MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

January 28, 1999
4:00 p.m. – REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Villegas at 4:07 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs
Ms. Joan Livingston, Vice President
Mr. Eli Luria
Mr. Desmond O'Neill
Mrs. Joyce Powell
Mr. Luis Villegas, President
Mr. Joey Ferguson, Student Trustee

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Supt./President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, President, CSEA
Mrs. Lynda Fairly, Vice President, Student Affairs
Ms. Ann Fryslie, Director, Student & Alumni Activities
Ms. Veronica Garcia, Vice President, External Affairs, ASB
Mr. Bill Hamre, Associate Vice President, Information Resources
Dr. Charles Hanson, Vice President, Business Services
Ms. Gretchen Hewlett, Annual Fund Director, Foundation for SBCC
Ms. Patricia Kistler, Public Information Officer, Santa Barbara City College
Ms. Nicole Lance, Reporter, The Channels
Mr. Dan Oroz, Vice President, Human Resources
Mr. Roberto Robledo, Department Chair, ESL
Mr. Ramiro Sanchez, Dean, Academic Affairs
Dr. Jack Ullom, President, Instructors' Association
Ms. Marsha Wright, Coordinator II, EOPS & Financial Aid
Mr. Richard Wright, Reporter, The Channels

1.3 WELCOME

Mr. Villegas extended a cordial welcome to all present.
1.4 CLOSED SESSION - Was taken after Item 6.3

a. ADJOURN TO CLOSED SESSION

Upon motion by Ms. Livingston, seconded by Mr. O'Neill, the Board convened to Closed Session at 5:50 p.m. to discuss:

1) Conference with Labor Negotiators (Employee Organizations: IA/CSEA) Government Code Section 54957.6

b. RECONVENE TO OPEN SESSION

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board reconvened to Open Session at 6:07 p.m. Following the conclusion of the Closed Session, Mr. Villegas noted that the Board had been advised regarding the status of negotiations and directed the Superintendent/President accordingly.

1.5 MINUTES OF REGULAR MEETING OF DECEMBER 10, 1998, SPECIAL MEETING OF JANUARY 7, 1999, AND REGULAR AND SPECIAL MEETINGS OF JANUARY 14, 1999


1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken.

a. REPORT BY ACADEMIC SENATE – Dr. Karolyn Hanna

Ms. Lana Rose, President-Elect of the Academic Senate addressed the Board for Dr. Hanna. Ms. Rose reported that the Faculty Inservice was very successful noting that Dr. MacDougall gave an excellent presentation and the keynote speaker, Ms. Kati Haycock from the Education Trust in Washington, D.C., delivered a shocking and disturbing overview of what is happening to the success rates and persistence of high school students across the nation. Ms. Haycock followed this “rude awakening” with a vision of hope and examples of real solutions based on high expectations and excellent teaching. Faculty members were inspired and energized in this reminder that teachers do make a critical difference in students’ lives. Ms. Rose announced that campus wide faculty review will begin shortly on the three-year College Plan; the Senate has reviewed or worked directly on the following items which are on today’s Agenda: Partnership for Excellence; the 1999-2000 College Calendar; the Liberal Studies Transfer Degree; the recommendation for sabbatical leaves for six faculty; and changes in the policy for disabled students requiring instructional aides be Board approved and go through an orientation. The Academic Senate has selected Dr. Janet Shapiro as its nominee for the prestigious Hayward Award, and offered sincere appreciation on behalf of all faculty to the negotiators from the Instructors’ Association and administration who have worked long and hard to reach a contract.
b. REPORT BY CLASSIFIED COUNCIL — Ms. Liz Auchincloss

Ms. Liz Auchincloss, member of the Classified Council, reported on election activities to fill five positions and bring the Council to full membership. Elected were: Ms. Olga Gonzales, Ms. Arleen Stagat, Ms. Jetton Grunt, Ms. Barbara Bermudes-Ault, and Ms. Cindy Salazar. At its February meeting, officers will be elected. Ms. Auchincloss noted that planning for a Spring inservice will be on the Classified Council Agenda and the Professional Growth Manual will have to be updated to reflect a 5th step added as part of the CSEA agreement.

c. REPORT BY ASSOCIATED STUDENTS — Ms. Veronica Garcia

Ms. Veronica Garcia announced that Mr. David Wilkinson, SBCC Associated Student Body President, was elected as the new Cal-SACC President and is in Sacramento today attending a meeting; student representatives will be placed on various campus committees; three new clubs are requesting charter; and spring activities will include a Club Day whereby campus clubs will be allowed to recruit new members.

d. REPORT ON CURRENT EVENTS — Ms. Patricia Kistler

Ms. Kistler announced that a reception will be held in the Atkinson Gallery on February 19 for Ms. Janet Neuwaldar. The exhibit will run from February 1 – 26, 1999.

e. REPORT ON CURRENT ISSUES — Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1) Announced that the selection of Ms. Kati Haycock as the inservice speaker was an excellent choice and noted Ms. Haycock addressed issues that were germane to our campus. He stated that SBCC will be working more closely with the local high schools.

2) Acknowledged Dr. Karolyn Hanna for her presentation and her inspiring comments to the faculty at the Spring Inservice. He stated that Dr. Hanna will be completing her term as Academic Senate President at the end of this semester and commended Dr. Hanna for the excellent work she has done on behalf of the faculty.

3) Also acknowledged were Ms. Laura Welby and Mr. Joe White who coordinated the planning of the Inservice.

4) Reported that Spring enrollment figures were three-four percent higher than last Spring, but unit loads appear to be lower—fewer students taking 12+ units.

5) Acknowledged the work of staff, particularly in Admissions/Records and Counseling who processed close to 12,000 students. The only problem noted related to the usual parking concerns.

6) Project Redesign:

- Twenty online courses are being offered at SBCC for this semester. This represents a major step forward in terms of the College’s efforts to increase access. The work of the faculty and Dr. Jack Friedlander who prepared the courses and Mr. Bill Hamre and his staff in supporting the development of the courses were acknowledged.
The process to enable students to apply for admissions, register for their courses, pay their fees, and obtain their books online is set up. Dr. MacDougall noted that the company the Colleges uses to access the Internet developed a problem and shut down delivering some of its services during the first day. Staff was very effective in working through to a solution.

Mr. Hamre will report on conversion as part of his presentation today. The finance package is having problems as is expected during conversion. The College is optimistic on the approach to be taken with the Human Resources and Student Information packages.

Stated that the Technology II Plan is in the process of being formulated and he was optimistic that the Plan will be much more favorable to colleges than Technology I was. Dr. MacDougall’s expectation is that the Plan will allow greater flexibility on how funds the College receives can be spent and be more responsive to campus issues rather than system issues. Videoconferencing capability on campus is a requirement, and the College expects to implement this by December 1999.

Noted that the Administration Building remodel has been the most frustrating capital project worked on by the District. Dr. MacDougall expressed appreciation for Board action taken at the last Board meeting and acknowledged the work of Dr. Hanson with the bonding company. The response of the bonding company results in optimism that the company will fulfill its responsibility to ensure the contract is performed as it was written. The College’s objective is to have the areas completed and occupied by Summer Session 1999.

Announced that in the Governor’s proposed 1999-2000 budget there is a clear commitment to growth, less than two percent COLA, and three initiatives which pertain to California Community Colleges working with K-12. The College will be exploring how it should pursue these initiatives.

Commented that the Facilities Committee reviewed the City’s intent to develop a bike path near Pershing Park, and it will be the intent of the College to support this development.

Noted the departure of the College’s soccer coach, Mr. Tim Vom Steeg, who has accepted a position as head soccer coach at UCSB, his alma mater. Dr. MacDougall acknowledged Mr. Vom Steeg as being instrumental in the soccer program being one of the most successful sports at the College. The College will be announcing a replacement at the February Board meeting.

Acknowledged the recognition paid to Santa Barbara City College by the Santa Barbara Chamber of Commerce in awarding the College the “Member of the Year.” Dr. MacDougall emphasized Vice President John Romo’s excellent work on the Chamber of Commerce Board of Directors.

(At this time, Item 4.1 was taken out of order)

1.8 GOVERNING BOARD

a. NOMINATION OF DR. KATHRYN ALEXANDER FOR THE BALLOT OF THE CCCT (CALIFORNIA COMMUNITY COLLEGE TRUSTEES) BOARD OF DIRECTORS

Upon motion by Mr. O’Neill, seconded by Mr. Luria, the Board unanimously approved the nomination of Dr. Kathryn Alexander for the ballot of the California Community College Trustees (CCCT) Board.
2. HUMAN RESOURCES – Mr. Dan Oroz

2.1 HUMAN RESOURCES CONSENT ITEMS

Mr. Oroz announced the following Classified Appointments:

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<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>PEREZ, Jose Santos</td>
<td>Custodian, Facilities</td>
<td>21c</td>
<td>2/1/99</td>
</tr>
<tr>
<td>BANKS, Derrick</td>
<td>Director, International Students</td>
<td>44E</td>
<td>3/1/99</td>
</tr>
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Upon motion by Mr. O'Neill, seconded by Mrs. Powell, the Board unanimously approved the Human Resources Consent Items as contained in the Agenda and the Attachments.

3. STUDENT AFFAIRS – Mrs. Lynda Fairly

3.1 RECOMMENDED APPROVAL OF THE PROPOSED MATRICULATION BUDGET FOR 1998-1999

Upon motion by Mr. O'Neill, seconded by Mr. Luria, the Board unanimously approved the 1998-99 Matriculation Budget as contained in the Agenda and the Attachment.

3.2 RECOMMENDED ACCEPTANCE OF THE PROPOSED CALENDAR 1999-2000

Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board approved acceptance of the 1999-2000 College Calendar as contained in the Agenda and the Attachment. Mr. Ferguson, Student Trustee, opposed the motion.

3.3 RECOMMENDED APPROVAL OF THE PROPOSED FINANCIAL AID SATISFACTORY ACADEMIC POLICY

Upon motion by Dr. Alexander, seconded by Mr. O'Neill, the Board unanimously approved the revised Financial Aid Satisfactory Academic Policy as contained in the Agenda and the Attachment in order to conform to Federal regulations.

4. ACADEMIC AFFAIRS – Dr. Jack Friedlander/Mr. John Romo

4.1 SABBATICAL LEAVE REPORT

(Taken out of order)

Ms. Julie Alpert reported on her sabbatical leave and what the ESL Department is doing now with the Computer Lab as a result of her sabbatical. Ms. Alpert guided the audience through a grammar program noting one produced commercially and one designed by Ms. Alpert. These programs are a self-tutorial and students who need extra help can receive it by following the tutorial. Ms. Alpert thanked the staff in the Faculty Resource Center for teaching her how to write her own computer programs and for members of her Department for their support and insightful comments on her project. It was noted that funds for the computer lab were received from grants and donations through the Foundation for SBCC.
4.2 RECOMMEND APPROVAL OF PART-TIME FACULTY, 1999 SPRING SEMESTER

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved the part-time faculty for the Spring 1999 Semester as contained in the Agenda and the Attachment.

4.3 RECOMMEND APPROVAL OF SABBATICAL LEAVES DURING THE 1999-2000 ACADEMIC YEAR

Upon motion by Mr. O'Neill, seconded by Mr. Luria, the Board unanimously approved the following sabbatical leaves during the 1999-2000 academic year with the understanding that the method by which Mr. Albanese will conduct the evaluation of his work will be clarified.

<table>
<thead>
<tr>
<th>Instructor</th>
<th>Sabbatical Leave</th>
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<tbody>
<tr>
<td>Art Albanese</td>
<td>Spring 2000</td>
</tr>
<tr>
<td>Jane Brody</td>
<td>Fall 1999/Spring 2000</td>
</tr>
<tr>
<td>James Edmonson</td>
<td>Fall 1999</td>
</tr>
<tr>
<td>Robert Ehrmann</td>
<td>Fall 1999/Spring 2000</td>
</tr>
<tr>
<td>Margaret Reinhart</td>
<td>Spring 2000</td>
</tr>
<tr>
<td>Ana Maria Ygualt</td>
<td>Fall 1999/Spring 2000</td>
</tr>
</tbody>
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4.4 RECOMMEND APPROVAL OF PROPOSED CHANGES TO POLICY 3321, EDUCATIONAL PROGRAMS AND SERVICES FOR DISABLED STUDENTS

Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board unanimously approved the changes to SBCC Policy 3321, Educational Programs and Services for Disabled Students as contained in the Agenda and the Attachment.

4.5 RECOMMEND APPROVAL OF PROPOSED LIBERAL STUDIES TRANSFER ASSOCIATE OF ARTS DEGREE

Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board unanimously approved the Liberal Studies Transfer AA Degree as contained in the Agenda and the Attachment.

5. BUSINESS SERVICES – Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board unanimously approved the Business Consent Items as contained in the Agenda and the Attachments with the removal of 5.1-e (District Audit) which will be reviewed by the Board’s Fiscal Committee and brought back to the full Board for approval.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS SUMMARIZED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

  (Detailed report may be viewed in the Accounting Office or the office of the Vice President of Business Services.)

c. ACKNOWLEDGMENT OF GIFTS TO THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c
d. AUTHORIZATION TO ESTABLISH TRUST ACCOUNTS, Attachment 5.1-d

e. ACKNOWLEDGMENT OF RECEIPT AND REVIEW OF THE S.B.C.C.D. AUDIT REPORT FOR 1997-98, Enclosure 1

f. RETROACTIVE APPROVAL TO SUBMIT FIVE-YEAR SCHEDULED MAINTENANCE PROJECT FUNDING PROPOSALS

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<tbody>
<tr>
<td>1</td>
<td>Roof</td>
<td>PS-101</td>
<td>$27,500</td>
</tr>
<tr>
<td>2</td>
<td>Roof</td>
<td>Campus Center Classroom</td>
<td>180,000</td>
</tr>
<tr>
<td>3</td>
<td>Utility</td>
<td>Balance Electrical Distribution Campus-Wide</td>
<td>189,000</td>
</tr>
<tr>
<td>4</td>
<td>Utility</td>
<td>Replace Plumbing PS Bldg. - Phase I</td>
<td>65,000</td>
</tr>
<tr>
<td>5</td>
<td>Utility</td>
<td>Replace Gas Line - Phase I</td>
<td>125,000</td>
</tr>
<tr>
<td>6</td>
<td>Exterior</td>
<td>Replace Exterior Doors and Frames - Phase I</td>
<td>189,000</td>
</tr>
<tr>
<td>7</td>
<td>Utility</td>
<td>Replace Plumbing Fixtures - Wake/Schott</td>
<td>75,000</td>
</tr>
<tr>
<td>8</td>
<td>Utility</td>
<td>Telephone system Replacement</td>
<td>375,000</td>
</tr>
<tr>
<td>9</td>
<td>Mech.</td>
<td>Replace Energy Mgmt System - Phase I</td>
<td>350,000</td>
</tr>
<tr>
<td>10</td>
<td>Mech.</td>
<td>Replace/Repair HVAC Air Handler - Phase I</td>
<td>265,000</td>
</tr>
<tr>
<td>11</td>
<td>Utility</td>
<td>Replace Main Waterline/Valves - Phase I</td>
<td>168,000</td>
</tr>
<tr>
<td>12</td>
<td>Exterior</td>
<td>Replace Doors and Windows - Wake Center</td>
<td>204,000</td>
</tr>
<tr>
<td>13</td>
<td>Exterior</td>
<td>Replace Doors and Windows - Schott Center</td>
<td>178,500</td>
</tr>
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</table>

$2,391,000

g. ACCEPTANCE OF FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA) PAYMENT OF $24,456 FOR REPAIRS AND REMOVAL OF DEBRIS AND WIND DAMAGED TREES RESULTING FROM THE JANUARY 1998 STORMS.

h. APPROVAL OF 1998-99 AGREEMENT WITH SB COUNTY SCHOOLS FOR BUSINESS DATA PROCESSING SERVICES, $2,000

i. APPROVAL OF SCIENCE APPLICATIONS INTERNATIONAL CORP. (SAIC) TO PREPARE ENVIRONMENTAL IMPACT REPORT FOR AMENDMENTS TO THE LONG-RANGE DEVELOPMENT PLAN, $69,371, Attachment 5.1-i

j. APPROVAL OF ASSOCIATED TRANSPORTATION ENGINEERS TO CONDUCT TRAFFIC SURVEY/ANALYSIS RELATED TO THE LONG-RANGE DEVELOPMENT PLAN, $17,820, Attachment 5.1-j

k. APPROVAL OF CALDWELL ARCHITECTS TO COORDINATE INSTALLATION AND MOVE TO TEMPORARY BUILDINGS, LIFE SCIENCE/GEOLOGY BUILDING REMODEL, $43,500, Attachment 5.1-k

l. APPROVAL OF AGREEMENT WITH KRUGER BENSEN ZIEMER ARCHITECTS, INTERIOR DESIGN, ADMINISTRATION BUILDING - HEALTH TECHNOLOGIES REMODEL, $12,000, Attachment 5.1-l

m. ACCEPTANCE OF $225,903 FOR 1998-99 THE STATE ARCHITECTURAL BARRIER REMOVAL PROGRAM, Attachment 5.1-m

n. APPROVAL OF 1998-99 CLINICAL FACILITIES AGREEMENT WITH CORE HOME HEALTH SERVICES FOR HEALTH TECHNOLOGIES PROGRAM

o. RETROACTIVE APPROVAL OF AMENDMENT TO THE 1998-99 CHILD DEVELOPMENT SERVICES AGREEMENT, Attachment 5.1-o
p. APPROVAL OF 1998-99 CHILD DEVELOPMENT SERVICES AGREEMENT FOR RENOVATION AND REPAIR, $34,000, Attachment 5.1-p

q. APPROVAL OF STUDY ABROAD AGREEMENTS: Attachment 5.1-q
   1) Spain, Summer 1999: El Instituto Internacional de Idiomas
   2) Cambridge, Fall 1999: Centers for Academic Programs Abroad
   3) Cuernavaca, Summer 1999: Center for Bilingual/Multicultural Studies

r. RETROACTIVE APPROVAL OF AGREEMENT WITH ACCESS GRAPHICS RE. COMPUTER SALES TO STUDENTS, Attachment 5.1-r

s. ACKNOWLEDGMENT OF PARTNERSHIP FOR EXCELLENCE PLANNED EXPENDITURES REPORT SUBMITTAL TO THE CHANCELLOR'S OFFICE, Attachment 5.1-s

t. RETROACTIVE APPROVAL OF CONTRACT EDUCATION WITH THE COUNTY OF SANTA BARBARA: REPORT PROPOSAL AND TECHNICAL WRITING AND BUSINESS WRITING, EFFECTIVE 1/6 - 3/31/99, Attachment 5.1-t

u. RETROACTIVE APPROVAL OF AGREEMENT WITH NATIONAL COMPUTER SYSTEMS FOR TAXPAYER RELIEF ACT (TRA) 1998 REPORTS, Attachment 5.1-u

v. 1998-99 MONTHLY MILEAGE ALLOWANCE - ADD:

Special Program Advisors to the STEP Program (non-credit matriculation)
   1) Maria Castellon - $50/month, 10 months, effective September 1998
   2) Maria Lopez-Manzo - $50/month, 10 months, effective October 1998

w. APPROVAL OF CONSULTANT TO PREPARE FIVE-YEAR CONSTRUCTION PLAN AND UPDATE INITIAL PROJECT PROPOSALS, $2,500, Attachment 5.1-w

x. APPROVAL OF CHANGE ORDER NO. 1 - WAKE CENTER RE-ROOFING AND REPAIRS, Attachment 5.1-x

y. AUTHORIZATION TO FILE NOTICES OF COMPLETION:
   1) Wake Center Re-roofing and Repairs (Bid #500)
   2) Luria Library Carpentry (Bid #498)

z. APPROVAL OF AGREEMENT FOR INSTRUCTIONAL MATERIALS, CHILD CARE CENTER, WITH CALIF. DEPARTMENT OF EDUCATION, $1,613, Attachment 5.1-z

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 10 (1998-99) ESTABLISHING NON-RESIDENT TUITION FEE FOR 1999-00

   Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board unanimously approved adoption of Resolution No. 10 (1998-99) establishing the per-unit, non-resident tuition fee for the 1999-2000 academic year at $125 and $140 (foreign students). The vote follows:

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved adoption of Resolution No. 11 (1998-99) authorizing 1998-99 budget revisions and transfers as contained in the Agenda and the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: None

Concur: Mr. Ferguson

c. ADOPTION OF RESOLUTION NO. 12 (1998-99) AUTHORIZING ROUTINE INTERNAL TRANSFERS

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved adoption of Resolution No. 12 (1998-99) authorizing 1998-99 routine transfers as contained in the Agenda and the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None

Absent: None

Concur: Mr. Ferguson

d. ADOPTION OF RESOLUTION NO. 13 (1998-99) FOR EMERGENCY REPAIRS - ADMINISTRATION BUILDING

Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board unanimously approved adoption of Resolution No. 13 (1998-99) authorizing emergency repairs – Administration Building, as contained in the Agenda and the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mrs. Powell, Mr. Villegas

Noes: None
6. INFORMATION RESOURCES – Mr. William Hamre

6.1 RECOMMENDED APPROVAL OF THE 1998-99 DISTRICT TELECOMMUNICATIONS EXPENDITURE PLAN

Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board unanimously approved the 1998-99 District Telecommunications Expenditure Plan as contained in the Agenda and its transmittal to the State Chancellor's Office.

6.2 RECOMMENDED APPROVAL OF THE 1998-99 DISTRICT TECHNOLOGY TRAINING EXPENDITURE PLAN

Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board unanimously approved the 1998-99 District Technology Training Expenditure Plan as contained in the Agenda and its transmittal to the State Chancellor's Office.

6.3 UPDATE ON STUDENT SYSTEM AND CONVERSION PROJECT

Mr. Hamre stated that the objective of his presentation was to give the Board an understanding of how the conversion process is progressing and the status of the Human Resources and Student System Project (challenges the College faces, direction, timelines and next steps in each of those areas). He further stated that the Oracle applications do provide the integrated database and set of applications for Finance, Human Resources, Student System, Financial Aid, etc.; the Oracle database and application do provide support for our Business Process Engineering efforts; and the integration with office automation tools is also a part of the conversion project and Oracle applications. The Year 2000 project workload in the financial area has met the objective in Finance under the Oracle conversion. There is a delay in Human Resources and Student Information Systems projects that require the College to undertake Year 2000 remediation efforts. Mr. Hamre addressed the lessons learned by SBCC and detailed the work now being done in the areas of Finance, Human Resources, and Student Information. He noted that Oracle is providing support for consulting resources at no charge which will take the College through the implementation process. Mr. Hamre concluded his report by stating that, though the College has experienced some bumps and challenges in the implementation, we have also learned some tough lessons. The project is still well within the budget the Board has allocated and that is possible because of the commitment of Oracle to the Student Information System. The long-term ends and project goals are expected to be achieved with implementation.

(At this time, the Board convened to Closed Session)

7. ADJOURNMENT

Upon motion by Dr. Alexander, seconded by Mr. O'Neill, the Board unanimously approved adjournment at 6:17 p.m. setting the date for the Special Meeting of the Board of Trustees on February 22, 1999, at 3:00 p.m., in Room A-218-C. The next Regular Meeting of the Board of Trustees will be held on Thursday, February 25, 1999, at 4:00 p.m., in Room A-211.
APPROVED BY THE BOARD OF TRUSTEES ON February 25, 1999

President, Board of Trustees
Superintendent/President
Secretary/Clerk of the Board