MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

March 25, 1999
4:00 p.m. – REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Villegas at 4:07 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs
Ms. Joan Livingston, Vice President
Mr. Eli Luria
Mr. Desmond O’Neill
Mrs. Joyce Powell
Mr. Luis Villegas, President
Mr. Joey Ferguson, Student Trustee

Others present for all or a portion of the meeting:

Dr. Peter R. MacDougall, Supt./President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, President, CSEA
Ms. Betty Banville, Purchasing Manager, Business Services
Mr. Brian Beach, Storekeeper, Purchasing Department
Ms. Barbara Bermudes-Ault, Supervisor, Auxiliary Accounts
Mr. David Chavez, Wake Center Custodian, Continuing Education
Ms. Susan Dahlstrom, Research Assistant, Information Resources
Mr. Lanny Ebenstein, Guest
Mrs. Lynda Fairly, Vice President, Student Affairs
Ms. Ann Frysie, Director, Student & Alumni Activities
Mr. John Getz, Storekeeper, Purchasing Department
Ms. Nancy Grinnell, Guest
Dr. Charles Hanson, Vice President, Business Services
Ms. Rita Harrington, Purchasing Technician, Business Services
Mr. David Hupp, Printshop
Ms. Barbara Johnston, Senior Account Clerk, Business & Accounting
Mr. Jack Johnston, Production Office Supervisor, Printshop
Ms. Patricia Kistler, Public Information Officer
Dr. Barbara Louis, Dean, Continuing Education
Mr. Robert Mendoza, Operator, Duplicating Department
Mr. Dan Oroz, Vice President, Human Resources
Mr. Alex Pittmon, Director, Facilities & Operations
Mr. Carlos Ramirez, Security Officer, Continuing Education
Ms. Jeanne Sledge, Reporter, The CHANNELS
Ms. Pat Snyder, Executive Director, Foundation for SBCC
Mr. David Stone, Purchasing Clerk, Purchasing Department
Mr. Wayne Toscas, Guest
Dr. Jack Ullom, President, Instructors’ Association
Mr. Michael Warnken, Student

1.3 WELCOME

Mr. Villegas extended a cordial welcome to all present.

1.4 CLOSED SESSION - NONE

1.5 MINUTES OF REGULAR MEETING OF FEBRUARY 25, 1999

Upon motion by Mr. O’Neill, seconded by Ms. Livingston, the Board unanimously approved the Minutes of the Regular Meeting of February 25, 1999.

1.6 HEARING OF CITIZENS

The following citizens spoke to the issue of a proposed bond measure by the Santa Barbara Community College District in the November 1999 election: Mr. Lanny Ebenstein; Mr. Wayne Toscas of the Santa Barbara County Taxpayers Association; Ms. Nancy Grinnell of the Soccer Coalition; and Mr. Michael Warnken, who spoke to the issue of student fees to fund a proposed parking structure.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken.

a. REPORT BY ACADEMIC SENATE – Dr. Karolyn Hanna

Dr. Hanna praised Dr. Manou Eskandari-Qajar for his excellent Faculty Lecture presented this afternoon in the Garvin Theatre and announced that the President’s Honor Roll Reception held yesterday made everyone feel very proud of our students and instructors. She noted that the Academic Senate has recently approved changes to two policies (book collection for the library and editorial changes related to non-teaching faculty compensation) which will be forthcoming for approval at an upcoming Board meeting; and spoke to the article written by Dr. John Kay in the recent Faculty Voice on an expanded internship program whereby students would have an opportunity to work within a department or in an agency that is associated with the discipline they are studying.

b. REPORT BY CLASSIFIED COUNCIL – Ms. Liz Auchincloss

Ms. Auchincloss reported that Classified Council activities have focused on the upcoming Inservice to be held on May 21. Information on the College Plan development has also been shared with Classified Council and professional growth increments will be the focus at the April meeting.
c. REPORT BY ASSOCIATED STUDENTS – Mr. David Wilkinson

Mr. Wilkinson was not present due to illness.

d. REPORT ON CURRENT EVENTS – Ms. Patricia Kistler

Ms. Kistler announced that April was an extremely busy month with the upcoming Legislative breakfasts with Senator O’Connell and Assemblywoman Jackson, Coffee House Jazz concert on April 11, Library book sale, Management Breakfast, Leonardo Dorantes Lecture featuring Lt. Gov. Cruz Bustamante, College Preview Night, “Voir Dire” in the Studio Theatre, Earth Day, B&I Luncheon featuring Mr. Michael Towbes, and the Student Art Show.

e. REPORT ON CURRENT ISSUES – Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1) Congratulated Mrs. Powell on being the honoree of the SBCC Athletic Department Golf Tournament and thanked Board Members who participated. He extended his appreciation to Mr. Cordero and Mr. Dinaberg for their coordination of this successful event which benefited the College’s Athletic Department.

2) Extended congratulations to Dr. Manou Eskandari-Qajar for his excellent presentation at today’s Annual Faculty Lecture.

3) Appreciation was extended to Mr. Cordero who also was successful in obtaining the services of Lt. Governor Cruz Bustamante as the College’s Leonardo Dorantes lecturer this year. Dr. MacDougall noted that there is a possibility of awarding the first scholarship this year to a student who is recognized for doing the most to further the understanding among the diverse groups on campus.

4) Noted that the College has started the process of full-time faculty hiring for the 1999-2000 academic year and two tenure track faculty positions are on today’s Agenda for approval. Thirteen to fourteen positions will be filled by the end of the process.

5) Stated that in regard to the bond issue, Mr. Luria, Mr. Pittmon, and the architect met today to review the Schott Center plans. It was concluded that the full Board needs to spend more time on this issue and Dr. MacDougall recommended a special meeting to be held on the Schott Center site to look at all options.

6) Announced that Dr. Hanson had met with City officials today to work as collaboratively as possible to meet the City’s needs for waterfront parking and the College’s needs for student parking. Dr. Hanson is also doing some further work on the possible cost of a student-based fee for users only which would enable the College to build a parking structure without using bonds to do so. Certain criteria must be met in order to set a fee and Dr. Hanson is in the process of confirming this option for the College.

7) Noted that today’s Agenda there is a recommendation to approve the consultant who would lead the information campaign to inform the voters as to why Santa Barbara City College would need a bond to build the facilities that it projects as being needed to accommodate the enrollment and meet its program objectives.
8) Requested feedback from all governing groups on campus will be compiled and recommended to the Chancellor's Office in response to their correspondence on the 1999-2000 State Budget and State Legislative Issues.

9) Acknowledged the excellent presentation of Simon Hodson, CEO of EarthShell, at this past Monday's B&I luncheon and urged Board Members to attend the May luncheon at which Mr. Michael Towbes will be the keynote speaker.

10) Recognized Ms. Jacqueline Huth, Professor, Licensed Vocational Nursing, upon her receipt of the Nurseweek Excellence Award for Mentoring and Teaching from the California Nurses Association.

11) Updated Board Members on the College’s current Costa Rica Study Abroad Program noting that the instructors, Eric Wise and Sonia Zuniga-Lomeli, are pleased to report the program could not be going any better than it is.

12) Congratulated Mr. Brian Beach for his 25 years of service to the District and noted his many friends in the audience.

1.8 GOVERNING BOARD

Ms. Livingston passed out coupons and certificates to Board Members encouraging their use at the College's Cosmetology Academy in the Magnolia Center noting the benefits of interacting with students, hearing of their educational progress, and taking advantage of their many services at reduced rates.

a. BALLOTING FOR 1999 ELECTION OF CANDIDATES FOR CALIFORNIA COMMUNITY COLLEGE TRUSTEES (CCCT) BOARD OF DIRECTORS

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board unanimously approved the following ballot for the CCCT Board of Directors for 1999:

- Maria Nieto Senour (San Diego)
- Tom Clark (Long Beach)
- Mark Takano (Riverside)
- Don L. Jenkins (Rio Hondo)
- Michele R. Jenkins (Santa Clarita)
- Anthony E. Bugarin (San Joaquin Delta)
- Carolyn Batiste (MiraCosta)
- Kathryn O. Alexander (Santa Barbara)
- John H. Moore (Cerritos)
- Mary Mason (Foothill-DeAnza)

2. HUMAN RESOURCES – Mr. Dan Oroz

2.1 HUMAN RESOURCES CONSENT ITEMS

Mr. Oroz announced the following Classified Appointments:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Campus</th>
<th>Date</th>
<th>New Position</th>
</tr>
</thead>
<tbody>
<tr>
<td>ECE</td>
<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>LRC/LSS</td>
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</tbody>
</table>
Removal from the Classified Appointment list was the Transfer Center, Secretary, Sr., position.

Mr. Oroz announced the following Classified Promotion:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Code</th>
<th>Date</th>
<th>RE</th>
</tr>
</thead>
<tbody>
<tr>
<td>Isidro Carrillo</td>
<td>Lab. Teach. Ass't.</td>
<td>37A</td>
<td>4/1/99</td>
<td>RE: M. Sullivan</td>
</tr>
</tbody>
</table>

Ms. Betty Banville, Purchasing Manager, spoke to the 25 years of service to the Santa Barbara Community College District by Mr. Brian Beach, Warehouse Storekeeper, noting the various positions he has held over the years, his good attendance record, the challenge and mastery of Oracle for online receiving, and his positive interaction with the many departments and staff members with whom he has daily contact.

Dr. MacDougall, on behalf of Board Members, presented Mr. Beach with a plaque denoting his 25 years of service to the District and an SBCC watch.

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board unanimously approved the Human Resources Consent Items as contained in the Agenda and the Attachments.

3. STUDENT AFFAIRS – Mrs. Lynda Fairly

3.1 RECOMMEND APPROVAL OF MID-SEMESTER AND THREE-QUARTER SEMESTER CANDIDATES FOR THE ASSOCIATE IN SCIENCE DEGREE – NURSING (ADN)

Upon motion by Mr. O’Neill, seconded by Dr. Dobbs, the Board unanimously approved conferring upon each of the nine mid-semester candidates for the Associate in Science degree in Nursing (ADN), and one three-quarter-semester candidate for the Associate in Science in Nursing (ADN), the appropriate degrees subject to completion of the State and local requirements. Date of award for the mid-semester graduates will be March 27, 1999, and the date of award for the three-quarter-semester graduate will be May 1, 1999.

3.2 RECOMMEND APPROVAL OF GRANT 98-0115: INFUSING STUDENT SUCCESS STRATEGIES IN THE CLASSROOM.

Upon motion by Mr. O’Neill, seconded by Ms. Livingston, the Board unanimously approved the submittal of the FSS Grant Proposal for Infusing Student Success Strategies in the Classroom: A Collaborative Pedagogical Model, in the amount of $150,578, as contained in the Agenda and the Attachment.

3.3 RECOMMEND APPROVAL OF GRANT 98-0120: TRANSFER FOLLOW-UP AND SUCCESSFUL TRANSFER STRATEGIES

Upon motion by Mr. O’Neill, seconded by Ms. Livingston, the Board unanimously approved the submittal of the FSS Grant Proposal to fund Transfer Follow-Up and Successful Transfer Strategies, in the amount of $119,407, as contained in the Agenda and the Attachment.
4. ACADEMIC AFFAIRS – Dr. Jack Friedlander/Mr. John Romo

4.1 RECOMMENDED APPROVAL OF NEW COURSES AND TITLE CHANGES, CONTINUING EDUCATION DIVISION – Spring 1999

Upon motion by Mr. O'Neill, seconded by Mr. Luria, the Board unanimously approved the new courses and title changes for the Continuing Education Division, effective Spring 1999, as contained in the Agenda and the Attachment.

4.2 RECOMMENDED ADOPTION OF RESOLUTION NO. 20 (1998-99) SUBMITTAL OF A PROPOSAL TO THE CALIFORNIA TRADE AND COMMERCE AGENCY TO ESTABLISH A SMALL BUSINESS DEVELOPMENT CENTER IN SANTA BARBARA AND SAN LUIS OBISPO COUNTIES

Upon motion by Ms. Livingston, seconded by Mr. O'Neill, the Board unanimously approved adoption of Resolution No. 20 (1998-99) for the submittal of a proposal to the California Trade and Commerce Agency to establish a Small Business Development Center in Santa Barbara and San Luis Obispo Counties as contained in the Agenda and the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: None

Concur: Mr. Ferguson

4.3 RECOMMEND RATIFICATION OF SUBMITTAL OF THE FUND FOR ECONOMIC DEVELOPMENT GRANT APPLICATION LETTER OF INTENT

Upon motion by Mr. O'Neill, seconded by Mr. Luria, the Board unanimously approved the submittal of the Fund For Economic Development Grant Application Letter of Intent entitled “Industry-Driven Regional Ed. and Training Collaboratives” requesting $178,875 from the Chancellor’s Office to help provide business and industry with a trained workforce to advance California’s economic growth and global competitiveness. If funded, this grant will allow the College to develop a Regional Resource Center to provide training needed by employees in a cross-section of business, government agencies and non-profit entities. The proposed grant period is July 1, 1999-June 30, 2000.

4.4 RECOMMEND RATIFICATION OF SUBMITTAL OF THE FUND FOR ECONOMIC DEVELOPMENT GRANT APPLICATION

Upon motion by Mr. O'Neill, seconded by Mr. Luria, the Board unanimously approved the submittal of the Fund for Economic Development Grant application entitled, “Workplace Learning Resource Centers,” in the amount of $178,875, which will fund the Regional Center as described in Item 4.4 for the year July 1, 2000-June 30, 2001.

5. BUSINESS SERVICES – Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board unanimously approved the following Business Consent Items:
a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW:

<table>
<thead>
<tr>
<th>February</th>
<th>Check Ranges</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Cafeteria Account</td>
<td>322778 – 322816</td>
<td>$94,146.49</td>
</tr>
<tr>
<td>SBBT Revolving Fund</td>
<td>5768-5798</td>
<td>4,066.38</td>
</tr>
<tr>
<td>SBCC All Funds</td>
<td>220506 - 221192</td>
<td>829,307.63</td>
</tr>
<tr>
<td>TOTAL</td>
<td>737 Warrants</td>
<td>$927,520.50</td>
</tr>
</tbody>
</table>

c. ACKNOWLEDGMENT OF GIFTS TO THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c

d. APPROVAL OF 1999-2000 AGREEMENT WITH KEYBOARD CONCEPTS, INC., PIANO LOAN PROGRAM, EFFECTIVE 6/1/99 - 7/1/00, Attachment 5.1-d

e. APPROVAL OF CONTINUING EDUCATION TRIP TO FRANCE, FALL 1999, Att. 5.1-e

f. ACCEPTANCE OF ECONOMIC DEVELOPMENT GRANT FUNDS THROUGH IRVINE VALLEY COLLEGE, $118,423, Attachment 5.1-f

g. APPROVAL OF AGREEMENT WITH STANLEY AND ASSOCIATES FOR ENVIRONMENTAL REVIEW OF WAKE CENTER AND SCHOTT CENTER PER PROPOSAL OF 3/10/99: Schott Center - $10,025, Wake Center (Phase I) - $5,115, Attachment 5.1-g

h. APPROVAL OF RUDY PUENTES AS CONSTRUCTION INSPECTOR, ADMINISTRATION BUILDING-TECHNOLOGIES REMODEL, EFFECTIVE 3/1-6/30/99, Attachment 5.1-h

i. APPROVAL OF TERRIS AND JAYE FOR PRE-CAMPAIGN CONSULTING SERVICES AND DESIGN OF EDUCATIONAL BROCHURES/MAILERS IN THE AMOUNT OF $12,500 AND REIMBURSABLE EXPENSES.

INFORMATION WILL ALSO BE PROVIDED REGARDING OTHER CONSULTANTS THAT MAY NEED TO BE ENGAGED TO ASSIST ON THE DEVELOPMENT OF THE BALLOT LANGUAGE.

5.2 BUSINESS ACTION ITEMS


Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved adoption of Resolution No. 21 (1998-99) authorizing budget revisions and transfers as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: None

Concur: Mr. Ferguson

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved adoption of Resolution No. 22 (1998-99) authorizing the 1998-99 budget revisions and transfers as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: None

Concur: Mr. Ferguson

c. ADOPTION OF RESOLUTION NO. 23 (1998-99) AUTHORIZING ROUTINE INTERNAL TRANSFERS

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved adoption of Resolution No. 23 (1998-99) authorizing routine internal transfers as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: None

Concur: Mr. Ferguson

d. WOMEN'S TEAM LOCKER ROOM REMODEL (BID #499) - ACCEPTANCE OF BIDS AND AUTHORIZATION TO AWARD CONTRACT

On March 23, five bids were received for the referenced project. Upon motion by Mr. Luria, seconded by Dr. Alexander, the Board unanimously approved acceptance of the bids and award of the contract in the amount of $127,759 to Frank Schipper Construction Co. of Santa Barbara.

e. PHYSICAL SCIENCE 101, SEISMIC RETROFIT (BID #501) - ACCEPTANCE OF BIDS AND AUTHORIZATION TO AWARD CONTRACT

On March 23, four bids were received for the referenced project. Upon motion by Mr. Luria, seconded by Dr. Alexander, the Board unanimously approved acceptance of the bids and award of the contract in the amount of $181,307 to J. W. Bailey Construction Co. of Santa Barbara.

6. INFORMATION RESOURCES — Mr. William Hamre — None

7. ADJOURNMENT

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved adjournment at 5:21 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, April 22, 1999, at 4:00 p.m., in Room A-211.