MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

September 23, 1999

4:00 p.m. – REGULAR MEETING
Room A-211

Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Villegas at 4:02 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs
Mr. Eli Luria
Mr. Desmond O’Neill
Mrs. Joyce Powell
Mr. Luis Villegas, President
Ms. Curry Smith, Student Trustee

Members absent:

Ms. Joan Livingston, Vice President

Others present for all or a portion of the meeting:

Dr. Peter R. MacDougall, Supt./President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, Chair, Classified Council, President, CSEA
Mr. Pablo Buckelow, Dean, Academic Affairs
Ms. Dina Castillo, Associate Professor, Spanish
Mr. William Cordero, Associate Vice President, Student Affairs
Mrs. Lynda Fairly, Vice President, Continuing Education
Mr. Brian Fahnestock, Vice President, Business Services
Dr. Jack Friedlander, Vice President, Academic Affairs
Ms. Ann Fryslie, Director, Student and Alumni Activities
Mr. Karl F. Halbach, Professor, Earth Sciences
Mr. William Hamre, Associate Vice President, Information Resources
Dr. Charles Hanson, Vice President, Business Services
Dr. John Kay, President, Instructors’ Association
Ms. Patricia Kistler, Public Information Officer
Mr. Keith McLellan, Associate Vice President, Student Affairs
Mr. Dan Oroz, Vice President, Human Resources  
Mr. Alex Pittman, Director, Facilities and Operations  
Mr. Donald Matthew Riley, President, Associated Students  
Ms. Lana Rose, President, Academic Senate  
Ms. Liz Russotti, Graphic Communications  
Ms. Carola Smith, Director, Study Abroad  
Mr. Guy Smith, Director, Digital Arts Center  
Ms. Patricia Snyder, Executive Director, Foundation for SBCC  
Ms. Naomi Sullwold, Assistant, Earth Sciences and Study Abroad  
Mr. Michael Warnken, Student  
Mr. Andrew Wildman, Media Services

1.1 WELCOME

Mr. Villegas extended a cordial welcome to all present.

1.4 CLOSED SESSION – NONE

1.5 MINUTES OF REGULAR MEETING OF AUGUST 26, 1999, AND THE SPECIAL MEETING OF SEPTEMBER 16, 1999

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board unanimously approved the Minutes of the Regular Meeting of August 26 and the Special Meeting of September 16, 1999.

1.6 HEARING OF CITIZENS

Michael Warnken addressed the Board on the upcoming Bond, Measure T and expressed his primary concerns: the congestion resulting from the increased traffic flow to the campus and the impact on local housing. With occupancy rates estimated at 97.1 percent, Mr. Warnken suggested that successful passage of Measure T may adversely affect student housing options in terms of availability and pricing. Mr. Warnken indicated that he would be an advocate of satellite campuses located in areas such as Carpinteria and Goleta as well as the quarter system. Mr. Luria acknowledged that the issues Mr. Warnken raised were legitimate problems and indicated that he would be happy to meet with Mr. Warnken and discuss these areas. Board Trustees Mr. O'Neill and Mrs. Powell also noted that they had scheduled appointments with Mr. Warnken.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE – Ms. Lana Rose

Ms. Rose updated the Board on the progress of Greg Cain, Physics Professor, who recently returned home from rehabilitation following a lengthy illness. Secondly, Ms. Rose
shared an accolade received from the President of the English Council of California Two-Year Colleges with respect to Jodi Millward, SBCC English Professor. The Council recognized Ms. Millward as one of the twenty most important English faculty members in the California Two-Year College system. Ms. Kathy O'Connor, recently re-appointed to the State Distance Technology Advisory Committee, has co-authored a booklet on standards and good practices for distance education. Finally, Ms. Rose provided the Board with an overview of her current involvement with two of five groups responsible for identifying initiatives for the 1999-2002 College Plan.

b. REPORT BY CLASSIFIED COUNCIL  – Ms. Liz Auchincloss

Ms. Auchincloss reported that she anticipates presenting the completed version of the updated Professional Growth Manual at the next Board of Trustees meeting and also noted that Classified Council is preparing to approve another group of Professional Growth Increments.

c. REPORT BY ASSOCIATED STUDENTS  – Mr. Matt Riley

Reporting on behalf of the Student Senate, Mr. Riley noted that there are currently eleven approved Senators and an additional five to be voted on by the Senate in the near future. He also mentioned two upcoming activities at which Student Senators would be representing the students: the Fall Conference on Student Advocacy for the Millenium and the President’s Council Prospects Tea. Finally, Mr. Riley provided an update on the student participation of the Bond Phone Bank and offered some insight into the general response received from those voters contacted. President Villegas extended appreciation and gratitude to the students supporting the bond drive.

d. REPORT ON CURRENT EVENTS  – Ms. Patricia Kistler - No Report

e. REPORT ON CURRENT ISSUES  – Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1) Noted that the 1999-2002 College Plan was included in each of the Board Members’ packets at this meeting and highlighted some of the points included such as Partnership for Excellence goals and funding and Redesign objectives. Credited Dr. Friedlander and the other Vice Presidents for the excellent leadership they had provided during development of the College Plan.

2) Commended Pablo Buckelew and Peter Haslund for the development of some exceptional programs in the Study Abroad Program, acknowledging the contributions of Carola Smith and noting the recent Honorable Mention Award for the Exemplary Program of International Students received from the Board of Governors. Mr. Buckelew was present to receive this award on behalf of SBCC.

3) Complimented Matt Riley for the manner in which he presented his report to the Board, and noted that Mr. Warnken provided his perspective on Measure T. Indicated that during the upcoming week he would be preparing an opinion piece for the News-Press about the significance of voter endorsement of the Bond. Shared his concern that SBCC will fall short in its capacity to meet supply and
4) demand if facilities are not available to expand capacity. He noted that he was pleased with the breadth of support of the college community including students, faculty and staff and the active level of participation exhibited.

5) Briefly commented on the LSG building. SB 54 remains on the Governor’s desk; however, Jack O’Connell’s office has repeatedly expressed confidence that the bill will be endorsed and that SBCC can anticipate receipt of the $6.4 million for this project. Site preparation began recently and stopped within days because of concerns expressed by a representative of the local Chumash Tribe that this may be a sensitive habitat to the Chumash Indians. The work stoppage will be at a considerable expense to the college since the equipment was already in place. An ongoing solution is being sought.

6) Shared an update on the development and progress of the County Employee University and mentioned that the MOU was included in the current Agenda for Board approval. Acknowledged the efforts of Dr. Friedlander and Mr. Bucklew in developing this program and invited Trustees to attend teacher graduation sessions and a lunch on October 14, 1999.

7) Noted that the Dedication of the Kinko’s Infant Care Center has been cancelled and will be rescheduled at such time that Mr. Paul Orfalea, CEO of Kinko’s, is available to participate.

8) Mentioned that two sub-committee meetings would be scheduled during October: Educational Policies and the Fiscal Committee.

9) Announced the rescheduling of the Dedication of the Nursing Learning Lab to November 5, 1999.

1.8 GOVERNING BOARD

a. Mrs. Powell mentioned that Carpinteria High School had requested another play date for the football game and Dr. MacDougal indicated that a resolution had been reached. SBCC was able to accommodate the situation by providing four Saturdays on their field schedule for the Carpinteria games and Mrs. Powell expressed appreciation for SBCC’s support.

b. Dr. Alexander, noting that Mr. Nussbaum had presented to the Senate Committee that is studying the Master Plan the day before, asked whether Dr. MacDougal had received any update on the discussions. Dr. MacDougal indicated that he would e-mail an update he had received concerning this topic and shared his observations that while the testimony was not startling, some comments from the Legislature about differentiating costs for various types of courses were worrisome.

c. Board President Villegas advised Board Members that he had received a response to the Board’s letter to the CCCT and would be e-mailing that to them shortly.

2. HUMAN RESOURCES – Mr. Dan Oroz

2.1 HUMAN RESOURCES CONSENT ITEMS

Three employees were recognized for 15-year Career Longevity (Mr. Kent Richards, Director of Institutional Technology, was not present to receive his award):
a. Mr. Guy Smith, Director, Multimedia Arts and Technology, introduced Mr. Bob Nadeau, Lab Teaching Assistant, Graphic Communications Department, and commended him for his 15 years of service to the District. He stated that Mr. Nadeau is a “keystone with the Graphics Department,” “always does his job with a smile,” “works long and arduous hours” to accomplish the job, and always responds with “yes,” “we can do that, not a problem.” Mr. Smith commended Mr. Nadeau for his exemplary efforts, ingenuity and guidance in preparing the new Digital Arts Center for the beginning of the semester. Dr. MacDougall, on behalf of Board Members, presented Mr. Nadeau with a Certificate of Appreciation acknowledging his 15 years of dedicated service to the Santa Barbara City College and noting his appreciation for Mr. Nadeau’s participation in coordinating the opening of the Digital Arts Center.

b. Mr. Karl Halbach and Ms. Carola Smith recognized Ms. Naomi Sullwold, Geoscience Illustrator, for her 15 years of dedicated service to Santa Barbara City College and acknowledged her work in both the Earth Sciences and Study Abroad Departments and her “rock solid” performance. Ms. Smith stated that Ms. Sullwold personifies exceptional stability and the “unique” combination of “interpersonal skills with exceptional technical skills.” Dr. MacDougall, on behalf of the Board of Trustees, presented Ms. Sullwold with a Certificate of Appreciation.

A number of 10-year Classified Longevity Career Increments were noted: Jesus Aguilera, Facilities Department; Ursula Chapman, Children’s Center; Dolores Landman, Chemistry Department; and Roberto Magana, Facilities Department.

Under Classified Appointments, the start date for Anne Stark was changed from October 4 to October 7, 1999. Mr. Oroz also highlighted the retirement of Lucy Prieto effective October 1, 1999 with 32 years of service.

Upon motion by Mrs. Powell, seconded by Mr. O’Neill, the Board approved the Human Resources Consent Items as contained in the Agenda and the Attachments.

3. STUDENT AFFAIRS – Mr. William Cordero/Mr. Keith McLellan

3.1 PRESENTATION OF HEALTH SERVICES SSPR

Ms. Susan Broderick presented an overview of the Health and Wellness Center, a key element in college health and comprehensive services which are an integration of clinical assessment, counseling and education prevention programs designed to meet the diverse needs of a changing student population. Student health services are designed to promote mental, physical, social, environmental, intellectual and spiritual well-being of students and are consistent with the guidelines of the California Code Title V. Ms. Broderick expanded on the accolades the department had received, including the Student Club award for 1998-99 and national conference recognition as well as national periodicals and local and regional newsletters. A Student Satisfaction Survey conducted during the Program Review process from a group of 300 students yielded results of 100 percent satisfaction with services offered and 96 percent satisfaction with information and resources provided. Members of the Board had a number of questions related to average waiting times, peak demand for services, repeat visits, financial support and program concerns. President Villegas thanked Ms. Broderick for her impressive presentation.
3.2 MID-SEMESTER AND THREE-QUARTER SEMESTER CANDIDATES FOR THE ASSOCIATE IN SCIENCE DEGREE – NURSING (ADN)

Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board unanimously approved conferring upon the candidate for the mid-semester Associate in Science Degree in Nursing (ADN) and the two three-quarter semester candidates for the Associate in Science Degree in Nursing (ADN), the appropriate degrees subject to completion of the State and local requirements.

4. ACADEMIC AFFAIRS – Dr. Jack Friedlander/Mrs. Lynda Fairly

4.1 SABBATICAL LEAVE REPORT

Ms. Dina Castillo, Associate Professor, Spanish and Chicano Studies, reported on her sabbatical leave activities during the 1997-98 academic year. The first half of this year entailed a dissertation and the latter the development of materials to improve current courses, develop a new course (U.S. Mexico Border Experience in Literature), and design a web page for the Spanish and Chicano literature classes as well as updating their content. In order to facilitate the incorporation of film and additional materials into the literature courses, Ms. Castillo developed a catalog of videos with plot summaries with cross-references to the appropriate classes. Ms. Castillo thanked the Board and Dr. MacDougall for the opportunity afforded her by her sabbatical and expressed the opinion that this opportunity, one to which many faculty aspire, was an opportunity to rejuvenate intellectually.

4.2 RECOMMENDED APPROVAL OF THE CERTIFICATED PART-TIME FACULTY, FALL 1999 SEMESTER

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board unanimously approved the part-time faculty for the fall 1999 Semester as contained in the Attachment.

4.3 RECOMMENDED APPROVAL OF THE MEMORANDUM OF UNDERSTANDING BETWEEN THE COUNTY OF SANTA BARBARA EMPLOYEES' UNIVERSITY AND SANTA BARBARA CITY COLLEGE

Upon motion by Mr. O'Neill, seconded by Mrs. Powell, the Board unanimously approved the Memorandum of Understanding with the Santa Barbara County Board of Supervisors for employee training and development, Employees’ University.

5. BUSINESS SERVICES – Mr. Brian Fahnstock

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board unanimously approved the following Business Consent Items as contained in the Agenda and the Attachments:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a
b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130)

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c. ACKNOWLEDGMENT OF QUARTERLY FINANCIAL STATUS REPORT ENDING 6/30/99, Attachment 5.1-c

d. APPROVAL TO DECLARE AND AUTHORIZATION TO DISPOSE OF SURPLUS EQUIPMENT: 6 isokinetic machines (PE Department)

e. APPROVAL OF SOFTWARE LICENSE AGREEMENT WITH ALIAS/WAVEFRONT, EFFECTIVE 9/24/99 – 6/30/00, $5,300, Attachment 5.1-e

f. APPROVAL OF VIDEO GAMES AGREEMENT WITH JOHN BARON, EFFECTIVE 7/1/99 – 6/30/00, Attachment 5.1-f

g. APPROVAL OF AGREEMENT WITH WEST COAST COPY FOR SBCC STUDENT SENATE COPY MACHINES/SERVICE, EFFECTIVE THROUGH 6/30/02, Attach. 5.1-g

h. RETROACTIVE APPROVAL OF 1999-00 CHILD CARE FOOD PROGRAM, CALIF. DEPT. OF EDUCATION, Attachment 5.1-h

i. APPROVAL OF EDUCATION ABROAD PROGRAM: PARIS, SPRING 2000, Attachment 5.1-i

j. DENIAL OF CLAIM: SHAJJAN RAJBUNSHI

k. ACCEPTANCE OF FUND FOR STUDENT SUCCESS GRANT AUGMENTATION, $2,551 “Using Web-based Tutorials to Increase Student Success in Biology,” #97-620-006, Attachment 5.1-k

l. ACCEPTANCE OF 1999-2000 CALIFORNIA ARTICULATION NUMBER (C.A.N.) FUNDING, $5,000

m. AUTHORIZATION TO FILE NOTICE OF COMPLETION: PHYSICAL SCIENCE 101 SEISMIC UPGRADE

n. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT – ADMINISTRATION A161-162 CLASSROOM REMODEL – TO J. W. BAILEY IN THE AMOUNT OF $107,353, BID #517, Attachment 5.1-n

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 8 (1999-00) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS (See 5.2-b)
b. ADOPTION OF RESOLUTION NO. 9 (1999-00) PROVIDING FOR 1999-00 BUDGET REVISIONS AND TRANSFERS

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved the budget revisions and transfers as delineated in Resolutions No. 8 and 9. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Luria, Mr. O'Neill, Mrs. Powell, and Mr. Villegas

Noes: None

Absent: Ms. Livingston

Concur: Ms. Smith

c. ADOPTION OF RESOLUTION NO. 10 (1999-00) AUTHORIZING CHECKING ACCOUNT SIGNATURE (See 5.2-d)

d. ADOPTION OF RESOLUTION NO. 11 (1999-00) AUTHORIZING PAYMENT OF OUTDATED WARRANTS

Upon motion by Mr. Luria, seconded by Mr. O'Neill, the Board unanimously approved the authorization to add a signatory to the list for trust checking accounts and payment of warrants per Resolutions No. 10 and 11. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Mr. Luria, Mr. O'Neill, Mrs. Powell, and Mr. Villegas

Noes: None

Absent: Ms. Livingston

Concur: Ms. Smith

6. INFORMATION RESOURCES – Mr. William Hamre – None

7. ADJOURNMENT

Upon motion by Dr. Dobbs, seconded by Mr. O'Neill, the Board unanimously approved adjournment at 5:21 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, October 28, 1999, at 4:00 p.m., in Room A-211.
APPROVED BY THE BOARD OF TRUSTEES ON October 28, 1999

[Signatures]

President, Board of Trustees
Luis Villegas

Superintendent/President
Secretary/Clerk of the Board
Peter R. MacDougall