MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

October 23, 1997

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Powell at 4:09 p.m.

1.2 ROLL CALL

Board Members present:

Dr. Joe Dobbs
Ms. Joan Livingston
Mr. Eli Luria, Vice President
Mr. Desmond O'Neill
Mrs. Joyce Powell, President
Mr. Luis Villegas
Mr. Michael Warnken, Student Trustee

Board Member absent:

Dr. Kathryn Alexander

Others present for all or a portion of the meeting:

Dr. Peter R. MacDougall, Supt./President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, President, CSEA
Ms. Pat Canning, Chair, Classified Council
Mrs. Lynda Fairly, Vice President, Student Affairs
Dr. Jack Friedlander, Vice President, Academic Affairs
Mr. Bill Hamre, Associate Vice President, Information Resources
Dr. Karolyn Hanna, President, Academic Senate
Dr. Charles Hanson, Vice President, Business Services
Mrs. Myrna Harker, Professor, Computer Applications and Office Management
Mrs. Jacqueline Huth, Professor, Vocational Nursing
Ms. Patricia Kistler, Public Information Officer
Mr. Dan Oroz, Vice President, Human Resources
Mr. John Romo, Vice President, Continuing Education
Ms. Pat Snyder, Executive Director, Foundation for SBCC
Dr. Jack Ullom, President, Instructors' Association
Mr. David Wilkinson, President, ASB
Ms. Marsha Wright, Coordinator II, EOPS & Financial Aid
1.3 WELCOME

Mrs. Powell extended a cordial welcome to all present.

1.4 CLOSED SESSION - NONE

1.5 MINUTES OF REGULAR MEETING OF SEPTEMBER 25, 1997

Upon motion by Mr. Luria, seconded by Dr. Dobbs, the Board unanimously approved the Minutes of the Regular Meeting of September 25, 1997.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken.

a. REPORT BY ACADEMIC SENATE - Dr. Karolyln Hanna

Dr. Hanna announced that she and Ms. Kathy O’Connor would be attending the Statewide Academic Senate Conference in Los Angeles next week at which Ms. O’Connor will be doing a presentation on Technology Mediated Instruction; Ms. O’Connor has been appointed to the Chancellor’s Office Advisory Committee on the Use of Technology in Instruction.

b. REPORT BY CLASSIFIED COUNCIL - Ms. Pat Canning

Ms. Canning reported on the upcoming Classified inservice entitled, “How to Give Exceptional Customer Service,” which will take place tomorrow afternoon and noted there are 17 classified staff members who had professional growth increments approved.

c. REPORT BY ASSOCIATED STUDENTS - Mr. David Wilkinson

Mr. Wilkinson reported that the Associated Student Senate recently surveyed SBCC students regarding plus/minus grading and based on the results of the survey passed a resolution supporting the plus/minus grading. The resolution was forwarded to the Chancellor’s Office. On October 29, the Student Senate is sponsoring a costume contest at noon, and the Intramurals Club will be holding a pumpkin carving contest at the same time. Upcoming plans for the Student Senate include a canned food drive and pictures to be taken with Santa Claus with proceeds going to charity. Mr. Wilkinson noted there are currently 11 Student Senate members, promoted the upcoming SBCC/Bakersfield football game, and announced he has been appointed to the State Academic Senate Curriculum Committee.

d. REPORT ON CURRENT EVENTS - Ms. Patricia Kistler

Ms. Kistler reported on an article which appeared in the *Santa Barbara News-Press* written by Atalia Omer, an SBCC student to commemorate Tolerance Month and noted the November 17 Phi Theta Kappa roundtable discussion which is a Tolerance Month activity.
e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. Noted the sabbatical leave reports on today’s Agenda and how impressed he was with how much was accomplished by Mrs. Harker and Mrs. Huth. He further noted that the College has every reason to be proud of its sabbatical leaves when you realize the value that comes back from such an investment.

2. Acknowledged the extensive work in the College community on the development of our response to welfare reform. Vice Presidents Fairly, Friedlander, and Romo, Dean Gayle Baker, Ms. Marsha Wright, and consultant Martha Osborne have worked hard to have a good product to submit in November. Dr. MacDougall updated the Academic Senate last week in regard to the process being followed so the College community would be fully aware of what is taking place.

3. Updated Board Members on Project Redesign noting that a lot of time and effort are being spent on the conversion project. Dr. Friedlander and faculty members are looking at the instructional side trying to understand all of the issues involved in developing an alternative delivery mechanism. There are challenges to overcome, but what will be essential will be the ability of the College to continue to have the effectiveness it has enjoyed well into the next century.

At the upcoming Educational Policies Committee, Dr. Friedlander will be highlighting the grant submitted to the Chancellor’s Office (Faculty Technology Mediated Instruction Training Model) which will refine, field test, implement, evaluate and disseminate a comprehensive model for using technology in instruction to achieve desired outcomes pertaining to student access, student learning, student course completion rates, student satisfaction and institutional productivity. Also at the meeting will be reports from ESL, Marine Diving Technology, and Electronics. Mr. Hamre will be reporting at next month’s Board meeting on the overall status of Project Redesign and the conversion process.


1.8 GOVERNING BOARD

Mrs. Powell announced she received a letter from Allan Hancock Board Member Richard Jacoby, regarding our District’s response to the guidelines for legislative relations. Dr. MacDougall stated his office would send Mr. Jacoby a copy of the SBCCD response.

Ms. Livingston noted Chancellor Nussbaum’s State of the California Community Colleges speech given on September 19, 1997.

It was noted that Board Members O’Neill and Villegas would be attending the CCLC Conference in November.
a. RECOMMEND APPROVAL OF RESOLUTION NO. 5 (1997-98) HONORING FORMER SANTA BARBARA CITY COLLEGE ATHLETIC DIRECTOR, MR. ALBERT H. "BUD" REVIS

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board unanimously approved Resolution No. 5 (1997-98) honoring Mr. Albert H. "Bud" Revis. The vote follows:

Ayes: Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mr. Villegas, Mrs. Powell

Noes: None

Absent: Dr. Alexander

Concur: Mr. Warnken

2. HUMAN RESOURCES - Mr. Dan Oroz

2.1 HUMAN RESOURCES CONSENT ITEMS

Upon motion by Mr. Luria, seconded by Mr. O'Neill, the Board unanimously approved the Human Resources Consent Items as contained in the Agenda and the Attachment.

3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 RECOMMEND APPROVAL OF MID-SEMESTER CANDIDATES FOR THE ASSOCIATE IN SCIENCE DEGREE - NURSING (ADN)

Upon motion by Mr. Villegas, seconded by Dr. Dobbs, the Board unanimously approved conferring upon each of the seven mid-semester candidates for the Associate in Science degree in Nursing (ADN), and the eight 3/4-semester candidates for the Associate in Science degree in Nursing (ADN) the appropriate degrees subject to completion of the State and local requirements. Date of award for the mid-semester graduates will be October 24, 1997 and the date of award for the 3/4 semester graduates will be November 22, 1997.

3.2 RATIFICATION OF SUBMISSION OF TANF GRANT TO THE CHANCELLOR'S OFFICE

Upon motion by Mr. O'Neill, seconded by Mr. Luria, the Board unanimously approved the submittal of the TANF grant to the Chancellor's Office.

3.3 RECOMMEND RETROACTIVE APPROVAL AND SUBMITTAL OF FISAP REPORT

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board unanimously approved the submittal of the 1996-97 FISAP Report to the Department of Education.

4. ACADEMIC AFFAIRS - Dr. Jack Friedlander/Mr. John Romo

4.1 SABBATICAL LEAVE REPORT

Mrs. Myrna Harker, Professor in the Computer Applications and Office Management Department, reported on her sabbatical leave activities during the 1995-96 academic year, and exclaimed that she is excited about and loves teaching technology. During her sabbatical she learned Windows 95, Word, Excel, Access and Powerpoint. All these classes are now being
taught in the Department. Mrs. Harker stated that there were changes to two of the departments. All of the applications classes were taken out of the Computer Information Systems Department and placed in the Computer Applications and Office Management Department (formerly Office Information Systems Department), and as a result, Mr. John Parker is now a member of the Computer Applications and Office Management Department. The Department teaches the student body as a whole what they need to know about computers, and in addition, is careful not to leave out people who are going to be working in offices. Mrs. Harker stated that people are being asked to do more, better, and faster these days, and their Department is constantly learning, constantly changing course outlines and changing lesson plans every semester. Mrs. Harker thanked Dr. MacDougall, Dr. Friedlander, and Board Members for the opportunity the sabbatical leave provided.

4.2 SABBATICAL LEAVE REPORT

Mrs. Jacqueline Huth, Professor in the Vocational Nursing Program, reported on her sabbatical leave during the Spring 1996 semester. Mrs. Huth stated that over the last five years there has been an explosion in the development of new drugs that are more powerful, more targeted and marketed in a very high powered way, and students need to be able to be effective and knowledgeable in the use of these medications. Medication and pharmacology in the past were formerly taught as an integrated type of course. Students now need to have expertise on the way drugs affect the cellular response and the regulatory agents of the body. This meant changing the curriculum and this was initiated in the fall of 1996. Pharmacology is now taught as a three-semester course, and students who are in the fall 1997 class are in their third semester. Feedback from faculty members state this course is a success with students being quicker and better able to know what is going on in clinical. Mrs. Huth stated her appreciation for the sabbatical leave granted to her.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mr. O'Neill, seconded by Mr. Luria, the Board unanimously approved the Business Consent Items as contained in the Agenda and the Attachments.

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 6 (1997-98) PROVIDING FOR 1997-98 BUDGET REVISIONS AND TRANSFERS

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board unanimously approved adoption of Resolution No. 6 (1997-98) authorizing the 1997-98 budget revisions and transfers as contained in the Attachment. The vote follows:

Ayes: Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mr. Villegas, Mrs. Powell

Noes: None

Absent: Dr. Alexander

Concur: Mr. Warnken
b. RECOMMENDED APPROVAL OF THE LA PLAYA STORAGE / FIELD HOUSE - CHANGE ORDERS NO. 14-16

Upon motion by Mr. Luria, seconded by Dr. Dobbs, the Board unanimously approved the La Playa Storage/Field House Change Orders No. 14-16 for a net change in the amount of $6,459, revised contract price $527,112, no additional days, as described in the Attachment.

c. RECOMMENDED APPROVAL OF THE LA PLAYA STORAGE/FIELD HOUSE - AUTHORIZATION TO FILE NOTICE OF COMPLETION

Upon motion by Ms. Livingston, seconded by Mr. Villegas, the Board unanimously approved the authorization to file Notice of Completion for the La Playa Storage/Field House.

d. RECOMMENDED APPROVAL OF THE HUMANITIES BUILDING, CLASSROOM REMODEL - CHANGE ORDER NO. 4

Upon motion by Mr. Luria, seconded by Dr. Dobbs, the Board unanimously approved the Humanities Building, Classroom Remodel Change Order No. 4 in the amount of $1,659, revised contract price $132,985, no additional days as described in the Attachment.

e. RECOMMENDED APPROVAL OF THE MARINE DIVING (WELDING ADDITION) - CHANGE ORDER NO. 1

Upon motion by Mr. Luria, seconded by Dr. Dobbs, the Board unanimously approved the Marine Diving (Welding Addition) Change Order No. 1 in the amount of $4,682, revised contract price $226,332, 4 additional days as described in the Attachment.

f. RECOMMENDED APPROVAL OF THE P. E. ROOM 114, AEROBIC FLOOR - CHANGE ORDER NO. 1

Upon motion by Mr. Luria, seconded by Dr. Dobbs, the Board unanimously approved the P.E. Room 114, Aerobic Floor Change Order No. 1 in the amount of $1,831, revised contract price $40,373, no additional days, as described in the Attachment.

Dr. Hanson announced that Santa Barbara City College had hosted the Association of California Business Officials (ACBO) Conference this week (88 business officials from throughout the State of California were in attendance). Dr. MacDougall, Jack Friedlander, Bill Hamre, and George Tamas spoke on Project Redesign at the Conference, and excellent responses were received regarding the presentation. Inquiries are being received at this time requesting additional information on Santa Barbara City College's financial package.

6. INFORMATION RESOURCES - Mr. William Hamre - No Items

7. ADJOURNMENT

Upon motion by Mr. O'Neill, seconded by Mr. Villegas, the Board unanimously approved adjournment at 5:20 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, November 13, 1997, at 4:00 p.m., in Room A-211.
APPROVED BY THE BOARD OF TRUSTEES ON November 13, 1997

[Signatures]

President, Board of Trustees

Superintendent/President

Secretary/Clerk of the Board