MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

January 22, 1998

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

STUDY SESSION (Immediately following Board Meeting
Catering Room and Coffee Shop

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Luria at 4:08 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs
Ms. Joan Livingston
Mr. Desmond O’Neill
Mrs. Joyce Powell
Mr. Luis Villegas, Vice President
Mr. Eli Luria, President
Mr. Michael Warnken, Student Trustee

Others present for all or a portion of the meeting:

Dr. Peter R. MacDougall, Supt./President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, President, CSEA
Mr. John Baker, Consultant, Management Partners
Ms. Shelley Dorn, Coordinator, Student Activities
Mrs. Lynda Fairly, Vice President, Student Affairs
Dr. Jack Friedlander, Vice President, Academic Affairs
Mr. Bill Hamre, Associate Vice President, Information Resources
Ms. Donna Holloway, Chair, Classified Council
Ms. Patricia Kistler, Public Information Officer
Mr. Jim Lynn, Typist Clerk, Intermediate, Library
Mr. Dan Oroz, Vice President, Human Resources
Mr. David Pickering, Controller, Business Services
Mr. Alex Pittmon, Construction Administrator
Mr. Bill Regis, Library Technician
Ms. Marsha Roberson, Instructor/Director, Health Occupations
Ms. Renee Robinson, Coordinator I, Continuing Education
Mr. John Romo, Vice President, Continuing Education
Dr. Jack Ullom, President, Instructors' Association

1.3 WELCOME

Mr. Luria extended a cordial welcome to all present.

1.4 CLOSED SESSION - NONE

1.5 MINUTES OF REGULAR MEETING OF DECEMBER 18, 1997

Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board unanimously approved the Minutes of the Regular Meeting of December 18, 1997 (amended as follows by Dr. Alexander to Item 3.4): (1) "Dr. Alexander stated that if we are going to support shared governance on this campus, we have to understand our processes. I think that is one of the most important things we have to know as a Board." (2) "Mr. O'Neill said if we need to revisit it, we can. Mr. Luria stated we can come back to it at a Study Session."

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken.

a. REPORT BY ACADEMIC SENATE - Dr. Karolyn Hanna

Dr. Hanna noted that the Academic Senate has a full agenda for this semester, thanked Board members for their support of the College Calendar, and urged them to vote favorably on this Agenda item today.

b. REPORT BY CLASSIFIED COUNCIL - Ms. Donna Holloway

Ms. Holloway reported that the Classified Council has held its first meeting of the semester and welcomed two new members, Ms. Margaret Okinaka, Accounting Technician, and Ms. Patricia Kistler, the Public Information Officer; its Newsletter will be published next month; and more information on the Spring Inservice will be forthcoming in February.

c. REPORT BY ASSOCIATED STUDENTS - Mr. David Wilkinson

Mr. Wilkinson reported that the Student Senate will hold its first meeting of the semester next week. The Student Senate will host a speaker on shared governance, student government, and the Brown Act in February and details are being worked out for this event. Mr. Wilkinson stated that he looked forward to continued positive support from the Board and the College and wished everyone a successful semester.

d. REPORT ON CURRENT EVENTS - Ms. Patricia Kistler

Ms. Kistler announced an exciting event to be held on Saturday, Dive Into History--Jules Verne, and there will be a press conference in the Marine Diving Technology area
tomorrow (Jan. 23) at 11:00 a.m. with Jean-Michel Cousteau in attendance. There will be a ceramics lecture with Dr. Ron Kueha, former Director of the SB Art Museum to be held on January 29 at 7:00 p.m.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. Recognized Drs. Friedlander and Hanna for their excellent addresses at the Spring Faculty Inservice with Dr. Hanna setting forth the most substantive Agenda for the Academic Senate and Dr. Friedlander highlighting the number of changes that are occurring and what the College has to do in terms of focusing on student success, and focusing on redesign of our educational programs in providing for alternative delivery of those programs. Three excellent workshops were held for faculty and over 100 faculty members attended the workshop on Student Success. Also thanked were Ms. Laura Welby and Ms. Marilynn Spaventa for their work in organizing the day's events.

2. Noted the significant breakdown in the College's electrical system on the East Campus on January 19 through 20. There was a short in the electrical system and the East Campus was without power for those two days. He recognized the efforts of Mr. Gran Knox, Mr. Alex Pittmon and Mr. Raymundo Maya who responded with tremendous competence to this breakdown. Four buildings are operating on generators and will continue to do so until the weekend when the new cabling will be installed and a new switch will be installed for the temporary buildings.

3. Enrollment for the spring semester is down approximately 2-1/2 percent from the same time last year and we have fewer full-time students (students have enrolled in fewer units). He commended the marketing committee on an excellent campaign for spring and noted that two reasons for this decline seem to be predominant. One, the economy is doing very well (very difficult for people who are working full-time to attend school), and housing prices are having an effect upon the limited availability of housing in our District. The enrollment is down at least 110 full-time, out of district students. The College is concerned about these trends and will be reporting on the ramifications of the above to the Board at a later date.

4. The Governor's Budget is a positive budget for community colleges. It provides 2.2 percent cost of living adjustment, 3 percent in growth for the system, and continues to support technology initiatives both in terms of providing funding for new equipment and the development of courses to be offered over the virtual university. The Budget acknowledged the tax backfill by placing $11.2 million to backfill for a shortfall that occurred previously. The budget will not move us ahead tremendously, but will allow us to continue to have a stable situation, the Superintendent/President noted.

5. Staff continue to work on three main projects in regard to Project Redesign: the conversion of the software which enables the Project Redesign plans to be implemented; web design and development to enable us to become capable of delivering those programs on the Web; and, alternative delivery of instruction.

6. Recognized three members of the College staff: 1) Mr. Joe White who will deliver the faculty lecture on January 28; 2) Dr. Hanson, VP for Business
Services who has had a serious heart operation and is doing extremely well in
the recovery process; and, 3) Mr. Don Seaver, Director of Security, who has
been diagnosed with an extremely serious illness.

At this time, the following Human Resources items were taken out of order:

Mr. Oroz introduced Dr. Friedlander who spoke to the longevity increments of Mr. Bill Regis (30 years)
and Mr. Jim Lynn (20 years).

Dr. Jack Friedlander introduced Mr. Regis, Library Technician, stating that students find him fair and
firm in his dealings with them and recognize his willingness to help them. Staff enjoy his disposition,
sense of humor and people skills.

Dr. MacDougall presented Mr. Regis with a 30-year plaque and SBCC watch on behalf of Board
Members.

Mr. Regis thanked Board members for his plaque and watch and for what they have done for the
College and the Classified Staff and noted that it was an honor to be working at the College.

Dr. Friedlander introduced Mr. Jim Lynn, Typist Clerk, Int., stating that in his work in Periodicals during
the day and on the Circulation Desk in the evening, students find him cheerful, friendly, and outgoing—
always doing the little extra that makes a difference for students. His fellow workers enjoy working with
him.

Dr. MacDougall presented Mr. Lynn with a Certificate of Recognition on behalf of the Board of
Trustees.

Mr. Lynn thanked Board members for the certificate and expressed his appreciation for the opportunity
to work at and be affiliated with the College. He extended his gratitude to Board members for their
efforts on behalf of the College.

At this time, Item 4.2 was taken out of order.

1.8 GOVERNING BOARD

Dr. Dobbs invited Board members to attend the B&I meeting on Wednesday, January 28, in the
Gourmet Dining Room at 5:30 p.m., and the upcoming B&I luncheon on Monday February 23,
featuring Mr. Jack Nadel, which will be held at the Cabrillo Arts Center.

2. HUMAN RESOURCES - Mr. Dan Oroz

2.1 HUMAN RESOURCES CONSENT ITEMS

Mr. Oroz announced the following Classified Appointments:

Pamela Calderon Acct. Clk., Sr. 27D 2/9/98 Re: Y. Fujita
Payroll

Cont. Ed.

The Department Aide position in ESL and the Director of Institutional Technology position were not
finalized as of this date.
Upon motion by Dr. Alexander, seconded by Mr. Villegas, the Board unanimously approved the Human Resources Consent Items as contained in the Agenda and the Attachments.

3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 RECOMMEND ADOPTION OF 1998-99 COLLEGE CALENDAR

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the 1998-99 calendar as contained in the Agenda and the Attachment. There are 84 instructional days and 5 faculty flex days during which faculty will participate in various activities and training. There is one flex day prior to the Spring semester and one optional flex day which departments may take during the 87 Spring instructional days.

4. ACADEMIC AFFAIRS - Dr. Jack Friedlander/Mr. John Romo

4.1 RECOMMENDED APPROVAL OF ECONOMIC DEVELOPMENT GRANT PROPOSAL FOR REGIONAL HEALTH OCCUPATIONS RESOURCE CENTER AT SBCC

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved the Economic Development grant proposal for the Regional Health Occupations Resource Center at Santa Barbara City College in the amount of $166,800. These funds will be used to assist in stimulating regional economic growth by providing health occupations training programs.

4.2 SANTA BARBARA COUNTY WORKFORCE AND ONE-STOP CENTER SYSTEM DEVELOPMENT REPORT (Taken out of order)

Mr. Romo stated that SBCC has been part of a team working for several months on developing a county-wide workforce and one-stop center system. Mr. John Baker has been working with us in a leadership role as the facilitator for the development of this one-stop system. The One-Stop Center system’s intent is to bring together a number of public sector and non-profit agencies to work in a cooperative way to provide high-quality services to people seeking training to improve their employment situation or find employment. The key players in the process have been the Department of Social Services, Southern California Employment Development Department, County Office of Education, the SB County Job Training Network, Allan Hancock College and SBCC.

Mr. Baker reported on the preliminary conclusions relative to how we can organize the system county-wide to ultimately result in a proposal which will be submitted to the State for funding to begin implementation later this year. He noted four recommendations needed: 1) nine functional teams for the purposes of developing integrated and coordinated approach; 2) the Board of Supervisors approve the principles we talked about—a Board of 15 members; 3) an appropriate network among the nine agencies must be developed in order to make the system work; and, 4) start the process of developing MOUs between the partners developing a commitment of how they are going to work together in the initial group and in the long-term to provide those nine areas of services.

Dr. MacDougall summarized the presentation by stating that there are two principles which are critical for the Board: The first is the College’s mission of vocational training, and the second is to work in a collaborative way with the community in achieving that particular mission. This is the foundation for what the College is doing. The College will focus on accepting the leadership role which fits into our mission—client assessment and vocational training. He thanked Mr. Baker for pulling these diverse groups together, and thanked Vice President Romo, Gayle Baker and Bob Ehrmann for their work in representing the College in this important task.
4.3 RECOMMEND RATIFICATION OF SUBMITTAL OF GRANT APPLICATION

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved the grant application to the Chancellor's Office for $166,791 to develop a New Media/Multimedia Entertainment Center at Santa Barbara City College. Economic development funds are being requested to respond to regional business and industry needs for a trained workforce in the various fields of multimedia and computer-based entertainment. Other participating colleges in this grant proposal are Allan Hancock, Ventura, Oxnard, Moorpark, Antelope Valley and College of the Canyons.

4.4 RECOMMEND RATIFICATION OF SUBMITTAL OF GRANT APPLICATION

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved the grant application to the Chancellor's Office in the amount of $169,750. Economic development funds are being requested to strengthen our visual communications programs at SBCC. This project is a response to business and industry needs and will be implemented through the support of an industry-driven collaborative with Oracle Corporation, GTE, Alias/Wavefront, Meta Creations and The :30 Airborne.

4.5 RECOMMEND RATIFICATION OF SUBMITTAL OF GRANT APPLICATION

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved the grant proposal submitted to the Chancellor's office for economic development funds to develop a health clerical technologies curriculum comprised of five programs in Health Technologies: Medical Secretary, Medical Receptionist, Medical Interpreter, Medical Unit and Medical Billing Specialist. This curriculum will provide entry level students with the opportunity to acquire necessary competencies toward a health care career. The programs will be available to all eight community colleges of the South Central Regional Consortia. The grant application is requesting $178,852 to support the project.

4.6 RECOMMEND APPROVAL OF ADDING A MANDATORY SUPPLIES FEE IN THE ASSOCIATE DEGREE NURSING PROGRAM AND THE LICENSED VOCATIONAL NURSING PROGRAM

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved a mandatory supplies fee in the ADN and LVN Programs effective Spring 1998 as contained in the Agenda and the Attachment.

4.7 RECOMMEND RATIFICATION OF SUBMITTAL OF GRANT PROPOSAL BY IRVINE VALLEY COLLEGE THAT INCLUDES THE INVOLVEMENT OF SBCC

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved the grant proposal to the Chancellor's Office requesting $356,714 by Irvine Valley College. This 17-month project will provide training for Santa Barbara City College faculty to become certified instructors in Microsoft Office products, including, Access, Excel, Word, FrontPage, Outlook, and PowerPoint. The funds will also be used to support curriculum development and the purchase of computers.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the Business Consent Items as contained in the Agenda, Attachments, and the Enclosure.
5.2 BUSINESS ACTION ITEMS


Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board unanimously approved adoption of Resolution No. 10 (1997-98) establishing the per-unit, non-resident tuition fee for the 1998-99 academic year at $121 and $134 (foreign students) as contained in the Agenda and the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O’Neill, Mrs. Powell, Mr. Villegas, Mr. Luria

Noes: None

Absent: None

Concur: Mr. Warnken

b. RECOMMEND APPROVAL OF MARINE DIVING (WELDING ADDITION) - CHANGE ORDERS NO. 3-4

Upon motion by Dr. Alexander, seconded by Mr. O’Neill, the Board unanimously approved Change Orders No. 3 and 4 in the amount of $9,852 for the referenced project as described in the Agenda and the Attachment.

c. RECOMMEND AUTHORIZATION TO FILE NOTICE OF COMPLETION:

Upon motion by Ms. Livinston, seconded by Mr. O’Neill, the Board unanimously approved the authorization to file notices of completion for the following projects:

1) Physical Education Floor, Room PE-114
2) Marine Diving (Welding Addition)

6. INFORMATION RESOURCES - Mr. William Hamre

6.1 COMPUTERWORLD SMITHSONIAN AWARDS PROGRAM

Mr. Hamre informed the Board of the nomination by Mr. Lawrence J. Ellison, President and Chief Executive Officer of Oracle Corporation, of Santa Barbara City College’s Project Redesign for an award in the Education & Academia category for the Computerworld Smithsonain Award for Technology. The five finalists in each category will be announced in late spring. The College’s nomination was one of 25-30 in its category. The winners will be announced on June 8, 1998, in Washington, D.C.

Dr. MacDougall recognized Mr. Hamre for his superb work in putting the proposal together and noted that the nomination is also an acknowledgment of the broad-based support throughout the College on behalf of Project Redesign efforts.

6.2 RECOMMEND APPROVAL OF ELECTRONIC TRANSCRIPT EXCHANGE PROPOSALS AND AWARD OF CONTRACT

Upon motion by Mr. Villegas, seconded by Dr. Dobbs, the Board unanimously approved the Electronic Transcript Exchange Proposal and award of the contract to National Computer
Systems based on the fixed cost nature of its proposal and the integration of their product into the SASI student systems used by Santa Barbara and Carpinteria School Districts as contained in the Agenda and the Attachment.

7. STUDY SESSION

Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board unanimously approved convening to a Committee-of-the-Whole in Study Session format to informally discuss directions and goals at 5:27 p.m. The following items were discussed:

7.1 District Counsel Selection Process (6:00 - 6:20 p.m.)
7.2 Project Redesign (6:20 - 6:50 p.m.)
   • Marketing of “SBCC Software Suite”
   • Contract with Governet.
   • Expenditures
7.3 Foundation for Santa Barbara City College (6:50 - 7:15 p.m.)
   • Governance Relationship Board of Trustees and the Foundation Board
   • Who “Owns” Foundation Funds
   • College Fundraising Priorities
7.4 Campus Facilities Development (7:15 - 8:00 p.m.)
   • Revision of the College’s Long-Range Development Plan
   • Schott and Wake Centers Facilities Planning
   • Development of a New Children’s Center
   • Funding Options
7.5 Qualifications for Benefits (8:00 - 8:10 p.m.)
7.6 State Budget (8:10 - 8:20 p.m.)
7.7 Student Trustee Issues (Vote & Compensation) (8:20 - 8:30 p.m.)
7.8 Information (8:30 - 9:00 p.m.)
a. Student Preferences and Planning for the Earth and Planetary Sciences Program (5 minutes)
b. Computers in Our Future (5 minutes)
c. Supply/Demand—Housing Impact on SBCC (10 minutes)
   • Isla Vista - Board of Supervisors Proposal
   • Consideration of Options
   • Management Contract
d. Citizens Commission for Higher Education/Partnership for Excellence: Governance Issues (10 minutes)

8. ADJOURNMENT

Upon motion by Mr. O'Neill, seconded by Mrs. Powell, the Board unanimously approved adjournment at 9:14 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, February 26, 1998, at 4:00 p.m., in Room A-211.