MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

September 25, 1997

4:00 p.m. - REGULAR MEETING
Room A-211

Administration Building
Santa Barbara City College

4:45 p.m. - STUDY SESSION
Room A-218-C, Coffee Shop and Catering Room

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by Vice President Luria at 4:00 p.m.

1.2 ROLL CALL

Board Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs
Ms. Joan Livingston
Mr. Eli Luria, Vice President
Mr. Desmond O’Neill
Mr. Luis Villegas
Mr. Michael Warnken, Student Trustee

Board Member absent:

Mrs. Joyce Powell, President (arrived at 6:00 p.m. for Study Session)

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Supt/President and Secretary/Clerk to the Board of Trustees
Mr. Keith Anderson, SBCC Student
Ms. Liz Auchincloss, President, CSEA
Ms. Pat Canning, Chair, Classified Council
Ms. Shelley Dorn, Coordinator, Student Activities
Mrs. Lynda Fairly, Vice President, Student Affairs
Mr. Michael Ghens, Vice President, CSEA
Mr. Bill Hamre, Associate Vice President, Information Resources
Dr. Karolyn Hanna, President, Academic Senate
Dr. Charles Hanson, Vice President, Business Services
Ms. Patricia Kistler, Public Information Officer
Ms. Amber Koger, SBCC Student
Ms. Evaleene Kopelow, Reporter, THE CHANNELS
Ms. Kathy O'Connor, Immediate Past President, Academic Senate 
Mr. Alex Pittmon, Construction Administrator 
Ms. Pat Snyder, Executive Director, Foundation for SBCC 
Ms. Sandy Stoppel, Photographer, THE CHANNELS 
Ms. Meghan Trowbridge, SBCC Student 
Dr. Jack Ullom, President, Instructors' Association 
Mr. David Wilkinson, President, ASB 
Ms. Marsha Wright, Coordinator II, EOPS & Financial Aid

1.3 WELCOME

Mr. Luria extended a cordial welcome to all present.

1.4 CLOSED SESSION

a. ADJOURN TO CLOSED SESSION (Was taken after Item 6.2)

The Board convened to Closed Session at 4:40 p.m. to discuss:

1) Public Employee Discipline

b. RECONVENE TO OPEN SESSION

The Board convened to Open Session at 4:55 p.m. Mr. Luria announced that the Board took action to suspend a classified employee for 30 working days without pay. Personnel benefits will continue. This action will commence October 1, 1997.

1.5 MINUTES OF REGULAR MEETING OF AUGUST 28, 1997

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board unanimously approved the Minutes of the Regular Meeting of August 28, 1997.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken.

a. REPORT BY ACADEMIC SENATE - Dr. Karolyne Hanna

Dr. Hanna reported that the Academic Senate has had two meetings thus far and committee work is in full swing. Issues related to the Faculty Evaluation Policy and modifications to the College Calendar will be brought to the Board later in the semester. On today's Agenda are the revisions to the TLU Banking Policy, and the Academic Senate supported these changes and worked with the Instructors' Association to accomplish that.
b. REPORT BY CLASSIFIED COUNCIL - Ms. Pat Canning

Ms. Canning announced that the Classified Inservice will be held on Friday, October 24, 1997, and invitations to that event are in Board Members’ packets. She noted that Ms. Almeria Vom Steeg of the Communication Department will be facilitating the Inservice workshop, “How to Give Exceptional Customer Service,” and thanked Mr. Bill Benjamin for his assistance in planning for this event.

c. REPORT BY ASSOCIATED STUDENTS - Mr. David Wilkinson

Mr. Wilkinson reported that he, the Student Activities coordinator, and two other Student Senators attended the California Student Association of Community Colleges Presidential Summit Conference; there are now 10 Student Senators represented on the ASB with two more candidates close to approval; fourteen student clubs and organizations are now chartered for this semester and many of the clubs are reporting increased attendance and participation; and encouraged attendance at the athletic home games to watch the SBCC cheerleaders in action.

d. REPORT ON CURRENT EVENTS - Ms. Patricia Kistler

Ms. Kistler announced that this is United Way Week and SBCC participants at the Day of Caring kickoff event were Dr. MacDougall and Marcia Roberson and her family. October will be United Way Month, and if there are any questions regarding pledges, etc., they should be directed to Ms. Kistler. On the calendar, she highlighted the Entrepreneurship Conference to be held on October 4 (scholarships for students are available) and the Sustainable Landscape Fair, “This Old Yard,” to be held on October 11.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. Expressed his appreciation to Ms. Pat Canning and members of the Classified Council for their work in planning the upcoming Classified Inservice.

2. Acknowledged David Wilkinson’s presentation and his resourcefulness and enthusiasm in developing support and involvement for students and noted he is representing Santa Barbara City College very effectively.

3. Attended a statewide CEO meeting in Sacramento at which Chancellor Nussbaum delivered his “State of the System” address. Some issues noted were: issues of access, accountability, shared governance, and welfare reform.

4. It is expected that at either the October or November Board meeting, Mr. Hamre will give an overview of specifics in terms of where we are in regard to Project Redesign.

5. A positive meeting was held with the Department of Social Services’ Director, members of her staff, and the College’s committee on welfare reform and set forth our direction. It is clear from the meeting that education and training are secondary areas of concern. Foremost will be putting people into jobs. The T.A.N.F. Report is due on October 10 and the College’s welfare report is due on November 15.

6. A dedication/luncheon for the Linda Geyser Memorial Field was held on Saturday, September 13, with Mr. Lew Geyser in attendance.
7. Acknowledged the recognition of Mr. Jim Scheinfeld at the Network of California Community College Foundation (NCCCF) Conference as the outstanding volunteer of the year for community colleges.

8. Recognized the number of people on today’s Agenda for the number of years of service to Santa Barbara City College: Ms. Lucy Prieto, Secretary, Academic Affairs (30 years); Ms. Gloria Cathcart, Typist Clerk Sr., Physical Education (20 years); Ms. Arlene Douglas, Administrative Secretary, Continuing Education (20 years); Ms. Bernice Ullom, Admissions and Records Supervisor (20 years); Ms. Sharon Calderon, Assessment Technician (15 years); and Mr. Raymundo Maya, Maintenance Supervisor (10 years).

9. Noted the number of grants totaling $164,000 on today’s Agenda: The second-year FIPSE Grant; the Chancellor’s Office grant, “Innovative Student Development Curriculum Model”; and the Economic Development Grant, “Regional Health Information Technology Program Via Distance Learning.” The Board is also being asked today to approve over one million dollars in the submittal of three grants mainly in the technology area.

1.8 GOVERNING BOARD

Board Members discussed the Governor’s bill to lower California Community College fees by $1.00 and its affect on the colleges, and discussed that the grants in the technology area would support the College’s Project Redesign effort with the money going directly to the College.

2. HUMAN RESOURCES - Mr. Dan Oroz

2.1 HUMAN RESOURCES CONSENT ITEMS

Mr. Oroz recognized the retirement of Ms. Mary Griffith, Business Services Supervisor, with 27-1/2 years of service to the District. He announced the following Classified Appointment:

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<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
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<tbody>
<tr>
<td>Katie Sweeney</td>
<td>User Support</td>
<td>39C</td>
<td>10/6/97</td>
<td>RE: O. Gonzales</td>
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<td>IRD</td>
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Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the Human Resources Consent Items as contained in the Agenda and the Attachment.

3. STUDENT AFFAIRS - Mrs. Lynda Fairly - No Items

4. ACADEMIC AFFAIRS - Dr. Jack Friedlander/Mr. John Romo

4.1 RECOMMENDED APPROVAL OF REVISION TO POLICY 1914 (E) TLU BANKING

Upon motion by Dr. Alexander, seconded by Mr. O’Neill, the Board unanimously approved the revisions to the District’s TLU Banking Policy as delineated in the Attachment.
5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved the Business Consent Items as contained in the Agenda, the Attachments, and the Enclosure. A correction to the Payment of Claims, page 2, under Insurance was noted: Should read, “Frank O. Nelson & Associates, Inc.”

Dr. Hanson at this time shared with the Board and Dr. MacDougall the Santa Barbara Beautiful Award for Santa Barbara City College’s Parking Structure for Public Property, Public Buildings. It was noted that it also received an award for the maintenance of the Parking Structure.

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 4 (1997-98) AUTHORIZING INTERNAL AND INTERFUND TRANSFERS

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved Resolution No. 4 (1997-98) authorizing the distribution of $96,740 allocated by the College Planning Council and a $450,000 transfer to the Replacement of Equipment Fund as delineated in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O’Neill, Mr. Villegas, Mr. Luria

Noes: None

Absent: Mrs. Powell

Concur: Mr. Warnken

b. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR PERSHING STORAGE BUILDING ROOF, BID #487

On September 23, 1997, the District received four bids for the Pershing Storage Building Roof.

Upon motion by Mr. Luria, seconded by Dr. Alexander, the Board unanimously approved acceptance of the bids and award of the contract to Craig Roofing Company of Santa Barbara in the amount of $42,747.00.

6. INFORMATION RESOURCES - Mr. William Hamre

6.1 RETROACTIVE APPROVAL OF COMMUNICATIONS GRANT APPLICATIONS

Upon motion by Mr. O’Neill, seconded by Ms. Livingston, the Board unanimously approved the submission of the three telecommunications pilot project grant applications as follows:

1) Universal Internet Access (a two-year grant for $359,320 providing automated systems for Internet access for SBCC students, faculty, and staff);
2) Online Tutorial (a two-year grant for $272,700 providing online tutorial services to SBCC students); and

3) Online Curriculum and Instruction Resource Center (a two-year grant for $400,000 providing a state-wide clearinghouse for curriculum and instructional materials from all California community colleges).

6.2 PROCUREMENT OF A HEWLETT PACKARD APPLICATIONS SERVER

Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board unanimously approved the procurement of the District's applications server for administrative computing from Hewlett Packard on a sole-source basis.

The District has reviewed these requirements and procurement proposal with the County Education Office's Business Services Division, County Counsel, Mr. Thomas Anderle (counsel for Santa Barbara City College), and has obtained their endorsement to move forward with this procurement with an estimated cost of $205,000.

(At this time, Board Members convened to a Closed Session)

7. STUDY SESSION

Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board convened to a Committee-of-the-Whole in Study Session format at 5:00 p.m. to informally discuss directions and goals. The following items were discussed:

7.1 Facilities Issues
   a. New Buildings
      1) Technology Building
      2) International Programs Building
      3) HRC Addition to the Campus Center
   b. Major Remodels/Renovations
      1) Gymnasium
      2) Schott Center
      3) Administration and LSG Remodels
      4) Interdisciplinary Center Need for Air Conditioning
      5) Interdisciplinary Center/LRC Faculty Offices

7.2 Foundation for Santa Barbara City College
   a. Gift Processing
   b. Priority Setting
   c. Recent Gifts and Focus 1997-98
   d. 1997-98 Business Plan

7.3 Co-Sponsored Campus Programs (Credit and Noncredit)

7.4. Fifteen Questions to Ask About Your Board
7.5.  Board Matters (Deferred)
   a.   E-Mail Practices - Discussion
   b.   Redesign of Board Operations

8.  ADJOURNMENT

Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board unanimously approved adjournment at 9:00 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, October 23, 1997, at 4:00 p.m., in Room A-211.

APPROVED BY THE BOARD OF TRUSTEES ON October 23, 1997

[Signatures]
President, Board of Trustees
Superintendent/President
Secretary/Clerk of the Board