MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
March 20, 1997
4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Powell at 4:08 p.m.

1.2 ROLL CALL

Board Members present:

   Dr. Kathryn Alexander
   Dr. Joe Dobbs
   Ms. Joan Livingston
   Mr. Eli Luria, Vice President
   Mr. Desmond O'Neill
   Mrs. Joyce Powell, President
   Ms. Marina Gonzalez, Student Trustee

Board Member absent:

   Mr. Luis Villegas

Others present for all or a portion of the meeting:

   Dr. Peter MacDougall, Supt/President and Secretary/Clerk to the Board of Trustees
   Mr. John Aspra, Acting Coordinator, Student Activities
   Ms. Liz Auchincloss, President, CSEA
   Ms. Pat Canning, Chair, Classified Council
   Mr. Robert Ehrmann, Director, Career Center
   Mr. Benjamin Eichert, President, Associated Student Body
   Mrs. Lynda Fairly, Vice President, Student Affairs
   Mr. Peter Georgakis, Professor, Mathematics
   Mr. Bill Hamre, Associate Vice President, Information Resources
   Dr. Charles Hanson, Vice President, Business Services
   Ms. Shelia Henderson, Student Placement Clerk, Career Center
   Ms. Patricia Kistler, Public Information Officer
   Ms. Carla Long, Financial Officer, Foundation for SBCC
   Ms. Kathy O'Connor, President, Academic Senate
   Dr. Lupita Tannatt, ACE Fellow
Ms. Katherine Udd, Student Senator  
Dr. Jack Ullom, President, Instructors' Association

1.3 WELCOME

Mrs. Powell extended a cordial welcome to all present.

1.4 CLOSED SESSION - NONE

1.5 MINUTES OF REGULAR MEETING OF FEBRUARY 27, 1997

Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board unanimously approved the Minutes of the Regular Meeting of February 27, 1997.

1.6 HEARING OF CITIZENS

Ms. Liz Auhincloss spoke to her attendance at the President's Honor Roll Reception as her brother was an honor roll recipient. Ms. Auhincloss noted that her brother had been a high school dropout and is now attending Santa Barbara City College majoring in music. She stated how gratifying it is to see him succeeding in his educational pursuits with much encouragement from faculty members in the Music Department, and wanted to acknowledge what SBCC can do for an individual student.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken.

a. REPORT BY ACADEMIC SENATE - Ms. Kathy O'Connor

Ms. O'Connor reported that two plenary sessions of the Academic Senate would be held in the next week to discuss the proposed 1998-99 calendar and the new Faculty Evaluation Policy; the Academic Senate approved a change in the policy on faculty signatures for withdrawal of students; Dr. MacDougall and Mr. Hamre came to the last Academic Senate meeting to discuss the database conversion issue and budget issues in that regard (the Academic Senate has passed a motion to endorse the data conversion recommendations); and the Marine Diving Technology Program was nominated by the Academic Senate for the Exemplary Program Award.

At this time, Ms. O'Connor presented Mr. Peter Georgakis with a plaque on behalf of the Academic Senate in honor of his Hayward Award for Excellence in Education (Item 4.6 - taken out of order).

b. REPORT BY CLASSIFIED COUNCIL - Ms. Pat Canning

Ms. Canning announced that a Spring Newsletter was published by the Classified Council; at its April meeting, there will be a review of the professional growth increments; and detailed were the activities planned for the upcoming Classified Inservice.

c. REPORT BY ASSOCIATED STUDENTS - Mr. Ben Eichert

Mr. Eichert reported that the Academic Senate conducted a survey of the ASB regarding its opinion to the District's Smoking Policy (a Designated Smoking Areas on Campus
Policy will now be sent forward for approval; the first of the Thursday noon-time activities was held (a band playing in front of the Student Services Building); upcoming events include student elections in May (faculty will be asked to encourage student participation in the election); a Mother's Day arts and crafts fair will be held the same week as the elections; and the Student Senate passed a resolution declaring SBCC a "Nuclear Weapons Free Zone" (at the request of the Nuclear Age Peace Foundation).

d. REPORT ON CURRENT EVENTS

- Ms. Patricia Kistler

Ms. Kistler presented the Special Events Yearly Calendar which will be issued four times a year and will become more of a vehicle for planning and will be distributed to all departments on campus.

e. REPORT ON CURRENT ISSUES

- Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. Acknowledged Ms. Auchincloss' statements and the presentation to Mr. Georgakis as being particularly important because they emphasize the core of what we do at the College.

2. Noted the press conference held today at Santa Barbara High School to announce the Accelerated College Entry Program (ACE). This is a pilot project developed with SBCC, UCSB, Santa Barbara and Carpinteria School Districts whereby students in their junior and senior year of high school could complete one year of college while still in high school. This is a three-year commitment and Dr. MacDougall acknowledged the work of Lynda Fairly, Keith McLellan, and Lana Rose who were instrumental in the achievement of this program for the College.

3. Reported on Division meetings being held during the spring which allow a first-hand report of the critical thinking and positive work taking place on the part of faculty within their divisions and the opportunity to hear directly of faculty members' concerns.

4. Stated that interviews for 20 faculty positions have begun on campus and people have applied and are coming to Santa Barbara from all over the country. He noted that this is a very important activity of the College and is convinced the College will have exceptional candidates from which to select.

5. Commended Vice President Fairly and her staff for their work on the President's Honor Roll Reception which acknowledges academic excellence.

6. Acknowledged Dr. Jack Ullom and members of the Music Department on their work on the Faculty/Student Concert.

7. Commended Dr. Friedlander and Dr. Sargent on their grant submittal, "Data Communications and Network Management" and noted three other grants on today's Agenda to support faculty members in engaging in professional development activities over the summer.

8. Noted that the College is accepting $2 million in maintenance support for projects and Dr. Hanson and his staff were acknowledged for ensuring the College was in a position to be able to receive the money.
9. Stated that also on today's Agenda is the data processing conversion which has been thoroughly, systematically, and responsibly approached by Mr. Hamre and members of his staff. It is hoped that at today's meeting, a course of action to move ahead on the conversion will be obtained.

1.8 GOVERNING BOARD

Ms. Livingston reinforced Dr. MacDougall's comments regarding the excellence of the Music Department's Faculty/Student Concert. She also noted the speed humps placed on Loma Alta as a result of the work of the Westside Community Group.

a. BALLOTING FOR 1997 ELECTION OF CANDIDATES FOR CALIFORNIA COMMUNITY COLLEGE TRUSTEES (CCCT) BOARD OF DIRECTORS

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board unanimously approved the following ballot for the CCCT Board of Directors for 1997:

George Nicholau, Yuba CCD
Margaret E. Lee, Napa Valley CCD
Anthony E. Bugarin, San Joaquin Delta CCD
James V. DuPratt, Antelope Valley CCD
Richard K. Jacoby, Allan Hancock CCD
Michele R. Jenkins, Santa Clarita CCD
Armando R. Ruiz, Coast CCD
Mary Mason, Foothill-DeAnza CCD
John H. Moore, Cerritos CCD
Mark Takano, Riverside CCD

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. Oroz recognized the retirement of Ms. Hinda Cohen, Typist Clerk, Int., Library, with 13 years of service to the District.

The appointment date for Alice MacKenzie, Typist Clerk, Int., Counseling, will be 4/7/97.

Mr. Bob Ehrmann, Director of the Career Center, spoke to the 20 years of service to the District of Ms. Shelia Henderson, noting Ms. Henderson is the person responsible for the job placement of hundreds of students from the College, treats all students as individuals and with dignity, and stated it is a pleasure to observe her interactions with students. Dr. MacDougall presented Ms. Henderson with a Certificate of Recognition on behalf of Board Members. Ms. Henderson thanked Mr. Ehrmann for his innovative leadership and outstanding management skills and Ms. Charlotte Connell for her support and dedication to the Career Center.

Mr. Oroz thanked the faculty and the administration for their work in the selection of new faculty, and his staff (Nancy Baird, Leilani Browne, Shirley Brown) for their work in processing over 7000 applications, scheduling interviews, and did so ahead of the timeline. Dr. MacDougall commended Mr. Oroz and his staff for their very fine work and their responsiveness and courtesy to all applicants.

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board unanimously approved the Personnel Consent Items as contained in the Agenda and the Attachments.
3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 RECOMMEND APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN SCIENCE - NURSING (ADN) DEGREE

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved conferring upon each of the 7 mid-semester candidates for the Associate in Science - Nursing (ADN) degree the appropriate degrees subject to completion of the State and local requirements as contained in the Agenda and the Attachment.

4. ACADEMIC AFFAIRS - Dr. Jack Friedlander/Mr. John Romo

4.1 RECOMMENDED APPROVAL OF ADDITIONAL NEW COURSE AND TITLE CHANGE, CONTINUING EDUCATION DIVISION - SPRING TERM 1997

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved the following new course and title change for the Continuing Education Division effective Spring 1997:

**CRAFTS**

Working with Oil Base Clay*

**PARENT EDUCATION:**

FR: Intro to Physics for Parents, Teachers and Children

TO: Family Learning: Physics for Fun

* NOT funded by state monies

4.2 RECOMMEND APPROVAL OF SUBMITTAL OF EMPLOYER-BASED TRAINING GRANT

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved the submittal of the Employer-Based Training (EBT) Grant from the Chancellor’s Office Vocational Education/Economic Development Unit in the amount of $146,907 as contained in the Agenda and the Attachment. The purpose of this grant is to develop a new innovative program in Data Communications and Network Management.

4.3 RECOMMEND APPROVAL OF SUBMITTAL OF TECHNICAL INSTRUCTOR INTENSIVE IN-SERVICE TRAINING GRANT

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved the submittal of the Chancellor’s Office Economic Development/ Vocational Education Unit for a Technical Instructor Intensive In-Service Training Grant in the amount of $8,137 as contained in the Agenda and the Attachment. The title of the grant is “Work Experience in the Global Marketplace” and will provide an instructor with intensive training to gain expertise in international trade and business.

4.4 RECOMMEND APPROVAL OF SUBMITTAL OF TECHNICAL INSTRUCTOR INTENSIVE IN-SERVICE TRAINING GRANT

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved the submittal of the Chancellor’s Office Economic Development/ Vocational Education Unit for a Technical Instructor Intensive In-Service Training Grant in the amount of $6,725 as contained in the Agenda and the Attachment. The title of this grant application is “Training and Work
Experience in Digital Photo Imaging" and will provide an instructor with the skills, knowledge and methodologies required to integrate photo imaging into the curriculum.

4.5 RECOMMEND APPROVAL OF SUBMITTAL OF TECHNICAL INSTRUCTOR INTENSIVE IN-SERVICE TRAINING GRANT

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved the submittal of the Chancellor’s Office Economic Development/Vocational Education Unit for a Technical Instructor Intensive In-Service Training Grant in the amount of $9,328 as contained in the Agenda and the Attachment. The title of this grant application is "Training and Work Experience in Oracle" and will provide an instructor with the skills, knowledge and methodologies required to integrate Oracle software programs into the curriculum.

4.6 HAYWARD AWARD FOR EXCELLENCE IN EDUCATION AWARDED TO MR. PETER GEORGAKIS (Taken out of order)

The Hayward Award for Excellence in Education has been awarded to Mr. Peter Georgakis, Professor of Mathematics. The Hayward Award is given to four outstanding community college instructors from the California Community Colleges. Ms. Kathy O’Connor, Academic Senate President, presented Mr. Georgakis with a plaque from the Academic Senate in honor of his Hayward Award for Excellence in Teaching sponsored by the Chancellor’s Office.

Mr. Georgakis thanked the Academic Senate for nominating him and the Board of Trustees and the administration for their support of him over the past 13 years.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Alexander, seconded by Mr. O’Neill, the Board unanimously approved the Business Consent Items as contained in the Agenda, the Attachments, and the Enclosure with the deletion of Item 5.1-j.

5.2 BUSINESS ACTION ITEMS


On page 4 of the Attachment, it was noted that "Date Conversion Equipment" should have read "Data Conversion Equipment."

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved adoption of Resolution No. 15 (1996-97) approving mid-year General Fund and Rehability Fund adjustments as contained in the Agenda and the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O’Neill, Mrs. Powell

Noes: None

Absent: Mr. Villegas

Concur: Ms. Gonzalez
b. ADOPTION OF RESOLUTION NO. 16 (1996-97) AUTHORIZING ROUTINE INTERNAL TRANSFERS

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved adoption of Resolution No. 16 (1996-97) authorizing routine internal transfers as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mrs. Powell

Noes: None

Absent: Mr. Villegas

Concur: Ms. Gonzalez

Acceptance of Bids and Award of Contract for Wake Center Main Electrical Service, Bid #475

On March 20, 1997, three bids were received on the main electrical service at the Wake Center. The specifications call for an April 1 - August 1 time frame with "cutover" in late July. Funding for this project is provided by a state block grant in Scheduled Deferred Maintenance and a college match of 22.22 percent.

Upon motion by Ms. Livingston, seconded by Dr. Dobbs, the Board unanimously approved acceptance of the bids and award of the contract to Statewide Electric of Oxnard in the amount of $24,166.

d. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR LIBRARY REPAIR/REPLACEMENT OF H.V.A.C., BID #474

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board unanimously approved acceptance of the bids and award of the contract to Cabrillo Mechanical of Santa Barbara in the amount of $82,050.

6. INFORMATION RESOURCES - Mr. William Hamre

6.1 DATABASE CONVERSION: PROPOSED APPROACH, FINAL FEASIBILITY STUDY AND AUTHORIZATION TO FINALIZE AN AGREEMENT

Mr. Hamre reviewed the reasons for the database conversion project, discussed how the evaluation was conducted, reviewed the evaluation results, and identified the next steps and action for the Board. He noted that the College is seeking to integrate its database and applications between our Student Finance and Human Resources systems and trying to achieve the goals of Project Redesign and move the 20-25 projects currently ready for implementation. Mr. Hamre detailed the benefits to the College in the instructional, administrative, and technology infrastructure areas, the cost of status quo to the College, the evaluation framework, what distinguishes Oracle Corporation and their proposal from other alternatives, and the next steps.
Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board unanimously approved authorizing an expenditure for a final feasibility study at a cost between $80,000 and $110,000 and authority to finalize an agreement regarding this conversion not to exceed $2.9 million.

7. ADJOURNMENT

Upon motion by Dr. Alexander, seconded by Mr. O'Neill, the Board unanimously approved adjournment at 6:18 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, April 24, 1997, at 4:00 p.m., in Room A-211.

APPROVED BY THE BOARD OF TRUSTEES ON April 24, 1997

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board