MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

November 12, 1998
4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by Vice President Villegas at 4:06 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs
Ms. Joan Livingston
Mr. Desmond O'Neill
Mrs. Joyce Powell
Mr. Luis Villegas, Vice President
Mr. Joey Ferguson, Student Trustee

Member absent:

Mr. Eli Luria

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Supt./President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, President, CSEA
Ms. Kristin Burk, Student, Journalism 101 Class
Mr. Ryan Cox, Student Senate Member
Mr. Douglas Fossek, Professor, English
Mr. Ron Foster, Student, Journalism 101 Class
Dr. Jack Friedlander, Vice President, Academic Affairs
Ms. Ann Frystie, Director, Student and Alumni Activities
Ms. Morgan Hagar, Reporter, THE CHANNELS
Mr. Bill Hamre, Assoc. Vice President, Information Resources
Dr. Karolyn Hanna, President, Academic Senate
Dr. Charles Hanson, Vice President, Business Services
Ms. Donna Holloway, Chair, Classified Council
Ms. Patricia Kistler, Public Information Officer
Ms. Laura Olson, Student, Journalism 101 Class
Mr. Alexander Pittmon, Director, Facilities and Operations
Ms. Patricia Snyder, Executive Director, Foundation for Santa Barbara City College
Dr. Jack Ullo, President, Instructors’ Association
1.3 WELCOME

Mr. Villegas extended a cordial welcome to all present.

1.4 CLOSED SESSION - (Was taken after Item 5.2-b)

a. ADJOURN TO CLOSED SESSION

Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board convened to Closed Session at 5:15 p.m. to discuss:

1) Conference with Labor Negotiators (Employee Organizations: IA/CSEA)
   Government Code Section 54957.6

b. RECONVENE TO OPEN SESSION

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board reconvened to Open Session at 6:55 p.m. Mr. Villegas announced that the Board advised the negotiator on how to proceed.

1.5 MINUTES OF REGULAR MEETING OF OCTOBER 22, 1998

Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board unanimously approved the Minutes of the Regular Meeting of October 22, 1998.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken.

a. REPORT BY ACADEMIC SENATE - Dr. Karolyn Hanna

Dr. Hanna reported on the Statewide Academic Senate meeting attended by Dr. Hanna, Ms. Rose, and Ms. O'Connor, noting the sessions on Partnership for Excellence, budget, and intellectual property rights; in the next few weeks, the Academic Senate will be focusing on the ranking of faculty positions and the recommendations for next year's sabbatical leaves; and members of the Academic Senate and most of the Chairs of the Senate committees had met with representatives visiting from the Community College of Denver.

b. REPORT BY CLASSIFIED COUNCIL - Ms. Donna Holloway

Ms. Holloway reported that the Classified Council has had elections for classified representation on College Committees and the following staff will be serving: Ms. Michelle Fulton, District Technologies Committee; Mr. David Chavez and Mr. Angel Medrano-Cardenas, the Instructional Technologies Committee; Mr. Bill Paulsen, Matriculation Committee; Ms. Kim Delaney, Student Activities, Athletics and Bookstore Committee; Mr. Bernie Sayers, Wellness Program. Ms. Holloway also announced that seven classified staff will be receiving Professional Growth increments.
Mr. Bill Cordero announced that Ms. Holloway has accepted a position with Cal State University Northridge, Ventura Campus, and thanked her for her high caliber of work at Santa Barbara City College. Mr. Villegas thanked Ms. Holloway for her hard work and congratulated her on her new position.

c. REPORT BY ASSOCIATED STUDENTS - Mr. David Wilkinson – No Report

d. REPORT ON CURRENT EVENTS - Ms. Patricia Kistler

Ms. Kistler announced that through the efforts of Rob Dependahl, 47 schools will be competing in the ACM International Computer Programming Contest to be held at Santa Barbara City College in the Garvin Theatre this coming Saturday. Also announced were the Faculty Chamber Concert to be held this weekend and the Web 2000 event taking place on November 17 in the B/C Forum.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1) Expressed appreciation to Ms. Donna Holloway for her good work and positive spirit and wished her well on her new position.

2) Project Redesign:
   - Announced that at next week’s CCLC Annual Conference, Dr. MacDougall, Drs. Friedlander and Hanna, Mr. Hamre, and Mr. George Tamas will be making a presentation on the College’s Project Redesign efforts.

3) Stated that there would be a College Planning Council session held on Monday, December 21, to prepare for the updating of the College Plan. Also invited to attend this meeting have been Mr. Jim Neuman (County Economic Community Project), Dr. Dennis Hengstler (Director of Planning and Institutional Research at UCSB), Mr. Michael Powers (Deputy Director of Planning, County Association of Governments), and Mr. John Patton (Director of Planning for the County of Santa Barbara). It is hoped that they will be able to give the College a sense of what is happening outside of the institution to enable us to anticipate changes needed, respond to changes, and develop programs to meet the needs of the community.

4) Four teams have been selected to work on the Partnership for Excellence funding needs and will come back with recommendations as to resource allocations for those funds. A report detailing the proposed expenditures needs to be submitted to the Chancellor’s Office by December 18.

5) Recognized Dr. Hanna who was a presenter at a conference in Indianapolis this week on her research about the modular instruction that is provided in our ADN program.

6) Noted that four representatives from the Community College of Denver met with faculty and staff of the College for two days last week on Project Redesign in order to prepare their college for changes that are inevitable.

7) Recognized three faculty members whose retirements are on today’s Agenda for approval: Mr. Mike Von Alvensleben (Marine Diving Technology), Ms. Jacqueline Huth (Licensed Vocational Nursing), and Mr. John Dunn (Hotel/Restaurant/Culinary).
1.8 GOVERNING BOARD

Dr. Alexander and Ms. Livingston noted their attendance at the Philosophy Department Conference, *Nature of Consciousness*, held on campus November 6-8, stating it was well attended and their pleasure at the students’ participation.

(At this time, Item 4.1 was taken out of order.)

2. HUMAN RESOURCES – Mr. Dan Oroz

2.1 HUMAN RESOURCES CONSENT ITEMS

Upon motion by Ms. Livingston, seconded by Mrs. Powell, the Board unanimously approved the Human Resources Consent Items as contained in the Agenda and the Attachments.

3. STUDENT AFFAIRS – Mrs. Lynda Fairly

3.1 RECOMMEND APPROVAL OF MID-SEMESTER AND THREE-QUARTER SEMESTER CANDIDATES FOR THE ASSOCIATE IN SCIENCE DEGREE – NURSING (ADN)

Upon motion by Mrs. Powell, seconded by Mr. O’Neill, the Board unanimously approved conferring upon each of the 4 mid-semester candidates for the Associate in Science degree in Nursing (ADN), and one three-quarter-semester candidate for the Associate in Science in Nursing (ADN), the appropriate degrees subject to completion of the State and local requirements. Date of award for the mid-semester graduates will be October 31, 1998, and the date of award for the three-quarter-semester graduate will be November 28, 1998.

3.2 RECOMMEND APPROVAL OF THE MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN SANTA BARBARA METROPOLITAN TRANSIT DISTRICT (MTD) AND SANTA BARBARA CITY COLLEGE (SBCC) CLARIFYING TRANSIT PASS PROGRAM AGREEMENT APPROVED JUNE 25, 1998

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved the Memorandum Of Understanding between MTD and SBCC clarifying the definition of the “official enrollment figure” in the Transit pass program agreement approved June 25, 1998.

3.3 APPROVAL OF MODIFICATION TO THE 1998-99 COLLEGE CALENDAR

Upon motion by Mr. O’Neill, seconded by Ms. Livingston, the Board unanimously approved the modification to the 1998-99 College Calendar which extends by one day, December 23, 1998, in order to maintain a fourth (4th) week census date.

4. ACADEMIC AFFAIRS – Dr. Jack Friedlander/Mr. John Romo

4.1 PRESENTATION OF SABBATICAL LEAVE REPORT – MR. DOUGLAS FOSSEK (Taken out of order)

Mr. Douglas Fossek, English Professor, reported on his sabbatical leave activities during the 1996-97 academic year. Mr. Fossek’s sabbatical entitled, “Studies in the Impediments to Language Acquisition of Advanced Level Second Language Composition Students,” focused on why some second language students master English quickly and accurately and others struggle. The most significant benefits which were derived from the leave were how students learn a second language, how to differentiate greater and lesser problems, how to assess and diagnose exactly what the problems are so as to address them intelligently and effectively, how to view all pre-college writing as a type of foreign language. Materials were created for enhancing student
success with individual language acquisition problems. Mr. Fossek thanked Board Members, Dr. MacDougall, Dr. Friedlander, Dr. Smith, Dr. Wilkinson, and Dr. Stevens for making the sabbatical leave possible.

Dr. MacDougall thanked Mr. Fossek and expressed his appreciation for taking on this challenging task as his sabbatical leave project.

4.2 SOUTH COAST WORKFORCE DEVELOPMENT UPDATE

Vice President Romo presented an update on development of the One-Stop Workforce development system for Santa Barbara County stating that the system will be one that ensures employers will be able to recruit, maintain and retrain a workforce possessing the skills needed to compete in the global economy, and ensures that job seekers will have the life-long tools necessary to prepare for viable jobs and flexible careers. Mr. Romo explained that it is now referred to as the Work Force Resource Center and is a County-wide initiative which includes participation by Santa Barbara City College, Allan Hancock College, Department of Social Services, Job Training Network, County Office of Education, Employment Development Department, Mental Health, Rehabilitation Institute, Private Industry Council, Economic Community Project, and a number of non-profits to serve primarily the low-income community. Two facilities will operate (North County—Santa Maria, and South County—Santa Barbara). SBCC and Allan Hancock College will serve as the education training resources for any clients who come for training or who are determined in need of education and training.

Dr. MacDougall thanked Mr. Romo for his excellent representation of the College over the past two years on this important initiative.

5. BUSINESS SERVICES – Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved the following Business Consent Items:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. ACCEPTANCE OF 1998-99 BASIC EDUCATION GRANT, CONTINUING EDUCATION, $31,800, Attachment 5.1-b

c. AUTHORIZATION TO CO-SPONSOR "NATIVE AMERICAN AWARENESS MONTH" (DENNIS RINGER) WITH CENTRAL COAST BASKET WEAVERS, A NATIVE AMERICAN ORGANIZATION

d. AUTHORIZATION TO ESTABLISH TRUST ACCOUNTS, Attachment 5.1-d

e. 1998-99 MONTHLY MILEAGE LIST, ADD:
   1) José Martinez, Computer Outreach Coordinator ($72/month, 12 months)
   2) Gabrielle Siemion, CalWORKS Manager ($32/month, 12 months)
   3) Kati Smith, Financial Aid Supervisor ($32/month, 12 months)

f. APPROVAL OF CLINICAL USE AGREEMENT WITH MARIAN MEDICAL CENTER, HEALTH TECHNOLOGIES

g. APPROVAL OF CLINICAL USE AGREEMENT HEALTH TECHNOLOGY FACILITIES LISTED BELOW, HEALTH INFORMATION TECHNOLOGY, Attachment 5.1-g:
Antelope Valley Hospital: St. Francis Medical Center
Arroyo Grande Community Hospital: St. John's Pleasant Valley Hospital
Community Memorial Hospital: St. John's Regional Medical Center
French Hospital: Santa Barbara Cottage Hospital
General Hospital: Santa Paula Memorial Hospital
Goleta Valley Cottage Hospital: Santa Ynez Valley Cottage Hospital
Lancaster Community Hospital: Sierra Vista Hospital
Lompoc Hospital District: Twin Cities Community Hospital
Los Robles Hospital-Medical Center: Valley Community Hospital
Marian Medical Center: Valley Presbyterian Hospital
Ojai Valley Community Hospital: Ventura County Medical Center

h. APPROVAL OF AGREEMENT WITH ACCENT FOR STUDY ABROAD PROGRAM: PARIS, SUMMER 1999, Attachment 5.1-h

5.2 BUSINESS ACTION ITEMS

a. WOMEN'S TEAM LOCKER ROOM REMODEL – ACCEPTANCE OF BIDS AND AUTHORIZATION TO AWARD CONTRACT

On November 10, five bids were received for the referenced project. The bids exceeded the expected budgeted cost for the project; therefore, staff recommends all bids be rejected.

Upon motion by Mr. O'Neill, seconded by Mrs. Powell, the Board unanimously approved the rejection of the bids for the Women's Team Locker Room Remodel.

b. WAKE CENTER RE-ROOFING AND REPAIRS – ACCEPTANCE OF BIDS AND AUTHORIZATION TO AWARD CONTRACT

On November 10, five bids were received for the referenced project. The bids included seven additive alternates on advice of the architect/consultant.

The total project exceeds the budget; therefore, the College staff has recommended the base bid and only three additive alternates—#3, #4, and #7—be accepted. Using this criteria, the total cost for the project is as follows:

- Channel Islands Roofing: $293,295
- Craig Roofing Company: $300,837
- Eberhard Roofing: $325,934

Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board unanimously approved acceptance of the bids and award of the contract in the amount of $293,295 to Channel Islands Roofing of Oxnard.

6. INFORMATION RESOURCES – Mr. William Hamre – No Items

7. ADJOURNMENT

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved adjournment at 6:57 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, December 10, 1998, at 4:00 p.m., in Room A-211.
APPROVED BY THE BOARD OF TRUSTEES ON December 10, 1998

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board