AGENDA

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

May 28, 1998

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER
   1.2 ROLL CALL
   1.3 WELCOME
   1.4 CLOSED SESSION - NONE
   1.5 MINUTES OF REGULAR MEETING OF MAY 14, 1998
   1.6 HEARING OF CITIZENS

The public may address the Board of Trustees on any matter pertaining to the school district that is not on the Agenda. Unless otherwise determined by the Board, each person is limited to 5 minutes (20 minutes per issue). Persons wishing to speak should complete a written request and return it to the Board secretary prior to the Board Meeting.

NOTE: The public may address the Board on each of the remaining items on the Agenda as those items are taken up. Persons wishing to speak should complete a written request and return it to the Board secretary prior to the Board Meeting.

1.7 COMMUNICATIONS

The following reports will be presented to the Board of Trustees about various matters involving the District. No action will be taken unless listed on a subsequent Agenda.

a. REPORT BY ACADEMIC SENATE - Dr. Karolyn Hanna
b. REPORT BY CLASSIFIED COUNCIL - Ms. Donna Holloway
c. REPORT BY ASSOCIATED STUDENTS - Mr. David Wilkinson
d. REPORT ON CURRENT EVENTS - Ms. Patricia Kistler
e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall
1.8 GOVERNING BOARD

Board Members may at this time report about various matters involving the District. No action will be taken unless listed on a subsequent Board Agenda.

a. RESOLUTION NO. 19 (1997-98) REQUIRING THAT THE GOVERNING BOARD MEMBER ELECTION IN THIS DISTRICT BE HELD ON NOVEMBER 3, 1998 TO CONSOLIDATE WITH ANY OTHER SCHOOL DISTRICT GOVERNING BOARD MEMBER ELECTION BEING HELD ON THE SAME DATE IN THE SAME DISTRICT OR AREA

The Superintendent/President recommends approval of Resolution No. 19 (1997-98) requiring consolidation of election dates of those Board Members whose terms expire this year.

Attachment 1.8-a

b. RESOLUTION NO. 20 (1997-98) CANDIDATES' STATEMENTS

In accordance with Section 13307 of the Education Code, the Board of Trustees of the Santa Barbara Community College District is required to adopt policies regarding the statements for candidates.

The Superintendent/President recommends approval of Resolution No. 20 (1997-98) which establishes policies regarding the candidates' statements.

Attachment 1.8-b

2. HUMAN RESOURCES - Mr. Dan Oroz

2.1 HUMAN RESOURCES CONSENT ITEMS

Consent Items are grouped to be acted upon by the Board with a single action. If Board members or a member of the public ask to have an Item acted upon separately, a request can be made to remove the Item from the Consent list.

The Superintendent/President recommends that the following items be approved:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
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</thead>
<tbody>
<tr>
<td>TBA</td>
<td>Instr., Speech</td>
<td>TBD</td>
<td>8/17/98-6/1/99</td>
<td>Temp. 100% Re: K. Inouye</td>
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<tr>
<td>SMITH, Julie</td>
<td>Instr., ECE</td>
<td>TBD</td>
<td>8/17/98-6/1/99</td>
<td>Temp. 100% RE: C. Alvarado</td>
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<tr>
<td>PURDIE, Carole</td>
<td>Counselor, Cont. Ed.</td>
<td>TBD</td>
<td>8/17/98-6/1/99</td>
<td>Temp. 100% 20 Extended Days Cat. Funded Matriculation</td>
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CERTIFICATED POST-RETIREMENT CONTRACT

JULCA, James
Chemistry
TBD
TBD
Fall 98
Spring 99
2 TLUs
2 TLUs

CERTIFICATED RETIREMENT

MEAD, David
Asst. Prof., V-14
Printing Technologies
6/2/98
5 Yrs. of Service

CERTIFICATED HOURLY APPOINTMENTS*

BINDER, Alyssa
GARZA, M'Liss
METIU, Jane
BLACKBURN, Lea
HAWS, Holly
MURAOKA, Mimi
CLEARWATER, Noelle
MAYER, Barbara
PLUNKETT, Maury

*Not to exceed 60% credit and non-credit assignments

CERTIFICATED HOURLY APPOINTMENTS - CONTINUING EDUCATION DIVISION*

COLE, Anne Carey
LUCY, Janet
SCHLESINGER, Juliane
COWAN, Maave
MOSCHITTO, Daisy
VENEGAS, Juan
DOLES, Sandra
O'MEARA, Sandra
GEMBERLING, Carol
PHILLIPS, Paula

*Not to exceed 60% including any Credit Division assignments

MINIMUM QUALIFICATION EQUIVALENCIES - Attachment 2.1-a

The following listed new faculty members' minimum qualification equivalencies have been approved by the Department Head, Dean, and appropriate Vice President, and are now presented for approval by the Board of Trustees, in accordance with District Policy Section 1415:

CERTIFICATED HOURLY INSTRUCTORS

**NAME**
O'DOWD, Patrick
TAYLOR, Brenda
ABDULHAMID, Akoni

**DISCIPLINE**
History
Computer Information Systems
Anthropology

CLASSIFIED PROMOTION

MASCHAL, Marie
Secretary, Admin.
Student Affairs
32E
6/8/98
FT/12 Mo.
RE: C. Chaparro

CLASSIFIED SHORT-TERM HOURLY APPOINTMENTS

BELL, Donald
GILLESPIE, Catherine
ONLEY, Autumn
BELL, Douglas
HODGES, Bobby
REINER, Keturah
CHAPARRO, Chrys
MENDEZ, Oliva
SEGAIL, Linda
ESTRADA, Araceli
MERA, Cindy
### CLASSIFIED SHORT-TERM HOURLY EMPLOYEES - CONTINUING EDUCATION DIVISION

**NAVAREZ, Norma**

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<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
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<td><strong>PROFESSIONAL CONSULTANTS/SPEAKERS</strong></td>
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<tr>
<td>GUSMAN, Frances</td>
<td>Cal-SOAP/NEISP Student Affairs</td>
<td>$1,500</td>
<td>4/1-8/30/98</td>
<td>W. Cordero</td>
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<td>HOFFMAN, Kim</td>
<td>CNA Program Moorpark College, RHORC</td>
<td>$1,500</td>
<td>Spring 98</td>
<td>G. Baker</td>
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<td>HOWARD, Dennis</td>
<td>Prog. Approval Chancellor's Office/Aca. Affairs</td>
<td>$1,200</td>
<td>5/29/98-6/30/98</td>
<td>G. Baker</td>
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<td>MAC DONALD, Lucy</td>
<td>Faculty Training Academic Affairs</td>
<td>$3,000</td>
<td>5/98-6/98</td>
<td>J. Friedlander</td>
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<tr>
<td>NEVANDRO, Jodi</td>
<td>EMT Program Moorpark College</td>
<td>$2,000</td>
<td>Spring 98</td>
<td>G. Baker</td>
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<tr>
<td>TROUT, R.R. Dana</td>
<td>Software Converson College Catalog, Aca. Affairs</td>
<td>$1,500</td>
<td>4/14/98-6/1/98</td>
<td>R. Sanchez</td>
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<tr>
<td>WEHNER, Laurie</td>
<td>Rater, CNA Testing Fresno, RHORC</td>
<td>$25/Hr.</td>
<td>4/18/98</td>
<td>G. Baker</td>
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**PROFESSIONAL CONSULTANTS/SPEAKERS - CONTINUING EDUCATION DIVISION**

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<tr>
<td>MACKAY, Jill</td>
<td>Cont. Ed.</td>
<td>$800 max FY</td>
<td>5/29-6/30/98</td>
<td>Omega Pal Project</td>
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<td>OSBORNE, Martha</td>
<td>Cont. Ed.</td>
<td>$3,000</td>
<td>4/24-6/30/98</td>
<td>STEP Planning Guide</td>
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<td>Assignment</td>
<td>Rate</td>
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<td>Comments</td>
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<tr>
<td>PHILLIPS, Lois</td>
<td>Cont. Ed.</td>
<td>$5,000 max FY</td>
<td>4/24-6/30/98</td>
<td>STEP Program Development</td>
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<td>UPTON, Katie</td>
<td>Cont. Ed.</td>
<td>$75</td>
<td>6/6/98</td>
<td>Saturday Art Studios</td>
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**COLLEGE TUTORIAL**

HAYES, Arthur G.
MILLER, Donald P.

3. STUDENT AFFAIRS - Mrs. Lynda Fairly - No Items

4. ACADEMIC AFFAIRS - Dr. Jack Friedlander/Mr. John Romo

4.1 RECOMMENDED APPROVAL OF ADDITIONAL NEW COURSE AND TITLE CHANGE, CONTINUING EDUCATION DIVISION - SUMMER SESSION 1998

The Superintendent/President recommends approval of the following new course and title change for the Continuing Education Division, effective Summer Session 1998.

**COMPUTERS**
Exploring the Internet*

**PSYCHOLOGY**

**Title Change**

TO: Acting Out/Exploring Self: An Introduction to Living Theatre  
FR: Acting Out: An Introduction to Living Theatre

*NOT funded by state monies

4.2 RECOMMEND APPROVAL OF THE SANTA BARBARA CITY COLLEGE FACULTY ENRICHMENT COMMITTEE GRANT PROPOSALS FOR 1998-99

The Academic Senate has accepted the recommendations from the Faculty Enrichment Committee for the allocation of Faculty Enrichment Grant funds. A summary of the grant recommendations for 1998-99 is attached. The recommended funding cost of the FEC grants for the following faculty members is $19,868.02.

Edward Russell  
Sheri Shields

Laura Welby  
Margaret Prothero
The Superintendent/President recommends approval of the allocation of the Faculty Enrichment Grants for 1998-99.

Attachment 4.2

4.3 RECOMMEND APPROVAL OF GRANTING SKILLS COMPETENCY AWARDS

Skills Competency Awards will be given to individuals who have completed a prescribed number of courses in a specified area. The awards will serve as a document that an individual can take to an employer to reflect achievement of a level of competency/skills/education in various areas. These awards, primarily for entry-level positions, identify groups of courses that best prepare students to enter the workforce and provide tangible acknowledgment of an initial level of achievement.

The concept of a Skills Competency Award to be offered at Santa Barbara City College has been approved by the Academic Senate and has been reviewed by the Board of Trustees Educational Policies Committee.

The Superintendent/President recommends approval of the granting of the Skills Competency Awards in the following areas:

| Acute Care CNA | Landscape Operations |
| Home Health Aide | Medical Transcription |
| Associate Child Care Teacher | Office Operations |
| Bookkeeping | Restaurant and Culinary |
| Electronic Lab Operations | Sales and Marketing |

Attachment 4.3

4.4 RECOMMEND APPROVAL OF THE PROPOSED REVISIONS TO THE PROGRAM REVIEW POLICY

The Program Review Policy used to assess instructional programs has been modified to streamline the process and to more effectively promote the improvement of departmental effectiveness. The program reviews will be conducted during a five-year period, with 20 percent of the instructional programs being reviewed each year. The revised policy will be implemented in the Fall of 1998.

The revised Program Review Policy has been reviewed by the Academic Senate, the Office of Academic Affairs and the Board of Trustees' Educational Policies Committee.

The Superintendent/President recommends approval of the modified Program Review Policy.

Attachment 4.4
4.5 RECOMMEND APPROVAL OF THE FINAL SABBATICAL LEAVE REPORTS FOR FALL 1996 AND SPRING 1997

The Superintendent/President recommends approval of the final Sabbatical Leave Reports for Fall 1996 and Spring 1997 for the following faculty members:

<p>| | |</p>
<table>
<thead>
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<tbody>
<tr>
<td>Julie Alpert</td>
<td>Doug Fossek</td>
</tr>
<tr>
<td>Jan Anderson</td>
<td>Paul McClung</td>
</tr>
<tr>
<td>Carol Diamond</td>
<td>Guy Smith</td>
</tr>
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<td></td>
<td>Gail Tennen</td>
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</table>

Enclosure 1

4.6 RECOMMEND APPROVAL OF AGREEMENT FOR SANTA BARBARA CITY COLLEGE TO BECOME A MEMBER OF THE ORACLE ACADEMIC INITIATIVE PROGRAM

As a charter member of the Oracle Academic Initiative, Santa Barbara City College faculty will receive training from Oracle needed to integrate Oracle products into the Computer Information Science curriculum and prepare students for Oracle certification.

The Superintendent/President recommends approval of the agreement with Oracle.

Attachment 4.6

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Consent Items are grouped to be acted upon by the Board with a single action. If Board members or a member of the public ask to have an item acted upon separately, a request can be made to remove the item from the Consent list.

The Superintendent/President recommends approval of the following items:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. ACKNOWLEDGMENT OF QUARTERLY FINANCIAL REPORT ENDING 3/31/98, Enclosure 2

d. AUTHORIZATION TO INCREASE PER DIEM MILEAGE RATE FROM 31¢ TO 32¢, EFFECTIVE 7/1/98

e. 1997-98 INSTITUTIONAL MEMBERSHIP: APPROVAL OF SUBSCRIPTION AGREEMENT AND AMENDMENT #1, STUDENT RIGHT-TO-KNOW REPORTING PROGRAM, Attachment 5.1-e

f. APPROVAL OF 1998-99 USE OF FACILITIES AGREEMENT (HEALTH TECH): Valle Verde Health Center
g. APPROVAL OF AGREEMENT AND ACCEPTANCE OF TELECOMMUNICATIONS GRANT AWARD, $400,000, Attachment 5.1-g

h. RECOMMEND APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH SANTA BARBARA MUSEUM OF NATURAL HISTORY TO PROVIDE SUPPORT FOR THE COLLEGE’S OBSERVATIONAL ASTRONOMY COURSE THAT TAKES PLACE AT THE SANTA BARBARA MUSEUM OF NATURAL HISTORY, Attachment 5.1-h

i. APPROVAL OF LETTER OF COMMITMENT WITH CISCO SYSTEMS TO ESTABLISH A CISCO NETWORKING REGIONAL ACADEMY, Attachment 5.1-i

j. APPROVAL OF AGREEMENT WITH EL INSTITUTO INTERNACIONAL DE IDIOMAS; STUDY ABROAD PROGRAM IN MARBELLA, SPAIN, SUMMER 1998, Attachment 5.1-j

k. APPROVAL OF MEMO OF UNDERSTANDING WITH KINGSWAY TOURS, CHORAL TOUR THROUGH ITALY, GERMANY, AND SWITZERLAND, SUMMER 1998, Attachment 5.1-k

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 21 (1997-98) AUTHORIZING INTERNAL TRANSFERS, B98-104 THROUGH B98-155

The Superintendent/President recommends adoption of Resolution No. 21 (1997-98) authorizing routine internal transfers as contained in the Attachment.

Attachment 5.2-a

b. ADOPTION OF RESOLUTION NO. 22 (1997-98) PROVIDING FOR 1997-98 BUDGET REVISIONS AND TRANSFERS

The receipt and allocation of unbudgeted revenue require approval by written resolution. The Superintendent/President recommends adoption of Resolution No. 22 (1997-98) authorizing the 1997-98 budget revisions and transfers as contained in the Attachment.

Attachment 5.2-b

c. APPROVAL OF ADMINISTRATION BUILDING (TECHNOLOGY REMODEL), CHANGE ORDERS NO. 8-9

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<th>CO #</th>
<th>Amount</th>
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<tr>
<td>8</td>
<td>$17,462</td>
<td>0</td>
</tr>
<tr>
<td>9</td>
<td>5,962</td>
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Change Orders Total: $23,424
Revised Contract Price: $2,078,092

The Superintendent/President recommends approval of Change Orders No. 8 and 9 as described in the Attachment.

Attachment 5.2-c
d. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR P. E. BLDG JOINT REPLACEMENT, Bid #493

On May 27, the District received bids for the P. E. Building joint replacement. A recommendation will be presented at the Board.

6. INFORMATION RESOURCES - Mr. William Hamre - No Items

7. ADJOURNMENT

A Board of Trustees Study Session will be held on Thursday, June 18, at 4:00 p.m., in the Gourmet Dining Room. The next Regular Meeting of the Board of Trustees will be held on Thursday, June 25, 1998, at 4:00 p.m., in Room A-211.