MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

May 28, 1998

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

   1.1 CALL TO ORDER

   The meeting was called to order by President Luria at 4:04 p.m.

   1.2 ROLL CALL

   Members present:

   Dr. Kathryn Alexander
   Dr. Joe Dobbs
   Ms. Joan Livingston
   Mr. Eli Luria, President
   Mr. Desmond O'Neill
   Mr. Luis Villegas, Vice President

   Members absent:

   Mrs. Joyce Powell
   Mr. Michael Warnken, Student Trustee

   Others present for all or a portion of the meeting:

   Dr. Peter R. MacDougall, Supt./President and Secretary/Clerk to the Board of Trustees
   Ms. Liz Auchincloss, President, CSEA
   Ms. Shelley Dorn, Coordinator, Student Activities
   Mrs. Lynda Fairly, Vice President, Student Affairs
   Dr. Karolyn Hanna, President, Academic Senate
   Dr. Charles Hanson, Vice President, Business Services
   Ms. Donna Holloway, Chair, Classified Council
   Mr. Dan Oroz, Vice President, Human Resources
   Mr. Alex Pittmon, Construction Administrator
   Mr. John Romo, Vice President, Continuing Education
   Mr. Ramiro Sanchez, Dean, Academic Affairs
   Ms. Kati Smith, Annual Fund Director, Foundation for SBCC
   Dr. Jack Ullom, President, Instructors’ Association
   Mr. David Wilkinson, President, ASB
1.3 WELCOME

Mr. Luria extended a cordial welcome to all present.

1.4 CLOSED SESSION - NONE

1.5 MINUTES OF REGULAR MEETING OF MAY 14, 1998

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board unanimously approved the Minutes of the Regular Meeting of May 14, 1998.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken.

a. REPORT BY ACADEMIC SENATE - Dr. Karolyin Hanna

Dr. Hanna stated that she will give her final report for the year at the June Board meeting as she is still receiving information from various Senate committees; is pleased that the Program Review Policy is on today’s Agenda and noted that it has been extensively reviewed with the Academic Senate; and she is pleased to again be working with David Wilkinson next year as he has been elected to a second term as Associated Student Body President.

b. REPORT BY CLASSIFIED COUNCIL - Ms. Donna Holloway

Ms. Holloway reported that the Classified Employee Week events were a great success and thanked Board Members who were in attendance at the various events. She also noted the article in THE CHANNELS on the Outstanding Classified Employee of the Year and the Honorable Mentions. Ms. Holloway’s next report to the Board will be in September.

c. REPORT BY ASSOCIATED STUDENTS - Mr. David Wilkinson

Mr. Wilkinson reported on the election summary for the Associated Students stating that five students were elected to the ASB of which four of them are returning members. Only one position was contested. The last activity of the year for the ASB will be attendance at the American Student Association Conference in San Diego. Mr. Wilkinson thanked Dr. Hanna for her comments on his behalf and stated that with the majority of the Student Senators returning for 1998-99, they will be able to immediately set to work on issues.

d. REPORT ON CURRENT EVENTS - Ms. Patricia Kistler

Ms. Kistler was reported ill and not in attendance at the Board Meeting.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:
1. Extended his appreciation to Ms. Donna Holloway and the Classified Council for their work on planning and executing the activities for Classified Employee Week.

2. Congratulated Mr. David Wilkinson for setting very high standards as this past year’s ASB President and wished him well as he commences his second year in this position.

3. Project Redesign:
   a) Dr. MacDougall had hoped to report on closure as to where Oracle stood in regard to the Exeter software package, but as of this date, no word has been received.
   b) Dr. Hanna will provide the team leadership for the redesign project for the Spanish Department initiating next week.
   c) ESL may also be doing a redesign project.

4. The State Budget focuses at this time on whether or not there will be a tax break and whether there will be follow through on the proposal to substantially reduce the tuition for UC, CSU and the California Community Colleges systems. Regardless of the fee issue, the Budget looks favorable to the community colleges.

5. Acknowledged the work of the Financial Aid Office and the Foundation for Santa Barbara City College for their work on the Scholarship Reception which recognized the numerous students who were receiving scholarship awards and the donors for their generosity in providing scholarship money.

6. Also acknowledged was the work of the Student Activities Office on the Honors Banquet. Dr. MacDougall noted that it was one of the finest he has attended since he has been at Santa Barbara City College.

7. Stated that after today’s Board Meeting, an ESL reception will be held recognizing its graduating students, and on May 18, there will be a reception for graduating students of EOPS.

8. Noted on today’s Agenda for Board approval are the Faculty Enrichment Committee grant proposals and the endorsement of the sabbatical leaves final reports for the year 1996-97.

9. Announced that Santa Barbara City College was the winner in the Outstanding Education category of the 1997-98 Santa Barbara County United Way Drive.

10. Publications that were placed in today’s Board packets were the inaugural edition of STOA - International Undergraduate Journal of Philosophy published by The Center for Philosophical Education Department of Philosophy of Santa Barbara City College; and Visions published by the DSPS Office.

11. With commencement next week, Dr. MacDougall expressed appreciation to faculty members for the high standards they set and their commitment to student achievement.
1.8 GOVERNING BOARD

Dr. Dobbs, Ms. Livingston, and Mr. O’Neill updated Board Members on the CCCT Conference held on May 15-17 highlighting the various breakout sessions and topics of concern to Board Members around the State. It was noted that next year’s conference will be held in San Francisco.

Mr. Luria expressed his appreciation to Ms. Kati Smith and members of the Foundation staff for the Friends of the Luria Library event held at Casa De la Guerra.

a. RESOLUTION NO. 19 (1997-98) REQUIRING THAT THE GOVERNING BOARD MEMBER ELECTION IN THIS DISTRICT BE HELD ON NOVEMBER 3, 1998 TO CONSOLIDATE WITH ANY OTHER SCHOOL DISTRICT GOVERNING BOARD MEMBER ELECTION BEING HELD ON THE SAME DATE IN THE SAME DISTRICT OR AREA

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved Resolution No. 19 (1997-98) requiring consolidation of election dates of those Board Members whose terms expire this year as contained in the Agenda and the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O’Neill, Mr. Villegas, Mr. Luria

Noes: None

Absent: Mrs. Powell

Consent: Mr. Warnken (Absent)

b. RESOLUTION NO. 20 (1997-98) CANDIDATES’ STATEMENTS

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved Resolution No. 20 (1997-98) establishing policies regarding the candidates’ statements as contained in the Agenda and the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O’Neill, Mr. Villegas, Mr. Luria

Noes: None

Absent: Mrs. Powell

Consent: Mr. Warnken (Absent)

2. HUMAN RESOURCES - Mr. Dan Oroz

2.1 HUMAN RESOURCES CONSENT ITEMS

Mr. Oroz announced the following Certificated Faculty Appointment:

Diane Hollems  Instr., Speech  TBD  8/17/98- 6/1/99  Temp. 100%  Re: K. Inouye
Mr. Oroz acknowledged Mr. David Mead, Assistant Professor, Printing Technologies, upon his retirement with five years of service to the District.

Upon motion by Dr. Alexander, seconded by Mr. Villegas, the Board unanimously approved the Human Resources Consent Items as contained in the Agenda and the Attachments.

3. STUDENT AFFAIRS - Mrs. Lynda Fairly - No Items

4. ACADEMIC AFFAIRS - Dr. Jack Friedlander/Mr. John Romo

4.1 RECOMMENDED APPROVAL OF ADDITIONAL NEW COURSE AND TITLE CHANGE, CONTINUING EDUCATION DIVISION - SUMMER SESSION 1998

Upon motion by Mr. O’Neill, seconded by Ms. Livingston, the Board unanimously approved the new course and title change for the Continuing Education Division, effective Summer Session 1998:

**COMPUTERS**
Exploring the Internet*

**PSYCHOLOGY**

**Title Change**

TO: Acting Out/Exploring Self: An Introduction to Living Theatre
FR: Acting Out: An Introduction to Living Theatre

*NOT funded by state monies

4.2 RECOMMEND APPROVAL OF THE SANTA BARBARA CITY COLLEGE FACULTY ENRICHMENT COMMITTEE GRANT PROPOSALS FOR 1998-99

Upon motion by Ms. Livingston, seconded by Mr. Villegas, the Board unanimously approved the allocation of 1998-99 Faculty Enrichment Grant funds for the following faculty members:

Edward Russell
Sheri Shields
Laura Welby
Margaret Prothero
Mary Wiemann
Jack Ulloa

Mike Young
Dana Jakubowski
Darryl Morrison
Aleksander Jokić/Ray Launier
Sonia Zuniga-Lomeli/Francisco Rodriguez
Manuel Unzueta

4.3 RECOMMEND APPROVAL OF GRANTING SKILLS COMPETENCY AWARDS

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board unanimously approved the granting of the Skills Competency Awards in the following areas:

Acute Care CNA
Home Health Aide
Associate Child Care Teacher
Bookkeeping
Electronic Lab Operations

Landscape Operations
Medical Transcription
Office Operations
Restaurant and Culinary
Sales and Marketing
4.4 RECOMMEND APPROVAL OF THE PROPOSED REVISIONS TO THE PROGRAM REVIEW POLICY

Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board unanimously approved the revisions to the Program Review Policy as contained in the Agenda and the Attachment.

4.5 RECOMMEND APPROVAL OF THE FINAL SABBATICAL LEAVE REPORTS FOR FALL 1996 AND SPRING 1997

Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board unanimously approved the final Sabbatical Leave Reports for Fall 1996 and Spring 1997 for the following faculty members:

- Julie Alpert
- Doug Fossek
- Gail Tennen
- Jan Anderson
- Paul McClung
- Guy Smith
- Carol Diamond

4.6 RECOMMEND APPROVAL OF AGREEMENT FOR SANTA BARBARA CITY COLLEGE TO BECOME A MEMBER OF THE ORACLE ACADEMIC INITIATIVE PROGRAM

After discussion, it was determined that the Attachment to this item was not a contractual agreement, only a letter of agreement from Oracle. Lacking a contract, the Board, upon motion by Dr. Dobbs, seconded by Mr. O'Neill, unanimously gave conceptual approval to the agreement with Oracle for its Academic Initiative Program.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board unanimously approved the following Business Consent Items:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. ACKNOWLEDGMENT OF QUARTERLY FINANCIAL REPORT ENDING 3/31/98, Enclosure 2

d. AUTHORIZATION TO INCREASE PER DIEM MILEAGE RATE FROM 31¢ TO 32¢, EFFECTIVE 7/1/98

e. 1997-98 INSTITUTIONAL MEMBERSHIP: APPROVAL OF SUBSCRIPTION AGREEMENT AND AMENDMENT #1, STUDENT RIGHT-TO-KNOW REPORTING PROGRAM, Attachment 5.1-e

f. APPROVAL OF 1998-99 USE OF FACILITIES AGREEMENT (HEALTH TECH): Valle Verde Health Center
g. APPROVAL OF AGREEMENT AND ACCEPTANCE OF TELECOMMUNICATIONS
GRANT AWARD, $400,000, Attachment 5.1-g

h. RECOMMEND APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH SANTA
BARBARA MUSEUM OF NATURAL HISTORY TO PROVIDE SUPPORT FOR THE
COLLEGE’S OBSERVATIONAL ASTRONOMY COURSE THAT TAKES PLACE AT THE
SANTA BARBARA MUSEUM OF NATURAL HISTORY, Attachment 5.1-h

i. APPROVAL OF LETTER OF COMMITMENT WITH CISCO SYSTEMS TO ESTABLISH A
CISCO NETWORKING REGIONAL ACADEMY, Attachment 5.1-i

j. APPROVAL OF AGREEMENT WITH EL INSTITUTO INTERNACIONAL DE IDIOMAS;
STUDY ABROAD PROGRAM IN MARBELLA, SPAIN, SUMMER 1998, Attachment 5.1-j

k. APPROVAL OF MEMO OF UNDERSTANDING WITH KINGSWAY TOURS, CHORAL
TOUR THROUGH ITALY, GERMANY, AND SWITZERLAND, SUMMER 1998,
Attachment 5.1-k

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 21 (1997-98) AUTHORIZING INTERNAL
TRANSFERS, B98-104 THROUGH B98-155

Upon motion by Ms. Livingston, seconded by Mr. O’Neill, the Board unanimously
approved adoption of Resolution No. 21 (1997-98) authorizing routine internal transfers
as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O’Neill, Mr. Villegas,
Mr. Luria

Noes: None

Absent: Mrs. Powell

Consent: Mr. Warnken (Absent)

b. ADOPTION OF RESOLUTION NO. 22 (1997-98) PROVIDING FOR 1997-98 BUDGET
REVISIONS AND TRANSFERS

Upon motion by Ms. Livingston, seconded by Mr. O’Neill, the Board unanimously
approved adoption of Resolution No. 22 (1997-98) authorizing the 1997-98 budget
revisions and transfers as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O’Neill, Mr. Villegas,
Mr. Luria

Noes: None

Absent: Mrs. Powell

Consent: Mr. Warnken (Absent)
c. APPROVAL OF ADMINISTRATION BUILDING (TECHNOLOGY REMODEL), CHANGE ORDERS NO. 8-9

Upon motion by Dr. Alexander, seconded by Mr. O'Neill, the Board unanimously approved Change Orders No. 8 and 9, Administration Building (Technology Remodel) as described in the Attachment.

d. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR P. E. BLDG JOINT REPLACEMENT, Bid #493

On May 27, the District received two bids for the P. E. Building joint replacement.

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board unanimously approved acceptance of the bids and award of the contract to Channel Islands Roofing in the amount of $41,340 base bid and the unit prices as bid.

6. INFORMATION RESOURCES - Mr. William Hamre - No Items

7. ADJOURNMENT

Upon motion by Mr. O'Neill, seconded by Mr. Villegas, the Board unanimously approved adjournment at 5:00 p.m. A Board of Trustees Study Session will be held on Thursday, June 18, at 4:00 p.m., in the Gourmet Dining Room. The next Regular Meeting of the Board of Trustees will be held on Thursday, June 25, 1998, at 4:00 p.m., in Room A-211.

APPROVED BY THE BOARD OF TRUSTEES ON June 25, 1998

[Signatures]

President, Board of Trustees
Superintendent/President Secretary/Clerk of the Board