transfer
and Management
Economics
Liberal Studies

ASSOCIATE IN ARTS CANDIDATES with
MULTIPLE MAJORS (Cont.)
Michelle A. Manke
Business Administration with Emphasis in Pre-Transfer
Economics
Liberal Studies

Laurie Anne Marhefka
Liberal Studies
Psychology

Amanda Suzanne Martzen
English
Liberal Studies

Andrew David McClure
Business Administration with Emphasis in Pre-Transfer
Liberal Studies

Ryan Patrick Moriarty
Engineering
Mathematics
Physics

Jeremy Menko Finley Nicoloff
Liberal Studies
Physical Education with Emphasis in Athletic Training

Lothlorien C. Nipper
Liberal Studies
Psychology
Sociology

Arthur Paul Olowski
Economics
Liberal Studies

Christina Penelope Petropoulos
French
Liberal Studies

Aaron Preciado
Liberal Studies
Psychology

Brooke Michelle Richardson
Liberal Studies
Sociology

Ericka Rodriguez
Liberal Studies
Spanish

Cesar Salazar
Economics
Liberal Studies
ASSOCIATE IN ARTS CANDIDATES with
MULTIPLE MAJORS (Cont.)

Jose P. Sapien
Liberal Studies
Psychology

Peter Russell Smith
Communication with Emphasis in Computer Science
Liberal Studies

Joanna Stevens
English
French

Courtney Nicole Stewart
English
History
Liberal Studies

Erlanga Dipo Suryo
Business Administration with Pre-Transfer Emphasis
Economics
Liberal Studies

Manuel Trujillano
Economic
Liberal Studies

Deanna Adriana Urzua
Liberal Studies
Spanish

Wayne W. Wolcott
Administration of Justice
Liberal Studies

Robert Youkin
Economics
Liberal Studies
ACCOUNTING
Cheryl Lynn Costello
Michelle A. Manke
Noriko Moore
Yu Xu

ADMINISTRATION OF JUSTICE
James Lee Brock
Emory Pui-Ting Lo

AUTOMOTIVE SERVICES & TECHNOLOGY
Daisuke Goda
Panuvat Khunsaratham

COMPUTER INFORMATION SYSTEMS (CIS)
Carl E. Davidson
Shane A. Hook
William John Kangas Jr.
Sami Petteri Kuokkanen
Pamela Ann MacKenzie
Daniel D. Miltner
Persis Elizabeth Rentie
Suttideh Sainoi
Karen Lynn Shannon
Richard Todd Tillotson
Sara Zahra Yousefi

COMPUTER SCIENCE
Kevin G. Predergast
Neil M. Sorrow
Dejana Stanojevic
David W. Stewart

DRAFTING/CAD
Delia MacFarlane Chapin
Eugenia Maria Fernandez
Dale Alan Irwin
Tara Sandala Lyle
Mark V. Quinn
Ronda Lanette Saine
Kenneth James Thompson
Rosalva Torres

EARLY CHILDHOOD EDUCATION (ECE)
Gretchen Mercedes Brown
Leanne Stockebrand Friedenthal
Lakshmi Ramaswamy
Jaime Marie Smoyer
Firdaus Alka Sudduth
Jennifer Catherine Thatcher

ELECTRONIC ENGINEERING TECHNOLOGY
Frank Scott Bettig
Luis Jacinto

ENGINEERING
Sarah Allison Mercer
Jordan Richard Wadsworth

ENGINEERING/INDUSTRIAL TECHNOLOGY
Jason S. Bryan

ENVIRONMENTAL HORTICULTURE with Emphasis
in Greenhouse/Nursery Operations
Emily Lucinda Johnson

ENVIRONMENTAL HORTICULTURE with Emphasis
in Landscape Construction
James Arthur Boschert
Kathe Christi

ENVIRONMENTAL HORTICULTURE with
Regenerative & Restoration Horticulture Emphasis
Emily Sue Willford

GRAPHIC COMMUNICATIONS
with Graphic Processes Concentration
Curtis Irwin Blaisdell

HEALTH INFORMATION TECHNOLOGY
Jeannette Ann Bruggenkamp
Marianne Gail
Linda Jean Maestas
Susan Caroine McNally
Sandra I. Nutile
Krystal Lynn Salinas

HOTEL, RESTAURANT & CULINARY with
Restaurant/Culinary Emphasis
Eric Robert Brown
Lori Ann Harris
Noriko Yamamoto

MARINE DIVING TECHNICIAN
Wesley Clarence Gaddy II
Jeremy Edward Slater

MULTIMEDIA ARTS & TECHNOLOGY with Visual
Design Concentration
Asuka Funaba

Item 3.1
Page 7 of 8
05/18/00
NURSING (ADN)
Deborah Lynn Ames
Catherine C. Austin
Cynthia Belle Barker
Jeff Allen Cooper
Robin René Fichtner
Diana Gruetzmaccher
Anne Dow Hart
Shanda Kimberly Hill
Janis R. Hutchison
Robyn Cori Landy
Jennie K. Leedebur
Mia Heather Marlett
Lisa Marie Martel
Gregory A. Matson
Deanna Meyers
Monica Perez Millard
Lae Ann Palmer
Melissa Lavry Palmer
Charles Robert Porter Jr.
Victoria Anne Rice
Susan Louise Sebastian
Maureen C. Shields
Jessica McGirl Stevens
Tracy Ann Wilks
Amy Elizabeth Wingerd

PHYSICS
David W. Stewart
Jordan Richard Wadsworth

RADIOGRAPHY
Joseph P. Angeles
Soheil Bandarchian
Emilia De La Rosa
Gretchen Ann Florczak
Steven Michael Giannandrea
Robert Hermann Helmering
Leslie Ann Jensen
Miguel Angel Jimenez
Leslie Ann Johnson
Michael Joseph McPhail
Susana Medina
Monica Mondejar
Ebony Nicole Nicholson
Catherine C. Pohina
Naowarath Moony Price
Amanda Ann Quan
Valerie Anne Ramesa-Moreno
Batoul Mahnaz Sadreameli
Peter Salazar
Rolando Joel Sanchez
Carlos Ariel Sosa
Julian Jason Vasquez
Arthur Randolf Wickersham III

RECIPIENTS FOR ASSOCIATE IN SCIENCE DEGREES with MULTIPLE MAJORS
Issayas Afework
Engineering
Physics
Clifford P. Baldridge
Multi-Media Arts & Technology
with Authoring Concentration and Visual Design Concentration
Lyn P. Buric
Drafting (CAD)
Physics
Sajan Chhetri
Physics
Computer Science
Robert Allen Funai
ENVIRONMENTAL HORTICULTURE with
Regenerative & Restoration Emphasis and
Greenhouse Technology Emphasis
Dina Kozachuk
Administrative Assistant - COMAP Level III
Administrative Specialist - COMAP Level IV
Samuel L. Oziel
Marine Diving Technician
Recreational Diving
Octavio Lira Tavares
Biomedical Equipment Technology
Electronic Engineering Technology
Sara M. Whipple
Computer Information Systems (CIS)
Computer Science
Santa Barbara City College

CHEMISTRY DEPARTMENT

PROGRAM EVALUATION

1999 - 2000

Chemistry Department Faculty
Dr. Bernie Brennan, Professor
Dr. Gary Carroll, Professor
Dr. Sally Ghizzoni, Assistant Professor
Dr. Klaus Wills, Professor

Chemistry Department Staff
Nancy Hull, Senior Laboratory Technician
Dolores Landman, Laboratory Technician
Santa Barbara City College

CHEMISTRY DEPARTMENT

PROGRAM EVALUATION 1999 - 2000

The previous Chemistry Department Program Evaluation was conducted in 1992. Since that time, Chemistry Departmental Goals have been submitted for the 1995-96, 1996-97, 1997-98, 1998-99 and 1999-2000 academic years. The major areas of focus in these reports were personnel, curriculum, facilities and departmental issues. The current program evaluation will focus on these same areas as well as the broader areas of Santa Barbara City College.

1999-2002 College Plan

The faculty and staff of the Chemistry Department have reviewed the 1999-2002 Santa Barbara City College Plan and discussed the Chemistry Department's role in the implementation of several of the goals. In particular, the following goals have been identified and are being addressed.

GOAL 4 . . . Increase students' attainment of their educational goals, including degrees and certificates, transfer, workforce development, basic skills and life-long learning.

Objective 10. The Chemistry Department faculty are continuing to meet with and counsel students who are earning non-passing scores on midterm exams, homework, and/or laboratory reports. On average, each faculty member meets with 10-15 students per week to discuss specific strategies and options to improve their poor performance in the course. Some of the issues individually discussed with them are ways to improve their study habits, testing skills and methods of improving their understanding of chemical concepts. Students are encouraged to visit the chemistry department tutors for additional perspectives on the material; the Department has fifteen hours of tutoring available every week provided at no cost to the students.

In addition to private conversations held during office hours, faculty have made themselves available to talk with students during other times as well. While supervising laboratory work, faculty can and do interact with students who are not enrolled in the lab who need help with their homework or other class assignments. On average, each faculty has 12 hours of lab supervision per week, making them far more available than the five scheduled office hours per week.

Over 80% of the students enrolled in chemistry courses are in a science or engineering major. A passing grade in their chemistry courses is mandatory for them to continue in their chosen field of study. Students have informed faculty members that they appreciate the counseling that has occurred outside the classroom; many of them have commented that without such counseling they would not have passed the course. The assistance given these students are elementary principles for success in a rigorous academic environment: time management and self-criticism. A student who knows how to manage time, both in preparation for exams and during exams, and who also recognizes what he/she knows or doesn’t know, has the tools to succeed.

GOAL 5 . . . Utilize alternative methods of delivering instruction to increase students' access to and successful completion of courses and programs needed to achieve their educational objectives.

Objective 21. The faculty of the Department continue to experiment with the best practices of technology-mediated instruction mainly as computer presentations which benefit the student's understanding of the dynamic chemical processes discussed in lecture. PowerPoint and ChemDraw are two programs that have been utilized in the classroom. PowerPoint has been used, as designed, but has not been popular with students. Students have commented that they are less likely to take notes, or ask questions when the lecture has been given via a computer slide show. In addition,
faculty have found that changing a problem shown on the computer, to respond to a question from students, necessitates using the chalkboard. Overall, faculty feel that the most dynamic way to interact with students during lecture is with the traditional chalkboard presentation. The lecture can then flow with student questions and or student interest. Although the chemistry curriculum is organized along a traditional sequence as to the material that must be covered, the particular examples used to cover this material must be appropriate for the skills of the particular class. At times, however, it is useful to use ChemDraw and MacDraw programs to allow faculty to draw complicated three-dimensional representations of molecules. These images can be transferred to overhead projector transparencies or used directly from the computer, which is the preferred method of delivery.

In addition to computer driven software programs, graphing calculators are a standard piece of technology owned by most students. Most calculators can collect and analyze data and also have the capability to download this information to a computer. Unfortunately, the operating manuals for these calculators are poorly written. A device that allows certain graphing calculator displays to be seen on an overhead projector is expected to arrive soon. This will allow faculty to better communicate with students as to the capabilities and operation of their graphing calculator.

GOAL 6 . . . Develop curriculum initiatives that respond to changes in the workforce, technology and student needs.

Objective 24. Chemistry 107, Survey of Organic and Biochemistry, will be offered in the Spring 2000 semester to meet the needs of dental assistant students and others who previously had to travel out-of-district to enroll in this degree-required class.

GOAL 11 . . . Identify and provide facilities needed to support college goals and objectives.

While not a specific objective, the members of the Chemistry Department continue to restructure the Department to make the facility a healthy and safe place for both students and members of the Department and to assist other departments in safely using chemicals. Specifically, the bottles of acids and bases are being removed from the teaching laboratories. These bottles are in easy reach of students and were to be used by the students while performing laboratory experiments. However, over the years the experiments have changed; these bottles are no longer used as frequently as they had been in the past. Since any bottle can be knocked over and is a potential for injury, Chemistry Department members believe that the safety concerns of having these acids and bases in the lab outweighs the inconvenience of having to prepare these reagents when they are needed.

In addition, secondary containment for the chemicals in the organic chemical storeroom is being considered. Although the shelves holding these chemicals are bolted to the floor, ceiling and walls, during an earthquake the smaller bottles holding liquids could be jostled off the shelves and break on the floor. Secondary containment, although costly, would prevent this breakage and reduce the expense of replacing the chemicals as well as hazardous waste disposal.

Achievement of 1999-2000 Goals and Objectives

The achievement of the goals and objectives presented in the 1995-96, 1996-97, 1997-98 and 1998-99 Chemistry Department reports have been discussed previously. Progress on achieving the goals presented in the Chemistry Department Goals for 1999-2000 is discussed below.

Personnel

1. An additional hourly faculty member, Carmen Works, was hired and is currently teaching the MWF Chemistry 101 lecture and the two Wednesday Chemistry 101 labs.

2. As anticipated, no faculty members have expressed a desire or willingness to retire this year.
Curriculum

1. Chemistry 107, Survey of Organic and Biochemistry, was developed at the request of Peggy Kearns to serve students in dental assisting and other fields needing a one-semester organic and biochemistry course and will be offered in the Spring 2000 semester.

2. The Chemistry 101 laboratory manual written by Gary Carroll and Klaus Wills was completed this past spring and was tested and revised during the summer session. It is currently being further refined by Klaus Wills. As anticipated, having an in-house lab manual has resulted in a reduction in the amount of chemicals used by students and has allowed the removal of the more hazardous reagents from the experiments. Each student is saving approximately $25 on the cost of buying a lab manual, the price difference between a published lab manual and the in-house manual. Part of the proceeds from the sale of each manual will allow the Department to give scholarships at the Awards Banquet to the General Chemistry and Organic Chemistry Outstanding Students of the year.

3. A Chemistry 104 laboratory manual has been written by Gary Carroll and Klaus Wills and will be student tested in Spring 2000. Like the Chemistry 101 manual, it will save each student nearly $30.

4. Surplus computers were obtained for the Organic Chemistry lab and students have used these computers to simulate nuclear magnetic spectra of organic compounds as well as practice on a computer simulated NMR instrument prior to using the NMR instrument.

Facilities

1. A replacement window for the Chemistry Stockroom has not been ordered. This will be done during the Spring 2000 semester.

2. The blinds in PS214 have been measured but replacement blinds have not been selected and funds for their purchase have not been requested.

3. Facilities is extending the vacuum line currently used in PS214 and 219 to PS208. It is anticipated that the vacuum line will be operational for the Spring 2000 semester.

4. During a flex day activity, the vacuum outlets in PS214 and 219 were all serviced by members of the Department and are now working properly.

Two large gas cylinders that were no longer being used (CO₂ and N₂) were removed from PS214. This provides much needed counter space and makes the lab safer for students and staff.

Department Issues

1. An augmentation to the supplies budget was requested and partially funded (thank you very much, Jack).

Identified Chemistry Department Questions and Issues

During the planning meeting for the program review, the following issues were identified and discussed.

1. During the initial program evaluation planning meeting, the WSCH to FTEF by Term data (attached) were reviewed. The decline in WSCH is believed to be due to the opening of additional Astronomy class sections as well as lower unemployment in the workforce. Previous declines in enrollments in the Department have been followed by increases, and similar cyclic fluctuations have occurred at other times.

2. In reviewing Chemistry WSCH/FTEF in Rank Order (attached), it was noted that the Department has maintained its middle position at SBCC. Large lectures (up to 120 students) are offered in Chemistry 101, 155 and 156 which increases productivity. Smaller classes, which lower our WSCH/FTEF ratio, are also scheduled: evening Chemistry 101, evening Chemistry 155 and 156,
Chemistry 104 (which has averaged about 40 students per semester for the past several years), and the organic chemistry classes, Chemistry 211 and 212 (lectures) and 221 and 222 (labs).

The evening program services the evening student population and allows these students to complete their science requirement toward a certificate or degree.

The Chemistry Department is offering an efficient program and the faculty are comfortable with current enrollments in chemistry courses.

3. The number and percent of successful, unsuccessful and incomplete grades and withdrawal data (attached) for the academic years 1995 through 1999 were discussed. Several reasons are known for the number of withdrawals and unsuccessful and incomplete grades. Oftentimes students come into chemistry without a sufficient math background. The appropriate level of math understanding is discussed with the Chemistry 101 and 104 students during the introduction to the course on the first day of instruction. In Chemistry 155, a placement exam is given and the students are advised based on those scores. However, students believe they will not have problems with their lack of background and continue in the course. Upon subsequently realizing that they really do need the math, they either withdraw or earn unsuccessful grades. However, these students do benefit from their exposure to chemistry since many of them repeat the course and are then successful in completing the class.

When the registration process prevents a student who doesn't have the proper prerequisite courses from enrolling in a course, it will be possible to better evaluate which courses are needed for success in chemistry.

4. The course of study outlines for courses offered in the Department (Chemistry 101, 104, 107, 155, 156, 211, 212, 221 and 222) were discussed. These outlines are reviewed and revised each semester the course is taught. Each student gets a current outline at the beginning of the semester and that outline is followed as the semester progresses. These outlines are submitted to the Curriculum Committee annually to ensure that the file copies are current.

**Current Issues and Future Trends**

The current issues and future trends thought likely to present challenges and opportunities for the Chemistry Department were identified and discussed during the planning process. These issues center around the expansion of classes and addition of lab sections as more students enroll at SBCC as the predicted increase in enrollment at all colleges in California is realized.

1. It is anticipated that enrollments in the various chemistry classes will increase as they have in the past; currently space and time slots are available in the laboratory. With this increase come the issues of providing adequate staffing to meet these needs. Part-time faculty would need to be hired to cover the extra load. In the future it may be necessary to hire additional tenure-track faculty. This will be addressed as the need arises.

2. The Department can grow by three lab sections in Chemistry 101 as the Chemistry 101 lab room, PS209, is not fully used. A maximum of nine lab sections can be offered in PS209. Chemistry 104 can grow and labs can be added as necessary in PS208. The number of Chemistry 156 labs, also taught in PS208, can also be increased as long as no more than nine lab sections are taught each semester between Chemistry 104 and 156. Chemistry 155 can grow using PS214 for the Chemistry 155 labs. Finally, the organic chemistry program has additional drawer space in lab but would require an infusion of lab equipment to stock those drawers. As many as three labs in the fall and two in the spring have been offered in the past.

3. On several occasions the possibility of offering Chemistry 101 and/or Chemistry 155/156 on-line has been discussed. Two problems with offering chemistry courses on-line have been identified. All of the Chemistry classes have labs associated with their respective lectures with the exception of Organic Chemistry 211 and 212. This would necessitate students coming to the SBCC campus each week, possibly on Saturdays, to carry out the laboratory portion of the course. How to teach
problem solving techniques on-line has not been resolved. As of now, there are no plans to offer on-line chemistry classes.

4. Thus far the Chemistry Stockroom is adequate to meet current needs but may need to be remodeled if the chemistry program grows.

Chemistry Department Goals and Objectives

Personnel
1. Because enrollment in Chemistry 101 has declines, as has been discussed in previous reports, it is believed that an additional tenure-track faculty is not needed in the near future. The needs of the Department have been satisfied, and current staffing needs in the academic program have been met by hiring UCSB graduate students on an hourly basis.

2. Dolores Landman has discussed tentative retirement plans and may retire at the end of the Spring semester. If this occurs, a replacement laboratory technician will be requested and, if approved, hired during the summer.

Curriculum
1. There are no plans to significantly add to, remove from, or make changes in the curriculum of the chemistry courses in the near future. Of course, these courses will continue to evolve as new technology and methodology are incorporated into the classes. Specific examples of technological driven changes are the graphing calculators previously mentioned and the subsequent data analysis via computer driven software programs such as Graphical Analysis.

Computers have been used in science to analyze data long before they became a common household item. Computers unfortunately can only analyze what they are told to analyze and do so in a manner dictated by the operator. The Department's focus has been, and will continue to be, the development of analytical thinking and problem-solving skills of the student, although computers will continue to play a part in analyzing data obtained in the chemistry laboratory.

Facilities

Great progress has been made in the Department in having the facilities improved over the past several years. The Organic Chemicals Storage room was remodeled and new shelves installed. Two labs, PS208 and 209, were remodeled during the summer of 1998 with new hoods and side counters installed. The majority of the facilities issues for the coming years continue to relate to ways the Department can be made safer for students and Chemistry Department members.

1. Small windows need to be added to the PS207 Stockroom doors. Faculty and staff enter and exit the Stockroom numerous times daily carrying chemicals or moving carts carrying chemicals and glassware to and from labs. No serious injuries or accidents have occurred, mainly because Department members are very cautious when opening these doors. Having a window in each door will allow people to see someone approaching the door from the other side.

2. Removing the numerous acid and base reagent bottles between the laboratory benches in PS208 and 214 will be discussed. These reagents have been removed from PS209 and no negative impact on the student's ability to successfully perform their experiments has been observed.

3. Shelf containment devices (raised solid barriers or secondary containment trays) need to be added to the shelves in the Organic Chemicals Storage room. These restraining devices should prevent the many small bottles stored on the shelves from falling over and rolling onto the floor when an earthquake occurs.

4. Secondary containment trays need to be placed in the labs and Stockroom to hold the chemicals stored in those areas.

5. The balances will be locked down to the new benches in PS208 and 209.
6. The hydrogen gas cylinder will be removed from PS219 and the helium cylinders will be secured by permanently mounted cylinder restraints.

7. In winter, the Stockroom is always cold. The Stockroom should have a source of heat separate from the two chemistry labs, PS208 and 209.

Department Issues

1. The Chemistry Department supplies budget needs to be monitored to determine how long the recent augmentation will satisfy the Department's needs in the coming years.

Conclusions

After a thorough examination of the Chemistry Department, the faculty and staff believe the Department is providing a cost-effective and quality chemistry education for students. An appropriate curriculum is being offered with classes scheduled during the day, evening and summer to serve both full and part-time students. The faculty and staff in the Department are very responsible individuals who have the education of students as their primary concern. The facilities are adequate for the Chemistry program and are being improved each year as funding allows.

The members of the Chemistry Department have read and agree with the 1999-2000 Chemistry Department Program Evaluation.

Klaus Wills

Nancy Hull

Gary Carroll

Dolores Landman

Bernie Brennan

Sally Ghizzoni
SANTA BARBARA CITY COLLEGE
Academic Senate

MEMORANDUM

Date: May 8, 2000
To: Dr. Jack Friedlander, Vice President-Academic Affairs
From: Ms. Lana Rose, Academic Senate President
Ref: RECOMMENDATION - Approval of 2000-2001 Faculty Enrichment Grants

At its May 3, 2000 meeting, the Academic Senate voted to approve the Faculty Enrichment Committee’s recommendation of Faculty Enrichment Grants for the 2000-2001 academic year. The motion reads as follows:

M/S/C to approve the Faculty Enrichment Committee’s recommendation for approval of the Faculty Enrichment Grants for the 2000-2001 academic year and move Karolyn Hanna’s proposal to the funded group for the amount of $997.00:

- Jan Anderson $678.60
- Barbara Bell $3,013.00
- Georgia Duran [Asilomar Conference] $1,150.00
- Georgia Duran [Comm 171] $2,500.00
- Kaye Foster $2,825.00
- Dana Jakubowski/Federico Peinado/ Francisco Rodriguez $3,000.00
- Kathy Molloy/Marilynn Spaventa $1,195.60
- Margaret Prothero $2,493.00
- Mary Wiemann $2,500.00

(O’Connor/Ouwehand) -- Carried with 2 abstentions

A copy of the handout from 5/3/00 meeting is attached.

cc: Dr. Peter MacDougall, President-Superintendent
Ms. Marilyn Spaventa, Faculty Enrichment Committee Chair

ACTION OF VICE PRESIDENT-ACADEMIC AFFAIRS (Reply requested)

______ Referred back to Academic Senate
______ Acknowledged
______ Referred to ____________________________
______ Disapproved

Comments:

Date: ____________________ Signature: ____________________

C:\Memo 5-8-00b
A 1. Project Title: Analyses of Demographic Data on SBCC ADN Students, September 1996 - May 2000

2. Project Author: Karolyn Hanna

B Budget

1. Printing / Duplicating $50

7. Other:
   Stipend for K Hanna @ 30 hrs x 33.24 = $997
   Wordprocessing (development of graphs, tables, preparation of report)
   30 hrs x $15 = $450

Total Cost: $1,497

C Abstract

This project proposes to examine demographic data on students enrolled in the SBCC ADN Program for a five-year period for September 1996 - May 2000. Program completion rates and pass rates on the National Computerized Licensing Examination for Registered Nurses (NCLEX-RN) will be compared with relevant state and national data. Data from this project will be used in preparing the self-study reports for state and national accreditation of the SBCC ADN Program.
A.

1. Project Title
   Teaching Demonstration of the Assessment, Procedures and Bathing of the Neonate at Santa Barbara Cottage Hospital Newborn Nursery.

2. Project Author
   Jan Anderson  Health Technologies, Associate Degree Nursing Program

B. Budget

1. Faculty Member: Fifteen Hours at $33.24 (lab rate, without differential) per hour for a total of $498.60.
2. Materials/Supplies/Software: Videotapes, master and copies $80.00.
3. Printing and Duplicating: None
4. Videotaping: Will be done as part of Jeff Barnes job with FRC.
5. Tuition: None
6. Travel: None
7. Other: Two Stipends for the time and expertise of the staff members: $50.00 each for a total of $100.00
8. Total Requested $678.60 (new total without paying for the videotaping)

C. Abstract:

My goal is to produce a videotape that will increase student skill, competence and success with the important and difficult nursing skills of assessing, treating and bathing the newborn within two hours after delivery. It is often a frightening experience for students to care for a newborn baby and a video that demonstrates the expectations for the area will help students be better prepared to meet those expectations. This project will produce a videotape showing two Registered Nurses as they assess, bath, give injections, eye treatments, cord care and draw blood for glucose monitoring of the neonate in the Santa Barbara Cottage Hospital Newborn Nursery. Some of the special and specific policies and procedures of the nursery will also be introduced and explained. The videotape will be available in the Allied Health Nursing Laboratory for nursing students in both the ADN and LVN programs.
A. Project Title/Author

1. Project Title: English 110 for Future Teachers

2. Project Author: Barbara Bell, Instructor, Department of English

B. Budget

1. Faculty members and their stipends
   $33.24 x 75 hours = $2493

2. Books
   $100

6. Travel to Conference on College Composition and Communication
   $350

7. Fee for Conference on College Composition and Communication
   $70

8. Total Requested: $3013

C. Abstract

As a result of reduced class sizes and increased enrollment, the California Department of Education predicts that at least 260,000 additional K-12 teachers will be needed by 2005. Governor Gray Davis made an effort to address this need in his 1999-2000 budget which allocated $10,000,000 for Community College Teacher and Reading Development Partnerships. The purpose of these grants is "to encourage promising community college students to pursue a career in teaching" (Introduction to TRDP Grant ii). Currently Santa Barbara City College is investigating the possibility of developing a Teacher Education Curriculum and applying for funding through the TRDP Grant. Patricia Chavez-Nuñez, Chairperson of the ESL Department, is spearheading this initiative. SBCC student interest in an education curriculum is evident through the creation and popularity of the new Future Teachers Club. Several faculty members, in addition to Pat Nuñez, have expressed support as well. Both Fred Marshak (who sponsors the Future Teachers Club) and Peter Georgakis are interested in developing science and math courses respectively for education majors. I would like to develop an English 110 course for these future teachers. The course would still meet the general education requirements for English, but would focus on composition and the teaching of composition. I envision a course in which students would read essays and articles written by expert teachers of writing, then apply those principles and theories to their own work. The students would emerge from the class: a) with a better understanding of how to use writing as a teaching strategy, and b) as better writers themselves.
Santa Barbara City College Faculty Enrichment Committee  
2000/2001 Faculty Enrichment Grant Application

Please return the completed application as follows:

A, B, C all together on a single page of hard copy. Sign and date the bottom.
D, E, F as hard copies.
G, H, I as hard copies, or sent as a message in e-mail (NOT as an attachment).

Return to the Faculty Enrichment Grant Subcommittee Chair, Lindsey Bramlett-Smith (IDC 330, ext. 2777, bramlett@sbcc.net) no later than 4:00 P.M. on Friday, February 18, 2000.

A. 
1. Project Title  Asilomar Leadership Skills Seminar
2. Author  Georgia R. Durán

B. Budget:
1. Faculty Member Involved in the Project and their Stipends:

<table>
<thead>
<tr>
<th>#</th>
<th>Name</th>
<th>Department</th>
<th>Extension</th>
<th>Lab Rate</th>
<th>Hours</th>
<th>Stipend Amnt.</th>
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<td>1</td>
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<td>Communication, x2595</td>
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<td>5</td>
<td>Tuition for the Seminar</td>
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<td></td>
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<td></td>
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<td>$1,150</td>
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C. Abstract: Georgia Durán will participate in the Asilomar Leadership Skills Seminar. This February seminar is an intensive four-days that focuses on the issues facing women involved in community college administration. Participants improve their leadership skills to better serve their own and other California community colleges. Because Durán was on sabbatical leave for a year before she became chair, she was unable to train for the position, and has had no formal leadership training. Participation in the Seminar will help her better serve the Communication Department and Santa Barbara City College. In addition, Durán will develop three lectures for the Intercultural Communication and Introduction to Communication courses that focus on women, leadership and decision making in group communication.

Budget for the project is $1,150 ($0 stipend, $50 materials, $100 for printing, $650 for Seminar fees and $350 for travel).

Signature of Applicant

Date
Santa Barbara City College Faculty Enrichment Committee
2000/2001 Faculty Enrichment Grant Application

Please return the completed application as follows:
A, B, C all together on a single page of hard copy. Sign and date the bottom.
D, E, F as hard copies.
G, H, I as hard copies, or sent as a message in e-mail (NOT as an attachment).

Return to the Faculty Enrichment Grant Subcommittee Chair, Lindsey Bramlett-Smith (IDC 330, ext. 2777, bramlett@sbcc.net) no later than 4:00 P.M. on Friday, February 18, 2000.

A.
1. Project Title Taking the Mass Media & Society Course (Comm 171) into the Digital Age
2. Author Georgia R. Durán

B. Budget:
1. Faculty Member Involved in the Project and their Stipends:

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Extension</th>
<th>Lab Rate</th>
<th>Hours</th>
<th>Stipend Amnt.</th>
</tr>
</thead>
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<td>$33.24</td>
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<td>$2500</td>
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<td>2.*** Materials/Supplies/Software: Audio tapes, Videotapes, CD-ROMs (audio &amp; video), Zip disks, pictures, scanning, models</td>
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<td>3.*** Printing/Duplicating:</td>
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<td>4-7 Do not apply to this application</td>
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<td>$2500 $2500</td>
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C. Abstract: By its very nature the Mass Media and Society course requires video and audio media support. Legally owned materials have not been updated since 1989. In order to offer a class that presents contemporary media trends, lecture support materials will be purchased, and supplemental cooperative learning exercises will be developed. Audio and video purchases will reflect current media trends, rather than those of a decade ago, and provide accurate information to students. Updated lectures will also be developed on PowerPoint. Since only one full-time faculty member in the Department teaches this course, these materials will provide stability and consistency for adjunct faculty teaching the course. These materials will add appeal to the course for students and continuity for adjunct faculty, allowing the department to increase the number of sections offered each year. Materials will be available on video, audio, CD-ROM, zip disks, hard copies, and will be available in the Communication Laboratory and LRC for student and faculty use. Budget for the project is $5250 ($2500 stipend, $2000 materials, and $750 printing).

Signature of Applicant

Date
A) Title & Author

Webpages for ESL Reading and Grammar Classes  
Kaye Foster - ESL Adjunct Faculty

B) Budget

1. Faculty Member: Kaye Foster - ESL Adjunct Faculty for 7 years
   8 hours per webpage for 10 webpages = 80 hours x $32.27 = $2581.60
   $2500.00
2. Materials: 20 disks (10 + 10 backups)
   $20.00
3. Duplicating: Handouts for faculty - 10 sites x 2 pages = 20
   20 x 50 faculty members = 1000
   1000 x .05 = 50
   Questionnaire - 100 x .05 = 5
   $5.00
4. Videotaping: NA
5. Tuition: NA
6. Travel: NA
7. Other: If necessary due to lab staffing, time for the MCL staff to install the webpages on the SBCC server and link them to the ESL Lab pages
   10 hours x $25.00 = 250 ($250.00)
8. Total Requested
   $2825.00 or $2575.00

C) Abstract

The purpose of this webpage project is to provide more options for ESL instructors and students to help students fulfill the hour a week requirement in the MCL Lab for each class. Although we have many good CD-ROM programs, there are still gaps in our holdings that leave some classes without lab materials or with little variety. It is difficult and time-consuming to locate appropriate materials on the web. The areas of greatest need are the reading and grammar strands as the writing students often have word-processing work to do. I am proposing to create a different webpage for each of these 10 classes. Each page will have 10-20 briefly described links to lab activities, mostly on English learning sites. The funds requested would be for: 1) me to locate appropriate web activities for each class and then to build the webpages, 2) the lab staff to install the webpages on the server, and 3) dissemination of the information to the faculty.
A. 1. PROJECT TITLE: Computer-Assisted Language Lab Orientation video

2. PROJECT AUTHORS: Dana Jakubowski, Francisco Rodriguez, and Federico Peinado

B. BUDGET

1. FACULTY MEMBERS AND THEIR STIPENDS:

Each of the above faculty members will contribute 75 hours at the Lab Rate of $33.24, which equals $2,493.00.

Dana Jakubowski is an adjunct faculty member and has 12 years of SBCC service.

Total Amount Requested: $7,479.60

C. ABSTRACT

Our objective is to produce an Orientation Videotape which will provide instructors and students with a comprehensive resource for using the language lab, without actually being there. This video presentation will create a sense of familiarity with the lab and its procedures, so that from the first visit, students will be ready to use the facility efficiently. The video will allow all teachers and their students to become familiar with the language lab, and thereby eliminate the closing of the lab for two to three weeks of orientation which has been the usual and very disruptive procedure.
A. 1. Project Title
   Video Tape of English Skills Students

2. Project Authors:
   Kathy Molloy, Associate Professor of English and English Skills;
   Marilynn Spaventa, Assistant Professor of English as a Second Language

B. Budget
1. Faculty members' stipends
   Kathy Molloy 15 hours @ $33.24 = $498.60
   Marilynn Spaventa 15 hours @ $33.24 = $498.60
2. Materials/Supplies/Software
   24 videotapes (8 for English Skills, 4 for ESL, 1 for LRC, 1 for Transfer
   Center, 10 for students interviewed) 24 @ $2.50 = $60.00
3. Printing/Duplicating
   $5.00
4. Videotaping
   no charge by FRC (see statement attached)
5. Tuition - N/A
6. Travel - N/A
7. Other
   Ten students at 2 hours each @ $6.67 = $133.40
8. Total requested $1,195.60

C. Abstract

The purpose of this project is to help faculty and students in English Skills classes
and advanced English as a Second Language classes achieve a greater understanding of
the role that cultural differences play in classroom interaction. A videotape of students in
English Skills classes will be made and distributed to the ESL, English Skills and English
departments. The tape will consist of interviews of students who had assessed into
English Skills classes or transitioned from ESL. These students will be asked to discuss
their classroom experiences from a cultural perspective. A total of $1,195.60 is requested.
2000/2001 Faculty Enrichment Grant Application
Margaret H. Prothero, Department of English Skills
Project Title: “CA-DRTA”
(Computer Assisted Directed Reading-Thinking Activity)

A. PROJECT TITLE:

1. “CA-DRTA” (Computer Assisted Directed Reading-Thinking Activity)

2. Author: Margaret Prothero, Instructor Department of English Skills

B. BUDGET:

1. Faculty Member and Stipend:

   Lab Rate ($33.24) \times \text{Hours (75)} = \underline{\$2493} \text{ total requested}

C. ABSTRACT:

This project, “CA-DRTA” (Computer Assisted Reading-Thinking Activity), is a web-enabled course supplement for the English Skills class, English 70/70A. It will allow students in this course opportunities for working with a directed reading strategy designed to develop and strengthen literal and inferential reading comprehension skills.

Students will be led through an activity in which they read a short story in short sections, being stopped and prompted along the way to write predictions for what will happen next. Students identify in the text specific lines that prove if their predictions came true or not.

Most students in English Skills need literal and inferential comprehension development more than any other skill. Working in the "real life" arena of the internet with self-paced programs will allow students opportunities to practice reading, and learn through modeling how to be an active reader in an interesting and engaging format.

The funds requested for “CA-DRTA” are to provide compensation for approximately 75 hours of work for the project.
Santa Barbara City College Faculty Enrichment Committee
2000/2001 Faculty Enrichment Grant Application

Please return the completed application as follows:
A. B, C all together on a single page of hard copy. Sign and date the bottom.
D, E, F as hard copies.
G, H, I as hard copies, or sent as a message in e-mail (NOT as an attachment).
Return to the Faculty Enrichment Grant Subcommittee Chair, Lindsey Bramlett-Smith (IDC 330, ext. 2777, bramlett@sbcc.net) no later than 4:00 P.M. on Friday, February 18, 2000.

A. Project Title  PowerPoint support for Interpersonal Communication, Comm 121

B. Budget:
1. Faculty Member(s) Involved in the Project and their Stipends:

   #1: Mary O. Wiemann  Communication 2428  $33.24  x  76  =  $2500
       Name  Department  Extension  Lab Rate  Hours  Stipend Amnt.

2.*** Materials/Supplies/Software: Zip disks, pictures, scanning, models  $400

3.*** Printing/Duplicating:  $600

8. Total requested: ..........  $3500.00  $2500

***Specify here and in the Abstract.

C. Abstract: Ten PowerPoint lectures will be developed for the Interpersonal Communication (Comm 121) class. Eight to ten sections of this course are taught each semester, often by new adjunct faculty. The availability of PowerPoint lectures will provide stability and support for new faculty teaching the course, and consistency and interest for the approximately 650 students/year who take this course. Materials will be available on zip disks, overhead transparencies, and hard copies to all current and new instructors of the class. Lecture outline materials will be available on Communication Laboratory computers for students missing a class. Budget for the project is $3500 ($2500 stipend, $400 materials, $600 printing).

[Signature]

Signature of Applicant  2/5/2000
APPLICATION for SUPPLEMENTAL FUNDING
Adult Education and Family Literacy Act, P.L. 105-220
Section 225 and/or Section 231
CFDA #84.002A

July 1, 2000 through June 30, 2003

COVER PAGE

CDE must receive applications by 4:00 p.m., Monday, May 8, 2000.

INCOMPLETE APPLICATIONS WILL NOT BE FUNDED.

Send two (2) copies, one with original signatures, to:
Joan Dailey Polster, Administrator
California Department of Education
Adult Education Office
660 J Street, Suite 400
Sacramento, CA 95814

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<th>Library/Private Nonprofit Agencies</th>
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<th>Charitable Trust # (for CBO's only)</th>
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*The correct Charitable Trust # and Vendor # must be provided for the application to be accepted. If necessary, call the Office of the Attorney General at (916) 445-2001 or 445-2022 for verification.

B

- Check the application box that describes your current status as a Section 225 and/or 231 provider:
  - [ ] Continuing Agency (currently receiving 1999-00 Section 225/231 Funds)
  - [ ] New Agency (currently not receiving 1999-00 Section 225/231 Funds)

C

Agency Headquarters or District Name: Santa Barbara Community College District

Mailing Address (Street or PO, City, Zip):
310 W. Padre St. Santa Barbara, CA 93105

Site Address (If different from above):

Telephone (805) 687-0812 x222

Email Address (Other than OTAN): blakley@sbcc.net

FAX Number (805) 569-5457

D

Name of CEO/Superintendent: Dr. Peter R. MacDougall

Title: Superintendent-President

E

Primary Contact Person: Bonnie Blakley

Title: Program Coordinator

Program Site Name: Schott Center

Mailing Address (Street or PO, City, Zip):
310 W. Padre St. Santa Barbara, CA 93105

Site Address (If different from above):

Telephone (805) 687-0812 x222

FAX Number (805) 569-5457

Email Address (Other than OTAN): blakley@sbcc.net

User ID to OTAN Website: sbccblakley

F

CERTIFICATION: I hereby agree to comply with all applicable state and federal rules and regulations. I certify that to the best of my knowledge, the information contained in this application is correct and complete, and that the attached assurances are accepted as the basic conditions in the operations of this project/program for local participation and assistance.

Signature of Authorized Agent: Dr. Peter R. MacDougall

Title: Superintendent-President

Date: 7/12/00

PRINT NAME: Dr. Peter R. MacDougall

Telephone: (805) 965-0581 x2211

FAX Number: (805) 963-7222

DEPARTMENT OF EDUCATION USE ONLY

APPROVED BY

DATE

Item 4.4
Page 1 of 5
06/12/00
Service to Most in Need, Priority Levels 1, 3, and 5.

1. Our program strives to reach the hardest to serve population, including non-English speaking and English speaking adults needing literacy instruction. Our flexible schedule and distance learning options help overcome the barriers of work schedules and childcare. Our neighborhood locations deal with transportation issues. Meeting the educational needs of the target population is a collaborative effort in our area. The two primary literacy service providers – Santa Barbara Community College and The Santa Barbara Public Library Adult Literacy Program– provide complimentary educational experiences for the target population. Adult learners may choose from classroom based, tutorial, and distance education offerings. This combined effort provides adult learners with a range of counseling, career, and educational options. Even with our flexible schedules, distance learning and tutoring referrals, there are many students in need who are not yet being served.

2. SALS estimates that 49% of adults living in south Santa Barbara County have significant literacy needs (81,291). (See table below.) About 20% of those in need are non-English speaking with low first language literacy skills.

<table>
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<tr>
<th>SO. SANTA BARBARA COUNTY LITERACY NEED</th>
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<tr>
<td>Estimated Population for area, age 16+ = 165,900*</td>
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<td>SALS ESL eligible = 9% = 14,931</td>
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<td>Cal Works ESL estimate = 20% = 33,180</td>
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<td>Family of 4 Median Income** $52,100</td>
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<td>Level 1 NALS 20% 33,180 Low 31%</td>
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<tr>
<td>Level 2 NALS 19% 31,521</td>
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<td>Level 3 NALS 10% 16,590 Moderate 50%</td>
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<tr>
<td>Total Eligible WIA 49% 81,291 High 19%</td>
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</table>

* Figure compiled from data of Cal Works, Santa Barbara County Schools and Santa Barbara County Department of Public Health
Type of funding requested:

- ☐: 225 Corrections and Institutionalized Adults
- ✔: 231

**PRIORITY LEVELS**

Check the appropriate box to indicate the priority(ies) for which you are requesting funding. Provide the name and telephone number of the contact person for those programs marked “Yes.”

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<tr>
<th>Priority 1</th>
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<tr>
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<td>Bonnie Blakley (805) 687-0812 x222</td>
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<td>Renee Robinson (805) 687-0812 x262</td>
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<tr>
<td>Adult Secondary Education NALS Level 3</td>
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**PRIORITIES**

1. Literacy targeted at NALS Level 1 (CASAS 210 and below), consisting of Adult Basic Education and English as a Second Language, which includes ESL-Citizenship

2. Literacy targeted at NALS Levels 1 and 2 Workplace-Based (CASAS 235 and below), consisting of Adult Basic Education and English as a Second Language, which includes ESL-Citizenship

3. Literacy targeted at NALS Level 2 School-Based (CASAS 211-235), consisting of Adult Basic Education and English as a Second Language, which includes ESL-Citizenship

4. Family Literacy, which requires collaboration with corresponding programs of literacy services for children, and which may include Priorities 1, 3 and 5

5. Adult Secondary Education NALS Level 3 and above (above CASAS 236)
**Agency Name:** Santa Barbara Community College District  

**CORE PERFORMANCE INDICATORS**

**Directions:** Complete the following information for each priority level for which you are requesting funding. (For example, if you are requesting funding for Priorities 1 and 3 only, you need to complete the information requested for only these two priority groups. You would leave Priorities 2, 4, and 5 blank.) Please note that the information requested on this form is number of learners, not student hours of attendance.

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(Continued on following page)
### Priority 4, Family Literacy

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**Chart Legend**

**Significant Gain**: This is defined as (a) a 5-point CASAS scale score gain at post-test for learners with a pre-test score of 210 or below, or (b) a 3-point gain at post-test for learners with a pre-test score of 211 or higher.

**Completing Two Levels**: This is defined as when a learner’s post-test score indicates that the learner has completed two levels. **Completing a level** is defined as occurring when the learner’s CASAS post-test score is above the highest score in the range for each ABE or ESL Level (Part III, pp. 41-42, Adjusted Levels of Performance, for instructional level ranges.)

**Priority Levels**: Five literacy levels are eligible for funding under the 225 and 231 grant. (See Part III, p. 34 Appendixes for an excerpt from Chapter 2 of the California State Plan 1999-2000 that describes the priority populations.)

**Total Population Enrollment**: This is the TOTAL enrollment your agency served within the description of the Priority Level. This number may be determined from your agency’s CBEDS or other enrollment data.

**Estimated Target Population Enrollment**: This is the number of individuals your agency intends to serve using the supplementary 225 and 231 funds. The enrollment number in this column should be estimated with consideration of the following: (1) six key population groups are targeted as the individuals most in need (See Part III, p. 34 for excerpts from Chapter 2, California State Plan 1999-2000) and (2) the 225 and 231 funding is intended to serve individuals who are expected to receive sufficient instructional
## Board Report

### Santa Barbara Community College

#### Purchase Order Report

**04/12/00 THRU 05/08/00**

<table>
<thead>
<tr>
<th>Purchase Order Number</th>
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<th>Other District Funds Noted</th>
<th>Department</th>
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# Board Report

## Santa Barbara Community College

### Purchase Order Report  04/12/00 THRU 05/08/00

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*MAY 18 2000*
### Santa Barbara Community College

#### Purchase Order Report

04/12/00 THRU 05/08/00

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<th>Purchase Order Number</th>
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### Santa Barbara Community College

#### Purchase Order Report 04/12/00 THRU 05/08/00

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Agreement Between
Keyboard Concepts Inc.
and
Santa Barbara Community College District
School Year 2000-2001

This Agreement is entered into this 1st day of March, 2000, by and between Keyboard Concepts Inc., with its principal business location at 5600 Van Nuys Boulevard, Van Nuys, California 91401 and Santa Barbara Community College District (SBCCD), with its principal office at 721 Cliff Drive, Santa Barbara, California 93109, subject to the approval of Yamaha Corporation of America (YAMAHA), with its principal place of business at 6600 Orangethorpe Avenue, PO Box 6000, Buena Park, California 90622-6600.

WHEREAS SBCCD is actively involved in providing music education, including piano education, and requires musical instruments including acoustic and digital pianos to further its educational activities; and

WHEREAS Keyboard Concepts is involved in the business of distributing Yamaha @ brand acoustic and digital pianos, and wishes to furnish on a loan/purchase basis Yamaha @ instruments for use by SBCCD faculty, students and professionals; and

WHEREAS YAMAHA® is willing, in accordance with the terms and conditions of its School Placement and Sales Program, to support Keyboard Concepts, Inc.'s, provision of Yamaha @ brand pianos to SBCCD, subject to the terms and conditions of the agreement, but excluding any preceding provisions contained in Exhibit A; and

WHEREAS SBCCD desires to accept the use of Yamaha @ instruments and related equipment set forth in Exhibit A (hereafter “Units”) on the terms and conditions set forth in this Agreement.

NOW, THEREFORE, in exchange for the mutual promises contained herein, Keyboard Concepts, Inc. and SBCCD agree as follows:

1. TERM. This Agreement shall be effective as of the date of approval by YAMAHA in accordance with Paragraph 8, and shall terminate as of 5/1/01 (which shall be no later than 12 months from the effective date.) As used herein, “Term” means the period from 5/1/00 to 5/1/01.

2. EQUIPMENT: SBCCD will accept from Keyboard Concepts, Inc. for installation on SBCCD premises, and Keyboard Concepts, Inc. will provide to SBCCD, for the Term, the Units listed on the attached Exhibit A.

3. PURCHASE OF UNITS. At the end of the Term, or at any time during the Term, SBCCD may purchase any of the Units at negotiated prices listed in Exhibit A that will reflect an appropriate school discount.

4. TERMINATION. At any time during the term stated in Paragraph 1, any party may, with or without cause, terminate this agreement upon 120 days prior written notice. In the event of termination all Units must be returned to Keyboard Concepts, Inc. or purchased by SBCCD, on or before the termination date.
5. RESPONSIBILITIES OF Keyboard Concepts, Inc. - Keyboard Concepts, Inc. shall be responsible for:
   a. All shipping, receiving, unboxing, delivery and set up for all Units.
   b. The costs of cosmetic maintenance of Units resulting from normal wear and tear.
   c. Warranty service on the Units listed in Exhibit A. The Units shall be repaired free of charge, if necessary repairs are covered under the manufacturer’s warranty. Keyboard Concepts, Inc. shall be the sole service agent.
   d. Reimbursing SBCCD for costs that may be incurred for the preparation of the alumni sale announcements. Keyboard Concepts, Inc. is not required to use SBCCD services for the design and production of materials to be mailed to alumni. All materials to be mailed to alumni, however, must be approved by SBCCD prior to production and mailing.

6. RESPONSIBILITIES OF SBCCD – SBCCD shall be responsible for:
   a. Routine maintenance of all Units on a regular basis, including tuning, voicing and action regulation, in accordance with Keyboard Concepts, Inc. written specifications.
   b. Providing reasonable protection of Units by adequately safeguarding the Units and establishing and maintaining appropriate control over their use.
   c. Damages to the Units during the Term, except for damages covered by Paragraph 5.b and 5.c, above, to the extent permitted by law, if such damages result from the negligent or intentional acts or omissions of SBCCD, or any of its employees or agents acting within the scope of their employment or agency. SBCCD shall not be responsible for damages to Units resulting from acts or events outside of SBCCD control, including but not limited to a tornado, fire, accident or disaster, storm or other severe weather conditions, civil disturbances, riots, etc.
   d. Not removing any of the Units after placement in specified locations.
   e. Allowing Keyboard Concepts, Inc. and YAMAHA, or the assigns or representatives of either, reasonable rights to inspect the Units to determine their condition and to verify inventories.
   f. Allowing Keyboard Concepts, Inc. and YAMAHA the right to use the name of the SBCCD in public release information about the brands currently being loaned. Keyboard Concepts, Inc. or its designee shall submit public release drafts for approval to SBCCD, which will timely notify Keyboard Concepts, Inc. or its designee, and, which will not unreasonably withhold approval of such drafts.
   g. Using its best efforts to cooperate with Keyboard Concepts, Inc., or its designee, to facilitate an on-site sale of the Units, including the provision of an appropriate facility to conduct a sale of the magnitude expected and access to mailing lists as approved by Keyboard Concepts, Inc. - SBCCD represents and warrants that the use of the mailing list and other support provided by SBCCD will not infringe on any third party rights in intellectual property or privacy.
   h. Using its best efforts to provide the assistance of personnel as may be required to facilitate the sale of all Units involved. Such assistance shall be limited to logistical arrangements and will in no manner will SBCCD employees serve as sales people or piano movers.
   i. Providing Keyboard Concepts, Inc. with a complete faculty to mailing list subject to the representation and warranty in Paragraph 6(g).
   j. Providing access to but not ownership of the list of SBCCD alumni living in the counties of Santa Barbara, Ventura, Los Angeles, and San Luis Obispo, subject to the representation and warranty in Paragraph 6(g).
7. ADDITIONAL RESPONSIBILITIES OF THE PARTIES

a. SBCCD agrees that, at the end of the Term, Keyboard Concepts, Inc. may hold a sale of the Units in accordance with the provision of this Agreement. SBCCD agrees that, at the sale, Keyboard Concepts, Inc. may offer for sale additional products. If Keyboard Concepts, Inc. offers additional products, they will clearly delineate which products were not used at SBCCD.

b. Such sale will be a four (4) days event, usually from Thursday to Sunday, held during normal retail hours.

c. No party to this Agreement shall assign its rights or obligation under this Agreement without the prior written consent of all parties.

d. All notices required or desired to be sent under this Agreement may be sent by first class mail, postage prepaid, as follows:

If to Keyboard Concepts Inc. &
5500 Van Nuys Boulevard
Van Nuys, CA 91401

If to Santa Barbara Community College District
721 Cliff Drive
Santa Barbara, California 93109

If to Yamaha Corporation of America
Attn:_________
6800 Orangethorpe Avenue
PO Box 5800
Buena Park, Ca 90622-6800

Notice shall be effective five (5) business days after the date of mailing.

8. APPROVAL OF AGREEMENT. This Agreement becomes effective upon its approval by Yamaha at its corporate offices in Buena Park, California. Yamaha's approval of this Agreement is limited to the terms contained in the Agreement.

9. MISCELLANEOUS

a. Complete Agreement; Integration. The terms of the Agreement, including all exhibits hereto, are intended by the parties as a final expression of their agreement with respect to such terms as are included herein. All prior and contemporaneous negotiations, correspondence, memoranda, or agreements, whether oral or written, are merged herein. No modification of any of the provisions of this Agreement shall be binding on any party unless such modification is in writing and signed by a duly authorized representative of each party.

b. Governing Law. This Agreement shall be governed and construed in accordance with the laws of the State of California. Any legal actions, claims or demands shall be handled in a court of competent jurisdiction within the State of California.

c. Signing Authority. Each person signing this Agreement represent that he/she has the requisite authority to sign for and bind the party named.
IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date first written above and as specified in Paragraph 8.

Please Type or Print

For Santa Barbara Community College District:

Dr. Chuck Wood
Chairman, Music Department

Brian Fahrenstock
Business Manager

Date
5-4-00

For Keyboard Concepts Inc.

Dennis M. Hagerty
President, Keyboard Concepts Inc.

Date

For Yamaha Corporation of America

by __________________________

Title __________________________

Date __________________________
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<tr>
<th>QUANTITY</th>
<th>MODEL</th>
<th>DESCRIPTION</th>
<th>MANF. RETAIL</th>
<th>INST. DISCOUNT</th>
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<td>$4,011.00</td>
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<td>$5,495.00</td>
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<td>45&quot; PRO STUDIO</td>
<td>$5,495.00</td>
<td>$4,011.00</td>
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</tbody>
</table>

**TOTAL** | | **$16,485.00** | **$12,033.00** |

**NOTE:**
A) Pianos are with benches.
B) Models and finishes may change due to availability and/or specification changes.
C) Keyboard Concepts Inc, may, at its sole discretion, substitute comparable models and/or finishes due to availability, etc.

4/28/00
Santa Barbara City College
721 Cliff Drive
Santa Barbara, CA 93109-2394

Wednesday, April 26, 2000

This letter sets forth the agreement between COLLEGE TELEVISION NETWORK herein ("CTN") and Santa Barbara City College, with respect to the College Television Network System and related equipment (including a minimum of three peripheral monitors and a DSS Satellite Receiving Dish) herein ("the EQUIPMENT).

1) CTN will deliver the EQUIPMENT to the LOCATION and it is agreed and understood the EQUIPMENT will be installed by CTN into:

<table>
<thead>
<tr>
<th>Name of LOCATION</th>
<th>Average Attendance</th>
</tr>
</thead>
<tbody>
<tr>
<td>Weight Room</td>
<td>400</td>
</tr>
<tr>
<td>Training Room</td>
<td>50</td>
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</table>

herein "THE LOCATION". CTN will provide the necessary electrical outlets where required. CTN will install the satellite receiving dish (at a mutually agreed upon location) to allow broadcast support for its systems.

It is further agreed that the LOCATION will not operate or install any other medium, i.e. jukebox, audio or video, MTV, or VH-1 in the LOCATION nor utilize the EQUIPMENT for any other use than for CTN Programming during the term of this agreement unless agreed to by CTN.

2) The LOCATION shall, barring any equipment failure, bear responsibility that the system, main CTN unit, and all monitors are turned on and operational during the hours that the LOCATION is open. LOCATION may decide not to run CTN programming during instructional hours by notifying CTN by telephone 3 days in advance.

3) CTN will provide a detailed plan for installation and present to Santa Barbara City College prior to written approval to proceed. All work will be performed in compliance with all relevant codes and University standards with respect to but not limited to life safety, roof penetration, UBC and NEC. All work shall be in strict conformity to approval plans and subject to inspection by LOCATION and University to assure compliance.
4) The LOCATION will notify CTN as soon as possible, but in no case later than 48 hours if the Equipment is malfunctioning and as to the nature of the malfunction.

5) The LOCATION shall designate a person to be responsible for liaison with CTN, and such person shall be available to CTN during normal business hours.

6) CTN will update the Music Menu not less than weekly.

7) The EQUIPMENT and all parts will at all times remain the property of CTN and CTN makes no representation or warranty to the LOCATION with respect to the EQUIPMENT.

8) The LOCATION agrees that this EQUIPMENT will remain in operation at the LOCATION specified in paragraph 1) until Three years after installation date, and further agrees that if, in CTN's sole discretion, the Equipment is not being properly utilized and/or protected that CTN may elect to remove said EQUIPMENT from the premises, as one of its options. CTN and/or LOCATION may terminate agreement prior to termination date of contract with no further obligation or cost to LOCATION upon 30 day written notification. This Agreement shall be self-renewing for each succeeding year unless written notification by either party is received at least 30 days prior to the anniversary date.

9) The LOCATION shall have no responsibility for any costs, damages, expenses or liabilities respect to the use, possession, or operation of the EQUIPMENT other than as set forth in this letter, except to that the LOCATION shall be responsible for any costs, expenses, damages and liabilities arising from or relating to the negligence or other fault of the LOCATION or its agents or licensees, or the failure of the LOCATION or its agents or licenses to use or operate the EQUIPMENT as prescribed by CTN. CTN shall have no responsibility or liability to the LOCATION or any other person for any indirect or consequential damages, such as loss of use, revenue or profit regardless of any negligence of CTN (other than its own gross negligence or willful misconduct), and the LOCATION waives, releases and disclaims any right or remedies with respect to such damages.

10) This agreement shall be governed by the laws of the State of California, without regard to principles of conflict of laws. This agreement supersedes all prior conversations, agreements or representations with respect to the subject matter hereof. None of the terms of this agreement may be changed or modified without the written consent of both parties.

11) CTN agrees to the exclusion of the following types of commercials:

Cigarettes and Tobacco Products
Beer & Alcoholic Beverages
12) CTN shall agree to defend, indemnify, and hold LOCATION, the State of California, and Santa Barbara City College, their respective officers, directors, agents or employees free and harmless against all claims for loss, injury or damages to persons or property arising from the acts or omissions of CTN, its officers, directors, agents or employees, provided, however, nothing contained herein shall require CTN to defend or hold harmless LOCATION for acts or omissions of its officers, agents or employees. This indemnification shall also include the payment of all attorney fees and costs incurred by LOCATION, the State of California, and Santa Barbara City College pertaining to any such claims.

13) CTN agrees to keep in full force and effect, during the term of this agreement, insurance to meet their respective obligations and liabilities under this agreement and such insurance shall include but not be limited to the following:

   Commercial General Liability with limits of not less than $1,000,000 per occurrence, and $3,000,000 in the aggregate, for bodily, personal injury and property damage, endorsed to name the Santa Barbara City College as additional insured.

   Worker’s Compensation coverage with statutory limits.

Each insurance policy required above shall be endorsed to state that coverage shall not be suspended, voided, or canceled by either party, except after (60) days prior written notice by certified mail, return receipt requested, has been given to the other party to the contract.

14) Santa Barbara City College shall not disclose to any third party the terms of Agreement and shall keep such terms in the strictest confidence.

Please sign where indicated below and return an executed copy to the undersigned to signify that this letter sets forth our agreement.

AGREED TO AND ACCEPTED:

Santa Barbara City College
721 Cliff Drive
Santa Barbara, CA 93109-2394

College Television Network
2041 Rosecrans Avenue, Suite 235
El Segundo, CA 90245

Signature: ____________________________
Name: Brian Fahnstock
Title: Vice Pres., Business Svcs
Date: ____________________________

Signature: ____________________________
Name: Richard Lewis
Title: Senior Vice President, Affiliate Acquisitions
Date: ____________________________
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<th>Amount 2</th>
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<tr>
<td>International Studies</td>
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Item 5.1-i
05/16/00
RESOLUTION
OF THE GOVERNING BOARD OF THE
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

Re: INTERNAL BUDGET TRANSFERS

WHEREAS, the Santa Barbara City College District Board of Trustees on August 26, 1999, adopted its budget for the fiscal year; and

WHEREAS, routine budget transfers between major objects have been requested by department chairs to better meet changing fiscal needs;

NOW, THEREFORE, BE IT RESOLVED that budget transfers be made resulting in the net effect as shown:

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<th>Description</th>
<th>Fund</th>
<th>Subfund</th>
<th>Object</th>
<th>Increase</th>
<th>Decrease</th>
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PASSED AND ADOPTED by the Board of Trustees of the Santa Barbara Community College

District this 27th day of April, 2000, by the following vote:

Ayes: Dr. Alexander, Ms. Livingston, Mr. Luria, Mr. O’Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Dr. Dobbs

Concur: Ms. Smith

[Signature]

Dr. Peter R. MacDoagall
Superintendent/President and
Secretary/Clerk to the Board of Trustees
RESOLUTION OF THE BOARD OF TRUSTEES OF THE
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

RE: Revenue and Appropriation Adjustments for 1999-2000

WHEREAS, additional or adjusted revenue allocations not included in the 1999-2000 Adopted Budget allocations have been received and appropriated; and

WHEREAS, under the provisions of Education Code Sections 85200 and 85210, such action may be taken by written resolution of the governing board;

NOW, THEREFORE, BE IT RESOLVED, that the County Superintendent of Schools and County Auditor be authorized and directed to adjust the revenue and budgeted expenditures as shown below.

### UNRESTRICTED GENERAL FUND

<table>
<thead>
<tr>
<th>Program</th>
<th>Fund</th>
<th>Object</th>
<th>Amount</th>
<th>Fund</th>
<th>Object</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Clay Fees</td>
<td>9610</td>
<td>889030</td>
<td>$ 1,135</td>
<td>9610</td>
<td>400000</td>
<td>$ 1,135</td>
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<tr>
<td>Forest Reserve</td>
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<td>9610</td>
<td>790000</td>
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<tr>
<td>Veterans' Education</td>
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<td>816000</td>
<td>$ 1,102</td>
<td>9610</td>
<td>790000</td>
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<tr>
<td>Mandated Costs</td>
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<td>$ 27,078</td>
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<td>Bus Pass Fees Fall</td>
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<td>$17,994</td>
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<td>Bus Pass Fees Spring</td>
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<td>888162</td>
<td>$10,683</td>
<td>9610</td>
<td>790000</td>
<td>$10,683</td>
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</table>

### RESTRICTED GENERAL FUND

<table>
<thead>
<tr>
<th>Program</th>
<th>Fund</th>
<th>Object</th>
<th>Amount</th>
<th>Fund</th>
<th>Object</th>
<th>Amount</th>
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</thead>
<tbody>
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<td>$ 62,630</td>
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<td>$ 1,000</td>
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<td>500000</td>
<td>$ 600</td>
</tr>
</tbody>
</table>

PASSED AND ADOPTED BY THE Board of Trustees of the Santa Barbara Community College District on the 18th day of May 2000 by the following vote:

Ayes: Dr. Alexander, Ms. Livingston, Mr. Lurie, Mr. O’Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: Dr. Dobbs

Concur: Ms. Smith

[Signature]

Dr. Peter MacDougall
Superintendent/President and Secretary/Clerk to the Board of Trustees