MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

October 22, 1998

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Luria at 4:03 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs
Ms. Joan Livingston
Mr. Eli Luria, President
Mr. Desmond O'Neill (left at 6:12 p.m.)
Mr. Luis Villegas, Vice President
Mr. Joey Ferguson, Student Trustee

Member absent:

Mrs. Joyce Powell

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Supt./President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, President, CSEA
Ms. Susan Brindle, Senior Secretary, Counseling Department
Mr. Ryan Cox, Member, ASB Senate
Ms. Jane Craven, Assistant Dean, Admissions and Records
Mr. Alfredo de Leon, Guest
Mr. George Duarte, Student/Tutor
Ms. Ann Fraysie, Director, Student & Alumni Activities
Ms. Veronica Garcia, Vice President External Affairs, ASB
Mr. Bill Hamre, Associate Vice President, Information Resources
Dr. Karolyn Hanna, President, Academic Senate
Dr. Charles Hanson, Vice President, Business Services
Ms. Connie Hayes, Secretary, Student Activities
Ms. Ana Jimenez, Typist Clerk, Int., Security Department
Ms. Raquel Jimenez-Lopez, Guest
Ms. Patricia Kistler, Public Information Officer  
Ms. Carla Long, Financial Officer, Foundation for SBCC  
Mr. Jose Martinez, Computer Outreach Coordinator, Continuing Education  
Mr. Dan Oroz, Vice President, Human Resources  
Mr. Alex Pittmon, Director, Facilities & Operations  
Ms. Ashley Provost, Staff Writer, The Channels  
Ms. Gail Reynolds, Assistant Professor, ESL  
Mr. Guy Smith, Director, Multimedia Arts & Technology  
Ms. Pat Snyder, Executive Director, Foundation for SBCC  
Ms. Katherine Udd, Member, ASB Senate  
Mr. David Wilkinson, President, ASB  
Ms. Marsha Wright, Coordinator II, EOPS & Financial Aid  

1.3 WELCOME  
Mr. Luria extended a cordial welcome to all present.  

1.4 CLOSED SESSION - None  

1.5 MINUTES OF REGULAR MEETING OF OCTOBER 8, 1998  
A motion was made by Mr. O'Neill, seconded by Ms. Livingston, to approve the Minutes of the Regular Meeting of October 8, 1998.  

Dr. Alexander motioned to amend the Minutes in Item 5.2-b to read as follows:  

“SANTA BARBARA CITY COLLEGE SCULPTURE PLAN  
The purpose of this item was to provide the full Board with the opportunity to review the College’s Sculpture Plan. Discussion included the process by which the Sculpture Committee would accept pieces to be placed on Campus and, if accepted, where they would be placed from among the 16 sites available as defined on Mr. George Girvin’s landscape plan. Other issues discussed were whether accepting individual pieces needed to return to the Facilities Committee and Board for approval, insurance for sculpture pieces, vandalism, and upkeep.  

Upon motion by Ms. Livingston, seconded by Dr. Dobbs, the Board unanimously approved the Sculpture Plan as delineated in the Agenda.”  

Mr. O'Neill seconded the motion to amend the Minutes.  

1.6 HEARING OF CITIZENS  
Ms. Katherine Udd and Mr. Ryan Cox, Student Senators, spoke under Item 3.6, ASB President Compensation, requesting that Board Members remove Item 3.6 from today’s Board Agenda.  

1.7 COMMUNICATIONS  
The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken.
a. REPORT BY ACADEMIC SENATE - Dr. Karolyn Hanna

Dr. Hanna reported that the new adjunct faculty member on the Academic Senate is Elaine Beringer who teaches ESL; the Senate has forwarded its recommendations on project facility needs (unranked) to the College Planning Council and would like to again be involved in the process when priorities are set; have set new guidelines in regard to collecting student data as part of the faculty evaluation process; have met with Mr. John DaFoe in Security regarding the faculty handling of certain situations involving safety and security issues; the Flex Report will be forthcoming to Board Members; Lana Rose, Kathy O’Connor, and Dr. Hanna will be attending the Statewide Academic Senate Meeting held next week; and commended Dr. MacDougall for setting up a book scholarship fund for a student whose car was stolen on campus.

b. REPORT BY CLASSIFIED COUNCIL - Ms. Donna Holloway - No report

c. REPORT BY ASSOCIATED STUDENTS - Mr. David Wilkinson

Mr. Wilkinson announced that a successful Club Day was held with 16 active clubs participating; a number of Student Senators attended the Presidential Summit Conference sponsored by Cal-SACC; the upcoming home football game would be held on Saturday at 1:00 p.m.; and recognized the CHANNELS staff which is working with a smaller staff this year and still meeting its deadlines with quality work and the Library staff for its support of the Associated Students' programs.

d. REPORT ON CURRENT EVENTS - Ms. Patricia Kistler

Ms. Kistler announced that the Harold Dunn Music Series commenced with a Piano-Duet this past Sunday featuring Josephine Brummel and Beverly Staples; the next musical event in the series will be the Jazz Coffee House Concert on Sunday, November 1; the Department of Philosophy will host an international conference entitled "The Nature of Consciousness" to be held November 6-8; a two-day computer programming conference/contest is being hosted on campus on November 14-15 with over 45 teams from California colleges and universities participating; and a WEB 2000 Forum will be held on November 17.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1) Acknowledged the death of Mr. Donald Seaver, Professor, Administration of Justice and Director of Security, noting his 24 years of service to the SBCCD and how much he will be missed by the College community.

2) Project Redesign:
   
   • A demonstration on the College’s WEB site and online instruction courses will be held tomorrow in the B/C Forum.

3) Four teams have been designated to look at how Partnership for Excellence funds can be used to enhance programs and activities at the College.

4) The construction work on the Administration Building remodel is in progress again, albeit slowly.
5) Discussed at last week’s Fiscal Committee was the Life Science/Geology Building remodel and its cost figure which is about $2 million greater than the dollars allocated from the State. The increase in costs is considered a challenge to the project, and the College will be examining how it can provide the extra funding to be able to support the project.

6) Commended Vice President Lynda Fairly and her staff for their work to produce the successful College Night held on October 13 which not only was beneficial to our students who have transfer as an objective, but provided a tremendous service to local high school students.

7) Acknowledged the Foundation for SBCC’s audit which is on today’s Agenda for approval. Some recommendations from the auditor are noted, but the audit affirms the quality of work that has been done and recognizes the follow up that has taken place on items noted in last year’s audit.

8) Stated that Mr. William Foley will be speaking at this Monday’s B&I Associates luncheon.

9) Invited Board Members to attend a visit by Attorney General and gubernatorial candidate, Dan Lungren, to be held in Dr. MacDougall’s office tomorrow at 2:30 p.m. Dr. MacDougall noted the visit on campus by Mr. Gray Davis a few weeks ago stating he is pleased to see both gubernatorial candidates taking an interest in our campus.

1.8 GOVERNING BOARD

Mr. Joey Ferguson, Student Trustee, asked that Item 3.6 be deleted from the Agenda. (See Item 3.6)

At this time, Item 2.1 (Longevity Career and Item 3.6 were taken out of order)

2. HUMAN RESOURCES - Mr. Dan Oroz

2.1 HUMAN RESOURCES CONSENT ITEMS

Mr. Oroz noted the death of Mr. Donald Seaver, Professor, Administration of Justice and Director of Campus Security, from cancer on October 10, 1998.

Mr. Oroz announced that the Classified Appointments for the Cal-SOAP Project Director and the S.T.E.P. Program Assistant had not as yet been finalized and were removed from the Consent Items.

Mr. John DaFoe, Acting Director of Security, recognized Ms. Ana Jimenez, Typist Clerk, Int., Security, for 15 years of service to the District. Ms. Jimenez began her involvement with the College as a student and has worked in Financial Aid, Admissions, EOPS, Student Activities, ESL, and Security. Ms. Jimenez was noted for her pleasant, upbeat, and calming personality which is needed in the challenging situations which confront the Security Office. Dr. MacDougall congratulated and presented Ms. Jimenez with a Certificate of Appreciation on behalf of Board Members for her 15 years of service to the SBCCD.

Upon motion by Mr. O’Neill, seconded by Ms. Livingston, the Board unanimously approved the Human Resources Consent Items as contained in the Agenda and the Attachments.
2.2 HUMAN RESOURCES ACTION ITEMS

a. PUBLIC HEARING ON DISTRICT'S INITIAL EMPLOYEE COLLECTIVE BARGAINING CONTRACT PROPOSALS

On October 8, 1998, the District officially adopted its initial collective bargaining contract proposals for the IA and CSEA and followed appropriate public disclosure procedures regarding its initial contract proposals.

Dr. Hanson provided a brief summary of the projected costs of the District's proposal for the IA and CSEA.

Upon motion by Dr. Dobbs, seconded by Mr. O'Neill, the Board unanimously approved entering into a public hearing to provide the public with an opportunity to express itself regarding the District's initial proposals.

No one expressed a wish to speak at the public hearing.

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board unanimously approved closing the public hearing.

3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 RECOMMEND APPROVAL OF THE 1998-99 STUDENT HEALTH SERVICES BUDGET

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the 1998-99 Student Health Services budget as contained in the Agenda and the Attachment.

3.2 RECOMMEND APPROVAL OF MODIFICATION TO STUDENT HEALTH FEE POLICY

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the modification to the Student Health Fee Policy as contained in the Agenda. The modification follows:

3012 Students who will pay a reduced health fee of $2.00 for fall and spring semester and $1.00 for summer intersession to cover student accident insurance include the following:
   a) enrolled in distance learning courses only
   b) enrolled at a local high campus only
   c) enrolled at UCSB only
   d) enrolled at new community-based sites

3.3 RECOMMEND APPROVAL OF THE 1998-99 EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS) PROGRAM PLAN AND BUDGET

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the 1998-99 EOPS Program Plan and budget as contained in the Agenda and the Attachment.

3.4 RECOMMEND RETROACTIVE APPROVAL AND SUBMITTAL OF 1997-98 FISAP REPORT

Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board unanimously approved the 1997-98 FISAP Report as contained in the Agenda and the Attachment and its submittal to the Department of Education.
3.5 RECOMMEND APPROVAL OF THE 1998-99 CO-CURRICULAR BUDGET

A discussion ensued to have Dr. MacDougall and the Fiscal Committee review the process of approving the Co-Curricular Budget to ensure the whole student body is being taken into consideration in the spending of the money.

Upon motion by Mr. O'Neiil, seconded by Dr. Dobbs, the Board unanimously approved the 1998-99 Co-Curricular budget as contained in the Agenda and the Attachment.

3.6 ASSOCIATED STUDENT BODY PRESIDENT COMPENSATION (Taken out of order)

A motion was made by Dr. Alexander, seconded by Dr. Dobbs, to remove this item from the Agenda.

A lengthy discussion ensued in which Board Members, Dr. MacDougall, Student Senators, and Mr. David Wilkinson participated. Reiterated was the discussion held on this item at the Educational Policies Committee.

The motion passed 5-1 (Livingston).

4. ACADEMIC AFFAIRS - Dr. Jack Friedlander/Mr. John Romo

4.1 PRESENTATION OF SABBATICAL LEAVE REPORT -- MS. PAMELA ZWEHL-BURKE

This item was deleted from the Agenda.

4.2 PRESENTATION OF SABBATICAL LEAVE REPORT -- MR. GUY SMITH (Taken out of order)

Mr. Guy Smith, Chair of Multimedia Arts & Technologies reported on his sabbatical leave activities during the 1996-97 academic year. He stated his goals were to develop an understanding of commercial preproduction multimedia processes and explore those processes for content and development of original works and derivative works. Interviewed were 35 multimedia writers, content developers, and informational designers in Santa Barbara and Los Angeles (from small companies and large companies) finding out how to conceptualize a project. Mr. Smith noted that one conclusion of this project was that content drives all media--content is what is important. The computer is a tool, but it is a tool that stands between what is inside a writer's head and an audience. Another conclusion was that the differences for media writing is that the role between the writer and the producer is very tight, thus they become writer/producers. Mr. Smith also noted his sabbatical was held during the first year of development for the College's multi-media program and he continues to be involved with the multi-media development of arts and technology programs on campus.

4.3 WITHDRAWAL OF DR. PETER GEORGAKIS' SABBATICAL LEAVE

Upon motion by Mr. O'Neiil, seconded by Dr. Alexander, the Board unanimously approved Dr. Georgakis' request to cancel his 1998-99 sabbatical leave.

4.4 RECOMMENDED APPROVAL OF NEW COURSES, CONTINUING EDUCATION DIVISION -- FALL 1998

Upon motion by Mr. O'Neiil, seconded by Ms. Livingston, the Board unanimously approved the following additional new course for the Continuing Education Division, effective Fall 1998:

   Supervised Tutoring (2)
   State funded: Elementary and Secondary Basic Skills
4.5 PRESENTATION ON THE COMPUTERS IN OUR FUTURE AND SUMMER YOUTH EMPLOYMENT PROGRAMS

Vice President John Romo presented an update on the Computers in Our Future Center located at the Schott Center noting that 1350 people have utilized the CIOF Center since its inception in January 1998 to the present, and of those participants, 95 percent belong to the target group for which the Center was created—the low income community. Vice President Romo also presented a video highlighting the Summer Youth Employment Program offered in collaboration with the Santa Barbara County Schools Computers for Families Program and the Job Training Network. Forty of the 43 high school students who participated in the program completed the six-week course and learned computer upgrading, trouble shooting, repair and web-page development. Students were paid minimum wage and at the end of the course, each student received a free, refurbished computer from the “Computers For Families” project. Four of these students have found computer-related work, earning well above the minimum wage. Five additional students are still in consideration for positions with local employers.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved the following Business Consent Items:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Enclosure 1 (Limited distribution—copies for viewing are available in the Office of the Vice President for Business Services and the President’s Office)

c. ACKNOWLEDGMENT OF GIFTS TO THE FOUNDATION FOR SBCC, Attachment 5.1-c

d. APPROVAL TO PARTICIPATE IN 1998-99 SCHEDULED MAINTENANCE PROGRAM
Funded: (requires a 50/50 district match)
1) $131,115 Replace lighting - East Campus walkway
2) 15,750 Waterproof campus bridge
3) 77,500 Repair campus elevators

Not Funded:
4) $205,000 Replace tennis courts
5) 214,500 Replace exterior doors and window frames - campus-wide
6) 397,400 Replace concrete fire access road
7) 400,000 Replace bridge, Phase I
8) 400,000 Replace bridge, Phase II

e. AUTHORIZATION TO CO-SPONSOR EVENTS:

1) Botanic Gardens Workshop and Lecture (Jerry Sortomme)
2) ACM Computer Company Programming Contest (Rob Dependahl)

f. RETROACTIVE APPROVAL OF 1998-99 AGREEMENT WITH CHABOT-LAS POSITAS CCD, EARLY CHILDHOOD MENTOR PROGRAM, Attachment 5.1-f
g. ACCEPTANCE OF 1998-99 CATEGORICAL FUNDS

1) $107,995 CARE
2) $689,864 EOPS
3) $ 20,236 Fee Waiver Administration (2%)
4) $439,689 Matriculation (credit)
5) $ 77,278 Student Financial Aid Administration

h. APPROVAL OF CONTRACTED INSTRUCTION AGREEMENT WITH ABC CLIO, Attachment 5.1-h

i. ACCEPTANCE OF FUNDING INCREASE AND RETROACTIVE APPROVAL OF AGREEMENT #97-0620-6, FUND FOR STUDENT SUCCESS, WITH THE CALIFORNIA COMMUNITY COLLEGES, $38,419

j. AUTHORIZATION TO DECLARE/DISPOSE OF SURPLUS EQUIPMENT: Photography Equipment (Geology)

k. APPROVAL OF 1998-99 BLOCK GRANT CERTIFICATION, Attachment 5.1-k

l. REJECTION OF CLAIM: LIANE SCUDELARI

m. ACKNOWLEDGMENT OF RECEIPT OF JUNE 30, 1998, FINANCIAL STATEMENT OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Enclosure 2

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 3A (1998-99) AUTHORIZING PAYMENT OF OUTDATED WARRANT

Upon motion by Dr. Alexander, seconded Dr. Dobbs, the Board unanimously approved adoption of Resolution No. 3A (1998-99) authorizing payment of an outdated warrant as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O'Neill, Mr. Villegas, Mr. Luria

Noes: None

Absent: Mrs. Powell

Concur: Mr. Ferguson


Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved adoption of Resolution No. 4 (1998-99) authorizing 1998-99 budget revisions and transfers as contained in the Attachment. The vote follows:
Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O’Neill, Mr. Villegas, Mr. Luria

Noes: None

Absent: Mrs. Powell

Concur: Mr. Ferguson

c. ADOPTION OF RESOLUTION NO. 5 (1998-99) AUTHORIZING INTERFUND TRANSFER

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved adoption of Resolution No. 5 (1998-99) authorizing the transfer of State instructional equipment funds to the Replacement of Equipment Fund as delineated in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O’Neill, Mr. Villegas, Mr. Luria

Noes: None

Absent: Mrs. Powell

Concur: Mr. Ferguson

d. ADOPTION OF RESOLUTION NO. 6 (1998-99) AUTHORIZING ROUTINE INTERNAL TRANSFERS

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved adoption of Resolution No. 6 (1998-99) authorizing internal transfers as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O’Neill, Mr. Villegas, Mr. Luria

Noes: None

Absent: Mrs. Powell

Concur: Mr. Ferguson

e. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR HUMANITIES BUILDING ROOF, RE-BID #496

Upon motion by Mr. Villegas, seconded by Ms. Livingston, the Board unanimously approved acceptance of the bids and award of the contract for the Humanities Building Roof to Bird Roofing and Waterproofing, Ventura, in the amount of $111,041.

f. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT -- LURIA LIBRARY -- BID #498

Upon motion by Mr. Villegas, seconded by Ms. Livingston, the Board unanimously approved acceptance of bids and award of contract -- Luria Library -- to HM Carpet of Gardena in the amount of $68,000.
6. INFORMATION RESOURCES - Mr. William Hamre -- No Items

7. ADJOURNMENT

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved adjournment at 6:15 p.m. in honor of Mr. Donald Seaver. The next Regular Meeting of the Board of Trustees will be held on Thursday, November 12, 1998, at 4:00 p.m., in Room A-211.

APPROVED BY THE BOARD OF TRUSTEES ON November 12, 1998

President, Board of Trustees

Acting President

Superintendent/President
Secretary/Clerk of the Board