MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

August 28, 1997

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER

   The meeting was called to order by President Powell at 4:07 p.m.

   1.2 ROLL CALL

   Board Members present:
   Dr. Kathryn Alexander
   Dr. Joe Dobbs (Left at 6:45 p.m.)
   Ms. Joan Livingston
   Mr. Eli Luria, Vice President (Left at 7:00 p.m.)
   Mr. Desmond O'Neill
   Mrs. Joyce Powell, President
   Mr. Luis Villegas
   Mr. Michael Warnken, Student Trustee

   Others present for all or a portion of the meeting:
   Dr. Peter MacDougall, Supt/President and Secretary/Clerk to the Board of Trustees
   Ms. Liz Auchincloss, President, CSEA
   Mr. Don Barthelness, Instructor, Marine Diving Technology
   Ms. Pat Canning, Chair, Classified Council
   Ms. Lori Coleman, Student, Adult Education Jewelry Class
   Ms. Shelley Dorn, Coordinator, Student Activities
   Mrs. Lynda Fairly, Vice President, Student Affairs
   Ms. Patricia Fragosa, SBCC Student
   Mr. Bill Hamre, Associate Vice President, Information Resources
   Ms. Karolyn Hanna, President, Academic Senate
   Dr. Charles Hanson, Vice President, Business Services
   Mr. Houshang Khazeny, Student, Adult Education Jewelry Class
   Ms. Patricia Kistler, Public Information Officer
   Ms. Mary Ann Korsan, Student, Adult Education Jewelry Class
   Ms. M. Niederer, Student, Adult Education Jewelry Class
   Mr. Peter Niederer, Guest
   Mr. Moorman Oliver, Jr., Student, Adult Education Jewelry Class
   Mr. Dan Oroz, Vice President, Human Resources
   Mr. Richard Osteen, Student, Adult Education Jewelry Class
Mr. David Pickering, Controller, Business Services
Mr. Alex Pittmon, Construction Administrator
Mr. John Romo, Vice President, Continuing Education
Mr. Ramiro Sanchez, Dean, Academic Affairs
Dr. Susan Sargent, Dean, Academic Affairs
Mr. Charles Topping, Instructor, Continuing Education
Dr. Jack Ullom, President, Instructors' Association
Mr. David Wilkinson, President, ASB

1.3 WELCOME

Mrs. Powell extended a cordial welcome to all present.

1.4 CLOSED SESSION (Was Taken after Item 5.2-f)

a. ADJOURN TO CLOSED SESSION

The Board convened to Closed Session at 6:10 p.m. to discuss:

1) Public Employee Discipline
2) Conference with Legal Counsel - Anticipated Litigation:
   a) as defendant, three cases

b. RECONVENE TO OPEN SESSION

The Board convened to Open Session at 7:20 p.m. Dr. MacDougall announced that:

1) The Board took action to appoint a Hearing Officer to hear the disciplinary case on behalf of the Board.

2a) Rejected the appeal on a discrimination complaint.
2b) Rejected the grievance appeal of a classified employee.
2c) Authorized the Superintendent/President to proceed on a settlement of a faculty member's employment status.

1.5 MINUTES OF REGULAR MEETING OF JULY 24, 1997

Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board unanimously approved the Minutes of the Regular Meeting of July 24, 1997.

1.6 HEARING OF CITIZENS

Ms. Patricia Fragosa spoke to the issue of personnel changes in the EOPS staffing.

Mr. Peter Niederer, Ms. Lori Coleman, Mr. Houshang Khazen, and Mr. Moorman Oliver spoke to the issue of the Continuing Education Division jewelry class and its deletion from the Fall 1997 schedule.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken.

a. REPORT BY ACADEMIC SENATE - Ms. Karolyn Hanna - No report
b. REPORT BY CLASSIFIED COUNCIL - Ms. Pat Canning

Ms. Canning updated Board Members on plans for the academic year by Classified Council to fill a member-at-large position, appoint five classified employees to college-wide committees, and work on staff development issues such as this year’s inservice and professional growth.

c. REPORT BY ASSOCIATED STUDENTS - Mr. David Wilkinson

Mr. Wilkinson thanked the College for their selection of Ms. Shelley Dorn as the student advisor (and introduced her to Board Members); reported that there are 11 students attempting to obtain signatures on campus in hopes of attaining a Student Senate office; and thanked Vice Presidents Fairly, Friedlander, and Hanson, Deans Cordero and Sanchez and Mr. John Dunn for their help on various issues of concern to the Student Senate.

d. REPORT ON CURRENT EVENTS - Ms. Patricia Kistler

Ms. Kistler presented the “Coming Events Calendar” to Board members calling attention to the Faculty Art Reception to be held tomorrow in the Atkinson Gallery and noted the favorable press in today’s Independent for the Faculty Art Show.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. The opening of the school year with 19 new tenure-track faculty. Thanked Laura Welby for her coordination of the Inservice Day activities and noted that the presentations by faculty were the highlight of the day. Acknowledged Dr. Hanson and his staff for their work on readying the campus for the start of school. He announced that enrollment is up by approximately 2-1/2 percent

2. Project Redesign and the latest meeting held with Strategic Partners—Oracle Corporation, Hewlett-Packard, and GTE was very positive. Discussion entailed taking the product that is being developed at Santa Barbara City College; i.e., the database structure that will support our Human Resources, Finance, Student Information System, and the instructional system, and presenting it to other colleges for purchase. The College is looking at this combination of products to see how they might be made available to other community colleges and how they might be marketed with Oracle Corporation.

3. The College continues to work on grants which, if successful, will be significant in terms of leadership for the state. Drs. Jack Friedlander and Susan Sargent are working on two grants—faculty access to computers and training, and online tutorial. Mr. Bill Hamre is working on a grant for faculty and student access to the Internet and the email system. Also noted was the involvement of the Strategic Partners in these grants.

4. The State budget was passed and provides 2.97 percent cost-of-living adjustment, growth of 2 percent, and $65 million for welfare reform for community colleges.
5. Noted the death of Ms. Shirley Conklin who was instrumental in developing the College's exceptional nursing program and that the College flag was flown at half staff today in her honor.

6. The Foundation has just received notice of the death of an individual who had left a gift to the College and it is in the one half-million dollar range.

1.8 GOVERNING BOARD

Dr. Alexander, Board Members, and Dr. MacDougall discussed the welfare reform bill as it relates to community colleges. The discussion centered around the TANF (the federal bill) and the CalWORKS program (formerly GAIN program) which will have requirements as to how much people will be able to engage in training, how long they will have supportive work experience, etc. It will be the model which will govern welfare in California. Dr. MacDougall noted the regular meetings that have taken place on campus to determine the College's focus in providing training programs to enable adults to find work and detailed many of the programs and services the College is identifying in order to become a part of the solution for this issue.

2. HUMAN RESOURCES - Mr. Dan Oroz

2.1 HUMAN RESOURCES CONSENT ITEMS

Mr. Oroz announced the following Classified Appointment:

Nick Tonkin                      Computer Outreach  42E  9/22/97
Cont. Ed.                      Coord. (M/S/C Sal. Sch.)

Deleted under Classified Short-Term Hourly Appointments: Ralph Nitschmann.

Upon motion Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved the Human Resources Consent Items as contained in the Agenda and the Attachments.

2.2 HUMAN RESOURCES ACTION ITEMS

a. AFFIRMATIVE ACTION REPORT

Mr. Oroz reported on the twenty-first annual summary report of actions taken by the District in 1996/97 to meet its Affirmative Action and Equal Opportunity requirements as set forth in the Executive Order 11246 and the District’s Affirmative Action Program Plan. He highlighted new hires, employee population, recruitment, selection, Website refinement, the work of the Affirmation Action Committee on the accreditation standard for employment and the HR Department’s work on the Employment Redesign Project.

Mrs. Fairly spoke to the Student Affirmative Action Report citing the cooperation of staff in the Financial Aid Office, EOPS, CalSOAP, Relations with Schools and Student Activities in making the College's outreach into our community very positive. Highlighted also were Security, Bookstore, and the Admissions Office where great accommodations have been made to serve disabled and bilingual students. Mrs. Fairly stated that the College is well-represented in the community.

Upon motion by Mr. O’Neill, seconded by Dr. Alexander, the Board unanimously approved acceptance of the Affirmative Action Program Plan as contained in the Agenda and the Enclosure.
3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 MERGER OF THE INTERNATIONAL STUDENT ACADEMIC PROGRAM (ISAP) AND THE ENGLISH LANGUAGE SERVICES PROGRAM (ELSP) INTO ONE INTERNATIONAL STUDENT SUPPORT PROGRAM (ISSP)

Upon motion by Mr. Luria, seconded by Mr. O'Neil, the Board unanimously approved the merger of the International Student Academic Program (ISAP) and the English Language Services Program (ELSP) programs into one ISSP program as contained in the Agenda and the Attachment. Concurrently, the international student enrollment would be increased by 25 students to a maximum of 525 students.

4. ACADEMIC AFFAIRS - Dr. Jack Friedlander/Mr. John Romo

(Item 4.2 was taken out of order at this time.)

4.1 REPORT BY DR. JACK FRIEDELANDER ON STUDENT EXPERIENCES SURVEY

Dr. Jack Friedlander reported on the findings from the Student Experiences Survey and their implications for college practices. Using a matrix sampling technique, three different forms of the Student College Experiences Survey were administered to 846 students enrolled in 41 representative classes at SBCC during the Spring 1997 semester. Students on all three forms responded to 14 basic demographic and student characteristic questions and additionally their: 1) satisfaction with SBCC; 2) preference for type of academic calendar, methods of instruction; preferred location of classes, and preference for days and times in which to take courses; 3) use of computers; 4) awareness of sources of information about SBCC; 5) need for housing-related services and use of SBCC Housing Office; and 6) participation in out-of-class activities.

4.2 REPORT ON FALL 1997 ENROLLMENTS (Taken out of order)

Dr. Jack Friedlander reported on Fall 1997 student enrollments stating that it is up by 2.5 percent over last fall, and the College is just shy of 12,000 students as of yesterday. He noted that lack of affordable housing is impacting enrollment. Most areas of the curriculum are stable, and there are a number of new programs—the revamped ESL program (enrollments are up 35 percent in this program through this offering); a college research skills course (teaches students how to use the Library and uses technology to access information); Marine Diving Technology Program has been redesigned to make it much more flexible for people who are working to access it; the HRC Department has implemented a new hotel program and enrollment has increased in this area. Also highlighted were the Film Studies Program; GIS (Graphics Information Systems); and a Health Information Technology Program being offered in the tri-county area.

Astronomy classes have been added to accommodate student interest; sciences are doing well; Biology is holding its own; Graphic Communications is doing well in the computer portion of the class; Political Science registration is down a bit; and, Saturday classes are doing well, but before expanding classes on Saturday, it will be evaluated to see how classes on Saturday will be offered.

4.3 REPORT ON FALL 1997 CONTINUING EDUCATION PROGRAM

Mr. John Romo reported on the Fall 1997 Continuing Education Program highlighting its first Entrepreneurship Conference, collaboration with UC Extension on a conference entitled, "The
Edge: Technology at Work," and retired Senator Alan Cranston will be speaking on "Nuclear Weapons; New Dangers; and New Opportunities." New trips and tours have been scheduled, there are new Macintosh computers in the Wake Center Mac Lab, the Oaks Parent/Child Workshop celebrates its 50th anniversary November 8 and 9, and special marketing to extend Continuing Education into Carpinteria is moving forward. Collaboration is now going on with the Carpinteria School District.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Dobbs, seconded by Mr. O'Neill, the Board unanimously approved the Business Consent Items as contained in the Agenda and the Attachments.

5.2 BUSINESS ACTION ITEMS

a. PUBLIC HEARING AND ADOPTION OF 1997-98 BUDGET

Dr. Hanson highlighted the 1997-98 Adoption Budget for Board Members.

Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board unanimously approved convening as a Committee-of-the-Whole for the purpose of hearing comments regarding adoption of the 1997-98 Budget.

No citizens expressed a wish to address comments on the 1997-98 Adoption Budget.

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the closing of the public hearing.

Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board unanimously approved adoption of the budget and authorization of its transmittal to the Santa Barbara County Education Office.

b. ADOPTION OF RESOLUTION NO. 3 (1997-98) AUTHORIZING DISTRICT STAFF MEMBERS AS SIGNATORIES FOR THE 1997-98 FISCAL YEAR

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board unanimously approved adoption of Resolution No. 3 (1997-98) authorizing District staff members as signatories for the 1997-98 fiscal year as contained in the Agenda and the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mr. Villegas, Mrs. Powell

Noes: None

Absent: None

Concur: Mr. Warnken
c. LA PLAYA STORAGE / FIELD HOUSE - CHANGE ORDERS NO. 12-13
   Upon motion by Dr. Dobbs, seconded by Mr. O'Neill, the Board unanimously approved
   Change Orders No. 12-13, La Playa Storage/Field House, in the amount of $5,513,
   revised contract price, $520,653, new completion date, September 26, 1997.

d. HUMANITIES BLDG HVAC RENOVATION - CHANGE ORDER NO. 2
   Upon motion by Dr. Dobbs, seconded by Mr. O'Neill, the Board unanimously approved
   Change Order No. 2, Humanities Bldg. HVAC Renovation, in the amount of $28,939.99,
   revised contract price, $460,874.96, no additional days.

e. HUMANITIES BLDG CLASSROOM REMODEL - CHANGE ORDER NO. 3
   Upon motion by Dr. Dobbs, seconded by Mr. O'Neill, the Board unanimously approved
   Change Order No. 3, Humanities Bldg. Classroom Remodel, in the amount of $1104,
   revised contract price, $131,326, no additional days.

f. REALIGNMENT OF EASEMENT - 313/315 W. LOS OLIVOS STREET, SANTA
   BARBARA
   Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board unanimously
   approved the easement realignment across 313-315 Los Olivos Street property as
   described in the Agenda and the Attachment.

6. INFORMATION RESOURCES - Mr. William Hamre - No items

   (At this time, Board Members convened to a Closed Session.)

7. ADJOURNMENT

   Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board unanimously approved adjournment
   at 7:23 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, September 25,
   1997, at 4:00 p.m., in Room A-211. A Board Study Session will follow the Board meeting in Room
   A-218-C and the HRC Catering Room.

   APPROVED BY THE BOARD OF TRUSTEES ON September 25, 1997

[Signatures]

President, Board of Trustees
Superintendent/President
Secretary/Clerk of the Board