MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

February 26, 1998

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Luria at 4:04 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs
Ms. Joan Livingston
Mr. Eli Luria, President
Mr. Desmond O'Neill
Mrs. Joyce Powell
Mr. Luis Villegas, Vice President
Mr. Michael Warnken, Student Trustee

Others present for all or a portion of the meeting:

Dr. Peter R. MacDougall, Supt./President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, President, CSEA
Ms. Shelley Dorn, Coordinator, Student Activities
Mr. Bill Hamre, Associate Vice President, Information Resources
Dr. Karolyn Hanna, President, Academic Senate
Dr. Charles Hanson, Vice President, Business Services
Ms. Donna Holloway, Chair, Classified Council
Mr. Bill Hull, Laboratory Technician Supervisor, Biological Science
Mrs. Nancy Hull, Laboratory Technician, Senior, Chemistry
Dr. Judy Meyer, Professor, Biological Science
Mr. Alex Pittmon, Construction Administrator
Ms. Jill Reisman, Student, Communication 141
Mr. Bernie Sayers, Laboratory Technician, Art Department
Mr. Joe White, 1997-98 Faculty Lecturer
Ms. Marsha Wright, Coordinator II, EOPS & Financial Aid

1.3 WELCOME

Mr. Luria extended a cordial welcome to all present.
1.4 CLOSED SESSION - NONE

1.5 MINUTES OF REGULAR MEETING OF JANUARY 22, 1998 AND SPECIAL MEETING OF FEBRUARY 6, 1998

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board unanimously approved the Minutes of the Regular Meeting of January 22, 1998, and the Special Meeting of February 6, 1998.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken.

a. REPORT BY ACADEMIC SENATE - Dr. Karolyn Hanna

Dr. Hanna reported that the Academic Senate has been working on the policy for adding and eliminating instructional programs and that policy is on today's agenda for approval; working to change the Evaluation Policy to three tiers (from two); working on a method to clarify the procedure for reporting absences and demonstrate accountability in all realms; defining a better process on how faculty can have input on decisions on use of facilities; considerable discussion was held at the last Academic Senate meeting on the Partnership for Excellence Proposal from the Chancellor's Office and the linking of funding with performance measures—the faculty is not opposed to accountability or academic excellence—just the linking of the two together; and the issue of priority registration was again discussed among the Senators and the decision was to confirm the original endorsement forwarded with that policy.

b. REPORT BY CLASSIFIED COUNCIL - Ms. Donna Holloway

Ms. Holloway announced that at its last meeting, the Classified Council continued its plans for Classified Employee Week which will be celebrated May 17 - 22. The Spring Inservice will be held on May 22 on the West Campus, and a suggestion survey will be sent to classified staff this week asking for ideas on breakout sessions. Professional growth increments will be reviewed in April and there is a classified representative vacancy on the Facilities Committee, and ballots will be sent out this week to fill that position.

c. REPORT BY ASSOCIATED STUDENTS - Mr. David Wilkinson

Mr. Wilkinson reported that on March 13-15, the EOPS Program, Associated Students, and Project Hope will be sending 14 students to a Peer Health Counseling Conference in order to become certificated in peer counseling. On March 16-19, students will vote on the continuance of the transportation fee; some minor changes have been negotiated in the contract to cover the break period between fall and spring semesters. On March 25, the Associated Students and Project Hope will be cosponsoring a "Safe Spring Break" activity on the West Campus. Mr. O'Neill was thanked for his attendance at the AS meeting last month.
d. REPORT ON CURRENT EVENTS  - Ms. Patricia Kistler - No report

Ms. Kistler was attending the Tool Box for Workforce Leaders Conference sponsored by the Chancellor’s Office.

e. REPORT ON CURRENT ISSUES  - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1) Welcomed Dr. Hanson back after his surgery.

2) Expressed appreciation to Donna Holloway and David Wilkinson for their leadership on Classified Council and the Associated Students respectively. He urged the Student Senate to look at the benefits of the bus pass program and the negative consequences on students accessing their classes on campus if the bus pass program does not continue.

3) Noted that an all-day meeting was held on campus February 6 with representatives from the Electronic University Network which has been acquired by Durand Communications. There is hope that the College would be able to work with them in regard to Project Redesign. At this time, the College is awaiting a response back on our proposal.

4) Stated that Mr. David Johnson, a monitor from the Fund for the Improvement of Postsecondary Education (FIPSE), visited the College in regard to the grant written by Dr. Friedlander that enables the faculty to participate in redesign of the curriculum. Mr. Johnson was most complimentary about our faculty and the way the faculty and administration are working together in preparing for a future supported much more fully by technology. Dr. MacDougall acknowledged Dr. Friedlander, the Deans and the faculty who are working in this area.

5) Announced that the dedication of the Computers in Our Future facility was held on January 23 at the Schott Center and commended Vice President John Romo for the grant received which enabled this to become a reality. It was noted that the community response has been excellent.

6) Acknowledged the outstanding Annual Faculty Lecture presented on January 28 by Mr. Joe White. Mr. White will be presented with an honorarium and certificate later in today’s Agenda.

7) Appreciated the leadership and hard work of Mr. George Lewis and Ms. Laura Krawczyk on the Radiographic accreditation visit held February 5-6, 1998, and noted the very complimentary remarks made by the accreditation team at the conclusion of the visit.

8) Noted the meeting of the Education Policies Committee of the Board which addressed a number of issues; the upcoming Fiscal Committee which will review the P-1 report and enrollment figures; and the Facilities Committee which will review Schott and Wake Centers planning, and projects that are occurring on campus. The work of Board Members through these Committees is very important.

9) Recognized Vice President Friedlander and the Deans in the Academic Affairs area for the grants of approximately $2.5-3 million on today’s Agenda for approval.
They will support SBCC projects in a number of important areas. There will be two receptions held on campus (March 18 and March 25) to acknowledge the importance of the Multimedia Education Center and the Regional Health Occupations Resource Center in serving our community.

10) Acknowledged the $200,000 donation by Mr. and Mrs. Joe Scher for the new Digital Arts Lab and and stated his appreciation for their generous gift.

1.8 GOVERNING BOARD

Dr. Alexander reiterated Dr. MacDougall’s comments on the benefits of the bus pass by which students have direct access to SBCC. She also noted the lack of housing in the Santa Barbara/Goleta area which she feels is one important reason impacting our enrollment.

Mrs. Powell’s question on the Electronic University was responded to by Dr. MacDougall who stated that they are a part of Durand Communications which is a for-profit company, and the benefits to SBCC by working with them were not that obvious; however, they will provide us with a written proposal which the College will then evaluate.

Mrs. Powell also noted that a new revision to the Brown Act states that more than three Board Members may attend a committee meeting as long as no more than three participate in the discussion.

Ms. Livingston reported on her trip to the Community College League of California Annual Legislative Conference on February 7-9, 1998. She noted that the Partnership for Excellence was one of the main topics of the conference, but due to inclement weather, many participants of the conference arrived late and questions do still prevail on this program. Mr. Al Checchi and Mr. Dan Lundgren spoke to the attendees and both were very well informed on community college issues. Mr. Gerald Hayward spoke to his streamlining of the Education Code. Technology was a main topic and other issues relating to it such as the California Virtual University. Other topics addressed were infrastructure, deferred maintenance, problems in the LACCD, and state control versus local board control of California Community Colleges.

1.9 RECOMMEND ADOPTION OF RESOLUTION NO. 12 (1997-98) HONORING MR. THOMAS ANDERLE

Dr. MacDougall presented Mr. Thomas Anderle, who has recently been sworn in as a Superior Court Judge, with a framed Resolution, a plaque, and an SBCC watch on behalf of the Board of Trustees recognizing him for his outstanding service to the District since 1976.

Mr. Anderle thanked Board Members and Dr. MacDougall for the opportunity to work for and with the College these past years.

Upon motion by Mr. O’Neill, seconded by Ms. Livingston, the Board unanimously approved adoption of Resolution No. 12 (1997-98) honoring Mr. Thomas Anderle as contained in the Agenda and the Attachment.

At this time, Mr. Hull’s Longevity Career Increment (under Item 2.1), and Items 4.1, 4.2, and 3.2 were taken out of order respectively.
2. HUMAN RESOURCES - Mr. Dan Oroz

2.1 HUMAN RESOURCES CONSENT ITEMS

Dr. Robert Cummings acknowledged Mr. Bill Hull, Lab Tech. Supervisor in Life Science, for his 30 years of service to the District noting there can be no more dedicated person or worker than Mr. Hull.

Dr. MacDougall presented Mr. Hull with a plaque on behalf of Board Members thanking him for his contributions and congratulating him on his 30 years of service to Santa Barbara City College.

Mr. Hull thanked Dr. Cummings, Board Members, Dr. MacDougall, and his wife, Nancy, stating he has worked with the most talented, intelligent, and innovative staff members and noted the pleasure he derives from seeing students prepared for research, medicine, cancer research, and teaching.

Upon motion by Dr. Alexander, seconded by Mr. O'Neill, the Board unanimously approved the Human Resources Consent Items as contained in the Agenda and the Attachments.

2.2 HUMAN RESOURCES ACTION ITEMS

a. RECOMMEND APPROVAL OF CERTIFICATED PERSONNEL FOR TENURE STATUS EFFECTIVE 1998-99 (FOUR-YEAR PROBATIONARY EMPLOYEES)

Upon motion by Dr. Dobbs, seconded by Mr. O'Neill, the Board unanimously approved the following certificated personnel for tenure status effective 1998-99:

**FALL '94 HIRES**
- DEL VECCHIO, Valentine 8/14/94 Librarian
- KUEHN, Jacqueline 8/14/94 Computer Science

b. RECOMMEND APPROVAL OF THIRD-YEAR CONTRACT PROBATIONARY CERTIFICATED PERSONNEL INTO FOURTH YEAR CONTRACT PROBATIONARY STATUS FOR 1998-99 (FOUR-YEAR PROBATIONARY EMPLOYEES)

Upon motion by Dr. Dobbs, seconded by Mr. O'Neill, the Board unanimously approved the following third-year contract probationary certificated personnel into fourth-year contract probationary status for 1998-99:

**FALL '95 HIRES**
- BRAMLETT-SMITH, Lindsey 8/18/95 Mathematics
- GHIZZONI, Sally 8/18/95 Chemistry
- GOODNOUGH, Robin 8/18/95 ESL
- MASS, Mindy 8/18/95 Office Technologies
- MC CABLE, Evan 8/18/95 AD Nursing
- MONDA, Kimberly 8/18/95 English
- YOUNG, Michael 8/18/95 Physics
c. RECOMMEND APPROVAL OF SECOND YEAR CONTRACT PROBATIONARY CERTIFICATED PERSONNEL INTO THIRD/FOURTH YEAR CONTRACT PROBATIONARY STATUS FOR 1998-99 (FOUR-YEAR PROBATIONARY EMPLOYEES)

Upon motion by Dr. Dobbs, seconded by Mr. O'Neill, the Board unanimously approved the following second-year contract probationary certificated personnel into third/fourth year contract probationary status for 1998-99:

**FALL '96 HIRES**
- CHAMBLISS, Sandra 8/16/96 English
- LAUNIER, Raymond 8/16/96 Psychology
- SOLTYSIK-WEBB, Anne-Marie 8/16/96 Children's Center

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d. RECOMMEND APPROVAL OF FIRST-YEAR CONTRACT PROBATIONARY CERTIFICATED PERSONNEL INTO SECOND-YEAR CONTRACT PROBATIONARY STATUS FOR 1998-99 (FOUR-YEAR PROBATIONARY EMPLOYEES)

Upon motion by Dr. Dobbs, seconded by Mr. O'Neill, the Board unanimously approved the following first-year contract probationary certificated personnel into second-year contract probationary status for 1998-99:

**FALL '97 HIRES**
- ALARCON, Ignacio 8/15/97 Mathematics
- BATES, Chris 8/15/97 Clay Arts
- BELL, Barbara 8/15/97 English
- BRAINERD, David 8/15/97 Automotive
- CONGLETON, Paula 8/15/97 Women's Softball Coach/PE Instructor
- CORDERO, Annette 8/15/97 Essential Skills
- DOOHAN, James 8/15/97 Biological Sciences
- DORAN, Robin (80%) 8/15/97 Dir., Starr-King P/C Workshop
- DONOHUE, Mary 8/15/97 Biological Sciences
- FRANKEL, Esther 8/15/97 Computer Information Systems
- HOWARD, Dolores 8/15/97 ESL
- KREITZER, Nathan 8/15/97 Music, Choral Director
- MASOOMAN, Sharareh 8/15/97 Mathematics
- NEVINS, Dean 8/15/97 Computer Science
- NIZET SANGRONIZ, Marie-France 8/15/97 French
- PROTHERO, Margaret 8/15/97 Essential Skills
- RODRIGUEZ, Francisco 8/15/97 Spanish
- VASEY, Daniel 8/15/97 Marine Diving
- WALKER, Michael 8/15/97 English

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e. RECOMMEND APPROVAL OF RENEWAL OF EDUCATIONAL ADMINISTRATOR CONTRACTS

Upon motion by Dr. Dobbs, seconded by Mr. O'Neill, the Board unanimously approved the renewal of the following Educational Administrator contracts:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
<th>Level</th>
<th>Start/End</th>
<th>Contract Length</th>
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SANCHEZ, Ramiro  Dean, Academic Affairs  III-5  7/1/98-6/30/2000  2-Yr. Contract

SARGENT, Susan  Dean, Academic Affairs  III-5+Doct.  7/1/98-6/30/2000  2-Yr. Contract

f. RECOMMEND APPROVAL OF NOTIFICATION OF TERMINATION OF TEMPORARY CERTIFICATED CONTRACT PERSONNEL EFFECTIVE THE END OF SPRING SEMESTER 1998

Upon motion by Dr. Dobbs, seconded by Mr. O'Neill, the Board unanimously approved the notification of termination for the following temporary certificated contract personnel:

BINDER, Alyssa (60%)  97/98  Children’s Center
COLE, Carole Ann  S’98  English
MILES, Terrence  97/98  Chemistry
NOVAK, Sandy  97/98  Multimedia Arts & Tech.
PEINADO, Kelly  97/98  English
SERDA, Adam  97/98  DSPS
WELSH, Henry  97/98  English

3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 PROPOSED MATRICULATION BUDGET 1997-98

Upon motion by Dr. Alexander, seconded by Mr. O'Neill, the Board unanimously approved the 1997-98 Matriculation Budget as contained in the Attachment.

3.2 REPORT ON WELFARE REFORM AND CALWORKS (Taken out of order)

Ms. Marsha Wright reported on Welfare Reform (Federal legislation to reform the welfare system to include time limits on aid—mandated at 60 months in a person’s lifetime, and a mandatory work component) and CalWORKS (California’s response to Federal Welfare Reform legislation). Her report included an overview of the Program, the County’s plans, the College’s role and responsibilities, SBCC’s budget, and current and future activities at the College and in the community.

4. ACADEMIC AFFAIRS - Dr. Jack Friedlander/Mr. John Romo

4.1 PRESENTATION OF FACULTY LECTURER HONORARIUM (Taken out of order)

Mr. Joseph White, Professor of Philosophy, was presented with a $500 honorarium and a Certificate of Recognition for his selection as the 1997-98 Faculty Lecturer by Dr. MacDougall on behalf of the Board of Trustees. Mr. White presented his lecture entitled, "Philosophy: Adventures on the Frontier of Ignorance...a Truncated Tour" to the College community on January 28, 1998.
4.2 SABBATICAL LEAVE REPORT (Taken out of order)

Dr. Judith Evans Meyer, Professor of Biological Sciences, reported on her sabbatical leave activities during the 1995-96 academic year. Dr. Meyer demonstrated her course, which is available on the Internet, to Board Members (likened it to being in a student chair experiencing what the student has from home or the Learning Center on the Internet with respect to Microbiology). She noted that students are able to study at their own convenience—a plus when so many students are working or have demanding schedules making it difficult to attend classes. Student evaluations of the distance education course ranked the course as excellent.

Dr. Meyer thanked Board Members and the administration for the opportunity for the sabbatical leave and Mr. Kent Richards and Ms. Liz Auchincloss for their work which allowed her presentation to be shown on the Internet in A-211.

4.3 RETROACTIVE APPROVAL FOR SUBMITTAL OF A NONCREDIT STUDENT MATRICULATION GRANT PROPOSAL

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved the submittal of the Non-Credit Student Matriculation Grant Proposal, in the amount of $261,937, to the Chancellor's Office to provide matriculation services for noncredit students.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Alexander, seconded by Mr. Villegas, the Board unanimously approved the following Business Consent Items as contained in the Agenda, Attachments, and the Enclosure.

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. ACKNOWLEDGMENT OF GIFTS TO THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c

d. ACKNOWLEDGMENT OF QUARTERLY FINANCIAL STATEMENT ENDING 12/31/97, Enclosure 1

e. AUTHORIZATION TO DECLARE/DISPOSE OF SURPLUS EQUIPMENT: Surplus Equipment, Graphics Department; 77 Computers, Math Lab

f. 1997-98 INSTITUTIONAL MEMBERSHIP: ADD CALIFORNIA COMMUNITY COLLEGES COUNCIL FOR STAFF DEVELOPMENT, $100

g. APPROVAL TO ESTABLISH NEW TRUST ACCOUNTS, Attachment 5.1-g

h. APPROVAL OF 1997-98 USE OF CLINICAL FACILITIES AGREEMENT (Health Technologies): BEVERLY HEALTH AND REHABILITATION
i. APPROVAL OF AGREEMENT WITH CENTER FOR BILINGUAL MULTICULTURAL STUDIES FOR STUDY ABROAD PROGRAM: CUERNAVACA, MEXICO, SUMMER 1998, Attachment 5.1-l

j. ACCEPTANCE OF 1997-98 E.O.P.S. AUGMENTATION, $6,774

k. APPROVAL OF AGREEMENT WITH CALIFORNIA DEPARTMENT OF EDUCATION AND ACCEPTANCE OF ONE-TIME-ONLY FUNDS FOR MATERIALS AND SUPPLIES, CHILD DEVELOPMENT PROGRAM, $2,070, Attachment 5.1-k

l. APPROVAL OF AGREEMENT WITH CHANCELLOR'S OFFICE AND ACCEPTANCE OF TELECOMMUNICATION GRANT, $25,000, Attachment 5.1-l

m. RETROACTIVE APPROVAL OF NURSE ASSISTANT TRAINING AND ASSESSMENT PROGRAM CONTRACT WITH OLISTEN HEALTH SERVICES, REGIONAL HEALTH OCCUPATIONS RESOURCE CENTER, Attachment 5.1-m

n. APPROVAL OF CONTRACT WITH THE CALIFORNIA COMMUNITY COLLEGES, S.B.C.C. TO PERFORM NURSE ASSISTANT EXAMINATION SERVICES, REGIONAL HEALTH OCCUPATIONS RESOURCE CENTER, Attachment 5.1-n

o. ACCEPTANCE OF ECONOMIC DEVELOPMENT GRANT FUNDS AND APPROVAL OF AGREEMENTS WITH THE CHANCELLOR'S OFFICE:

1) $166,791 New Media/Multimedia/Entertainment Center
2) $166,800 Regional Health Occupations Resource Centers - Health Care Delivery
3) $169,750 Visual Communications Industry Collaborative - Multimedia Entertainment
4) $178,852 Health Clerical Technologies

p. ACCEPTANCE OF TMAPP (TELECOMMUNICATIONS MODEL APPLICATIONS PILOT PROJECT) GRANT, $400,000 - On-Line Curriculum and Instruction Resource Center, Attachment 5.1-p

q. ACCEPTANCE OF $261,937 IN CHANCELLOR'S OFFICE FUNDING FOR THE ESTABLISHMENT OF A NONCREDIT MATRICULATION PROGRAM

r. RETROACTIVE APPROVAL OF AGREEMENT WITH SANTA BARBARA COUNTY (7/1/97 - 6/30/98), AND ACCEPTANCE OF G.A.I.N. JTPA AUGMENTATION OF $4,492

Note: GAIN (Greater Avenues for Independence) is now TANF (Transitional Assistance to Needy Families)

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 13 (1997-98) PROVIDING FOR 1997-98 BUDGET REVISIONS AND TRANSFERS

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved adoption of Resolution No. 13 (1997-98) authorizing the 1997-98 budget revisions and transfers as contained in the Attachment. The vote follows:
Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O'Neill, Mrs. Powell, Mr. Villegas, Mr. Luria

Noes: None

Absent: None

Consent: Mr. Warnken

b. ADOPTION OF RESOLUTION NO. 14 (1997-98) AUTHORIZING ROUTINE INTERNAL TRANSFERS, B98-015 THROUGH B98-077

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved adoption of Resolution No. 14 (1997-98) authorizing routine internal transfers as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O'Neill, Mrs. Powell, Mr. Villegas, Mr. Luria

Noes: None

Absent: None

Consent: Mr. Warnken

c. APPROVAL OF SUBCONTRACTOR SUBSTITUTION - ADMINISTRATION BUILDING - TECHNOLOGIES REMODEL

Goodrich-Baas, General Contractor for the Administration Building (Allied Health and Technologies Remodel), has requested a subcontractor substitution for the wall covering portion of the project. As specified in the Government Code (Section 4107), a substitute is allowed if a subcontractor is unable or unwilling to perform the work. The attachment from Pro Painting indicated they are unable to fit the job into their schedule.

The District has completed the legal procedures necessary for the subcontractor substitution. The General Contractor has recommended substituting Pitcock Painting and Decorating of Carpinteria as the new subcontractor.

Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board unanimously approved replacing Pro Painting Company of Santa Maria with Pitcock Painting and Decorating as the wall coverings subcontractor on the Administration Building - Allied Health and Technologies Remodel.

6. INFORMATION RESOURCES - Mr. William Hamre

6.1 1997-98 DISTRICT TELECOMMUNICATIONS EXPENDITURE PLAN

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved the 1998-98 District Telecommunications Expenditure Plan document as contained in the Agenda and the Attachment for transmittal to the California Community Colleges' Chancellor's Office.
6.2 AUTHORIZATION TO CONTRACT WITH GOVERN ET FOR SPECIAL SERVICES

Dr. MacDougall and Mr. Hamre commented on the background information presented at a previous Study Session in regard to authorization to contract with Governet for special services—these services being marketing representation of the Santa Barbara City College product that is being developed and for which there may be potential for market value.

Ms. Livinston and Mr. O'Neill expressed concerns about a product already on the market and SBCC's ability to purchase that product in place of marketing its own. Also, obligating the College to Governet in a way which will make the College liable to Governet for a loss of business and profits. Mr. Villegas voiced his concern as to the urgency of approving the contract with Governet and not having as yet seen the Governet marketing plan. Mrs. Powell noted her concern of wanting more background information on Governet and not having seen it as yet.

Dr. Alexander proposed the following motion: "that we proceed to indicate that we are going to develop a relationship with Governet to market our product and ask them to provide us at the earliest possible date with a marketing plan and a proposed contract." Dr. Dobbs seconded the motion. After further discussion, Dr. Alexander asked Dr. MacDougall to restate the motion to reflect his recommendation. Dr. MacDougall proposed the following: "The Board of Trustees authorize the Superintendent/President to contract with Governet, understanding that this contract will be brought back to the Board of Trustees." Dr. Alexander at this time withdrew her original motion asking to see a vote on Dr. MacDougall's proposed motion. Dr. Alexander asked Dr. Dobbs to withdraw his second to her original motion. It was withdrawn. Dr. MacDougall was asked to again state the motion as he would like it to read. Dr. MacDougall stated: "Recommend that the Board authorize the Superintendent/President to contract with Governet for these specialized marketing services." Motion to approve—Dr. Alexander; second—Mr. Luria. Further discussion ensued. A vote on this motion followed: Ayes - 4 (Dr. Alexander, Dr. Dobbs, Mr. Villegas, Mr. Luria); Noes - 3 (Ms. Livingston, Mr. O'Neill, Mrs. Powell).

7. ADJOURNMENT

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved adjournment at 6:40 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, March 26, 1998, at 4:00 p.m., in Room A-211. (Subsequently, a Special Meeting of the Board of Trustees was held on Monday, March 16, 1998, at 4:00 p.m., in Room A-218-C.)

APPROVED BY THE BOARD OF TRUSTEES ON ___________________________ 1998

[Signatures]

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board