MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

September 24, 1998

4:00 p.m. - REGULAR MEETING
Room A-211

Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Luria at 4:03 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Mr. Eli Luria, President
Mr. Desmond O'Neil
Mrs. Joyce Powell
Mr. Joey Ferguson, Student Trustee

Members absent:

Dr. Joe Dobbs
Ms. Joan Livingston (ACCT Conference)
Mr. Luis Villegas, Vice President (ACCT Conference)

Others present for all or a portion of the meeting:

Dr. Peter R. MacDougall, Supt./President and Secretary/Clerk to the Board of Trustees
Mr. Homer Arrington, Part-Time Instructor, English Department
Ms. Liz Auchincloss, President, CSEA
Mr. Don Barthelmess, Associate Professor, Marine Diving Technology
Mr. Joseph Buckley, Part-Time Instructor, Marine Diving Technology
Mr. Jim Cheshier, Assistant Professor, Philosophy
Mr. Bob Christensen, Retired Instructor, Marine Diving Technology
Mr. Jerry Clouser, Assistant Professor, Marine Diving Technology
Ms. Andrea Coert, Specialist, Human Resources
Mr. Rob Dependahl, Professor, Computer Science
Mrs. Lynda Fairly, Vice President, Student Affairs
Dr. Jack Friedlander, Vice President, Academic Affairs
Ms. Ann Fryslie, Director, Student & Alumni Activities
Mr. Bill Hamre, Associate Vice President, Information Resources
Dr. Karolyn Hanna, President, Academic Senate
Dr. Charles Hanson, Vice President, Business Services
Dr. John Kay, Member, Instructors' Association
Ms. Patricia Kistler, Public Information Officer
Ms. Robin Odale, Typist Clerk, Int., Marine Diving Technology
Mr. Dan Oroz, Vice President, Human Resources
Mr. Dennis Ringer, Professor, Sociology/Anthropology/Archaeology
Mr. John Romo, Vice President, Continuing Education
Ms. Lana Rose, President-Elect, Academic Senate
Ms. Gabrielle Siemon, Case Manager, CalWORKS
Ms. Pat Snyder, Executive Director, Foundation for SBCC
Mr. Edward Stetson, Guest
Dr. Jack Ullom, President, Instructors' Association
Mr. Daniel Vasey, Instructor, Marine Diving Technology
Mr. Joe White, Assistant Professor, Philosophy
Mr. David Wilkinson, President, ASB
Ms. Marsha Wright, Coordinator II, EOPS & Financial Aid

1.3 WELCOME

Mr. Luria extended a cordial welcome to all present.

1.4 CLOSED SESSION (Was taken after 5.2-b)

a. ADJOURN TO CLOSED SESSION

The Board convened to Closed Session at 5:53 p.m. to discuss:

1) Conference with Labor Negotiators (Employee Organizations: IA/CSEA) Government Code Section 54957.6

b. RECONVENE TO OPEN SESSION

The Board reconvened to Open Session format at 6:35 p.m. Mr. Luria announced that the Board gave direction to the Superintendent/President and the District's negotiators.

1.5 MINUTES OF REGULAR MEETING OF AUGUST 27, 1998

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the Minutes of the Regular Meeting of August 27, 1998.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken.

a. REPORT BY ACADEMIC SENATE - Dr. Karolyn Hanna

Dr. Hanna reported that the Academic Senate has completed the revisions on all of the procedures related to faculty evaluation and it is on today's Agenda for Board approval.
She noted that the revisions streamlined where possible and strengthened the procedures where needed. The Academic Policies Committee was acknowledged for its work the past two years on various aspects of the procedures as was Ms. Lana Rose who is the chair of the committee. The Academic Senate, along with the Vice President and Deans for Academic Affairs, is working through the Planning and Resources Committee on the facilities planning process. Their recommendations will go through the full Academic Senate, to College Planning Council, and ultimately to the Board of Trustees. Dr. Hanna further reported that the Curriculum Committee had at their first meeting of the year 63 items on the agenda with the meeting having recessed twice and will be reconvening this coming Monday. Twenty-six of the 63 course modifications or new courses are related to distance education. Dr. Hanna noted that in view of the College’s goals and directions, the faculty is taking seriously moving in this direction.

b. REPORT BY CLASSIFIED COUNCIL - Ms. Donna Holloway – No report

c. REPORT BY ASSOCIATED STUDENTS - Mr. David Wilkinson

Mr. Wilkinson announced that October 15 will be Club Day which will allow newly formed clubs and clubs that wish to reactivate their charter to recruit students. Ten clubs have thus far reactivated for the year and a few others are in the process of doing so. One of the more active clubs, the Intramural Badminton Club, plays every Friday at noon. Mr. Wilkinson further announced that there are now ten (with the possibility of an eleventh) Student Senate members. He commended the Academic Senate for its hard work on the faculty evaluation policy and announced the appointment of the Student Trustee, Mr. Joey Ferguson. Mr. Ferguson transferred from Ventura College.

d. REPORT ON CURRENT EVENTS - Ms. Patricia Kistler

Ms. Kistler announced the opening of the Small Images Exhibit, the first theater production of the year—On Golden Pond—which opens October 16; the Harold Dunn Musical Series which commences on October 18 with a duo-piano recital; and the College’s United Way campaign which kicks off on September 30. Ms. Kistler thanked Ms. Marsha Roberson and her family and Dr. MacDougall who volunteered and worked on the United Way Day of Caring.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1) Acknowledged David Wilkinson’s leadership on behalf of the student body and stated he has done a superb job in responsibly and consistently carrying out the work of the ASB.

2) Thanked Dr. Hanna, Ms. Rose and all who worked on the evaluation policy noting that it was a long process, but thoughtful, cooperative and collegial, and a better evaluation system will result.

3) Announced that at today’s meeting, the District will be officially commencing the collective bargaining period. Dr. MacDougall further noted that it is his expectation that the College will do everything possible to ensure that representatives from the I.A. and CSEA have full access to all financial information and an understanding of that information. The District desires to maintain the viability of the College while providing compensation at a level that is appropriate for a staff that works hard and
effectively. He stated that it is the District's hope to conclude the collective bargaining process successfully.

4) Updated Board Members on Project Redesign noting that he made a presentation to the Academic Senate to make sure members of the College community are aware of all facets of redesign and understand the complexity and importance of it to the institution.

5) Fall enrollment has been finalized at 12,217. This is slightly less than Fall 1997 and FTEs are less than projected because students have enrolled in fewer units than before. Dr. Friedlander, Mrs. Fairly, and their staffs are engaged in some creative activities with the local high schools and UCSB which should support our base and perhaps some growth for FTEs for the year.

6) Announced that the Administrative remodel for Visual Arts and Technology and the nursing area will unlikely be completed for the Spring semester. The College is doing the best it can in expediting this project as rapidly as possible.

7) Acknowledged Dr. Gayle Baker and Mr. Steve Lewis for their work which allowed the College's cosmetology program to open this past Tuesday.

8) Noted two successful events held by the Foundation for Santa Barbara City College over the past few weeks. The first was a Friends of the Luria Library event held at the home of Lee and Eli Luria which allowed attendees to participate in a painting or a ceramics project. The second event was a President's Council Briefing Breakfast at which Dr. MacDougall updated members of this group on activities of the College.

9) Announced the upcoming B&I luncheon on September 28 at which Dr. Bob Emmons will be the guest speaker.

10) Congratulated members of the Marine Diving Technology Department (and retirees from this Department) who were in attendance to celebrate the MDT's receipt of the California Community Colleges Board of Governors' Exemplary Program Award.

(At this time, Item 4.3 was taken out of order.)

1.8 GOVERNING BOARD

Board Members did not report on any issues.

a. OATH OF OFFICE FOR NON-VOTING STUDENT MEMBER OF THE BOARD

The Oath of Office was administered to Mr. Joey Ferguson by Dr. MacDougall, Secretary/Clerk. Mr. Ferguson has been appointed by the Associated Students as the non-voting Student Trustee for the 1998-99 academic year.

2. HUMAN RESOURCES - Mr. Dan Oroz

2.1 HUMAN RESOURCES CONSENT ITEMS

Mr. Oroz announced the following Classified Appointments:
Erin Dru Allen
RHORC  
RHORC Certification  21A  
Clerk  
9/25/98  
New position

Maria Castillon  
Schott Center  
S.T.E.P. Prog. Adv.  35A  
9/25/98  
New position

Jose Martinez  
Schott Center  
Computer Outreach Coord (M/S/C)  42E  
9/25/98  
RE: N. Tonkin

Deleted under Classified Appointments were the S.T.E.P. Program Assistant position and the S.T.E.P. Program Advisor (Wake Center) position.

Mr. Oroz announced the 10-year Classified Longevity Career Increments for Ms. Shelley Cull, Secretary, President's Office, and Ms. Janice Dependahl, LTA, Geology.

Upon motion by Mrs. Powell, seconded by Mr. O'Neill, the Board unanimously approved the Human Resources Consent Items as contained in the Agenda and the Attachments.

2.2 HUMAN RESOURCES ACTION ITEMS

a. PRESENTATION OF INITIAL COLLECTIVE BARGAINING CONTRACT PROPOSALS

Dr. Jack Ullom and Dr. John Kay presented the Instructors' Association Proposal to Board Members and Dr. MacDougall.

Ms. Liz Auchincloss presented the Classified School Employees Association Proposal to Board Members and Dr. MacDougall.

Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board unanimously approved that the District:

1. Officially receive the initial proposals.

2. Make the proposals a matter for public record for public pickup in the Superintendent-President's office and in the Human Resources' office.

3. Give notice by District news release to the public that at its next Board meeting a hearing will be held to provide the public with an opportunity to express itself regarding the proposals.

3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 RECOMMEND ACCEPTANCE OF THE 1997-98 CalWORKs YEAR-END REPORT

Ms. Marsha Wright presented a summary of the 1997-98 CalWORKs Year-End Report. Ms. Wright introduced Ms. Gabrielle Siemion, the SBCC CalWORKS Case Manager. In her report, Ms. Wright detailed the following areas: budget (initial and actual); the program highlights (established a strong working relationship with Department of Social Services staff, developed an internal CalWORKS tracking system for intakes and reporting, and developed short-term training programs to meet the needs of the Cal-WORKS program); the curriculum developed in the credit and non-credit divisions; community involvement; and the 1998-99 program goals.
Dr. MacDougall and Mrs. Fairly acknowledged the work of Ms. Wright on this program noting that she has had to pull together a team and coordinate three Vice Presidents (Academic Affairs, Student Affairs, and Continuing Education) into one program.

Dr. MacDougall also acknowledged the Vice Presidents for their work on this program stating that it is an institutional effort and all have worked hard and collaboratively with Ms. Wright to build a good foundation.

Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board unanimously approved acceptance of the 1997-98 CalWORKs Year-End Report as contained in the Agenda and the Attachment.

3.2 RECOMMEND APPROVAL OF THE 1998-99 CO-CURRICULAR BUDGET

Agenda item 3.2 was withdrawn from the Agenda.

4. ACADEMIC AFFAIRS - Dr. Jack Friedlander/Mr. John Romo

4.1 RECOMMENDED APPROVAL OF THE CHANGES TO THE PROCEDURES FOR EVALUATION OF FACULTY

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the changes to the procedures for evaluation of faculty, District Policy #2120 (Appendix E) as contained in the Agenda and the Enclosure.

4.2 SABBATICAL LEAVE REPORT

Agenda item 4.2 was withdrawn from the Agenda. Ms. Pamela Zuehl-Burke, Art Professor, will report on her sabbatical leave activities at the October 22, 1998, Board meeting.

4.3 MARINE DIVING AND TECHNOLOGY PROGRAM EXEMPLARY PROGRAM OF THE YEAR AWARD

Mr. Don Barthelmess reported on the presentation by the Board of Governors in Sacramento on September 14 which acknowledged the Marine Diving Technology Program’s selection as one of two programs throughout the State to receive the Exemplary Program of the Year Award. Mr. Barthelmess acknowledged that the program’s success in developing a one-of-a-kind vocational program is the culmination of over 30 years of progressive efforts from faculty members, administrators, students, community members, and industry personnel. He thanked the members of the Board of Trustees, Dr. MacDougall, and Dr. Friedlander for their proactive educational approach which he noted is central to the program’s success. Further thanked were Dr. Karolyn Hanna, Ms. Kathy O’Connor, past president of the Academic Senate, and Dr. Gayle Baker who inspire hope, excellence, and success and give a new meaning to the word, colleagues. Mr. Barthelmess introduced members of the MDT Program (retired and present) who were in the audience and noted the founder of the program, the late Ramsey Parks.

Mr. Jerry Clouser presented the plaque to Dr. MacDougall for placement in the President’s Office.

4.4 REPORT ON THE CURRENT STATUS OF DISTANCE LEARNING COURSES IN ACCORDANCE WITH TITLE V REGULATIONS

Upon motion by Mr. O’Neill, seconded by Dr. Alexander, the Board unanimously approved the report on the District’s distance learning courses.
4.5 REPORT ON THE STATUS OF THE COSMETOLOGY PROGRAM

Dr. Jack Friedlander reported on the status of the District's Cosmetology Program noting that the facility opened this past Tuesday with the entire class of 27 students returning. Today (9/24/98), 18 new students were enrolled in the program. All were delighted with the improvements to the facility and new equipment. Every seven weeks, the program begins a new class (20 more students will be enrolled at that time). The Bureau of Consumer Affairs did the inspection of the program and reported that it was a model for other colleges in terms of facilities, equipment, curriculum, and the caliber of the faculty and staff who work there. Dr. Friedlander stated that he will be doing a financial analysis and a needs assessment of the program at a future date to determine whether opening evening hours might be a possibility. Dr. Friedlander thanked Dr. Gayle Baker, Mr. Steve Lewis, Dr. Charles Hanson, Ms. Betty Banville, Ms. Rita Harrington, Mr. John Getz and faculty involved with the Cosmetology Program for their team effort in contributing to the remodel and reopening of the facility.

4.6 UPDATE ON CONTINUING EDUCATION SCHOTT CENTER IMPROVEMENTS

Vice President John Romo provided information for Board Members on landscape improvements to be made at the Schott Center this Fall. Specifically, the Phase I area consists of Padre Street from Castillo to Bath. With private support from Mrs. Helen Pedotti and Mr. Luria, the landscaping goal is to enhance the exterior appearance of the Schott Center. The plan will include a similar type of planning/contouring seen on the main campus, the installation of a cost-effective irrigation system, and the installation of approximately 1800 plants which are to be cost effective from an ongoing maintenance perspective. Also included with the planting will be the installation of a new wall sign identifying the Center and the replacement of the chain-link gates at the entrances.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved the following Business Consent Items as contained in the Agenda, Attachments, and the Enclosures:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Enclosure 2

c. ACKNOWLEDGMENT OF GIFTS TO THE FOUNDATION FOR SBCC, Attachment 5.1-c

d. ACKNOWLEDGMENT OF QUARTERLY FINANCIAL STATUS REPORT ENDING 6/30/98, Enclosure 3

e. APPROVAL OF 1998-99 FULL-SERVICE CONTRACT WITH STANDARD TEL IN THE AMOUNT OF $40,473, Attachment 5.1-e

f. AUTHORIZATION TO FILE NOTICES OF COMPLETION

1) Parking Lots 2A and 2C
2) Physical Education Building Expansion Joint
3) Physical Science Mechanical Equipment Replacement - Phase II
4) Wake Center Jewelry Class Exhaust System

g. INDEPENDENT CONTRACTOR AGREEMENT WITH CARRILLO CLINIC FOR PHYSICIAN SERVICES TO STUDENTS, $7,500, 8/1/98 - 7/31/99, Attachment 5.1-g

h. RETROACTIVE APPROVAL OF 1998-99 CHILD DEVELOPMENT TRAINING CONSORTIUM AGREEMENT WITH YOSEMITE COLLEGE DISTRICT, Attachment 5.1-h

i. RETROACTIVE APPROVAL OF AGREEMENT WITH VALLEY COMMUNITY HOSPITAL, SANTA MARIA, FOR USE OF FACILITIES BY S.B.C.C. HEALTH TECH. PROGRAM, EFFECTIVE 8/1/98 - 7/31/00, Attachment 5.1-i

j. RETROACTIVE APPROVAL OF AGREEMENT WITH GOLETA SANITARY DISTRICT FOR USE OF BOARD ROOM, WATER SCIENCE CLASS, EFFECTIVE 8/27/98 - 12/17/98, Attachment 5.1-j

k. ACCEPTANCE OF GRANTS/APPROVAL OF AGREEMENTS:

1) $31,699 - "Business Skills Program: Preparing Students for Workplace Success," Fund for Instructional Improvement

2) $265,249 - "Job Development Incentive Training Program," Economic Development Grant, Marine Technology

3) $49,941 - "Alternative Delivery of Services: Student Development Modules," Fund for Student Success

4) $49,993 - "Student Success Factors in the Classroom: A Collaborative Model," Fund for Student Success

5) $200,000 - "Controlling the Cost of Postsecondary Education," Federal Grant #P116R980096, 9/1/98 - 8/31/00

6) $74,900 - "Comprehensive Program, Federal Grant #P116B60861, 9/1/98 - 8/31/99

l. 1998-99 INSTITUTIONAL MEMBERSHIP: ADD MASTERTECH CLUB FOR AUTO SHOP ($150, ACADEMIC AFFAIRS)

m. ACCEPTANCE OF 1998-99 BOARD FINANCIAL ASSISTANCE PROGRAM (BFAP) ALLOWANCE, $77,278

n. 1998-99 MILEAGE: Add Francisco Martin del Campo, $72/month, Continuing Education

o. AUTHORIZATION TO DECLARE/DISPOSE OF SURPLUS EQUIPMENT:

1) Duro Industries screen printing press (Graphics)
2) 1985 Dodge van (Drama/Music)
3) TTY Super Print 400 (Disabled Programs/Services)
5.2 BUSINESS ACTION ITEMS

a. ADMINISTRATION BLDG. - TECHNOLOGIES REMODEL: CHANGE ORDER 13

Upon motion by Dr. Alexander, seconded by Mr. O'Neill, the Board unanimously approved Change Order No. 13, Administration Building – Technologies Remodel, as contained in the Agenda and the Attachment, in the amount of $17,892, revised contract price of $2,129,932, no additional days.

b. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR THE HUMANITIES BUILDING ROOF, BID #496

On September 22, 1998, five bids were received for the Humanities Building roof.

Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board unanimously approved acceptance of the bids and award of contract to the low bidder, Southern California Roofing Co., in the amount of $102,318 for the Humanities Building roofing project.

6. INFORMATION RESOURCES - Mr. William Hamre – No Items

(At this time, Item 1.4 — Closed Session was taken)

7. ADJOURNMENT

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved adjournment at 6:37 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, October 8, 1998, at 4:00 p.m., in Room A-211.

APPROVED BY THE BOARD OF TRUSTEES ON October 8, 1998

President, Board of Trustees

Superintendent/President Secretary/Clerk of the Board