MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

December 10, 1998
4:00 p.m. – REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Luria at 4:07 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs
Ms. Joan Livingston
Mr. Eli Luria, President (left at 6:00 p.m.)
Mr. Desmond O'Neill
Mr. Luis Villegas, Vice President
Mr. Joey Ferguson, Student Trustee (arrived at 4:11 p.m.)

Member absent:

Mrs. Joyce Powell

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Supt./President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, President, CSEA
Mr. Bill Cordero, Dean, Student Affairs
Mrs. Lynda Fairly, Vice President, Student Affairs
Ms. Ann Fryslie, Director, Student and Alumni Activities
Dr. Charles Hanson, Vice President, Business Services
Ms. Pat Kistler, Public Information Officer
Dr. Barbra Louis, Dean, Continuing Education
Mr. Dan Oroz, Vice President, Human Resources
Mr. Alexander Pittmon, Director, Facilities and Operations
Dr. Bruce Smith, Dean, Academic Affairs
Ms. Pat Snyder, Executive Director, Foundation for SBCC
Dr. Jack Ullom, President, Instructors' Association
Mr. David Wilkinson, President, Associated Students
Dr. Klaus Wills, Professor, Chemistry
1.3 WELCOME

Mr. Luria extended a cordial welcome to all present.

1.4 CLOSED SESSION - Was taken after Item 5.2-d

Dr. MacDougall announced that an additional item was added to the Closed Session. “For the record, this item requires immediate attention and it came to our attention after the Agenda was mailed. Anticipated Litigation: One case.”

a. ADJOURN TO CLOSED SESSION

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board convened to Closed Session at 5:13 p.m. to discuss:

1) Anticipated Litigation: Two Cases
2) Conference with Labor Negotiators (Employee Organizations: IA/CSEA)
   Government Code Section 54957.6

b. RECONVENE TO OPEN SESSION

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board reconvened to Open Session at 6:55 p.m. Mr. Villegas announced that the Board gave the Superintendent/President directions needed on the three items that were discussed in Closed Session.

1.5 MINUTES OF REGULAR MEETING OF NOVEMBER 12, 1998

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the Minutes of the Regular Meeting of November 12, 1998.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken.

a. REPORT BY ACADEMIC SENATE - Dr. Karolyn Hanna - None
b. REPORT BY CLASSIFIED COUNCIL - None
c. REPORT BY ASSOCIATED STUDENTS - Mr. David Wilkinson

Mr. Wilkinson reported that the Associated Students currently have a membership of 10 senators and there are 18 recognized active clubs on campus; the senators have taken a position of support on a proposed bond issue for the District and felt that this was critical to the future planning of the campus; the senators are in discussion on the 1999-2000 SBCC academic calendar and are looking to reach consensus with other constituency groups which will be beneficial to all; he attended the CCLC Convention in November; he attended the Board of Governors meeting and swearing in of the new Legislature this past Monday; and an invitation was extended to Board Members to attend the Associated Students’ holiday dinner this evening. Mr. Wilkinson thanked everyone for a wonderful
semester and stated he was looking forward to the Spring semester. Mr. Luria thanked Mr. Wilkinson for a very productive semester.

d. REPORT ON CURRENT EVENTS – Ms. Patricia Kistler

Ms. Kistler announced the many musical events to be held during December, the Multimedia Arts and Technology Showcase and reception to be held on December 17, and noted that the Special Events Calendar for January through March has been completed and is available in hard copy and on the Web.

e. REPORT ON CURRENT ISSUES – Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. Expressed his appreciation to Mr. Wilkinson for the energy he has brought to the Student Body President position along with conscientiously and effectively carrying out his duties.

2. Project Redesign:

   a) Announced that Oracle has adopted its Student Information System. Santa Barbara City College will be a Beta school site and will be working closely on the transition of the application of that product to U.S. higher education. The College expects to have a timeline at which the conversion will take place by early January.

   b) The Instructional Development Design and Delivery is a tribute to Dr. Jack Friedlander, the Deans, and the faculty whereby 19 online courses are available for the 1999 Spring semester. Response of students to these classes has been excellent.

   c) The Schedule of Classes is now available on the Web and noted was the capability for students to access the Schedule prior to registering for their classes and being able to identify classes which were still open or closed.

3. At the State level, he noted Governor-elect Gray Davis' comments in regard to the budgetary situation. There is the potential of a deficit which is surprising given the vitality of the State's economy; however, tax cuts have occurred and modified the State income. Dr. MacDougall stated that the College must be conscious of these statements, but not be alarmed at this time.

4. Brought to Board Members' attention was the Little Hoover Commission which will be looking at community colleges and issues pertaining to community colleges, and the California Postsecondary Education Commission which has a governance study underway for community colleges. At issue are assertions about governance, how governance should be carried out, and the role of local Boards in overseeing local districts. Dr. MacDougall noted that there has been some discussion that the Master Plan for Higher Education be reopened. Dr. MacDougall stated that the College must be prepared to respond effectively on these issues.

5. Four teams for the College are continuing to work on recommendations for Partnership for Excellence funding. These preliminary recommendations will be brought to CPC and the Board's Educational Policies Committee next week with some tentative directions regarding resource allocation.
6. Expressed his appreciation to Ms. Pat Snyder, members of the Foundation staff, and HRC for the wonderful job they did in supporting and carrying out the President’s Holiday Reception.

(At this time, Item 4.1 was taken out of order)

1.8 GOVERNING BOARD

a. APPOINTMENT OF GOVERNING BOARD MEMBERS

The Oath of Office was administered by Dr. Peter R. MacDougall, Secretary/Clerk to the Board of Trustees to the following Board Members whose new four-year terms, expire November 2002:

- Dr. Kathryn Alexander – Trustee Area #4
- Dr. Joe Dobbs – Trustee Area #3
- Mr. Desmond O’Neill – Trustee Area #3
- Mrs. Joyce Powell – Trustee Area #1

b. ELECTION OF PRESIDENT AND VICE PRESIDENT

Upon motion by Dr. Alexander, seconded by Mr. O’Neill, the Board unanimously elected Mr. Luis Villegas as President of the Board of Trustees for 1999-2000.

Upon motion by Mr. O’Neill, seconded by Dr. Alexander, the Board unanimously elected Ms. Joan Livingston as Vice President of the Board of Trustees for 1999-2000.

Mr. Luria, upon turning over the gavel, stated that it had been a privilege and pleasure to serve as President of the Board of Trustees this past year and noted how proud he is to be associated with Santa Barbara City College.

Dr. MacDougall expressed his appreciation to Mr. Luria for the service he has provided as President this past year and the positive impact his service has had on the College.

Mr. Villegas thanked Mr. Luria for his leadership of the Board and noted he will be calling upon him for advice throughout the year. Mr. Villegas congratulated Ms. Livingston upon her election as Vice President and stated he looks forward to working with the Board, Dr. MacDougall, administration, faculty, staff, and students over the next two years.

c. ESTABLISHMENT OF MEETING DATES, TIME AND PLACE

Upon motion by Mr. O’Neill, seconded by Dr. Dobbs, the Board unanimously approved the regular meetings of the Board of Trustees be held on the second and fourth Thursdays of each month. Further, that the regular meetings will begin at 4:00 p.m., and will be held in Room A-211 of the Administration Building.

d. SUBCOMMITTEES FOR THE BOARD OF TRUSTEES FOR 1999

Upon motion by Mr. O’Neill, seconded by Dr. Alexander, the Board unanimously approved the proposed memberships for the subcommittees for the coming year as follows:
2. HUMAN RESOURCES – Mr. Dan Oroz

2.1 HUMAN RESOURCES CONSENT ITEMS

Mr. Oroz announced the following Certificated Faculty Appointment:

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<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>Pablo Bucklew</td>
<td>Dean, Academic Affairs</td>
<td>35</td>
<td>07/01/99</td>
<td>Educational Admin.</td>
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Dr. MacDougall noted that under the Consent Items—appointment of a Worksite Coordinator—the Board would also be approving the new position classification. He announced that there are some duties and functions of that position which have a need for further discussion. He recommended that Board Members approve the item with the recognition that the position will be discussed at the upcoming Educational Policies Committee meeting where modifications may be made.

Board Members noted a duplication in the Professional Consultants, Continuing Education, on the Board Agenda.

Mr. Oroz announced that on today’s Agenda, under Certificated Hourly Appointments Continuing Education Division, Mr. Bill Cordero is working as a volunteer.

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved the Human Resources Consent Items, as amended by Dr. MacDougall, and as contained in the Agenda and the Attachments.

3. STUDENT AFFAIRS – Mrs. Lynda Fairly

3.1 RECOMMEND APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE AND ASSOCIATE IN SCIENCE DEGREE, FALL 1998

Upon motion by Mr. O’Neill, seconded by Ms. Livingston, the Board unanimously approved conferring upon each of the 169 candidates for the Associate in Arts degree and the 58 candidates for the Associate in Science degree the appropriate degrees subject to completion of the State and local requirements.

3.2 ADOPTION OF “COURSE REPETITION” POLICY CHANGES

Upon motion by Mr. O’Neill, seconded by Ms. Livingston, the Board unanimously approved adoption of the amended “Course Repetition” policy in order to be in compliance with new Title V regulations.
3.3 PRESENTATION OF THE STUDENT SERVICES PROGRAM REVIEW – STUDENT ACTIVITIES OFFICE

Mr. Bill Cordero presented a summary of the 1997-98 Student Services Program Review (SSPR)-Student Activities. Mr. Cordero highlighted the college comparison with four other campuses in 19-20 areas and the student survey. Santa Barbara City College rated comparable or higher in all areas. It was noted that a better job of marketing needs to take place in order for students to be aware of the services which exist through the Student Activities Office. Mr. Cordero noted that the review took place under Ms. Shelley Dorn’s tenure as Director of Alumni and Student Activities. He announced that upon Ms. Dorn’s resignation to become a counselor at San Marcos High School, Ms. Ann Fryslie was hired for the position. Mr. Cordero stated that Ms. Fryslie has excelled in all aspects of the position and the College reaps the benefits from her presence.

Upon motion by Dr. Alexander, seconded by Mr. O’Neill, the Board unanimously approved acceptance of the Student Services Program Review – Student Activities.

4. ACADEMIC AFFAIRS – Dr. Jack Friedlander/Mr. John Romo

4.1 SABBATICAL LEAVE REPORT (Taken out of order)

Mr. Paul McClung, History Professor, reported on his sabbatical leave activities during the 1996-97 academic year. Mr. McClung undertook a program of extensive and intensive reading in U.S. History to enable him to teach courses in that field and an intensive reading on the new literature of Russian History to enable him to keep current with information and revelations that have come about since the fall of the Soviet Union. For the second portion of his sabbatical, Mr. McClung undertook a year’s training in art history at the Santa Barbara Museum of Art to become a docent. He has enriched his U.S. and European History courses through this experience. In addition, Mr. McClung traveled to Romania and Bulgaria with a group of 10 college teachers for six weeks under a Fulbright Grant where they were able to interact with teachers and journalists from these countries experiencing what these countries are facing since the transition from Soviet domination to freedom. He also traveled to New York, Washington, D.C., Florence and Rome visiting museums in order to strengthen his art history training and hopes he is sharing some of his excitement of these travels in his classes.

Dr. Bruce Smith presented the Academic Affairs’ items as Dr. Friedlander was chairing a statewide meeting in Sacramento. Before continuing with the Agenda, Dr. Smith stated that Santa Barbara City College was an extraordinary place in which to work and what a pleasure it was for him to be a part of its administration.

4.2 RECOMMEND RATIFICATION OF SUBMITTAL OF THE FUND FOR ECONOMIC DEVELOPMENT GRANT APPLICATION

Upon motion by Mr. O’Neill seconded by Ms. Livingston, the Board unanimously approved ratification of the submittal of the grant entitled, “Job Development Incentive Training Fund” requesting $98,866 from the Chancellor’s Office to develop a new 600-hour esthetician program and a salon management program. These proposed new programs would be offered in conjunction with the College’s cosmetology program.

4.3 RECOMMEND APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN SANTA BARBARA AND VENTURA COMMUNITY COLLEGE DISTRICTS TO OFFER A HEALTH INFORMATION TECHNOLOGY PROGRAM

The Memorandum of Understanding is between Santa Barbara and the Ventura Community College Districts to offer courses for the Regional Health Information Technology Program. The
Health Information Technology Regional Program will be offered by SBCC and Moorpark College (VCCD) in partnership with the eight community colleges in the region: Allan Hancock Community College, Antelope Valley College, Cuesta College, College of the Canyons, Moorpark College, Oxnard College, Santa Barbara City College and Ventura College.

Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board unanimously approved the request to enter into a Memorandum of Understanding for the Regional Health Information Technology Program as contained in the Agenda and the Attachment.

4.4 RECOMMENDED APPROVAL OF NEW COURSES AND TITLE CHANGES, CONTINUING EDUCATION DIVISION – WINTER 1999

Upon motion by Ms. Livingston, seconded by Mr. Luria, the Board unanimously approved the new courses and title changes for the Continuing Education Division, effective Winter 1999 as contained in the Attachment.

5. BUSINESS SERVICES – Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Dr. Hanson announced a correction to Item 5.1-b. The November check ranges for the SBBT Revolving Fund should read: 5761-5768. SBCC All Funds check ranges should read: 219029-219806.

At the upcoming Educational Policies Committee, Dr. MacDougall will have Mr. Hamre (who is at this time attending the CAUSE Conference) prepared to respond to Board Members' concerns on Item 5.1-k.

Upon motion by Dr. Dobbs, seconded by Mr. Luria, the Board unanimously approved the following Business Consent Items:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b (Detailed report may be viewed in the Vice President for Business Services’ Office or the Accounting Office.)

c. AUTHORIZATION TO DECLARE/DISPOSE OF SURPLUS PROPERTY: DIVING BELL (MARINE TECH)

d. ACKNOWLEDGMENT OF QUARTERLY FINANCIAL STATUS REPORT ENDING 9/30/98, Enclosure 1

e. APPROVAL OF PRICE, POSTEL, PARMA FOR LEGAL SERVICES, Attachment 5.1-e

f. APPROVAL OF AGREEMENT WITH AMERICAN ENVIRONMENTAL SPECIALISTS FOR CONSULTING SERVICES, Attachment 5.1-f

g. APPROVAL OF AGREEMENT WITH LEE CONSTRUCTION, Attachment 5.1-g
h. AUTHORIZATION TO FILE NOTICES OF COMPLETION:
   1) Schott Center Roof
   2) Humanities Building Roof and Repairs

i. APPROVAL OF AGREEMENT WITH THE FOUNDATION FOR INTERNATIONAL
   EDUCATION, LONDON WORK ABROAD PROGRAM, SUMMER 1999, Attachment 5.1-i

j. ACCEPTANCE OF FOSTER CARE EDUCATION PROGRAM SUPPLEMENT, $47,852

k. APPROVAL OF AGREEMENT WITH CONSYGEN, INC., FOR SERVICES FOR YEAR
   2000 COMPLIANCE, Attachment 5.1-k

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 7 (1998-99) REGARDING BUDGET REVISIONS
   AND CASH TRANSFERS

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved
adoption of Resolution No. 7 (1998-99) delegating the ability to transfer cash funds and to
make budget revisions subject to the stated restrictions. A staffing change required the
approval of a revised Resolution. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mr. Villegas

Noes: None

Absent: Mrs. Powell

Concur: Mr. Ferguson

b. ADOPTION OF RESOLUTION NO. 8 (1998-99) PROVIDING FOR 1998-99 BUDGET
   REVISIONS AND TRANSFERS

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved
adoption of Resolution No. 8 (1998-99) providing for budget revisions and transfers as
contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mr. Villegas

Noes: None

Absent: Mrs. Powell

Concur: Mr. Ferguson

c. ADOPTION OF RESOLUTION NO. 9 (1998-99) AUTHORIZING ACCOUNT CODE
   MODIFICATIONS AND ROUTINE INTERNAL TRANSFERS

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved
adoption of Resolution No. 9 (1998-99) authorizing account code modifications and
internal transfers as contained in the Attachment. The vote follows:
Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mr. Villegas

Noes: None

Absent: Mrs. Powell

Concur: Mr. Ferguson

d. ADMINISTRATION BLDG., TECHNOLOGIES REMODEL - CHANGE ORDER NO. 15

Upon motion by Mr. O'Neill, seconded by Mr. Luria, the Board unanimously approved Change Order No. 15 in the amount of $13,995 for the Administration Building, Technologies Remodel, as contained in the Agenda and the Attachment.

6. INFORMATION RESOURCES – Mr. William Hamre – No Items

7. ADJOURNMENT

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved adjournment at 6:58 p.m., setting a Board Study Session on Thursday, January 14, 1999, at 4:00 p.m. in the Gourmet Dining Room. The next Regular Meeting of the Board of Trustees will be held on Thursday, January 28, 1999, at 4:00 p.m., in Room A-211.

APPROVED BY THE BOARD OF TRUSTEES ON January 28, 1999

[Signatures]

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board