MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

November 11, 1999
4:00 p.m. – REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Villegas at 4:02 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs
Ms. Joan Livingston, Vice President
Mr. Eli Luria
Mr. Desmond O’Neill
Mr. Luis Villegas, President

Members absent:

Mrs. Joyce Powell
Ms. Curry Smith, Student Trustee

Others present for all or a portion of the meeting:

Dr. Peter R. MacDougall, Supt./President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, Chair, Classified Council, President, CSEA
Mr. Larry Bernt
Mr. John B. Boettner, Cal-SOAP Liaison, Santa Barbara High School District
Ms. Kay Bruce, Cal-SOAP Consortium Member
Ms. Anne Cameron, Coordinator, Continuing Education
Ms. Cosima Celmayster, Cal-SOAP Specialist
Mr. Brian Fahnstock, Vice President, Business Services
Dr. Jack Friedlander, Vice President, Academic Affairs
Ms. Ann Freislie, Director, Student and Alumni Activities
Ms. Sue Bracco Gleason, Cal-SOAP
Mr. Mel Gregory, Director of Relations with Schools, UCSB
Mr. William Hamre, Associate Vice President, Information Resources
Dr. Charles Hanson, Vice President, Business Services
Ms. Diane Handloser, Professor, Art History
Ms. Patricia Kistler, Public Information Officer
Mr. Jim Kruidenier, Academic Senate Vice President
Mr. David Morley, EOPS
Mr. Dan Oroz, Vice President, Human Resources
Ms. Nora Ortiz, Cal-SOAP Specialist
Mr. Alex Pittman, Director, Facilities and Operations
Mr. Kent Richards, Director, Institutional Technology
Mr. Donald Matthew Riley, President, Associated Students
Ms. Patricia Snyder, Executive Director, Foundation for SBCC
Dr. Jack Ullom, Acting Dean, Fine Arts
Mr. Andrew W. Wiedmann, Media Services

1.3 WELCOME
Mr. Villegas extended a cordial welcome to all present.

1.4 CLOSED SESSION [Item taken out of order, after item no. 7.1]
a. ADJOURN TO CLOSED SESSION

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board convened to Closed Session at 5:53 p.m. in accordance with Government Code Section 54956.9(b) in order to confer with legal counsel regarding anticipated litigation with Goodrich-Baas Associates/American Motors Insurance Company.

b. RECONVENE TO OPEN SESSION

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board reconvened to Open Session at 6:33 p.m.

President Villegas announced that having reviewed the anticipated litigation with Goodrich-Baas and consulted with legal counsel, the Board had directed the staff and Superintendent/President of the college with regard to the item in question and asked that they proceed accordingly.

1.5 MINUTES OF REGULAR MEETING OF OCTOBER 28, 1999

Upon motion by Dr. Dobbs, seconded by Mr. O’Neill, the Board unanimously approved the Minutes of the Regular Meeting of October 28, 1999.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS
a. REPORT BY ACADEMIC SENATE — Ms. Lana Rose

Mr. Jim Kruidenier addressed the Board on behalf of Ms. Lana Rose, Academic Senate President, who was unable to attend this meeting. Mr. Kruidenier noted that at its last regularly scheduled meeting, the Academic Senate recommended approval of the
Partnership for Excellence proposals and forwarded its recommendations to the Student Advisory Committee. They also approved the addition of a floating flex day during the spring and fall semesters and three flex days at the beginning of the spring semester. Ranking of the one-time requests for tenure track faculty was also accomplished. Sabbatical leaves are currently under review. Finally, Mr. Kruiderier mentioned that Ms. Lana Rose, Ms. Kathy O'Connor and Dr. Karolyn Hanna had attended the November State Academic Senate meeting and that Ms. Rose would report on their participation in that event at the next regularly scheduled Board Meeting.

b. REPORT BY CLASSIFIED COUNCIL — Ms. Liz Auchincloss

Ms. Liz Auchincloss thanked the Board for their recent approval of the fifth professional growth increment for classified staff, indicating that informational items will be distributed before the end of the year. Spring Inservice will be conducted during April rather than May next year since this appears to work more cohesively with staff schedules. Some of the topics being considered at this time include the return of Teamworks or Humor in the Workplace. Responding to Mr. Villegas question concerning the change in the Spring Inservice schedule, Ms. Auchincloss noted that the end of May is simply too busy for most employees because of all the end of semester activities and deadlines.

c. REPORT BY ASSOCIATED STUDENTS — Mr. Matt Riley

Mr. Matt Riley, ASB President, reported on a number of issues affecting both the Local and Regional Agenda. Locally, the ASB continues to benefit from strong support with their presence being recognized on nineteen college wide committees. Upcoming events will include the Arts & Crafts Fair, Club Day, and the Holiday Canned Food Drive. With respect to the ASB's Regional efforts, Mr. Riley shared the following information on items that are being addressed at present:

➢ Amendment to section 71000(b) of the Education Code resulting in the addition of a second student member to the Board of Governors.

➢ Efforts are being made to revise the split of funds from Proposition 98 that would require the allocation of at least 11 percent of the funds to the Community College System.

➢ A Book Grant from the Board of Governors to provide books grants ranging from $200 for full-time students to $100 for half-time students, per semester.

➢ The addition of a sixth goal to the Partnership for Excellence Allocation - Student Equity.

➢ Exemption of textbook sales tax. AB 2051 resulted in the imposition of a six percent sales tax on college textbooks. Dr. Dobbs was interested in the total revenue the State collects on textbooks and Mr. Riley indicated that he would check. As a member of the Legislative Finance Committee for the California Community Colleges, Ms. Livingston said that she would be interested in learning more about the specific interests pertaining to AB 2051 and Mr. Riley agreed to forward a copy of the materials to her on this topic.
d. REPORT ON CURRENT EVENTS  – Ms. Patricia Kistler

Ms. Kistler, Public Information Officer for Santa Barbara City College, expanded on some of the campus events outlined in the College Memo and included in each Board Member's packet. This included the opening of the Art Gallery, the kickoff of the Philosophy Conference, Toastmasters, and the return of the ACM computer programming contest.

e. REPORT ON CURRENT ISSUES  – Dr. Peter MacDougall

1. Expressed disappointment in the outcome of Measure T during the November election, not only for the college but the community, sharing speculation as to why the bond effort was not successful. Affirmed that the outcome of Senator Jack O'Connell's March initiative would be the determining factor as to whether or not the college would pursue bond passage at a later date. Extended thanks to all staff, faculty and administrators for their effective campaign work.

2. Noted that Associate Vice President, William (Bill) Hamre would be making a presentation at this meeting.

3. Recommended that the Board begin a preliminary review of the Long-Range Development Plan (LRDP) provided along with an Environmental Impact Report (EIR). Suggested submitting the LRDP to the Coastal Commission. The EIR, which does not include the Schott and Wake Centers, will be modified and presented at the December 16, 1999 Board Meeting. Changes will be outlined at that time.

4. Noted that Partnership for Excellence allocations will be forthcoming from the College Planning Council (CPC) and expressed the expectation that a recommendation will be ready in time to present at the December 16, 1999 Board Meeting.

5. Commented on the Dedication of the Nursing Learning Lab and the pride exhibited by the Health Technologies faculty and staff. Judee Berg, representing Cottage Hospital, stated that she thought these were the best educational facilities for nurses in California. Dr. MacDougall expressed the opinion that her comment was a tribute to Santa Barbara City College and felt that it was very appropriate to have hospital representatives participate in this event.

6. Commended the Automotive Department, in particular, Mr. Robert Stockero and Mr. Timothy Gilles, for the California Automotive Teachers Conference they hosted on campus during November 1999, adding that the pride of SBCC staff and the excitement of the participants attending was especially evident.

7. Reminded the Board that they were invited to join the Board of Directors of the Foundation for SBCC at their annual dinner meeting on November 16, 1999.

8. Made reference to the Out of the Box Thinkers awards to be distributed at the upcoming CCLC meeting in San Francisco to Jack Friedlander, Vice President of Academic Affairs, Pablo Buckelew, Dean of Academic Affairs, and Jody Millward, English Professor, for their creativity in developing new ideas.
9. Commented on Grants included in this Agenda. The first, a Fund for Instructional Improvement compiled by Dr. Larry Friesen, Department Chair, Biological Sciences, will aid in the development of online tutoring modules to support students taking rigorous Biological Science Technical courses; the second, coordinated by Dr. Jack Friedlander, is working on a collaborative grant with UCSB to consider pedagogical options and policy development relating to online course offerings.

10. Announced that despite the fact that the Vice President of Human Resources position is included in the current Agenda as a “to be announced” item, no decision has been made at this time. Should a recommendation not be available by the December 16, 1999 Regular Board Meeting, then it is unlikely that one will be made before May of 2000. Dr. Jack Ullom, Music Professor and Department Chair for Music, has been selected to fill the position of Dean of Academic Affairs. Approval of this Agenda Item serves only to demonstrate support of Dr. Ullom, a strong advocate of Santa Barbara City College.

11. Recognized Ms. Claudia Mitchell, Director, Associate Degree Nursing, and Alfonso Hernandez, Spanish Professor, both of whom will be retiring at the end of this academic year.

12. Noted that Vice President Cordero would be introducing Cal-SOAP representatives for a presentation at this meeting, adding that Santa Barbara City College has had a strong and intrinsic role in carrying out the mission of Cal-SOAP.

1.8 GOVERNING BOARD

On behalf of the Board of Trustees, President Luis Villegas extended thanks to the college community for their efforts and attempts to promote successful passage of the bond. Despite the fact that the bond failed, the high percentage of positive votes indicated strong support for the college and the programs it brings to the community. Mr. Villegas further noted that in March 2000, the college might make a decision to place a bond initiative on the November ballot.

2. HUMAN RESOURCES – Mr. Dan Oroz

2.1 HUMAN RESOURCES CONSENT ITEMS

Mr. Oroz announced the following certificated appointments and retirements:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
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<tr>
<td>ULLOM, Jack</td>
<td>Dean, Academic Affairs</td>
<td>35</td>
<td>01/03/00</td>
<td>RE: B. Smith</td>
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<td>Academic Affairs</td>
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<tr>
<td>MITCHELL, Claudia</td>
<td>Prof. ADN Nursing Health Technologies</td>
<td>V-15</td>
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<td>26 Years</td>
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<td>HERNANDEZ, Alfonso</td>
<td>Prof. Spanish</td>
<td>V-15</td>
<td>5/29/00</td>
<td>32 Years</td>
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A classified appointment and a retirement were also acknowledged:

**CLASSIFIED APPOINTMENT**

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<tr>
<th>Name</th>
<th>Position</th>
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<tbody>
<tr>
<td>ROWE, Jean</td>
<td>Purchasing Clerk</td>
<td>25D</td>
<td>11/23/99</td>
<td>D. Stone</td>
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**CLASSIFIED RETIREMENT**

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<td>BAILEY, Wanda</td>
<td>PABX Operator/Receptionist</td>
<td>23E</td>
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<td>Purchasing</td>
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**LONGETIVITY INCREMENTS**

Mr. Bernard Sayers, Lab Technician in the Art Department was recognized for a 20-year Longevity Career Increment. Ms. Diane Handloser, Department Chair for the Art Department, spoke about Mr. Sayers and the positive outlook and dependability upon which the department has come to rely. Mr. Sayers thanked the Board and Dr. MacDougall for their recognition of his years of service to the college.

One 10-year Classified Longevity Increment was noted:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>File</th>
<th>Date</th>
<th>Years of Service</th>
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<tr>
<td>TORRES, Lucio</td>
<td>Groundskeeper</td>
<td>23E</td>
<td>11/1/99</td>
<td>10 Years</td>
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<td>Fac. &amp; Oper.</td>
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3. **STUDENT AFFAIRS – Mr. William Cordero/Mr. Keith McLellan**

3.1 **CALIFORNIA STUDENT OPPORTUNITY AND ACCESS PROGRAM (Cal-SOAP) PRESENTATION**

Ms. Gleason introduced each of the members of the Student Opportunity and Access Program (Cal-SOAP) in attendance and with the aid of a PowerPoint presentation, highlighted the purpose and accomplishments of the Cal-SOAP project, including its connection to SBCC. Santa Barbara City College is a member of the Santa Barbara Cal-SOAP Consortium established in 1984 as well as being the project fiscal agent. The Cal-SOAP Project is one of eleven statewide projects established to increase the college-going attendance rate of underrepresented students in secondary schools. Cal-SOAP, a consortium of secondary and post secondary schools, as well as community organizations consists of eight programs. Ms. Gleason’s presentation included an overview of each of these programs: Tutor/Peer Advisors; College Visits; Junior High School Incentive Programs (JHIP); Junior High School Computer Literacy Program; Career Targets COIN; Summer Pre-College Program; High School PSAT and SAT Workshops; and Financial Aid Information. Ms. Gleason also took a moment to share some of the success stories resulting from student participation in programs offered by Cal-SOAP.

Ms. Livingston expressed surprise that the homework program, with which she is familiar, is a Cal-SOAP program. Mr. Villegas thanked Ms. Gleason for her presentation and expressed his personal support for the outreach programs with local schools, particularly the 7th and 8th grades.

3.2 **RECOMMEND APPROVAL OF MODIFICATION TO STUDENT HEALTH FEE POLICY**

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board approved the modification in the Health Fee Policy 3012.8 that will allow advanced high school students enrolled in college
courses offered on high school sites to be exempt from paying any part of the Health Fee. Mr. O'Neill was not present for the vote. Mr. Villegas thanked the Board for their support of this policy.

4. ACADEMIC AFFAIRS – Dr. Jack Friedlander/Mrs. Lynda Fairly

4.1 RECOMMENDED APPROVAL OF FACULTY JOB DESCRIPTION FOR COSMETOLOGY (See item no. 4.2)

4.2 RECOMMENDED APPROVAL OF FACULTY JOB DESCRIPTION FOR INFANT CAREGIVER AND CHILDREN'S CENTER

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved the job descriptions outlined in items 4.1 and 4.2 for the Cosmetology Department and Children's Center, respectively.

4.3 RETROACTIVE APPROVAL OF THE SUBMITTAL OF GRANT NO. 99-0129, FUND FOR INSTRUCTIONAL IMPROVEMENT (FII), TO THE CHANCELLOR'S OFFICE, REQUESTING $83,200 IN FUNDS TO SUPPORT A PROJECT ENTITLED "MOLECULAR BIOLOGY AND BIOTECHNOLOGY" (See item no. 4.4)

4.4 APPROVED REQUEST TO SUBMIT FII GRANT AGREEMENT NO. 99-0129 INCORPORATING EFFECTIVE TEACHING AND LEANING STRATEGIES INTO ONLINE COURSES WITH THE CHANCELLOR'S OFFICE IN THE AMOUNT OF $45,051

Upon motion by Mr. Luria, seconded by Dr. Dobbs, the Board unanimously approved items 4.3 and 4.4, retroactive submittal of FII grants no. 99-0129.

5. BUSINESS SERVICES – Mr. Brian Fahnestock

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Alexander, seconded by Mr. O'Neill, the Board unanimously approved the following Business Consent Items as contained in the Agenda and the Attachments:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130)

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<tr>
<td>Santa Barbara City</td>
<td>229346-231395</td>
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<tr>
<td>College All Funds</td>
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<tr>
<td><strong>TOTAL</strong></td>
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</table>

c. ACKNOWLEDGMENT OF QUARTERLY FINANCIAL STATUS REPORT ENDING 9/30/99, Enclosure 1

d. AUTHORIZATION TO DECLARE/DISPOSE OF SURPLUS EQUIPMENT: Student lockers – Automotive Services Department; animation camera and stand – Graphics Lab
5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 15 (1999-00) AUTHORIZING ROUTINE INTERNAL BUDGET TRANSFERS (See item no. 5.2-b)

b. ADOPTION OF RESOLUTION NO. 16 (1999-00) PROVIDING FOR 1999-00 BUDGET REVISIONS DUE TO RECEIPT OF UNBUDGETED REVENUE

Upon motion by Dr. Alexander, seconded by Mr. O'Neill, the Board unanimously approved items 5.2-a and 5.2-b (Resolutions no. 15 and 16). The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill and Mr. Villegas

Noes: None

Absent: Mrs. Powell and Ms. Smith

c. LSG T-BUILDINGS MOVE, PHASE 2, SITE WORK - CHANGE ORDER NO. 2 (See item no. 5.2-d)

<table>
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Change Orders Total: $21,530.07
Revised Contract Price: $347,530.07

d. ADMINISTRATION BUILDING A-211, HVAC - CHANGE ORDER NO. 1

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Change Orders Total: $2,900
Revised Contract Price: $85,800
Upon motion by Dr. Dobbs, seconded by Mr. O'Neill, the Board unanimously approved the Change Orders included in Agenda Items 5.2-c and 5.2-d. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill and Mr. Villegas

Noes: None

Absent: Mrs. Powell and Ms. Smith

e. ACCEPTANCE OF BIDS AND APPROVAL OF CONTRACT FOR ADMINISTRATION BUILDING, NORTHEAST WING, HVAC, RE-BID #518

Bids received on this project were higher than anticipated. Upon motion by Mr. Luria, seconded by Ms. Livingston, the Board unanimously moved to recommend a contract and accept the low bid from Cabrillo Mechanical and Sheet Metal of Oxnard in the amount of $107,008.

6. INFORMATION RESOURCES – Mr. William Hamre

6.1 UPDATE ON INFORMATION RESOURCES MAJOR PROJECTS

Mr. Hamre presented an update on the implementation activities associated with the major technology initiatives of the College: 1) Instructional Design, Development and Delivery; 2) Administrative Systems Conversion; 3) Web Development; and 4) College-wide Technology Infrastructure. Through handouts and a PowerPoint presentation, Mr. Hamre's report detailed each of the four major technology projects and described the relationship between the implementation of Project Redesign and each of the technology initiatives. The project review also included an update on the district's network infrastructure, plans for the renewal of the computer equipment inventory, a review of plans for expansion of the SBCC Online College along with recent developments in technology mediated instructional labs, and plans for the development of SBCC web pages. Finally, Mr. Hamre concluded by sharing key IRD issues and challenges such as management, organization, staffing, Y2K readiness, and funding. Board Members had questions about the college's partnership with Oracle as it relates to the Redesign Project.

7. GENERAL

7.1 REVIEW OF PROPOSED FOUNTAIN SCULPTURE PLAZA ON WEST CAMPUS

Dr. MacDougall welcomed and introduced Mr. George Girvin, the Project Architect and Mr. Ed Inks, Art Professor (Sculpture). In accord with the Landscape Master Plan, a proposal has been developed to construct a fountain area with a sculpture and plaza for student gatherings. The proposal, in general, conforms to the previously reviewed Landscape Master Plan and Architect George Girvin and sculptor Aris Demetrious have collaborated in development of this plan. Mr. Girvin presented plans detailing the project and gave an overview, including a view of how the area has been developed throughout the past 11 years, along with an explanation of what is envisioned. Mr. Inks explained that if approved, a great deal of the work being envisioned would be produced on site by SBCC students, in collaboration with the sculptor, Mr. Aris Demetrious. Mr. Girvin responded to a number of questions from those present at the meeting.

In response to questions about the cost of the Fountain Sculpture Plaza Project, Dr.
MacDougall explained that the project will be funded by private funds; however, it was noted that it will be difficult to obtain donor support for some of the less central areas of the project.

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board unanimously approved the concept plan of the proposed Fountain Sculpture Plaza on the West Campus.

8. ADJOURNMENT  {Item taken out of order, after item no. 1.4}

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved adjournment at 6:35 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, December 16, 1999, at 4:00 p.m., in Room A-211. A Board of Trustees Study Session will be held on Thursday, January 13, 1999, at 4:00 p.m. in HRC-102.
APPROVED BY THE BOARD OF TRUSTEES ON December 16, 1999

President, Board of Trustees
Luis Villegas

Superintendent/President
Secretary/Clerk of the Board
Peter R. MacDougall