MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

November 13, 1997

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by Vice President Luria at 4:05 p.m.

1.2 ROLL CALL

Board Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs
Ms. Joan Livingston
Mr. Eli Luria, Vice President
Mr. Desmond O'Neil
Mr. Michael Warnken, Student Trustee

Board Members absent:

Mrs. Joyce Powell, President
Mr. Luis Villegas

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Supt/President and Secretary/Clerk to the Board of Trustees
Ms. Liz Aucincloss, President, CSEA
Ms. Shelley Dorn, Director, Student and Alumni Activities
Dr. Jack Friedlander, Vice President, Academic Affairs
Mr. Bill Hamre, Assoc, Vice President, Information Resources
Dr. Karolyn Hanna, President, Academic Senate
Dr. Charles Hanson, Vice President, Business Services
Dr. Barbra Louis, Dean, Continuing Education
Mr. David Pickering, Controller
Mr. Alex Pittmon, Construction Administrator
Ms. Patricia Snyder, Executive Director, Foundation for SBCC
Dr. Jack Ulhom, President, Instructors' Association
Mr. David Wilkinson, President, Associated Student Body
Ms. Marsha Wright, Coordinator II, EOPS/Financial Aid
1.3 WELCOME

Mr. Luria extended a cordial welcome to all present.

1.4 CLOSED SESSION

a. ADJOURN TO CLOSED SESSION (Was taken after Item 6.1)

The Board convened to Closed Session at 5:37 p.m. to discuss:

1) Real Estate Negotiation - Schott Center

b. RECONVENE TO OPEN SESSION

The Board convened to Open Session at 6:20 p.m. Mr. Luria announced that the Board gave direction to the negotiator on how to proceed.

1.5 MINUTES OF REGULAR MEETING OF OCTOBER 23, 1997

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board unanimously approved the Minutes of the Regular Meeting of October 23, 1997.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken.

a. REPORT BY ACADEMIC SENATE - Dr. Karolyn Hanna

Dr. Hanna reported that the Senate is working on a proposal for modifying the College Calendar which is hoped to be ready for the December or January Board; the Sabbatical Leave Committee has been reviewing sabbatical leave proposals for 1998-99; the Curriculum Committee is looking at modifications to courses and new courses, trying to respond to challenges of creating more options with short courses and alternative delivery models; and the Instructional Technology Committee has been looking at designing templates for Web pages. Dr. Hanna and Ms. Kathy O'Connor attended the Statewide Academic Senate meeting in Los Angeles. Dr. Hanna prepared a summary of the major actions and initiatives that were on the Agenda and explained the process used to move the action items through the meeting. Ms. O'Connor and Dr. Susan Sargent presented Santa Barbara City College's Technology Mediated Instruction (TMI) Project at a break-out session of this conference and it was very well received.

b. REPORT BY CLASSIFIED COUNCIL - Ms. Pat Canning

Ms. Canning reported on the Classified Inservice held on October 24, and the evaluation of the Inservice was included in Board Members' packets. Ms. Canning noted that the general response to the program was that it was an excellent event, with the facilitator (Almeria Vom Steeg) and the content receiving very high marks, and she thanked Dr. MacDougall for his initial remarks to the classified staff. Plans for a spring inservice
are underway and will be held in conjunction with Classified Employee Week, two new members of the classified staff will be elected to the Classified Council in December, and a new chairperson will be selected.

c. REPORT BY ASSOCIATED STUDENTS  - Mr. David Wilkinson - None
d. REPORT ON CURRENT EVENTS  - Ms. Patricia Kistler - None
e. REPORT ON CURRENT ISSUES  - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. Project Redesign - There will be a quarterly Strategic Partners meeting held tomorrow (November 14) and staff is well prepared for the meeting.

2. Congratulated Ms. Marsha Wright and thanked Vice Presidents Fairly, Friedlander, and Romo and their staffs on the CalWORKs Plan which has been finalized and will be mailed to Sacramento. The Plan is on today's Agenda for approval and noted the new format in the instructional area in terms of delivery of programs.

3. Discussions have taken place at the Academic Senate and College Planning Council meetings on facilities development. Both sessions were important in bringing the campus community up-to-date on what is being contemplated in terms of changes, potential changes, and the long-range development plan for the College.

4. Work is taking place internally to frame the fundraising priorities for the College. These were taken to the College Planning Council, will be finalized and reviewed by the Board of Trustees, and will then be taken to the Foundation Board as general objectives for the future.

5. Commended Pat Snyder and Carla Long on the audit just completed for the Foundation and on today's Agenda for approval stating he was pleased with that validation for the Foundation.

6. Met with State Senator Jack O'Connell and Assemblyman Ted Lampert (chair of the Assembly Higher Education Committee) just prior to today's Board meeting. Subjects covered were the need to have equalization and non-credit funding between the K-12 district and the community colleges, the Proposition 98 split, welfare reform funding, and the inappropriate way in which Proposition 98 dollars were used.

7. Noted that Dr. Friedlander, Mr. Hamre, Dr. Sargent, Dr. Hanna, Mr. Tamas, and Dr. MacDougall will be giving a three-hour workshop on Project Redesign at the CCLC Convention on November 20.

1.8 GOVERNING BOARD

Mr. Luria asked for the reaction from the Academic Senate and College Planning Council to the proposed long-range facilities development. Dr. MacDougall responded that the plan was favorably received and at this time the College is in the planning stages so as not to miss the opportunity by not being prepared.
Ms. Livingston noted the HRC Roast of Mr. John Dunn which was held as a fundraiser for the HRC Department and stated it was a testimony to the program by former graduates who in their presentation told how the program had changed their lives. Mr. Desmond O'Neill was one of the “roasters.”

Dr. Dobbs announced the upcoming Business and Industry Associates Luncheon on Monday, November 17, at which Dr. MacDougall will present his State-of-the-College address.

2. HUMAN RESOURCES - Mr. Dan Oroz

2.1 HUMAN RESOURCES CONSENT ITEMS

Mr. Oroz acknowledged the retirements of Mrs. Janice Peterson, Assistant Professor, Communication with 11 years of service, and Mr. Joe Rodriguez, Assistant Professor, Welding, with 23 years of service to the District.

Mr. Oroz recognized the longevity career increments of Ms. Lois Rye, Typist Clerk, Sr., Geology, for her 30 years of service, and Mr. David Seibel, Information Systems Analyst III, Information Resources, with 10 years of service to the District.

He then announced the following Classified Appointments:

Shiela Kenney  
Cont. Ed.  
Computer Outreach  39D  
Lab. Ass’t.  
11/24/97  
New position  
FT/12 mo.  
(Categorically Funded)

Sharon Kie  
Business Services  
Fiscal Manager  46A  
(M/S/C Sal.Schedule)  
12/1/97  
New position

Upon motion by Dr. Dobbs, seconded by Mr. O'Neill, the Board unanimously approved the Human Resources Consent Items as contained in the Agenda and the Attachments.

2.2 HUMAN RESOURCES ACTION ITEMS

a. RECOMMEND SALARY INCREASE FOR 1998

In accordance with the agreements with the Instructor’s Association, the California School Employee’s Association and other employee groups, the District will increase its salary schedules by 4.5 percent effective the 1998 calendar year. Classified hourly employees will receive the increase January 1, 1998.

In addition, the District dollar contribution to the benefit package allocation will be increased by 4 percent in accordance with the agreements, effective the 1998-99 benefit year.

Upon motion by Mr. O’Neill, seconded by Dr. Dobbs, the Board unanimously approved the salary increase for 1998.

b. FISCAL SERVICES REORGANIZATION

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved the fiscal services administrative staff reorganization as contained in the Agenda and the Attachment and the three positions be upgraded and reclassified to both accommodate and emphasize the added responsibilities and scope:
3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 RECOMMEND APPROVAL AND SUBMITTAL OF CalWORKS GRANT

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the submittal of the CalWORKs Grant to the State Chancellor’s Office as contained in the Agenda and the Attachment.

4. ACADEMIC AFFAIRS - Dr. Jack Friedlander/Mr. John Romo

4.1 RECOMMEND RATIFICATION OF SUBMITTAL OF GRANT APPLICATION

Upon motion by Ms. Livingston, seconded by Mr. O’Neill, the Board unanimously approved submittal of the grant application in the amount of $217,604 to the Chancellor’s Office Telecommunications Model Applications Project (TMAP) to fund a Faculty Technology Mediated Instruction Training Model project as contained in the Attachment.

4.2 RECOMMENDED APPROVAL OF ADDITIONAL NEW COURSES, CONTINUING EDUCATION DIVISION - WINTER 1998:

Upon motion by Mr. O’Neill, seconded by Dr. Dobbs, the Board unanimously approved the proposed new courses and title changes for the Continuing Education Division, effective Winter 1998 as contained in the Agenda and the Attachment.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mr. O’Neill, seconded by Dr. Alexander, the Board unanimously approved the Business Consent Items as contained in the Agenda, Attachments, and Enclosure with the following corrections:

Under RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a, Pg. 1, Purchase Orders No. 981570 and 981571 should read “Small Business Assistance Center.”

Under PAYMENT OF CLAIMS, Attachment 5.1-b, Pg. 6, International Studies Center (97/98) should read, “Phillips Metsch Sweeney Moore”; Pg. 7, corrected to read “Welding Shop Addition (96/97).”
5.2 BUSINESS ACTION ITEMS

a. ACCEPTANCE OF BIDS AND AUTHORIZATION TO AWARD CONTRACT - PHYSICAL SCIENCE HVAC EQUIPMENT

On November 12, one bid was received on the above project. The bid was from J. W. Bailey, General Contractor, in the amount of $64,843. The funding for this equipment is part of the State Scheduled Maintenance (1997-98) funded at 87 percent from State one-time funds. The bid is within the budget and near the engineer's estimate.

Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board unanimously approved acceptance of the bid and award of the contract—Physical Science HVAC Equipment—in the amount of $64,843 to J.W. Bailey, General Contractor, of Santa Barbara.

b. ADOPTION OF RESOLUTION NO. 7 (1997-98) AUTHORIZING AN INTERFUND TRANSFER

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board approved Resolution No. 7 (1997-98) authorizing the $900,000 transfer to the Replacement of Equipment Fund as delineated in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria

Noes: Mr. O'Neill

Absent: Mrs. Powell, Mr. Villegas

Concur: Mr. Warnken (Abstained)

c. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR RADIOGRAPHIC UNIT BID #488

Upon motion by Dr. Dobbs, seconded by Mr. O'Neill, the Board unanimously approved acceptance of the bids and award of the contract for a Radiographic Unit to Fischer Imaging of Denver, Colorado as contained in the Agenda and the Attachment.

6. INFORMATION RESOURCES - Mr. William Hamre

6.1 UPDATE ON PROJECT REDESIGN AND CONVERSION PROJECT

Mr. Hamre presented an update on the implementation activities associated with Project Redesign and the Database Conversion Project. The report described the relationships between Project Redesign implementation and the Database Conversion Project. Highlighted in his report were the Project Goals, Project Timeline, Project Milestones, Implementation Activities, and Implementation Issues.
7. **ADJOURNMENT**

Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board unanimously approved adjournment at 6:21 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, December 11, 1997, at 4:00 p.m., in Room A-211.

Please note: The December Board meeting has been rescheduled to December 18, 1997, 4:00 p.m., Room A-211.

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**APPROVED BY THE BOARD OF TRUSTEES ON**

December 18, 1997

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board