CONTINUING EDUCATION
MINIMUM QUALIFICATION EQUIVALENCY

ERDMAN, Duane
Older Adults/Physical Fitness
Mr. Erdman has eleven years of teaching experience in Martial Arts. Since 1987 he has been a teaching assistant in the credit division at Santa Barbara City College assisting in the Women's and Men's Self-Defense classes under Professor Kathy O'Connor. Mr. Erdman taught co-ed Self-Defense and Women's Self-Defense classes at the Ford's Martial Arts Center in Santa Barbara from 1989-95 and has been an Assistant Women's Self-Defense trainer at Westmont College for two years. He is an SBCC graduate with an A.S. from the Administration of Justice Department.

GLEASON, Sue
Parent Education
Master of Arts, Long Island University; BA, St. Mary's College, Notre Dame, Indiana; Instructor/art specialist at Vieja Valley School 1977-94, including developing parent/docent taught art appreciation courses; Children's Program Coordinator Ridley Tree Education Center, SBMA; Docent program coordinator SB Museum of Natural History including extensive interaction with school and community groups; Junior League chair of "Community Advocates for Quality Child Care." Currently is Associate Director of California Student Opportunity & Access Program (Cal-SOAP), providing leadership to various Cal-SOAP student programs.

YEE, William
Cooking
Mr. Yee has 6 years of work experience as a chef in a family-owned Chinese restaurant. He received his BA from University of California, Santa Barbara in Spanish language and Literature with a minor in Biology and Chemistry, graduating Magna cum Laude in 1976. He has also completed 3 years of Medical School at University of California, San Diego.

Item 2.1-a
11/11/99
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**CalWORKS Workstudy Student**

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<th>Diana Vega</th>
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<td>Vicki Simpson</td>
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Santa Barbara City College
Proposed Policy Change – Health Fee Exemption
November 1999

3012.8 The student health fee is $11.00 per semester for all students and $8.00 if enrolled in summer session. The fee is not refundable except to students who completely withdraw from college prior to the start of the semester. (Ed. Code 54700-54706).

There are three groups of students who are exempt from payment—Exemptions are in accordance with AB 2336:

a) Those students receiving Board of Governors' grants;
b) Students who depend exclusively upon prayer for healing in accordance with the teachings of a bona fide religious sect, denomination, or organization;
c) Students who are attending SBCC under the approved apprenticeship training program.

Students exempt from payment by District policy are:

a) Advanced Students (secondary students participating in concurrent enrollment) who are enrolled at a local high school campus only are exempt from payment in accordance with local policy.

Students paying a reduced health fee of $2 for fall and spring semesters and $1 for summer intersession are:

a) enrolled in distance learning courses only
b) enrolled at a local high school campus only
c) enrolled at UCSB only
d) enrolled at new select community based sites
SANTA BARBARA CITY COLLEGE

Contract Cosmetology Faculty Job Description

POSITION SUMMARY:

The Santa Barbara City College Cosmetology Faculty Member is committed to providing quality instruction and to creating and maintaining an environment which emphasizes teaching and learning and encourages free discussion of ideas, interests and issues, as outlined in the mission statement of the College.

The primary duties of Cosmetology Faculty Members of Santa Barbara City College are those duties related to curriculum and teaching. The teaching assignment for a full-time Cosmetology teacher is 40 hours per week. Cosmetology Faculty Members are also expected to work with their peers in developing departmental and college-wide policies and to be available to advise students in academic and professional matters.

The instructional staff of SBCC is divided into departments and divisions. Each Faculty Member is supervised by his/her department chair and may be responsible for the supervision of departmental aides. The dean of academic affairs for a division is the administrative supervisor.

A. INSTRUCTIONAL RESPONSIBILITIES:

1. Demonstrates knowledge of subject according to State Board performance criteria.
2. Presents material at students’ level of understanding.
3. Demonstrates interest in student mastery of course content.
4. Speaks clearly; communicates effectively.
5. Encourages student participation and questions.
6. Demonstrates respect for students.
7. Is consistent in enforcing rules.
8. Administers tests that are consistent with course objectives.
10. Informs students of progress and standing in class.

B. RELATED INSTRUCTIONAL RESPONSIBILITIES:

1. Clarifies questions regarding course objectives and content and assists students with study problems.
2. Assists students in evaluating their potential for achievement in the field of cosmetology.
3. Shares information regarding employment opportunities in Cosmetology.
4. Refers students to appropriate College resources for information or further counseling, as necessary.
5. Participates in departmental selection of textbooks, supplies, equipment and other instructional support materials.
6. Participates in the evaluation of existing departmental courses and the development of new departmental offerings.
7. Assists in development of departmental information for the College Catalog and Schedule of Classes.

C. OTHER PROFESSIONAL/ACADEMIC RESPONSIBILITIES:

1. Adheres to work schedule outlined by annual contract.
2. Reports illness/absences according to College protocol. (See policy regarding reporting illness/absence, 2022.5.)
3. Attends scheduled department meetings.
4. Participates in establishing goals and curriculum planning and evaluation for assigned area.
5. Participates in recruitment, selection and orientation of new staff in department or area.
6. Assists with recruitment and selection of students, as appropriate to area of instruction.
SANTA BARBARA CITY COLLEGE

Contract Infant Caregiver and Children’s Center Teacher Job Description

POSITION SUMMARY FOR KINKO’S INFANT CENTER CAREGIVER AND CHILDREN’S CENTER TEACHER:

The Santa Barbara City College Infant Caregiver and Children’s Center Teacher is committed to providing quality instruction and to creating and maintaining an environment which emphasizes teaching and learning and encourages free discussion of ideas, interests and issues, as outlined in the mission statement of the College.

The assignment of an Infant Caregiver and Children’s Center Teacher is 40 hours per week of direct teaching responsibility with young children. Instructors will fulfill job responsibilities as outlined in job description as determined by the department. In addition, class preparation time, and departmental meetings are included in the instructor’s responsibilities. Instructors are also expected to work with their peers in developing departmental policies.

The dean of academic affairs for a division is the administrative supervisor.

A. RESPONSIBILITIES:

1. Prepares and implements weekly curriculum.
2. Demonstrates knowledge of subject.
3. Presents material at ECE students’ level of understanding.
4. Demonstrates interest in student mastery of course content.
5. Speaks clearly; communicates effectively.
6. Encourages ECE Student participation and questions.
7. Demonstrates respect for ECE students.
8. Is consistent in enforcing rules.
9. Is responsible for the well being and safety of all the children in the Lab Center.
10. Develops long-term and weekly learning experiences with the Director, ensuring that these plans are appropriately modified and implemented on a day-to-day basis.
11. Develops goals for individual children in addition to pre- and post-evaluations.
12. Conducts a parent conference with each family twice per year.
13. Fulfills team responsibilities including arranging and assigning caregivers, ECE students, and volunteers to teaching areas and responsibilities.
14. Maintains a clean, orderly, and flexible learning environment.
15. Models appropriate teaching practices, team teaches with, and provides verbal feedback to first year ECE students in the lab setting.
16. Periodically attends parent meetings, ECE evening class meetings and weekly staff meetings.
17. Continues on-going professional development activities related to needs specified in evaluations.
18. Attends yearly staff retreat in August of each year.
19. Participates and facilitates assigned parent-education seminars.
20. Participates in the supervision, evaluation and encouragement of first year Early Childhood Education students in the lab setting.

B. RELATED INSTRUCTIONAL RESPONSIBILITIES:

1. Clarifies questions regarding ECE lab objectives and content.
2. Assists ECE students in evaluating their potential for achievement in the instructors subject field, when requested.
3. Shares information regarding employment opportunities in the instructor’s field, when requested.
4. Refers ECE students to appropriate College resources for information or further counseling, as necessary.
5. Participates in the development of new and the evaluation of existing ECE departmental policies and procedures.

C. OTHER PROFESSIONAL/ACADEMIC RESPONSIBILITIES

1. Adheres to work schedule outlined by annual contract.
2. Reports illness/absences according to College protocol. (See policy regarding reporting illness/absence, 2022.5.)
3. Attends scheduled department meetings.
4. Initiates evaluation of own performance and participates in evaluation of other College personnel in accordance with District policy 2100.
5. Maintains open communication between area of instruction and other areas of the College and the community.
6. Participates in recruitment, selection and orientation of new staff in department or area.
7. Participates in the College planning activities.
8. Develops proposals for institutional grants and special projects.
This grant is made and entered into, by and between, the Chancellor's Office of the California Community Colleges, hereafter referred to as the State, and the aforementioned district, hereafter referred to as the Grantee. The grant shall consist of the RFA specification; this face sheet, with authorized signatures; the grant application, including all forms as specified in the Request for Applications and the Grant Agreement Legal Terms and Conditions, Articles I (Rev. 8/99) and II (Rev. 10/98), as set forth in the RFA. All of these items are incorporated into this grant by reference.

The total amount payable for this grant shall not exceed the amount specified below as "Grant Funds." Compensation shall be made through periodic payments.

The term of this grant shall be from January 3, 2000, to and including January 31, 2001. All performance under this grant shall be completed by December 29, 2000, except that a Final Report must be received by the Chancellor's Office no later than January 31, 2001.

The signature of the chief executive officer or other authorized officer of the district legally binds the Grantee to perform the work specified in the attached application on the terms specified in that application. If any modifications are required to the attached application between the date of signature of this face sheet by the designated district officer and the date of signature by the States' authorized designee, each modified page must be initialed and dated by the Project Director.

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<td></td>
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<tr>
<td>Title</td>
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<td>Printed Name of Person Signing</td>
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340/CP (Rev. 8/99)
The goal of this project is to improve the retention and success rates of students enrolled in Molecular Biology and Biotechnology. It is designed to assist students in acquiring the academic competencies needed to succeed in these academically and challenging programs. The project will be implemented through a partnership with the Central Coast Biotechnology Center (CCBC). The CCBC is a consortium of eight community colleges working collaboratively to develop model core curricula and academic support programs.

The problems being addressed in this project are similar to those facing community college faculty and students throughout California Community Colleges.

The primary objectives of the proposed project are to: (1) develop online tutorials that will strengthen the skills of community college Molecular Biology and Biotechnology students; (2) design and produce modules that provide descriptions of the experimental protocols and results of research that have led to advances in biotechnology and that increase career opportunities for future graduates; and (3) provide a specialized Web-based tutor training program to support students in this effort. This project will increase the likelihood that students will acquire the academic skills needed to succeed in the biotechnology field and obtain a solid background in physics, chemistry and mathematics, disciplines that large numbers of students have difficulty mastering.
FII APPLICATION BUDGET SUMMARY

Note: *When entering dollar amounts, round off to nearest dollar.
*Submit an Application Budget Detail Sheet for each funding source reflected here in cash or in-kind. Also explain expenditures by budget category.

<table>
<thead>
<tr>
<th>Object of Expenditure</th>
<th>Classification</th>
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(1&2) Requested Grant/Loan Funds
(3) District Matching Funds (10 percent match requirement for grants only)
(4a&b) Other Source of Funds or In-kind Contributions. (Provide an Application Budget Detail Sheet for each funding source.)

I authorize this total costs proposal as the maximum amount to be claimed for this project and assure that funds shall be spent in compliance with State and federal regulations.

Project Director Signature: [Signature]
District Chief Business Officer Signature: [Signature]
(or Authorized Designee)

Date: 28 Oct 1999
Date: 10-29-99

340/Chkist (Rev. 8/99)
FUND FOR INSTRUCTIONAL IMPROVEMENT (FII)

GRANT AGREEMENT

This grant is made and entered into, by and between, the Chancellor's Office of the California Community Colleges, hereafter referred to as the State, and the aforementioned district, hereafter referred to as the Grantee. The grant shall consist of the RFA specification; this face sheet, with authorized signatures; the grant application, including all forms as specified in the Request for Applications and the Grant Agreement Legal Terms and Conditions, Articles I (Rev. 8/99) and II (Rev. 10/98), as set forth in the RFA. All of these items are incorporated into this grant by reference.

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STATE OF CALIFORNIA

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Signature, Budget Officer (or authorized Designee)

Project Monitor

Agency

Chancellor's Office
California Community Colleges
1102 Q Street
Sacramento, CA 95814-6511

Signature, Chief Executive Officer (or authorized Designee)

Printed Name of Person Signing

Glee Johnson

Title

Chief Deputy Chancellor

GRANTEE

District (Grantee):  Santa Barbara Community College

College:  Santa Barbara City College

Total Grant Funds:  $45,051

Total Dist. Gen. Fund Match, if applicable:  $40,255

Project Director

District (Grantee) Address

721 Cliff Drive
Santa Barbara, CA 93109

Signature, District Chief Executive Officer (or authorized Designee)

Printed Name of Person Signing

Dr. Peter R. MacDougall

Title

President/Superintendent

340/CP (Rev. 8/99)
APPLICATION ABSTRACT

Project Title: Incorporating Effective Teaching and Learning Strategies into Online Courses

Project Director: Mr. Mark Ferrer
Organization: Santa Barbara City College
Address: 721 Cliff Drive
City: Santa Barbara  State: CA  Zip + 4: 93109
Phone: (805) 965-0581 x2660

(Summarize in 250 words or less below.)

This project is designed to evaluate the effectiveness of incorporating into online courses pedagogical strategies based on learning theories to promote student learning and successful course completion rates. Fourteen online classes in this study will be developed using Gyrus. Gyrus is an online, Web-based rapid course development system that expedites courseware production for faculty by integrating active learning methodologies into the design, development and delivery of online lessons. The courseware interface joins research-based pedagogy with technology-based instructional methods designed to increase student involvement, independence, and success through active learning, reflection, and metacognition. Although Gyrus is used to facilitate sound pedagogical strategies, the primary purpose of the project is to evaluate the effectiveness of incorporating the research-based teaching and learning strategies into online courses to improve student learning and successful course completion. This project will also evaluate the extent to which instructional strategies being assessed will increase learning and course completion rates of groups of students who are likely to experience difficulties in completing online courses for such reasons as: lack of self discipline, time management skills, learning disabilities, reading, writing, and other basic academic skills. This is a collaborative project between Santa Barbara City College (SBCC) and University of California, Santa Barbara (UCSB). To the extent that the instructional strategies evaluated in this project prove to be successful in achieving their intended outcomes, it will contribute significantly to our knowledge of how best to design, develop, and deliver distance learning courses.
# FII Application Budget Summary

**Note:**
- *When entering dollar amounts, round off to nearest dollar.*
- *Submit an Application Budget Detail Sheet for each funding source reflected here in cash or in-kind. Also explain expenditures by budget category.*

<table>
<thead>
<tr>
<th>Object of Expenditure</th>
<th>Classification</th>
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(1&2) Requested Grant/Loan Funds

(3) District Matching Funds (10 percent match requirement for grants only)

(4a&b) Other Source of Funds or In-kind Contributions. (Provide an Application Budget Detail Sheet for each funding source.)

Authorize this total costs proposal as the maximum amount to be claimed for this project and assure that funds shall be spent in compliance with State and Federal regulations.

Object Director Signature: [Signature]

Chief Business Officer Signature: [Signature]

Authorized Designee: [Signature]

0/Chklist (Rev. 8/99)

Date: 11/1/99

Date: 11/1/99
# Santa Barbara Community College

## Purchase Order Report  
10/19/99 thru 11/02/99

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SOFTWARE LICENSE AGREEMENT

This Software License Agreement ("Agreement") is between Santa Barbara City College ("Licensee") located at 721 Cliff Drive, Santa Barbara, California and Simpler Systems, Inc., a California corporation ("Licensor"), with a principal place of business at 225 East Carrillo Street, Suite 202, Santa Barbara, California.

1. Definitions
(a) "Software" means the following computer programs and associated documentation:
   - VendorLink
   - VendorLink Web Access
(b) "Install" means placing the Software on a computer's hard disk, CD-ROM or other secondary storage device.
(c) "Use" means (i) executing or loading the Software into computer RAM or other primary memory, and (ii) copying the Software for archival or backup purposes.
(d) "Vendor" means any person or organization paid for goods or services provided to Licensee, advanced or reimbursed for expenses incurred on Licensee's behalf, or otherwise transferred monies from Licensee.

2. Grant of Rights
Licensor hereby grants to Licensee a perpetual, non-exclusive, nontransferable license to Install and Use the Software on any computer located at 721 Cliff Drive, Santa Barbara, California to process data relating to up to, but not more than, five-hundred (500) Vendors.

3. License Term
This License is effective when executed by both parties and the license granted to the Software remains in force until Licensee stops using the Software or until Licensor terminates this Agreement because of Licensee's failure to comply with any of its terms and conditions.

4. License Fees
Licensee agrees to pay Licensor a total license fee of $12,500 for the Software, 60% ($7,500) payable upon execution of this Agreement, and 40% ($5,000) payable upon written notification by Licensee of implementation of the Software or no later than 120 days from the execution of this Agreement.

5. Maintenance Fees
Telephone consultation regarding operation of and problems relating to the Software, and delivery of bug fixes, revisions, updates and enhancements to the Software will be provided without charge for one year following the execution of this Agreement. Thereafter, Licensee agrees to pay Licensor an annual maintenance fee of $2,250 for such support.

6. Sales and Use Taxes
License and maintenance fees do not include any sales or use taxes (including interest and/or penalties) arising out of this Agreement, all of which are the sole liability of Licensee.
7. Travel Expenses
Licensee agrees to reimburse Licensor for all reasonable and actual travel and living expenses incurred in connection with providing installation, configuration, training and support for the Software, not to exceed $500, payable as incurred.

8. Termination
Licensor shall have the right to immediately terminate this Agreement if Licensee fails to perform any obligation required of Licensee under this Agreement or if Licensee becomes bankrupt or insolvent.

9. Return or Destruction of Software Upon Termination
Upon termination of this Agreement, Licensee shall return to Licensor or destroy the original and all copies of the Software including partial copies and modifications. Licensor shall have a reasonable opportunity to conduct an inspection of Licensee's place of business to assure compliance with this provision.

10. Title to Software
Licensee retains title to and ownership of the Software and all enhancements, modifications and updates of the Software.

11. Modification and Enhancements
Licensee will make no efforts to reverse engineer the Software, or make any modifications or enhancements without Licensor's express written consent.

12. Warranty
THE SOFTWARE IS PROVIDED "AS IS." LICENSOR DISCLAIMS ALL WARRANTIES, INCLUDING BUT NOT LIMITED TO, ALL EXPRESS OR IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE. LICENSOR ADDITIONALLY DISCLAIMS ALL OBLIGATIONS AND LIABILITIES FOR DAMAGES, INCLUDING BUT NOT LIMITED TO, SPECIAL, INDIRECT AND CONSEQUENTIAL DAMAGES, ATTORNEY FEES AND COURT COSTS ARISING FROM OR IN CONNECTION WITH THE USE OF THE SOFTWARE LICENSED UNDER THIS AGREEMENT.

13. Confidentiality
Licensee will treat the Software as trade secrets and proprietary know-how belonging to Licensor that is being made available to Licensee in confidence. Licensee agrees to treat the Software with at least the same care as it treats its own confidential or proprietary information.

(a) Complete Agreement: This Agreement together with all schedules or other attachments, which are incorporated herein by reference, is the sole and entire Agreement between the parties. This Agreement supersedes all prior understandings, agreements and documentation relating to such subject matter.
(b) Modifications to Agreement: Modifications and amendments to this Agreement, including any exhibit or appendix hereto, shall be enforceable only if they are in writing and are signed by authorized representatives of both parties.
(c) Applicable law: This License will be governed by the laws of the State of California.
(d) Severability: If any provision of this Agreement is held to be invalid, illegal, or unenforceable by any court of competent jurisdiction, that provision will be limited or eliminated to the minimum extent necessary so this Agreement shall otherwise remain enforceable in full force and effect.

(e) Notices: All notices and other communications given in connection with this Agreement shall be in writing and shall be deemed given as follows:

- When delivered personally to the recipient's address as appearing in the introductory paragraph to this License;
- Three days after being deposited in the United States mails, postage prepaid to the recipient's address as appearing in the introductory paragraph to this Agreement; or
- When sent by fax or telex to the last fax or telex number of the recipient known to the party giving notice. Notice is effective upon receipt provided that a duplicate copy of the notice is promptly given by first-class or certified mail, or the recipient delivers a written confirmation of receipt.

(f) No Agency: Nothing contained herein will be construed as creating any agency, partnership, joint venture or other form of joint enterprise between the parties.

(g) Assignment: Neither party may assign or otherwise dispose of its rights or obligations under this Agreement without the prior written consent of the other party except as provided in this Section.

Licensee: Santa Barbara City College

By

Brian Fahnestock
Vice President, Business Services

Licensor: Simpler Systems, Inc.

By

Richard Schaffer
President
PROGRAM CONTRACT

Santa Barbara City College
London - Summer 2000

1. Dates:
   • Depart U.S.           Wednesday, June 14, 2000
   • Arrive London         Thursday, June 15, 2000
   • Depart London         Friday, July 21, 2000
   • Number of nights      37

2. Transportation:
   ACCENT will provide comprehensive transportation services for students on all portions of the program. Professional ACCENT staff will ensure smooth transfers at all departures and arrivals, and during excursions.
   • ACCENT will organize a group flight from LAX to London on a regularly scheduled airline. Airfare is included in the program price.
   • Participants on the group flight will have the option of selecting an alternate return date.
   • The group flight must have a minimum of 10 participants. Space on the group flight cannot be guaranteed after March 14, 2000.
   • An ACCENT representative will be present at LAX to oversee the group departure on June 14, 2000. The SBCC group flight will be met at the appropriate airport in London on June 15, 2000 by ACCENT representative(s).
   • For group flight participants, ACCENT will arrange a transfer by rental bus from the airport to London housing on day of arrival, and from participant lodgings in London to the airport on the group departure date.
   • Non-group-flight participants are responsible for checking in at the ACCENT London Center and for all transfer arrangements and costs. Non-group-flight participants will pay the “no-airfare” program price.

SAN FRANCISCO
870 Market Street, Suite 1026
San Francisco, CA 94102
tel: (415) 835.3744
fax: (415) 835.3749

PARIS
33 bis, avenue Reille
75014 Paris
tél: (1) 45 80 55 05
fax: (1) 45 80 23 32

FLORENCE
Scuola Leonardo da Vinci
via Brunelleschi, 4
50123 Florence
telfax: (55) 238 1657

LONDON
102 Countess Street
Y1/63
Page 1 of 6
11/11/99
3. **Student Lodgings/Facilities:**

   With many years of experience in student housing, ACCENT has established solid working relationships with agencies in London in order to secure comfortable and safe housing for all SBCC students.

   - Double or triple occupancy in student apartments with kitchen, bathroom, and living room facilities will be provided in London for the duration of the program. Apartments are located in central London and include televisions and payphones which accept incoming calls.

   - An extremely limited number of single rooms are available at a supplement.

4. **Orientation Program:**

   Orientation programs play a crucial role in assuring that students have a successful study abroad experience. ACCENT's experienced staff will offer a comprehensive orientation program which begins in the United States and continues upon arrival in London.

   - A **pre-departure orientation** program will be conducted on location in California for all program participants. ACCENT staff address general aspects of study abroad and cross-cultural learning and provide practical information regarding preparation and travel.
     - A pre-departure handbook is provided to all participants. Specifically designed for American students, this handbook gives vital information about preparing for an extended stay in London.

   - An **on-site orientation** in London covers practical matters as well as aspects of cross-cultural living and learning, giving students the tools they need to make the most of their time in London.
     - General orientation: addresses local customs, money, safety, telephones, mail, transportation, etc.
     - Academic orientation: covers all aspects of courses
     - Housing orientation: provides information specific to living in London and in apartments.
     - Walking tour of the Bloomsbury/Covent Garden/Soho districts, including the ACCENT facilities.
     - Half-day guided bus tour of London.
- Orientation packet: includes maps, practical living information, as well as a copy of "London at your Fingertips", a guide prepared specially by ACCENT for American students living in London.

5. **Transit Pass:**
   - Each participant will receive a Zone 1 London Transportation pass, valid for bus and Tube, for the duration of the program.

6. **Visits/Excursions/Cultural Activities:**
   Visits and excursions are an integral part of the SBCC program, enhancing the academic as well as cultural base of the program.
   - ACCENT shall provide:
     - Two one-day excursions (including transport) to:
       - Stonehenge/Salisbury
       - Cambridge/Ely/American Cemetery
   - To assist students in becoming acquainted with the cultural aspects of life in London, ACCENT will plan a series of activities, including a tour of the Globe Theater, guided visit to the Tower of London, visit to the British Museum, and four theater performances.

7. **Office/Administrative Assistance:**
   One of the primary roles of the ACCENT London Center is to provide support to students and faculty on ACCENT programs.
   - The ACCENT London Center will be open 10:00am - 4:00pm daily to students for the duration of the program (closed weekends/national holidays).
   - The ACCENT London staff will coordinate housing arrangements and excursions, and will resolve any logistical problems that may arise.
   - Extensive practical and cultural information is available at the London Center, allowing students to take full advantage of their time in London: travel guides and information, a lending library (both academic and fiction), and listings of practical locations of banks, doctors, laundry facilities, etc.
   - The experienced ACCENT staff is available to provide general information, counseling, crisis intervention and referrals to other professionals as needed.
• ACCENT will make all arrangements for class/visit scheduling.
• ACCENT administrative services are available to faculty (e-mail, faxing, photocopying, telephoning, etc.). Any additional charges incurred through use of these services are at the U.S. institution’s expense and will be billed at the end of the program.
• Limited access to VCR (U.S. and British systems), slide projectors, screens, radio cassette players, slide/video/audio library, photocopier, and telephone is provided for faculty members.

8. **Faculty Accommodation and Services:**

ACCENT will make all arrangements necessary to insure that visiting faculty are comfortable and well provided for while in London.

- **Housing**
  - Two 2-bedroom apartments with telephone, television, and laundry facilities shall be provided for faculty members.
  - Utilities (gas, electricity, telephone) are not included. Instructors must pay a security deposit of $750 for each apartment prior to start of program; utilities, phone and any cleaning costs will be deducted from this deposit. Remaining amount will be returned to faculty member after final billing for period during which occupant was in apartment (approx. two months following end of program).

- **Transportation and Excursions/Visits**
  - Transportation on course-related visits and excursions is included.
  - One Zone 1 London Transportation pass, good for bus and Tube, provided for duration of program.
  - Two round trip, transatlantic ticket from LAX to London provided.
  - Faculty not taking the group flight will be given the equivalent allowance and will be responsible for their own travel arrangements.

- **Additional expenses**
  - Any additional housing, transportation, or food costs incurred due to faculty family members participating on the program will be billed to faculty by ACCENT.
9. **Academic Program:**
   - *Classrooms:* ACCENT will provide classroom space for 25-30 students. Classroom space provided half-days Monday-Thursday (16 hours per week). Classrooms can be darkened.

10. **Insurance:**
   - ACCENT will provide students with an International Student Identity Card which includes a limited emergency health insurance policy for necessary hospitalization, medical transportation, in-hospital doctor fees, etc.
   - Additional student insurance may be purchased separately and is recommended for those students not currently holding a health insurance policy in the U.S. which will cover them while overseas.
   - ACCENT holds foreign general liability and errors and omissions insurance policies to the amount of $3,000,000.00.

11. **Pre-program Services:**
    - ACCENT will work in collaboration with SBCC throughout the enrollment process.

12. **Pricing/Minimum Participants Required:**
    - Program price: $3550
    - Refundable security deposit: $100
    - Optional single supplement (extremely limited): $250
    
    Prices herein fixed for a minimum of 25 participants.
    Program price is subject to change based on the number of students enrolled (as follows):
    
    30 students: $3450 + refundable security deposit of $100

13. **Payment Schedule:**
    - Non-refundable first payment of $250 due with application
    - Second payment: due February 25, 2000 $1700
    - Final payment: due March 31, 2000 $1700
    - The above fees include a $100 refundable security deposit. Payments arriving at ACCENT after the final payment date are subject to a $100 late payment penalty.
14. **Refunds:**

- All cancellations must be made in writing to ACCENT and are effective the date of the postmark.

  *Cancellation fees:*
  - 45 days or more prior to start of program: $250
  - 8-44 days prior to start of program: $500
  - 0-7 days prior to start of program: No refund

15. **Exchange Rate:**

Program price is based on a U.S. $1.00 = £0.610 (conversion rate of September 3, 1999). It shall be maintained provided that the dollar remains within a conversion rate of £0.549 to £0.671. However, should the value of the dollar increase or decrease outside of this 10% margin (official rate to be determined by The International Herald Tribune listing for March 24, 2000, one week before final payment date), ACCENT will require a per-participant supplement or provide a refund as follows:

  - $5 supplement per 0.1 pence below £0.549
  - $5 refund per 0.1 pence above £0.671

16. **Subcontracting:**

- ACCENT will perform the above agreed services, subcontracting as necessary with other organizations.

For: Santa Barbara City College  
For: ACCENT International Consortium for Academic Programs Abroad, Ltd.

______________________________  
______________________________
Ray Vernon  
Executive Director

__________  
October 11, 1999
Date
THIS AGREEMENT is made and entered into this 11th day of November, 1999, by and between SANTA BARBARA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES, as the governing board of Santa Barbara City College, Santa Barbara County, California, hereinafter sometimes referred to as "the College," and College of the Canyons, hereinafter sometimes referred to as "test site".

WITNESSETH

WHEREAS it is agreed by the aforesaid parties to be of mutual interest and advantage that nurses aides in the region who are prepared to take their state certification test be given the opportunity and benefit of the test site:

NOW, THEREFORE, it is agreed:

1. The test site will:
   a. Follow testing procedure as specified by NATAP and/or ASI/Psych Corporation.
   b. Provide appropriate test site facilities, equipment, and supplies as specified by NATAP and/or ASI/Psych Corporation.
   c. Send individual invoices completed by each member of the testing team: test site coordinator, manual skills evaluators, proctors, and actors after each testing session.
   d. Submit a personnel report indicating the hours of work by manual skills evaluators, proctors, and actors used at the site to administer the test.
   e. Provide testing according to an annual schedule jointly developed with the College.
   f. Assume responsibility for identification and referral of qualified testing staff to the College.
   g. Hold harmless, defend and indemnify the College from any and all claims, liability or damage arising or alleged to arise from the operation of the program covered by this Agreement from the acts or omission of the test site, its officers, employees, students, or agents. The test site shall provide the legal defense in any matter arising from its own actions.

2. The College, acting as fiscal agent for the Regional Health Occupations Resource Center (California Community Colleges) agrees to the following:
   a. To provide the required training for manual skills evaluators, proctors, center assistants, and actor residents.
   b. To reimburse the testing team at a fee of $35/hr for test site coordinator, $30/hr for RN manual raters, $8.00/hr for written exam proctor, $6.51/hr for actor (minimum $25) through individual invoices completed by each member of the testing team (on invoice form provided by College).
   c. To hold harmless, defend, and indemnify the test site from any and all claims, liability or damage arising or alleged to arise from the operation of the program covered by this Agreement from the acts or omission of the RHORC, its officers, employees, students, or agents.
   d. Reimburse the test site $1/student tested for consumable testing supplies: payable monthly.

3. Both contracting parties agree to the following:
   a. Testing dates, numbers to be tested and test sites will be jointly developed.
   b. The terms of this agreement shall be for a period of two (2) years and shall be automatically renewed subject to termination provisions below. The agreement may be revised at the request of either partner and with the agreement of both parties.
   c. Either party of the agreement may terminate this agreement by proper notice thereof in writing, delivered to the proper legal representative of the other party at least two (2) months prior to the proposed termination.

By

Brian Fahnestock
Title Vice President, Business, Santa Barbara City College

By

Marsha Roberson
Title Director, Regional Health Occupations Resource Center

By

Dr. Kathie Welch
Title Director, Nursing Program, College of the Canyons

By

College of the Canyons
THIS AGREEMENT is made and entered into this 11th day of November, 1999, by and between SANTA BARBARA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES, as the governing board of Santa Barbara City College, Santa Barbara County, California, hereinafter sometimes referred to as "the College," and Cuesta College, hereinafter sometimes referred to as "test site".

WITNESSETH

WHEREAS it is agreed by the aforesaid parties to be of mutual interest and advantage that nurses aides in the region who are prepared to take their state certification test be given the opportunity and benefit of the test site:

NOW, THEREFORE, it is agreed:

1. The test site will:
   a. Follow testing procedure as specified by NATAP and/or ASI/Psych Corporation.
   b. Provide appropriate test site facilities, equipment, and supplies as specified by NATAP and/or ASI/Psych Corporation.
   c. Send individual invoices completed by each member of the testing team: test site coordinator, manual skills evaluators, proctors, and actors after each testing session.
   d. Submit a personnel report indicating the hours of work by manual skills evaluators, proctors, and actors used at the site to administer the test.
   e. Provide testing according to an annual schedule jointly developed with the College.
   f. Assume responsibility for identification and referral of qualified testing staff to the College.
   g. Hold harmless, defend and indemnify the College from any and all claims, liability or damage arising or alleged to arise from the operation of the program covered by this Agreement from the acts or omission of the test site, its officers, employees, students, or agents. The test site shall provide the legal defense in any matter arising from its own actions.

2. The College, acting as fiscal agent for the Regional Health Occupations Resource Center (California Community Colleges) agrees to the following:
   a. To provide the required training for manual skills evaluators, proctors, center assistants, and actor residents.
   b. To reimburse the testing team at a fee of $35/hr for test site coordinator, $20 for associate test coordinator, $30/hr for RN manual raters, $8.79/hr for written exam proctor, $6.00/hr for actor (minimum $25) through individual invoices completed by each member of the testing team (on invoice forms provided by College).
   c. To hold harmless, defend, and indemnify the test site from any and all claims, liability or damage arising or alleged to arise from the operation of the program covered by this Agreement from the acts or omission of the RHORC, its officers, employees, students, or agents.
   d. Reimburse the test site $1/student tested for consumable testing supplies: payable monthly.

3. Both contracting parties agree to the following:
   a. Testing dates, numbers to be tested and test sites will be jointly developed.
   b. The terms of this agreement shall be for a period of two (2) years and shall be automatically renewed subject to termination provisions below. The agreement may be revised at the request of either partner and with the agreement of both parties.
   c. Either party of the agreement may terminate this agreement by proper notice thereof in writing, delivered to the proper legal representative of the other party at least two (2) months prior to the proposed termination.

By

Brian Fahnestock
Title Vice President, Business Services, Santa Barbara City College

Marsha Roberson
Title Director, Regional Health Occupations Resource Center

Edwin M. Pearce
Title Dean of Instruction, Cuesta College

Dr. Mary Parker
Title Division Chair, Cuesta College

© contract_read/CMR crcl
THIS AGREEMENT is made and entered into this 11th day of November, 1999, by and between SANTA BARBARA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES, as the governing board of Santa Barbara City College, Santa Barbara County, California, hereinafter sometimes referred to as "the College," and Tulare County Organization for Vocational Education, (TCOVE), hereinafter sometimes referred to as "test site".

WITNESSETH

WHEREAS it is agreed by the aforesaid parties to be of mutual interest and advantage that nurses aides in the region who are prepared to take their state certification test be given the opportunity and benefit of the test site:

NOW, THEREFORE, it is agreed:

1. The test site will:
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   b. Provide appropriate test site facilities, equipment, and supplies as specified by NATAP and/or ASI/Psych Corporation.
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   d. Submit a personnel report indicating the hours of work by manual skills evaluators, proctors, and actors used at the site to administer the test.
   e. Provide testing according to an annual schedule jointly developed with the College.
   f. Assume responsibility for identifying and referring qualified testing staff to the College.
   g. Hold harmless, defend and indemnify the College from any and all claims, liability or damage arising or alleged to arise from the operation of the program covered by this Agreement from the acts or omission of the test site, its officers, employees, students, or agents. The test site shall provide the legal defense in any matter arising from its own actions.

2. The College, acting as fiscal agent for the Regional Health Occupations Resource Center (California Community Colleges) agrees to the following:
   a. To provide the required training for manual skills evaluators, proctors, center assistants, and actor residents.
   b. To reimburse the testing team at a fee of $30/hr for test site coordinator, $25/hr for RN manual raters, $8.50/hr for written exam proctor, $6.25/hr for actor (minimum $25) through individual invoices completed by each member of the testing team (on invoice form provided by College).
   c. To hold harmless, defend, and indemnify the test site from any and all claims, liability or damage arising or alleged to arise from the operation of the program covered by this Agreement from the acts or omission of the RHORC, its officers, employees, students, or agents.
   d. Provide a one-time allotment of $100 for the purchase testing equipment.
   e. Reimburse the test site $2/student tested for consumable testing supplies: payable monthly.

3. Both contracting parties agree to the following:
   a. Testing dates, numbers to be tested and test sites will be jointly developed.
   b. The terms of this agreement shall be for a period of two (2) years and shall be automatically renewed subject to termination provisions below. The agreement may be revised at the request of either partner and with the agreement of both parties.
   c. Either party of the agreement may terminate this agreement by proper notice thereof in writing, delivered to the proper legal representative of the other party at least two (2) months prior to the proposed termination.

By  
Brian Fahnestock  
Title Vice President, Business, Santa Barbara City College

By  
Marsha Roberson  
Title Director, Regional Health Occupations Resource Center

By  
Ron Johnson  
Title Director, Tulare County Organization for Voc. Ed. (TCOVE)

By  
Joanne Eagan  
Title Director of Health Careers, Tulare County Organization for Voc. Ed.
Santa Barbara City College  
REGIONAL HEALTH OCCUPATIONS RESOURCE CENTER  
TEST SITE AGREEMENT

THIS AGREEMENT is made and entered into this 11th day of November, 1999, by and between SANTA BARBARA COMMUNITY COLLEGE DISTRICT BOARD OF TRUSTEES, as the governing board of Santa Barbara City College, Santa Barbara County, California, hereinafter sometimes referred to as “the College,” and Ventura College, hereinafter sometimes referred to as “test site”.

WITNESSETH

WHEREAS it is agreed by the aforesaid parties to be of mutual interest and advantage that nurses aides in the region who are prepared to take their state certification test be given the opportunity and benefit of the test site:

NOW, THEREFORE, it is agreed:

1. The test site will:
   a. Follow testing procedure as specified by NATAP and/or ASI/Psych Corporation.
   b. Provide appropriate test site facilities, equipment, and supplies as specified by NATAP and/or ASI/Psych Corporation.
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   d. Submit a personnel report indicating the hours of work by manual skills evaluators, proctors, and actors used at the site to administer the test.
   e. Provide testing according to an annual schedule jointly developed with the College.
   f. Assume responsibility for identification and referral of qualified testing staff to the College.
   g. Hold harmless, defend and indemnify the College from any and all claims, liability or damage arising or alleged to arise from the operation of the program covered by this Agreement from the acts or omissions of the test site, its officers, employees, students, or agents. The test site shall provide the legal defense in any matter arising from its own actions.

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   a. To provide the required training for manual skills evaluators, proctors, center assistants, and actor residents.
   b. To reimburse the testing team at a fee of $35/hr for test site coordinator, $30/hr for RN manual raters, $8.50/hr for written exam proctor, $6.51/hr for actor (minimum $25) through individual invoices completed by each member of the testing team (on invoice form provided by College).
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   c. Either party of the agreement may terminate this agreement by proper notice thereof in writing, delivered to the proper legal representative of the other party at least two (2) months prior to the proposed termination.

By  
Brian Fahnestock  
Title  Vice President, Business, Santa Barbara City College

By  
Marsha Roberson  
Title  Director, Regional Health Occupations Resource Center

By  
Joan Beem  
Title  Director, Health Sciences, Ventura College

©Ventura.edu Contracts CHA holder

Item 5.1-g  
Page 4 of 4  
11/11/99
October 22, 1999

Dr. Peter MacDougall  
Santa Barbara City College  
721 Cliff Drive  
Santa Barbara, CA  93109

RE: SANTA BARBARA CITY COLLEGE  
WEST CAMPUS BLUFF OVERLOOK  
WORKING DRAWINGS, SPECIFICATIONS AND  
CONSTRUCTION OBSERVATION

Dear Dr. MacDougall,

Pursuant to your request and per our preliminary concept overlook drawing, dated September 15, 1999 and our preliminary cost estimate of $132,750, the referenced cost include construction of (1) minor overlook estimated at $49,030 and the proposed electrical for (1) overlook and future lighting needs of $83,720.

Based on the above and our experience with other SBCC projects, GWGA proposes a not to exceed fee of $13,275 billed hourly. The above amount includes our consultants for electrical and irrigation.

SBCC normally issues an authorized purchase order for monthly invoicing. If you have any questions, please contact me. We are most excited about the proposed overlook and look forward to its implementation.

Sincerely,

GEORGE W. GIRVIN ASSOCIATES, INC.

George W. Girvin, ASLA  
President

GWG/bp

encl.
SBCC WEST CAMPUS BLUFF OVERLOOK  
PRELIMINARY CONSTRUCTION COST ESTIMATE  
George W. Girvin Associates, Inc. – September 28, 1999

Mobilization ........................................................................................................... $2,500
Grading/Top soil mounding.................................................................................... $4,500
Colored concrete path with heavy salt finish .......................................................... $4,200
(56 l.f. x 5' wide = 280 s.f. @ $15.00 s.f.)
Flagstone pavers on concrete base ........................................................................ $3,630
(121 s.f. @ $30/s.f.)
Low stone retaining wall .......................................................................................... $4,500
(24”-30” ht., estimated 28 l.f.)
4-5 Boulders at ends of stone wall ........................................................................... $2,500
(2) 6’ Wood benches (allowance) ............................................................................ $3,000
Stone boulder with bronze donor plaque (allowance) .............................................. $2,000
Irrigation system modifications estimate ................................................................. $3,500
Relocation of split rail fencing ................................................................................ $1,000

SUBTOTAL ............................................................................................................. $31,330

Planting:
  ▪ (1) 54”-60” Box California Live Oak .................................................................. $6,000
  ▪ 15 Gallon Shrubs (8 Total) ................................................................................ $600
  ▪ 5 Gallon Shrubs (13 total) ................................................................................ $325
  ▪ 1 Gallon Shrubs/Groundcovers (75 total) .......................................................... $750
  ▪ 2” Mulch Layer (300 s.f.) .................................................................................. $150
  ▪ Ryerson Steel Edging (56 l.f.) ............................................................................ $2,000
  ▪ Landscape transitional planting at bluff interface ............................................ $1,480
    (740 s.f. @ $2.00/s.f.)

SUBTOTAL ............................................................................................................. $11,305

SUBTOTAL ............................................................................................................. $42,635

15% CONTINGENCY ................................................................................................ $6,395

GRAND TOTAL ..................................................................................................... $49,030

NOTE: LIGHTING FIXTURES WITH ELECTRICAL POWER RUN  
NOT INCLUDED IN THIS SECTION. SEE ATTACHED SHEET.
September 21, 1999

Girvin & Associates
116 E. De La Guerra, #1
Santa Barbara, CA 93101

Attn: Guille Gil

Re: Santa Barbara City College West Campus Bluff Overlook
Electrical Engineering Fee Proposal

I. Scope of Work:

A. Site review with Raymundo Maya.
B. Panel schedule.
C. Partial electrical site plan.
D. Trench details.
E. Building penetration detail.
F. Fixture circuiting.
G. Steplight connections.
H. Bollard connections.
I. Voltage drop calculations.
J. Conductor sizing.
K. Coordination with SBCC
L. Field review of construction as needed.

II. Fees for Services:

A flat fee of $1,200.00 shall be invoiced upon completion of design.

Sincerely,

John Maloney, PE

Approved: ________________________ Date: ________________________
## Foundation for SBCC
### New Gift Report

**Three Months Ending September 30, 1999 with 1998 Compared**

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<td><strong>$ 147,617.88</strong></td>
<td><strong>$ 443,849.18</strong></td>
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<td><strong>$ 443,849.18</strong></td>
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<td><strong>$ 147,617.88</strong></td>
<td><strong>$ 443,849.18</strong></td>
</tr>
</tbody>
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* - This number reflects the value of deferred gifts at the time of recordation, not their present value.

Some of these gifts may not qualify to be included in the audited financial statements.
# Foundation for SBCC
## New Gift Report
### Two Months Ending August 31, 1999 with 1998 Compared

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<td><strong>$ 296,231.30</strong></td>
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<tr>
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<tr>
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<td><strong>$ 82,729.00</strong></td>
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<td><strong>$ 230,209.08</strong></td>
<td><strong>$ 296,231.30</strong></td>
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</table>

* - This number reflects the value of deferred gifts at the time of recording, not their present value.

Some of these gifts may not qualify to be included in the audited financial statements.
# Foundation for SBCC
## New Gift Report
### One Month Ending July 31, 1999 with 1998 Compared

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<td>$31,517.17</td>
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### Type

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<td>$31,517.17</td>
<td>$66,022.22</td>
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### Purpose

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<td>Insurance Premium</td>
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<td>Permanent Artwork</td>
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<tr>
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<td>$31,517.17</td>
<td>$31,517.17</td>
<td>$66,022.22</td>
<td>$66,022.22</td>
</tr>
</tbody>
</table>

* - This number reflects the value of deferred gifts at the time of recordation, not their present value. Some of these gifts may not qualify to be included in the audited financial statements.
The Foundation for Santa Barbara City College

Report of Major Gifts/Grants of $5000 & Above
July 1, 1999 through September 30, 1999

New Gifts/Pledges Recorded

$227,855 Sam & Bea Wake
$21,081 The Ridley-Tree Foundation
$18,200 J. C. Downing Foundation
$11,000 The Lillybelle Foundation
$15,500 Mr. & Mrs. Russell Bock

$ 7,500 Bonnie Bass
$ 6,500 The Luria Foundation
$ 6,000 Siff Educational Foundation
$ 5,238 Mr. & Mrs. Ian Ritchie
$ 5,000 Santa Barbara Arts Consortium
$ 5,000 Ms. Laurie Converse
$ 5,000 Margo Baker Barbakow

$333,873

Payments on Prior Pledges

$ 65,000 The California Wellness Foundation
$ 60,000 Paul Orfalea and Kinkos
$ 25,250 Perri Harcourt
$ 25,000 The Ann Jackson Family Foundation
$ 15,000 The Luria Foundation
$ 20,000 Charles Bloom Foundation
$ 20,000 Mr. & Mrs. Joe Scher
$ 14,300 Goleta Valley Community Hospital
$14,300 St. Francis Medical Center
$ 7,500 Santa Barbara Foundation
$ 5,000 The Wrather Family Foundation

$271,350

New Gifts and Activity Since October 1, 1999

$700,000 Art & Ann Ayres
$ 50,000 Hilda Tremewan
$28,458 Santa Barbara Cottage Hospital
$ 20,000 Mericos Foundation
$ 15,000 Wood-Claeyssens Foundation
$ 5,131 La Cumbre Country Club
$ 5,000 Herbert Simon Family Foundation
$ 5,000 Tim Marquez
$ 5,000 Santa Barbara Bank & Trust
$ 5,000 Donald R. Barker Foundation

$838,589
RESOLUTION
OF THE GOVERNING BOARD OF THE
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
Internal Budget Transfers

WHEREAS, the Santa Barbara Community College District Board of Trustees adopted on August 26th, 1999 its budget for the fiscal year, and

WHEREAS, routine budget transfers between major objects have been requested by department chairs to better meet changing fiscal needs,

NOW, THEREFORE, BE IT RESOLVED that budget transfers be made resulting in the net effect as shown:

<table>
<thead>
<tr>
<th>INCREASE</th>
<th>FUND</th>
<th>OBJECT</th>
<th>AMOUNT</th>
</tr>
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<tbody>
<tr>
<td><strong>GENERAL FUND</strong></td>
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<tr>
<td>Hourly non-instructional salary AB1725 Grant 98/99</td>
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<td>$1,389</td>
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<td>Hourly classified salary Economic Development Grant</td>
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<td>$3,000</td>
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<td>Equipment purchase Economic Development Grant</td>
<td>9610</td>
<td>600000</td>
<td>$260</td>
</tr>
<tr>
<td>Hourly classified Instructional Aid, Kinko's Infant Care Center</td>
<td>9610</td>
<td>200000</td>
<td>$8,721</td>
</tr>
<tr>
<td>Equipment Rental, copier, Cal Soap Grant</td>
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<td>500000</td>
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<td>Panels for Nursing Department Office VTEA Grant</td>
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<tr>
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<tr>
<td>Hously Certificated salary, Kinko's Infant Center</td>
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<td>$1,000</td>
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<tr>
<td>Certificated salary, Child Development</td>
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<td>100000</td>
<td>$1,123</td>
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<tr>
<td>Travel and Conference, Adult Basic Education</td>
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<tr>
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<td>Certificated salary expenses for DSPE Grant</td>
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<td>To pay consultant for Continuing Education</td>
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<tr>
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<td>$9,934</td>
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</table>

<table>
<thead>
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<th>DECREASE</th>
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<th>AMOUNT</th>
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<tr>
<td>9610</td>
<td>100000</td>
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<td>500000</td>
<td>$3,000</td>
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<tr>
<td>9610</td>
<td>400000</td>
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<td>500000</td>
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<tr>
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<td>100000</td>
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<tr>
<td>9610</td>
<td>100000</td>
<td>$22,202</td>
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</tr>
<tr>
<td>9610</td>
<td>200000</td>
<td>$9,934</td>
<td></td>
</tr>
</tbody>
</table>
Certificated benefit expenses in Partnership for Excellence
  9610  30000  $  2,021
Certificated salary expenses for Cal-Works
  9610  100000  $  12,600
Classified salary expenses for Cal-Works
  9610  200000  $  17,010
Supplies for Cal-Works
  9610  400000  $  3,000
Benefits for DSPS Grant
  9610  300000  $  1,000
Capital Equipment for DSPS Grant
  9610  600000  $  5,990
Establish Travel and Conference account for LAF in Instructional Support
  9610  500000  $  2,100
Establish Supplies account for LAF in Instructional Support
  9610  400000  $  500
Funding for the position of Senior Secretary in Academic Affairs
  9610  200000  $  2,784
Pay for umbrella rental for College Job Fair
  9610  400000  $  200

EQUIPMENT REPLACEMENT FUND
Prior Year encumbrances carry forward
  9610  600000  $  187,128
Block Grant carry forward
  9641  600000  $  212,879

PASSED AND ADOPTED BY THE Board of Trustees of the Santa Barbara
Community College District this 11th day of November 1999 by the
following vote:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill and Mr. Villegas

Noes: None

Absent: Mrs. Powell, Ms. Smith

Concur: none

[Signature]
Dr. Peter MacDougall
Superintendent/President and Secretary
Clerk to the Board of Trustees
RESOLUTION
OF THE GOVERNING BOARD OF THE
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

RE: Additional Revenue 1999-2000

WHEREAS, additional revenue not included in the 1999-2000 Adopted Budget
has been received and needs to be appropriated, and

WHEREAS, under the provisions of Education Code Sections 85200 and 85210, such
action may be taken by written resolution of the governing board;

NOW, THEREFORE, BE IT RESOLVED, that the County Superintendent of Schools
and County Auditor be authorized and directed to increase the revenue and budgeted
expenditures as shown below.

RESTRICTED GENERAL FUND

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Page 1
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<th>Description</th>
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<th>Amount</th>
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<th>Account</th>
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**UNRESTRICTED GENERAL FUND**

<table>
<thead>
<tr>
<th>Description</th>
<th>Code</th>
<th>Account</th>
<th>Amount</th>
<th>Code</th>
<th>Account</th>
<th>Amount</th>
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<td>Journalism Internships</td>
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<td>Ceramic Fees</td>
<td>9610</td>
<td>889000</td>
<td>$198</td>
<td>9610</td>
<td>400000</td>
<td>$198</td>
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<td>Parking Citations</td>
<td>9610</td>
<td>889100</td>
<td>$85,000</td>
<td>9610</td>
<td>200000</td>
<td>$85,000</td>
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</table>

**EQUIPMENT REPLACEMENT FUND**

<table>
<thead>
<tr>
<th>Description</th>
<th>Code</th>
<th>Account</th>
<th>Amount</th>
<th>Code</th>
<th>Account</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Music Department</td>
<td>9641</td>
<td>891000</td>
<td>$5,003</td>
<td>9641</td>
<td>640000</td>
<td>$5,003</td>
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<tr>
<td>Sale of Piano</td>
<td></td>
<td></td>
<td></td>
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</tr>
</tbody>
</table>

**PASSED AND ADOPTED BY THE** Board of Trustees of the Santa Barbara Community College District on the 11th day of November, 1999, by the following vote:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill and Mr. Villegas

Noes: None

Absent: Mrs. Powell, Ms. Smith

Concur: None

[Signature]

Dr. Peter MacDougall
Superintendent/President and Secretary/Clerk to the Board of Trustees
Move of Portable Building - Phase 2 - Site Work

<table>
<thead>
<tr>
<th>TO:</th>
<th>A Felix Construction</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>26 W. Mission Street, Suite #4</td>
</tr>
<tr>
<td></td>
<td>Santa Barbara, CA 90292</td>
</tr>
<tr>
<td>ATTN:</td>
<td>Adrienne A. Felix</td>
</tr>
<tr>
<td>FROM:</td>
<td>James R. McElwain, AIA</td>
</tr>
<tr>
<td>DATE:</td>
<td>October 27, 1999</td>
</tr>
<tr>
<td>CONTRACT DATED:</td>
<td>September 16, 1999</td>
</tr>
<tr>
<td>COPIES:</td>
<td>Alex Pittmon</td>
</tr>
<tr>
<td></td>
<td>Charles Hanson</td>
</tr>
<tr>
<td></td>
<td>File</td>
</tr>
</tbody>
</table>

When executed by the Owner and the Contractor, this constitutes a change in the contract. Changes shall include labor, materials, and equipment. Each item listed below shall include all changes direct and indirect arising out of this additional work.

1. ITEM #1
   Additional survey, grading and compaction work performed due to grade changes as outlined on Cost Proposal #2 dated October 4, 1999.
   Item #1
   ADD $4,132.72

2. ITEM #2
   Additional work to relocated location of Telephone panel as outlined on Cost Proposal #4 dated October 14, 1999
   Item #2
   ADD $2,614.79

TOTAL COST OF CHANGE ORDER $6,747.51

| Original Contract Price | $326,000.00 |
| Previous Change Orders | $14,782.56  |
| Revised Contract Price | $340,782.56 |
| Change Order #2         | $6,747.51   |
| Revised Contract Price | $347,530.07 |

Original Contract Time 118 Calendar Days
Previous Change Order Time Extensions 0 Calendar Days
Revised Contract Time 118 Calendar Days
Change Order #01 Time Extension 0 Calendar Days
Revised Contract Time 118 Calendar Days
Santa Barbara City College
Move of Portable Buildings – Phase 2 – Site Work
October 28, 1999

Approved:

Architect: Caldwell Architects
By: [signature] Date: 10/27/99

Contractor: A. Felix Construction
By: [signature] Date: 10/29/99

Owner: Santa Barbara City College
By: [signature] Date: 

This Change Order represents a supplementary agreement between the Owner and the Contractor, whose names appear above, to the Contract existing between them for the construction of the project named herein.

CALIFORNIA COMMUNITY COLLEGE FACILITY PLANNING
By: [signature] Date: 11/2/99
DAHL AIR CONDITIONING INC.
30 S. LA PATERA LANE, SUITE 9
GOLETA, CA 93117

CHANGE ORDER NO. 1

Subject Project: SBCC Administration Building Lecture Hall A-211
Air Conditioning

Date: 3 November, 1999

The scope of work will be modified only as herein specifically set forth
and in all other respects remains unaltered.

Item #1:
The requested added work noted as Alternate #1 is to furnish and install
one added exhaust fan (EF-1) and duct systems as per plans.


Change in Contract Sum for this item: Increased $2900.00

Contractor and Owner acknowledge that the change in Contract Sum and
Contract Time if any as set forth above constitute the complete
compensation and time extension for this change in the work including,
but not limited to, Contractor's field and office overhead, profit and
supervision and Owner's project expenses, inspection and administration
costs.

Accepted by:
DAHL AIR CONDITIONING INC.

Authorized by:
SANTA BARBARA CITY COLLEGE

Agreed to by:
STUEVEN ENGINEERING CONSULTANTS
October 29, 1999

Santa Barbara City College
721 Cliff Drive
Santa Barbara, CA 93109

Attention: Alex Pittman

RE: SBCC Administration Building Lecture Hall Air Conditioning – Addn B #516

Subject: Added Ventilation Work

Dear Alex:

The requested added work noted as Alternate #1 is to furnish and install one added exhaust fan (EF-1) and duct systems as per plans.

Breakdown of Costs are as Follows:

<table>
<thead>
<tr>
<th>Item</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>Equipment and Materials</td>
<td>$890.00</td>
</tr>
<tr>
<td>7.75% Tax</td>
<td>70.00</td>
</tr>
<tr>
<td>Labor</td>
<td>960.00</td>
</tr>
<tr>
<td>Overhead and Profit</td>
<td>180.00</td>
</tr>
<tr>
<td>Electrical Work</td>
<td>800.00</td>
</tr>
</tbody>
</table>

Total Amount of Extra - $2,900.00

Sincerely,

Al Dahl
E.K. (Al) Dahl
President,
Dahl Air Conditioning, Inc.