MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

October 28, 1999
4:00 p.m. – REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Villegas at 4:02 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs
Ms. Joan Livingston, Vice President
Mr. Eli Lura
Mr. Desmond O'Neill
Mrs. Joyce Powell
Mr. Luis Villegas, President
Ms. Curry Smith, Student Trustee

Others present for all or a portion of the meeting:

Dr. Peter R. MacDougall, Supt./President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, Chair, Classified Council, President, CSEA
Mr. Kevin Chong, ASB Commissioner of Clubs and Organizations
Mr. William Cordero, Associate Vice President, Student Affairs
Ms. Liliana Cuellar, Financial Aid Office Supervisor
Mrs. Lynda Fairly, Vice President, Continuing Education
Mr. Brian Fahnstock, Vice President, Business Services
Dr. Jack Friedlander, Vice President, Academic Affairs
Mr. Larry Friesen, Chair, Biological Sciences
Ms. Ann Fryslie, Director, Student and Alumni Activities
Mr. William Hamre, Associate Vice President, Information Resources
Dr. Charles Hanson, Vice President, Business Services
Dr. John Kay, President, Instructors' Association
Ms. Patricia Kistler, Public Information Officer
Mr. Steve Lewis, Administrative Services Manager
Mr. Keith McLellan, Associate Vice President, Student Affairs
Ms. Rachel Moye, EOPS/CARE
Mr. Dan Oroz, Vice President, Human Resources
Mr. Alex Pittman, Director, Facilities and Operations
Mr. Donald Matthew Riley, President, Associated Students
b. REPORT BY CLASSIFIED COUNCIL – Ms. Liz Auchincloss

Ms. Auchincloss spoke to Board Members concerning item 2.2, the Revised Professional Growth Policy Manual and encouraged approval of this manual update which includes a new position for Vice Chairperson in addition to those changes made in accord with the new contract.

c. REPORT BY ASSOCIATED STUDENTS – Mr. Matt Riley

Mr. Matt Riley, ASB President, congratulated the Board of Trustees, the college and Dr. MacDougall on the good press that day (reference made to Independent article authored by Nick Welsh). With regard to the fall CALSAC conference at the beginning of October, Mr. Riley noted that with 15 Senators as well as the Student Advisor, Ann Fryslie, attending the event entitled the Future of Student Advocacy, SBCC was one of the largest groups present. Mr. Riley thanked the Administration for including a student in the interview process and their recent invitation to have a representative of the Student Senate serve on the interview committee for the Dean of Academic Affairs position. He also thanked Board Trustee Desmond O’Neill for attending a recent Student Senate meeting and invited other Board Members to join future meetings that are conducted on Tuesdays at 3:30 p.m. Mentioned the Senate sponsored Bicycle Safety Day on campus October 5, 1999, which included representation from the Santa Barbara Police Department and Traffic Solutions. Reported on the support of the Senate on the Measure T Campaign, for example, covering phone banks, coordinating information booths on campus, lawn sign delivery, etc. Noted that all college committees have student representatives assigned at this time and that with applications currently being received, the Student Senate anticipates increasing Student Representatives by four, enabling them to attain maximum representation.

Ms. Livingston expressed thanks to the students for their participation in the Bond Campaign saying that their energy and talents were encouraging.

d. REPORT ON CURRENT EVENTS – Ms. Patricia Kistler

Ms. Patricia Kistler, Public Information Officer, announced the Music Department’s Faculty Concert scheduled for Sunday, November 1, 1999 and noted that she had included a copy of the College Memo and Jack Ullom’s Music Department brochures advertising the Faculty Concert in each Board Members’ packet.

e. REPORT ON CURRENT ISSUES – Dr. Peter MacDougall

1. Addressed the Government Relations Committee of the Chamber along with Board President Villegas that morning and despite the fact that a person opposed to Measure T was present, the event was positive. Acknowledged the excellent support of the students, the staff and faculty of the college and the Trustees throughout the Bond Campaign. Stressed that a two-thirds majority vote is challenging and that regardless of the outcome, the Campaign has been operated in a very positive and effective manner.
2. HUMAN RESOURCES – Mr. Dan Oroz

2.1 HUMAN RESOURCES CONSENT ITEMS {Taken out of order, after item 4.1}

Deleted under Classified Appointments was the Vice President, Human Resources position. Mr. Oroz also noted that the Cal-SOAP Program Assistant position was not a new position, but rather, a revised job description.

Dr. Charles Hanson was recognized for a 20-year Longevity Career Increment. Dr. MacDougall recognized Dr. Hanson for his dedicated service and management of a number of departments: Facilities and Operations, Administrative Services, Fiscal Services, Payroll, Purchasing and Construction which has included such major projects as the Learning Resource Center/Luria Library (1989); the Interdisciplinary Building (1990); Student Services Renovation (1991); Parking Structure (1992); Business Communications (1994); and the Administration Remodel (1998/99). Dr. MacDougall presented Dr. Hanson with a certificate of recognition and an SBCC watch and thanked him for his hard work, dedication and confidence in performing his job. Also acknowledged was the fact that Dr. Hanson will be retiring on January 4, 2000.

Two 10-year Classified Longevity Career Increments were noted: Ms. Elizabeth Auchincloss, IRD, and Ms. Judith Rojas, Continuing Education.

The following classified retirements were highlighted:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Code</th>
<th>Date</th>
<th>Years of Service</th>
</tr>
</thead>
<tbody>
<tr>
<td>DOUGLAS, Arlene</td>
<td>Admin. Secretary</td>
<td>32E</td>
<td>1/3/00</td>
<td>22 Years of Service</td>
</tr>
<tr>
<td>Cont. Ed.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>RYE, Lois</td>
<td>Typ. Clk., Sr.</td>
<td>25E</td>
<td>3/1/00</td>
<td>32 Years of Service</td>
</tr>
<tr>
<td>Geology</td>
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<td></td>
<td></td>
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</table>

One certificated retirement was acknowledged:

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Code</th>
<th>Date</th>
<th>Days</th>
</tr>
</thead>
<tbody>
<tr>
<td>DINABERG, Robert</td>
<td>Prof/Dir, PE/Athletics</td>
<td>V-15</td>
<td>5/29/00</td>
<td>+10 Days</td>
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</table>

Upon motion by Mr. O'Neill, seconded by Mrs. Powell, the Board approved the Human Resources Consent Items as contained in the Agenda and the Attachments.

2.2 HUMAN RESOURCES ACTION ITEMS

a. RECOMMENDED APPROVAL OF REVISED PROFESSIONAL GROWTH PROGRAM POLICY MANUAL

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved the Human Resource Action Item recommending approval of the revised Professional Growth Program Policy Manual, including the addition of a fifth increment, as contained in the Agenda and the Attachments.
tour of the website with particular reference being made to those areas of instruction with improved delivery via the web versus the classroom setting. Dr. Mooney thanked Dr. MacDougall and the Board of Trustees for allowing faculty the opportunity afforded by sabbatical leaves and gave credit to FRC staff, David Wong and Mark Ferrer in particular, for their technical expertise and support during online course development.

4.2 RECOMMENDED APPROVAL OF THE NEW COURSES AND COURSE MODIFICATIONS FOR SPRING AND FALL SEMESTERS 2000

Due to the early departure of Dr. Jack Friedlander, Vice President of Academic Affairs, Dr. MacDougall provided a brief overview of the new courses and course modifications proposed for the spring and fall 2000 semesters. Courses highlighted were: CIS 211 through CIS 236 which will provide certification in the Oracle products; Esthetician Training; PD 113 and PD 114; Finding a College that is Right for You (beneficial for high school students) and Transferring to a College that is Right For You. Particularly noteworthy is the fact that beginning in spring 2000, on-line courses will include a complete selection of those courses required to complete the IGETC requirements.

Upon motion by Ms. Livingston, seconded by Dr. Alexander, the Board unanimously approved the new courses and course modifications for spring and fall semesters, 2000.

4.3 RECOMMENDED APPROVAL OF THE DISTRICT POLICY GUIDELINES SECTION 1500 FOR FACULTY COMMITTEE SERVICE POSITION DESCRIPTIONS (see item no. 4.4)

4.4 RECOMMENDED APPROVAL OF THE PROPOSED CHANGE IN THE APPLICATION PROCEDURE FOR HEALTH TECHNOLOGY PROGRAMS

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved items 4.3 and 4.4.

4.5 RECOMMENDED APPROVAL OF FEE ADJUSTMENTS IN CONTINUING EDUCATION ENROLLMENT FEE CLASSES

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved the adjustment in enrollment fees for 1999-2000 and 2000-2001 for Continuing Education and the authorization to increase the fees commensurate with cost increases.

5. BUSINESS SERVICES – Mr. Brian Fahnstock

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved the following Business Consent Items as contained in the Agenda and the Attachments:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. RATIFICATION OF PAYMENTS AS SUMMARIZED BELOW (Detailed report may be viewed in the Accounting Office, A-130)

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<th>Amount</th>
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<td>Cafeteria Account</td>
<td>323098-323132</td>
<td>$113,273.62</td>
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<tr>
<td>SBT Revolving Fund</td>
<td>5855-5858</td>
<td>672.20</td>
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<tr>
<td>SBCC All Funds</td>
<td>228346-229345</td>
<td>$1,626,682.35</td>
</tr>
<tr>
<td><strong>TOTAL</strong></td>
<td></td>
<td><strong>$1,740,628.17</strong></td>
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</table>
c. ADOPTION OF RESOLUTION NO. 14 (1999-00) AUTHORIZING INTERFUND TRANSFER TO THE CHILDREN'S CENTER FUND

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved items 5.2-a through 5.2-c (Resolutions 12, 13, and 14). The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mrs. Powell and Mr. Villegas

Noes: None

Absent: None

Concur: Ms. Smith

d. RECOMMENDED APPROVAL OF WOMEN'S TEAM LOCKER ROOM REMODEL - CHANGE ORDER NO. 3 (see item no. 5.2-i)

e. APPROVED AUTHORIZATION TO FILE NOTICE OF COMPLETION: WOMEN'S TEAM LOCKER ROOM REMODEL (see item no. 5.2-i)

f. RECOMMENDED APPROVAL OF INTERDISCIPLINARY CENTER AIR CONDITIONING - CHANGE ORDER NO. 4 (see item no. 5.2-i)

g. APPROVED AUTHORIZATION TO FILE NOTICE OF COMPLETION: INTERDISCIPLINARY CENTER AIR CONDITIONING (see item no. 5.2-i)

h. RECOMMENDED APPROVAL OF LSG T-BUILDINGS MOVE, PHASE 2, SITE WORK - CHANGE ORDER NO. 1 (see item no. 5.2-i)

i. RECOMMENDED APPROVAL OF ADMINISTRATION A.D.A. WALKWAY - CHANGE ORDER NO. 1

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the change orders included in Agenda items 5.2-d through 5.2-i. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mrs. Powell and Mr. Villegas

Noes: None

Absent: None

Concur: Ms. Smith

j. REJECTION OF BIDS (BID #518) TO AWARD CONTRACT: H.V.A.C. - ADMINISTRATION, NORTHEAST WING

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously moved to reject the two bids received for the HVAC for the Administration Building.
APPROVED BY THE BOARD OF TRUSTEES ON November 11, 1999

President, Board of Trustees
Luis Villegas

Superintendent/President
Secretary/Clerk of the Board
Peter R. MacDougall