5.2.b. RECOMMEND APPROVAL OF THE HUMANITIES BUILDING ROOF AND REPAIRS, BID #496

On July 22, 1998, the District received four bids for the Humanities Building Roof and Repairs, Bid #496. A summary of the bids is shown in the attachment.

The lowest bidder, United Single Ply, neglected to sign one of the required documents in the bid package. This document is used to track minority, women and disabled veteran-owned businesses and subcontracts to such businesses for a required annual report to the State of California.

The Superintendent/President recommends acceptance of the next lowest bid and award of the contract to Channel Islands Roofing, Inc., of Oxnard in the amount of $127,077.
# SANTA BARBARA COMMUNITY COLLEGE DISTRICT

## BID TABULATION

**Project:** Humanities Building Roof and Repair  
**Date:** July 22, 1998  
**Time:** 3:00 P.M.  
**Bid #:** 496

<table>
<thead>
<tr>
<th>Contractor</th>
<th>Base Bid</th>
<th>Addendum #1 Acknowledge</th>
<th>Signed</th>
<th>Sub-Contractor List</th>
<th>Experience Statement</th>
<th>Contractors Licensing Statement</th>
<th>MB/WB</th>
<th>Bid Bond</th>
</tr>
</thead>
<tbody>
<tr>
<td>Bird Roofing</td>
<td>$206,961</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Channel Island Roofing</td>
<td>$127,077</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>Craig Roofing</td>
<td>$133,700</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
</tr>
<tr>
<td>United Single Ply</td>
<td>$123,392</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>Y</td>
<td>N</td>
<td>Y</td>
<td></td>
</tr>
</tbody>
</table>

**Bid Opened By:** B. Banville  
**Bid Opening Attended by:** A. Pittmon, B. Banville, H. Jose, Luke Jones, Mel Bergman, Richard Medina, Raymundo Maya  
**Copies Sent to:** Dr. Hanson, Alex Pittmon, Accounting, Purchasing
July 24, 1998

Jeffrey Spriggs, President
United Single Ply
110 Pine Avenue, Suite 262
Long Beach CA 90802

Re: NOTICE TO PROCEED - HUMANITIES BUILDING ROOF AND REPAIRS

On July 23, the Board of Trustees received your bid on the referenced project and authorized approval of a contract with you in the amount of $123,392 with the following conditions:

1. within ten calendar days (August 3, 1998) you are certified for existing single ply repairs and provide all certificates, qualification data, and experience statement in installation of cold process roofing; and

2. the MBE/WBE/DVBE form (Page IV-4 of the Bid Documents) is signed.

If either of these conditions is not met, the next lowest bidder will be awarded the contract.

Enclosed are four copies of the Agreement—each to be signed as originals and returned to Charles Hanson, Vice President of Business Services. He will return a signed original for your records when all the required documents are received by the College (documents from ¶1 and ¶2 above, Agreement, Payment/Performance Bonds, and insurance certificate naming Santa Barbara Community College District as additional insured). You may proceed when Dr. Hanson has received the signed documents.

Time is of the essence on this project. It must be completed before the beginning of the fall semester. A $200 penalty may be assessed for each day over the 21-day construction period. Be assured the college will cooperate in any way possible to assist you in completing the job on time. We look forward to a good relationship and a successful job.

Peter R. MacDougall
Superintendent/President

PRM/AP:ba
Enclosures
c G. Knox / A. Pittmon / Purchasing
July 23, 1998

Santa Barbara Community College District  
721 Cliff Drive  
Santa Barbara, CA  93109-2394

Attention: Mr. Charles L. Hanson

Dear Mr. Hanson:

Please accept this letter to be a formal protest in reference to bid solicitation for the Humanities Building roof and repairs. Teresa Oser called for instructions to complete the MBE/WBE/DVBE form, which she discussed with Betty Banville in your purchasing department. Teresa fill out the form but failed to sign it. United Single Ply feels that this simple error should not disqualify our bid. Page I-1, "The owner reserves the right to reject any or all bids or to waive any irregularities or informalities in any bids or in the bidding."

Page II-1, "Instruction to Bidders", Paragraph C – "The submission of a bid shall be taken as prima facie evidence of compliance with the above provisions."(copy attached) United Single Ply fully intended to comply with all provisions of the MBE/WBE/DVBE form. Given the above information, please reconsider your decision on this matter.

Respectfully submitted,

Jeffrey Spriggs
President

JS/typo

CC: Alex Pitman
NOTICE TO CONTRACTORS

NOTICE IS HEREBY GIVEN THAT THE SANTA BARBARA COMMUNITY COLLEGE DISTRICT of Santa Barbara County, California, acting by and through its Governing Board, hereinafter referred to as the Owner, will receive up to, but not later than 3:00 p.m. on July 22, 1998, sealed bids for the award of a contract for construction of

HUMANITIES BUILDING ROOF AND REPAIRS

All bids shall be made on a bid form furnished by the Owner.

Bids shall be received in the office of the Purchasing Manager, Administration Building A-123, located at Santa Barbara City College, 721 Cliff Drive, Santa Barbara, California, and shall be opened and publicly read aloud at the above stated time and place.

Each bid must conform and be responsive to the contract documents, copies of which are now on file and may be obtained in the office of the job walk of Purchasing Department at $20 a set. Deposit checks shall be cashed upon issuance of the documents and fully refunded, provided each set is returned to the Owner within fifteen (15) days after the bid opening in good condition, complete and unmarked.

A mandatory pre-bid conference and job walk will be held at the site (Humanities Building), Tuesday, July 14, 3:00 p.m.

Each bid shall be accompanied by the security referred to in the contract documents and by the list of proposed subcontractors.

The Owner reserves the right to reject any or all bids or to waive any irregularities or informalities in any bids or in the bidding.

Pursuant to the provisions of Section 1773 and 1773.2 of the Labor Code of the State of California, the Santa Barbara Community College District has obtained from the Director of Industrial Relations, the general prevailing rate of per diem wages and the general prevailing rate for holiday and overtime work in the locality in which the work is to be performed for each craft, classification or type of worker needed to execute the contract with a copy of the same being on file at the office of the Business Manager, Santa Barbara Community College District.

It shall be mandatory upon the Contractor to whom the contract is awarded, and upon any subcontractor under him/her, to pay not less than the said specified rates to all workers employed by him/her in the execution of the contract.

No bidder may withdraw a bid check for a period of sixty (60) days after the date set for the opening of bids.

The Santa Barbara Community College District has adopted an affirmative action policy consistent with the requirements and objectives set forth by the President’s Executive Order 11246 as amended by 11375; by revised Order No. 4, and by Title 6 and Title 7 of the Civil Rights Act of 1964, as amended. This District policy requires compliance with Executive Order No. 11246 as amended by all companies and agencies entering into contractual agreements with the Santa Barbara Community College District.

Charles L. Hanson, Vice Pres., Business Services
Assistant Clerk to the Board of Trustees
Santa Barbara Community College District
Santa Barbara County, California
INSTRUCTIONS TO BIDDERS

1. PROPOSALS

Proposals, to be entitled to consideration, must be made in accordance with the following instructions:

a. Proposals shall be made upon the Bid Form prepared and furnished by the Architect, a copy of which is attached hereto. Proposals shall be stated both in writing and in figures. The signature of all persons shall be in longhand. The complete form shall be without erasures, interlineations, or alterations.

b. Proposals shall not contain any recapitulation of the work to be done, and alternate proposals will not be considered unless called for. No oral, telegraphic, or telephonic proposals or modifications will be considered.

c. Before submitting a proposal, bidders shall carefully examine the drawings, read the specifications and documents, visit the site of the work, fully inform themselves as to all existing conditions and limitations, and shall include in the proposal a sum to cover the cost of all items included in the contract. The submission of a bid shall be taken as prima facie evidence of compliance with the above provisions. No claim for additional compensation will be allowed which is based upon lack of knowledge of the above items.

d. Proposals must be accompanied by a certified or cashier's check or a bidder's bond in an amount not less than ten percent (10%) of the amount of the proposal, made payable to the Owner. Said check or bond shall be given as a guarantee that the bidder will enter into contract if awarded the work and, in case of refusal or failure to enter into said contract, the check or bond will be declared forfeited to the Owner.

e. Pursuant to the Public Contract Code of the State of California, each bidder shall set forth, on the "Subcontractor List" attached hereto, the name and business address of each subcontractor who will perform work or labor, or render services to the bidder, in or about the work, in an amount in excess of one-half of one percent (0.5%) of the bidder's total bid in accordance with the following:


   (2) Any person making a bid or offering to perform the construction of any public work or improvement, shall, in his bid or offer, set forth:

      (a) The name and location of the place of business of each subcontractor who will perform work on labor or render service to the Contractor in or about the construction of the work or improvement in an amount in excess of one-half of one percent of the Contractor's total bid.

      (b) The portion of the work which will be done by each subcontractor. The Contractor shall list only one subcontractor for each such portion as is defined by the Contractor in his bid.

   (3) A Contractor, setting forth the requirements of the previous paragraph, shall not list any other contractor who will in turn sublet portions constituting the majority of the work covered by the contract.

   (4) If a Contractor fails to specify a subcontractor or if a Contractor specifies more than one subcontractor for the same portion of work to be performed under the contract in excess of one-half of one percent of the Contractor's total bid, he agrees that he is fully qualified to perform that portion himself, and that he shall perform that portion himself. Except as hereinafter provided, the Contractor shall not subcontract any such portion of the work.

   (5) No Contractor whose bid is accepted shall:

      (a) Substitute any person as subcontractor in place of the subcontractor listed in the original bid, except as authorized by law. Prior to approval of any such substitution the awarding