Continuing Education Division
Certificated Hourly Appointments

ABRAHAM, Charles
ADAMS, Eleanor
ADRIAN, Jane
ALLEN, Archie
ALPERT, Bernard
ANDA, Eva
ANDERLE, June
ARMSTRONG, James
ARREDONDO, Cynthia
AYRES, Ann
AYRES, Inez
AZIZ, Anne
BADRAK, Kathryn
BAILEY, Harold
BAILON, Abelino
BANISTER, Kathleea
BARNES, Cathleen
BARRETT, Carolyn
BARRETT, Lyman
BARTICK, Gary
BATESON, Avra
BE, Wanda
BEACHAM, Mary
BEHLMAN, Nancy
BELAMY, Jerome
BELTRAN, Blanca
BENBINA, Danyel
BENZ, Dyrian
BJOY, Jude
BITTERS, Warren
BLAKLEY, Bonnie
BOEHME, Gail
BOLLAY, Melody
BORGMAN, Patricia
BOWDEN, Julie
BRADEN, Susan
BRAIDEN, Margaret
BREYFOGLE, Newell
BRIARE, Raymond
BRITAIN, Skona
BROCKWAY, Gloria
BRODIE, Patricia
BROIDY, Susan
BROOKS, Judith
BROWN, Philip
BUCHEHAN, Peggy
BURKE, Alice Esbenshade
BURNETTE, Michael
BUZZELL, Craig
BYCEL, Kathy
CADY, George
CALAMAR, Donald
CALDERON, Fernando
CALLOS, Lynda
CAMP, Arthur
CARTER, Steve
CARTER-SCOTT, Cherie
CARTY, Robert
CASSELY, Jan
CHAMBERLIN, Patricia
CHAPMAN, Mary
CHIACOS, Elias
CHRISTENSEN, June
CLARE, Joan
CLOUD, Janice
CLOUGH, Gordon
COCKRUM, Carol
COHN, Joseph
COLLINS, Robert
COMBS, Lynn
CONWAY, Timothy
COOPER, Arnie
COOPER, Terri
CORBERTT, David
CORCORAN, Kimberly
CORNEJO, Gerardo
COULTER, Rica
CRANE, Lex
CRAWFORD, John
CRAWFORD, Robert
CROWATHER, C. Edward
GUTFRENN, Nancy
DANIEL, David
DAVIS, Deborah
DESIMONE, Bonnie
DIAMOND, A.R. Pete
DIGGIO, Angela
DORAN, Robin
DRURY, Michael
DURATE, Amparo
DUNCAN, Robert
DUNN, Patricia
EACRET, Sandy
EATON, Martha
EDWARDS, Eldon
EGGLI, Norma
EKSTROM, Linda
ELIAS, Isidor
EMBREE, Gail
ENGLISH, Sema
ESCOBECO, Juan Carlos
ESPARZA, Gretchen
ESPINOZA, Art
ESQUIVEL-KROMIS, Irma
EVANS, Kathryn
EVANS, Laura
FAIRWEATHER, Kathleen
FALLERT, Joan
FATARS, Ann Marie
FELL, Carol
FELZER, Linda
FERNANDEZ, Gertrude
FERRER, Mark
FERR, Risa
FIGUEROA, Sylvia
FINN, Richard
FISHER, Glory
FLANAGAN, Elizabeth
FLOYD, Mary
FORD, Marya
FORMAN, Cathie
FOSS, Celia
FOWLER, Martin
FOY, Catherine
FREDENBURG, Frances
FREEMAN, Karla
FRIEDMAN, Gigi
FRIEDRICHSEN, Robert
FROLI, Marguerite
FULTON, Kay
GADSBY, Mary
GAINE, Clarke
GALLAGHER, Charles
GARCIA, Maria
GARDNER, Sharon
GAROT, Anthony
GEIS-ROCKWOOD, Wendy
GENERA, Donna
GENTRY, Deborah
GERRY, Janis
GIBBS, Lloyd
GIBSON, Deborah
GIFFIN-MURPHY, Sherra
GILER, Janet
GILLES, Joy
GIORDANO, William
GITTLE, Cam
GODWIN, Maggie
GOODHEART, Annette
GOODNICK, Billy
QUIEL, Cathy
QUINTILLA, Lisa
RAFFIN, Claude
RANDOLPH, Maria Grazia
READ, Janet
REBSTOCK, Suzanne
RECHTEN, Sybille
REMPE, Catherine
REYNOLDS, Robert
RIBET, Mary
RICE, Victoria
RICHARDS, Susan Crowley
RICHARDSON, William
RICH, David
RUFFLE, Diane
ROBERTSON, Kaaren
ROBINSON, Roy
ROSAICO, Catherine
ROSENBLUM, Marsha
ROSENTHAL, Robert
RYAN, Susan
SACHS, Barbara
SAENGER, Sally
SALAZAR, Blanca
SANCHEZ, Kathy
SANDEFUR, Paula
SATTLER, Jill
SAVERS, Bernard
SCHERTZ, Edward
SCHERZ, Ann Francois
SCHMIDT, Catherine
SCHOEFF, Marie
SCHUERCH, Christine
SCHWARTZ, Joel
SCOTT, Eleanor
SEBITS, Doris
SELTZER, Merlyn
SEMERDJIAN, Vartkes
SERKA, Paul
SHEPPARD-DOWNEY, Cecelia
SHERIDAN, Mary
SHERMAN, Marcia
SHERMAN, Robert
SHERMAN, Spencer
SHIROKOW, Kerstin
SHRUM, Donald
SHUMAN, Elise
SILBERT, Linda
SILSBURY, Katherine
SIRKUS, Shelly
SLOAN, Belva
SMITH, Myrene
SMITH, Signey
SNOW, Lee
SNOW, Sheila
SOBEL, Laura
SOLTER, Aletha
SPIRK, Fredda
STATUCKI, Marilyn
STEVEN, Tapscott
STEWARD, Paule
STICH, Rick
STOCKTON, Bayard
STODDARD, Ellen
STOFFERS, Patricia
SWANSON, Lydia
TARQUINIO, Amadio
TAYLOR, Liliana
TENTLER, Hillary
THIELMANN, Janice
THOMAS, Lucy
THOMAS, Rose
THOMPSON, Charles
THOMPSON, Tricia
TOMPKINS, James
TOPPING, Charles
TORRES, Carmen
TRANTOW, Betty
TROON, Beverly
TROXEL, David
TUTTLE, Tom
UNDERWOOD, Rilla
UNDERWOOD, Val
UNKEFER, Duane
VAN STEIN, Thomas
VIGNA, Dolores
VIGNONE, Mary Jean
VISER, Hal
VOLNER, Patricia
VOLPI, Richard
VON BIEBERSTEIN, Marshall
WAGNER, Ellen
WAKITA, Takako
WALTER, Marjory
WARIGON, Slemo
WATERBURY, Elizabeth
WATKINS, Sue
WAVE, Rebecca
WEAVER, David
WEINREB, Everett
WEST, Jeanne
WILCOX, Sharon
WILEY, John
WILLIAMS, Kymberly
WILLIAMS, Scott
WINN, David
WOOD, Charles
WOOD, Patricia
WOODBURY, Lynn
YAMAMOTO, Nobuo
YOUNG, Vivien
YOUNG, Willa
ZIMMERMAN, Connie
ZITZER, Catherine

*Not to exceed 60% including any Credit Division assignments.
### SANTA BARBARA CITY COLLEGE

#### EQUIVALENCY TO MINIMUM QUALIFICATIONS

**Fall 1997**

<table>
<thead>
<tr>
<th>Faculty</th>
<th>Discipline</th>
<th>Qualifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>BOUZAGLO, Kerry</td>
<td>E.S.L.</td>
<td>B.A. Degree in East Asian Studies and Religious Studies, UCSB. TEFL/TESL Certificate from Transworld Teachers. M.A. Degree in East Asian Languages and Cultural Studies from UCSB in July 1997. Has had teaching experience in ESL in South Korea and at UCSB.</td>
</tr>
<tr>
<td>SUTHERLAND, Heather</td>
<td>E.S.L.</td>
<td>B.A. Degree in Clinical Psychology, UCSB; M.A. Degree in Clinical Psychology, California School of Professional Psychology-Berkeley. Has had 10 years of experience teaching English in Japan and while in the Peace Corps in the Phillipines.</td>
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<tr>
<td>Name</td>
<td>Field</td>
<td>Qualifications</td>
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<tr>
<td>Canon, Doran William</td>
<td>Writing</td>
<td>B.A. in Fine Arts; MBA in Marketing &amp; Finance; 30 semester units in Cinema, Columbia University; experience as a screenwriter in major studios since 1966; 5 years as mentor in film and writing, graduate level, USC; taught Writing Seminar, UCSB Extension, 1992; published Dynamic Principles of Writing Creatively (published by Hannah House 1993).</td>
</tr>
<tr>
<td>McFarlane, James</td>
<td>Computer Applications</td>
<td>Teaching certifications in beginning and advanced levels of WordPerfect for DOS, Novell GroupWise; completed 3-month course in C++ computer language and 6-month technical course in IBM mainframe operations and microcomputers; 12 years experience in the computer industry, including employment in MIS shop, and as systems integrator, trainer and consultant. Teacher of Novell, WordPerfect, Lotus 1-2-3, dBase III &amp; IV, Excel, training over 500 people in this type of forum, Presenter at computer education seminars, including development of seminar series in “Automated Solutions.”</td>
</tr>
<tr>
<td>Uphoff-Garza, Karen</td>
<td>Health</td>
<td>B.S. in Zoology, minor in Cultural Anthropology, Oregon State University; M.S. in Zoology, Arizona State University; 7 years as wildlife biologist; taught nursing physiology lab and biology labs, Arizona State University, 1988-89.</td>
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### SANTA BARBARA COMMUNITY COLLEGE DISTRICT
#### FEDERAL WORK STUDY & GENERAL WORK STUDY

<table>
<thead>
<tr>
<th>FEDERAL</th>
<th>GENERAL</th>
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<tbody>
<tr>
<td>Disa, Houston</td>
<td>Alvarez, Victor</td>
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<td>Edwards, Jana</td>
<td>Bauer, Sara</td>
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<td>Flores-Zepeda, Armando</td>
<td>Bettin, Giorgia</td>
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<td>Hernandez, Sophia</td>
<td>Carreau, Brigitte</td>
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<td>Hurst, Charles</td>
<td>Cordero-Rabe, Michael</td>
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<tr>
<td>Jobrani, Khashaya</td>
<td>Dexter, Cassandra</td>
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<td>Kendzor, Dorothy</td>
<td>Diaz, Daniel</td>
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<td>Lee, Barbara</td>
<td>Diec, Phuoc</td>
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<td>Lewis, Karen</td>
<td>Dukeshier, Chad</td>
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<td>Medel, Michael</td>
<td>Escamilla, Lourdes</td>
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<td>Medina, Xochitl</td>
<td>Gressler, Michael</td>
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<td>Nicholson, Dorothy</td>
<td>Guzzetta, Lisa</td>
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<td>Nuno, Miguel</td>
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<td>Owen, Sandra</td>
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<td>Perkins, Denise</td>
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<td>Phan, Quyen</td>
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<td>Phelps, Linda</td>
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<td>Proctor, Colleen</td>
<td>Koger, Amber</td>
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<td>Rodarte, Rosa</td>
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<td>Smith, Bakuza</td>
<td>Lara, Julia</td>
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<td>Tapia, Josephine</td>
<td>LeBrun, Steve</td>
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<td>West, Robert</td>
<td>Lira, Ismael</td>
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<td>Long, Steve</td>
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<td>McCarthy, Brendan</td>
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<td>Medel, Michael</td>
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<td>Moore, Kevin</td>
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<td>Obradovic, Milica</td>
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<td>Pacheco, Maricela</td>
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<td>Rajbanshi, Shajjan</td>
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<td>Ricci, Giancarlo</td>
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<td>Rodriguez, Robert</td>
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<td>Safwenberg, Maria</td>
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<td>Sanchez, Virginia</td>
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<td>Tallman, Kim</td>
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<td>Van Der Wel, Trevor</td>
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<td>Yimesgen, Mahalet</td>
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</table>
The following student tutors have been hired for the 1997-98 school year at the rate of $6.16 per hour:

Austin, Benjamin D
Bowdish, Callie J
Chemetri, Sajan
Damitz, Merrilyn H
Larios, Eduardo A
Luangprasert, Paveena
Norton, Vivian M
Oza, Satyen P
Ramisch, Valerie
San Marco, Susan C
Solana, Lourdes C
Sprinsock, Abraham
Toyofuku, Eric J
Ybarra, Anthony L
ASSOCIATE IN ARTS
Summer 1997

ADMINISTRATION OF JUSTICE
Christopher Michael McCaleb
Rebecca Rodriguez

ART
Zachariah A. Zubalsky

BUSINESS ADMINISTRATION with Emphasis in Management
Aaron Michael Graham
Gretchen Marie Graham

COMMUNICATION
Murielle F. Bora
Joshua Roderick Guggenmos
Stephanie Joy Potcher
Katty Therese Vilas

COMMUNICATION: Applied Communication Emphasis
Trinity Lyn Brocato

EARLY CHILDHOOD EDUCATION
Stacey Jean Miller

ECONOMICS
Patrick Park
William Paul Walker

ENGLISH
Rick Morrison Newman
Ethan McLeod Saxton
Marisa Anne Voorhees

ENVIRONMENTAL STUDIES
Goro Tanabe

GEOGRAPHY
Mark Shannon King
Dane Michael Stocker
Isaac A. Wood

GEOPHYSICAL SCIENCES
Julie Harumi Inami
Mark Shannon King

GRAPHIC COMMUNICATION
Jenny Anna Johansson
Usbaldo Arturo Macias

GRAPHIC COMMUNICATION with Computer Graphic Design Concentration
Alison Ann Ward

LIBERAL STUDIES
Rika Aizawa
Josh Altieri

LIBERAL STUDIES (Cont.)
Marcus Lee Baker
Amber Brandi Berry
Claudia Adriana Castillo
Jennifer Victoria Cereghetti
Kathryn Ellen Cleary
Andrew Gordon Clements
Kelly Ann Costa
Thomas Richard Curry, Jr.
David S. D'Alessandro
Linda Jean Drale
Carl Robert Durtche
Annalee Alfild England
Melissa Thyme Fichera
Tacy Melissa Franklin
Gustavo R. Guererro
Luca Hanno
Elizabeth Ann Harrison
Sparrow Rhiannon Heatley
Mark Shlomo Heller
Randy Wayne Hohimer
Teresa Marie Howes
Jonathan Christian Humfrey
Joseph David Isaacson
Takashi Ito
Beat Jaeggi
Matthew Evan Johnson
Wida Joyce Joiner
Justin Potter Karczag
Stephanie Michelle Kates
Phanna Kloth
Samantha Rae Lee
Nancy Erika Leon
Terry Allen Leppo, Jr.
Jacob Russell Lombard
Jennifer Rebecca Lovell
Omar Matute
Yuki Niimura
Hollis Jill Nyden
Valerie Margaret Ramisch
Deborah Leigh Ramsdell
Johnnie Dionicio Rangel
Nicole M. Rapattoni
Michael James Redditt
Tania Marie Reynolds
Ericka Rodriguez
Nic Anthony Rositani
Todd Bradstreet Seaman
Steven Edward Skinner
Brenda Louise Smith
Mark William Thies
Lise Marie Traphagen
Cristi Lynn Traver
Brigitte Jeanine Vernon
Jean L. Willett
Christopher John Wilson
Isaac A. Wood
LIBERAL STUDIES (Cont.)
Wendi Colleen Wyatt
Juliet Elena Zacarias

MARKETING TECHNOLOGY
Kihachiro Kawakami
Michael Krone
Daniel Reece Levinson

MATHEMATICS
Nam Quoc Nguyen

PHILOSOPHY
Gabriel Aaron Chesher

PSYCHOLOGY
Jessica K. Andrews
Annalisa Eaves
Dino Luigi Lusica
Aimee Denise Proffitt
Jennifer Marie Smith

SOCIOLOGY
Helga Alwine Martin
Nessreen B. Sharaf

SPANISH
Tyler Merriman Wilson
ASSOCIATE IN SCIENCE
Summer 1997

ACCOUNTING
Sandy Quynh Ly

ADMINISTRATIVE ASSISTANT, Level 3
De'Anna L. Castro
Tatiana Michalenko
Adrianna G. Vega

ADMINISTRATIVE SPECIALIST, Level 4
De'Anna L. Castro
Tatiana M. Michalenko
Adrianna G. Vega

ADMINISTRATION OF JUSTICE
Rebecca Rodriguez

BUSINESS ADMINISTRATION
David A. Lovejoy

COMPUTER INFORMATION SYSTEMS
Christine R. DeAmicis
Shamuel K. Faizullahbey
Patrick Roland Machler
Nikola Micev
Madoka Takami
Yasuyo Yuki

COMPUTER SCIENCE
Nikola Micev

DRAFTING/CAD
Takayuki Baba
Dio Nomany

EARLY CHILDHOOD EDUCATION
Nicole Christeen Love

ELECTRONIC ENGINEERING TECHNOLOGY
Timothy Joel Frick
Manuel Maurice Leyva
Lee Thao

ENGINEERING
Toni Marie Baynes

MARINE DIVING TECHNOLOGY
Javier Almaguer
Christopher H. Balsillie
## SANTA BARBARA CITY COLLEGE
### STUDENT ACTIVITIES OFFICE
#### CO-CURRICULAR BUDGET
##### 1997-1998

<table>
<thead>
<tr>
<th></th>
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<tr>
<td>Balance Forward</td>
<td>$61,934</td>
<td>$61,934</td>
<td>$64,261</td>
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<tr>
<td>Interest-T Bill &amp; Passbook Account</td>
<td>2,000</td>
<td>2,090</td>
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<tr>
<td>Awards Banquet</td>
<td>800</td>
<td>800</td>
<td>800</td>
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<tr>
<td>All Events Pass</td>
<td>24,000</td>
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<td>Athletic Game Receipts</td>
<td>5,000</td>
<td>6,103</td>
<td>6,100</td>
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<td>Bookstore Contribution</td>
<td>30,000</td>
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<td>31,000</td>
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<tr>
<td>Notes Receivable</td>
<td>3,300</td>
<td>3,300</td>
<td>375</td>
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<td><strong>Total Income</strong></td>
<td><strong>$127,034</strong></td>
<td><strong>$128,227</strong></td>
<td><strong>$128,736</strong></td>
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<table>
<thead>
<tr>
<th>EXPENSES</th>
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<tbody>
<tr>
<td>Awards Banquet</td>
<td>2,750</td>
<td>2,599</td>
<td>2,750</td>
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<tr>
<td>Advertising &amp; Printing</td>
<td>1,000</td>
<td>397</td>
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<td>Athletics</td>
<td>44,250</td>
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<td>Cheerleading</td>
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<td>Music Program</td>
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<td>Theatre Program</td>
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<td>Student Government Conf.</td>
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<td>Vaquero Roundup</td>
<td>400</td>
<td>261</td>
<td>300</td>
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<td>Athletic Half-time Programs</td>
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<td>Commencement</td>
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<td>Intramurals</td>
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<td>Club Recognition</td>
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<td>Football Game Expenses</td>
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<td>Basketball Game Expenses</td>
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<td>Miscellaneous Expenses</td>
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<td>Honor Roll Reception</td>
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<td>Scholarship Reception</td>
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<td>Noon Time Programs</td>
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<td><strong>Total Expenses</strong></td>
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<td><strong>Contingency Reserve</strong></td>
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<td><strong>64,261</strong></td>
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<td><strong>Notes Receivable</strong></td>
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<td><strong>Grand Total</strong></td>
<td><strong>$127,034</strong></td>
<td><strong>$128,227</strong></td>
<td><strong>$128,736</strong></td>
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**ANNUAL INCOME**        $65,100       $66,293       $64,475
**ANNUAL EXPENSE**       $68,050       $63,591       $65,600

**ANNUAL DEFICIT/BALANCE CARRY OVER**  <2,950>     2,702     <1,125>

7/11/97
New Courses and Title Changes
Continuing Education Division
1997 Fall Term

ADULT LITERACY AND SKILLS DEVELOPMENT (2)
Preparation for Academic Success
TITLE CHANGE:
Basic Skills Development: Reading, Writing and Math
  [FROM: Basic Education: Reading, Writing and Math]

ARTS (7)
Assemblage and Collage
Beginning Drypoint and Etching
Cartooning
Containing Culture: a Look at Pottery
Drawing: The Intimate Scale
Exploring Color Workshop
Exploring Color with Nina Leland
Feng Shui: the Art of Creating Harmonious Interior and Exterior Environments*
Introducing Korean Art
Let's Paint the Town
MARTketing: The Business of Selling Your Art
Painting by Ear
Porcelain - Hobby Ceramics - Glass
Stocking Your Image Warehouse: A Sketchbook Intensive
The Afternoon Painter
TITLE CHANGE:
Joy of Watercolor
  [FROM: Joy of Painting]

BUSINESS & PERSONAL FINANCE
Doing Business with China and Hong Kong (6)
Economics for the Investor (7)
How to Get What You Want, Keep What You Have and Recover What You Have Lost (7)
How to Start a Successful Business (6)
Investing and Financial Planning for Women*
The Entrepreneurship Conference*
The Essential Elements of Financial Success (7)
The Nuts and Bolts of Strategic Planning (6)
Understanding Long-Term Care (7)
Write Right for Work (6)
TITLE CHANGE:
The Divorce Survival Guide
  FROM: Legal and Emotional Aspects of Divorce

CAREER EXPLORATION & JOB TRAINING
Career Access Network: Job Skills Program (6)
Job Coaching for Professionals on the Move (6)

COMMUNICATIONS
Presentation Skills (6)

COMPUTERS (6)
Business Graphics (on Mac)
Computers and Genealogy*
Configuring the Macintosh
Filemaker Pro (on Mac)
Intro to MS Word - Bilingual
Intro to MacDraw (on Mac)

COMPUTERS (6) (Cont.)
Intro to Windows 95 - Bilingual
Intro. to Web Page Creation (on Mac)
On-Line to the Internet (on Mac)
On-Line to the Internet (on Mac) - Bilingual
Power Up: Unleashing the New Communication Tools
Powerpoint (on Mac)
Searching the Web
The Edge: Technology at Work
Word - Level II (on Mac)

COOKING & WINE (8)
Cosmic Kitchen: Herbal Lore and Recipes
Hawaiian Regional Cuisine

CRAFTS (7)
30's Appliqué
Calligraphy: Italics
Calligraphy: The Art of Italic Lettering
Calligraphy: The Art of Spencerian Script
Christmas Tree Quilts
Crafts for All Seasons
Patchwork and Quilting: Beginning/Intermediate Autumn Sampler
Roselle Lind Schiller Memorial Artists Workshop: The Art of Clay Handbuilding
Scrap Quilts
Stained Glass: Mosaics and Copper Foil
The Art of Clay Handbuilding

CURRENT EVENTS & WORLD AFFAIRS*
Censorship and the Arts: the Death of Public Art?
Holocausts Far and Near
Nuclear Weapons: New Dangers and New Opportunities
Social Security/Medicare Reform: Who Wins - Who Loses?
The Downtown Waterfront Project: What's Next
The Teaching of Tolerance: How Well is Santa Barbara Doing?

ENGLISH, LITERATURE & WRITING (7)
Finding RICHARD and Meeting MACBETH: A Study of Two Shakespearean Tyrants
Marcus Aurelius and Michel de Montaigne: Stoic and Skeptic Paradigms of Story Structure: Building and Re-Building the 3-5 Page Story Outline (6)
Poetry of Robert Frost
The Plot Thickens
Vital Signs: A Writing Clinic (6)
Writing Comedy for Network Television (6)
Write from the Start Seminar (6)
TITLE CHANGE:
Writing Fiction Kids Will Love
  [FROM: Children's Fiction Writing Workshops]
ENGLISH AS A SECOND LANGUAGE (3)
TITLE CHANGES:
ESL Beginning Literacy/Level 1
   [FROM: ESL Beginning Literacy]
ESL Beginning - Low/Level 2
   [FROM: ESL Beginning Low]
ESL Beginning - High/Level 3
   [FROM: ESL Beginning High]
ESL Intermediate - Low/Level 4
   [FROM: ESL Intermediate Low Level]
ESL Intermediate - High/Level 5
   [FROM: ESL Intermediate -High]
ESL Advanced - Low/Level 6
   [FROM: ESL Advanced - Low]

ENVIRONMENTAL EDUCACTION*
A Visit to Romero Canyon
Explore San Antonio Creek/Tucker's Grove
Explore the Douglas Family Preserve (Wilcox Property)
Explore the Natural History of Sedgwick Ranch
Green Building Now: Learn How to Design and Build
Resource-Efficient Homes and Workplaces

HEALTH & SAFETY (9)
Approaches to the Metabolic Syndrome - Obesity, Insulin
   Resistance, Nutrition
Digestive Health: A Common Sense Approach
Easy Swallow, Easy Chew...and Easy, Healthy Food
Food in the Fast Lane
Healing Power of Nutrition: Food and Supplements
Health and Well-Being for Large Women
Hormones, Health and Sexuality
Kitchen Pharmacy
Naturopathic Medicine
Super Immunity
Symbols for Health and Healing
Techniques for Cooking After a Disabling Disease
The Magic Formula: Balance as the Key to Health
Vegan Nutrition and Cooking
Wilderness Medical and Health Emergencies (6)
TITLE CHANGE:
Body Hate: Pattern, Trends, Solutions
   [FROM: Overcoming Body Hate: Liberating the Self]

HOME & GARDEN
Fundamentals of Cabinet Making: Cabinet Conversion (6)
Interior Design I: Part B (Space Planning) (6)
TITLE CHANGE:
Interior Design I: Part A (Color Theory)
   [FROM: Interior Environment: Color Theory]

HUMANITIES*
Food in History: The American Legacy, from George
   Washington to Colonel Sanders
Star Trek: Past, Present and Future*
TITLE CHANGE:
Illustrated Manuscripts: Rediscovering the Origins of the Bible
   (7)
   [FROM: Illustrated Manuscripts/Sacred Literature:
      Putting the Bible in Its Place]

LANGUAGES*
Intro. to Gaelic
Spanish Language Movies
Beginning Intermediate Italian

OMEGA PROGRAM (7)
Crafting for Mental and Manual Dexterity
Elder Suicide Prevention: Intensive Training of Trainers
Films of Our Lives: How the Movies Portray Elders and Family
Forgotten Dreams: Unlocking the Past and Releasing Your
   Voice Through Art
How to Listen So I Really Hear
King Lear's Plight
La Cumbre Plaza Pacer
Not Just a Walk in the Park
Nursing Homes: Getting Good Care There
Older Adult's Guide to Alcohol and Medication Use and Abuse
P.A.C.E. for Elders
Pickles in the Parlor: Personalities to Remember...and Some to
   Forget
Sages Through the Ages
Senior Strength Training for Muscle, Mind and Marrow
The Deadly Triangle: Alcohol, Depression, Suicide
The Who, What and Why of Things that Go Bump in the Night
TITLE CHANGE:
Changing Gardens for Changing Abilities
   [FROM: By Hook or by Crook: Changing Gardens for
      Changing Abilities]
Empowerment for People with Physical Challenges
   [FROM: Growing in Self-Esteem While Living with
      Chronic Illness]

PARENT EDUCATION (1)
He Hit Me Back First! Helping Kids Solve Conflicts
Movement Times I and II
Simplify Your Life with Kids
TITLE CHANGE:
Surviving the Turbulent Teens
   [FROM: The Turbulent Teens: The Times They Are
      A Changin]

PERFORMING ARTS (7)
Neil Simon, America's Patron Saint of Laughter

PHOTOGRAPHY (7)
Photography: Film Exposure, the Key to Quality
The Photographic Essay: Magazine, Book, Internet

PHYSICAL FITNESS, DANCE & RECREATION
Afternoon Exercise Delights (8)
An Introduction to Sailing*
Interval Strength and Flexibility Training*
Introduction to Strength and Flexibility Conditioning for Older
   Adults (8)
Plus-Size Exercise*
TITLE CHANGE:
Fitness Without Stress: Tai Ji Movement for Older Adults (7)
   [FROM: Introduction to Tai Ji Movement for Older
      Adults]

PSYCHOLOGY (7)
A Spiritual Approach to Money and Work
A Woman's Journey
Developing Your Intuition
Emotions - Why Do We Have Them?
Finding Yourself Through Loss
Healthy and Unhealthy Forms of Spirituality
Heart Intelligence
Initiations and Rituals
PSYCHOLOGY (7) (Cont.)
Managing Attention Deficit Disorder in the Workplace
Mindfulness in Action: A Self-Discovery
Mindfulness-Based Stress Reduction
Movement Ritual
Overcoming Fear of Love
Poetry, Passion and Purpose
Power Therapies for the 21st Century
Refilling the Chalice: Rededication to Spirit
Strolling and De-Stressing
Ten Rules for Being Human: Spiritual Awakenings
The Art of Living Consciously
The Good Medicine Path: Exploring Native American Wisdom
The Growing Edge: A Creative Forum
The Lightness of Being: A Delicate Balance
The Seduction of Cults
The Speaking Body: Jung's Alchemy
TITLE CHANGES:
Dreams: Looking Through Symbols to Self-Discovery and Healing
[FROM: Dreams: Archetypes and the Spiritual Quest]
Fly Without Fear [FROM: Coping with the Fear of Flying]
Honoring Anger: Instinct or Emotion
Self-Esteem: Skills and Steps to Becoming a Whole Person
[FROM: Skill-Building Steps Toward Self-Esteem]

SCIENCE
A Brief History of Physical Thought *

SEWING (8)
Sewing Machine Embellishment

TRIPS & TOURS*
A Craft and Quilting Tour
A Trip to the Museum of Tolerance
New York City - Art in Focus
Santa Barbara Architecture: A Trolley Tour
Singin' the Blues: A Day at the Ojai Blues Festival

TABLE OF FUNDING CODES:

*NOT funded by state moneys

These classes ARE supported by state moneys:
1  Parent Education
2  Elementary and Secondary Basic Skills
3  English as a Second Language
4  Citizenship
5  Education for the Handicapped
6  Short-Term Vocational Programs
7  Education for the Older Adult
8  Education Programs in Home Economics
9  Health and Safety Education
1996-97 DISTANCE EDUCATION ANNUAL REPORT

Santa Barbara City College offered two distance education courses during the 1996-97 academic year. These courses were: (1) ECT 225, Telecommunications Overview and (2) Bio 117, Introductory Microbiology. The Telecommunications Overview course was taught through CD-ROM, videotapes, e-mail, the Internet, and alternate Saturday classes. The Microbiology course was available to students in both a traditional format, Tuesday lecture and Thursday lab, and a distance education format utilizing videotapes and the Internet with a lab scheduled on subsequent Saturdays. Student evaluations for both courses indicated a high rate of course completion and significantly high levels of student satisfaction.

Purpose

What was the intent in offering the course by distance education?

Distance education courses were designed to provide students multiple options for instruction. Both courses offered classes on Saturdays, however lecture material was made accessible through the use of technology at anytime, anyplace and at the student’s own pace. There were five primary reasons for offering these courses through distance education:

(1) to provide students flexible scheduling;
(2) to increase student access to courses;
(3) to enhance learning through technology;
(4) to identify those students most interested in distance learning options; and
(5) to evaluate student and faculty satisfaction.

How was learning enhanced by the use of technology?

Students found that utilizing technology allowed them to work at their own pace and at anytime. Student evaluations indicated a high satisfaction rate with these courses. Some comments made by students in answering the question on what they most liked about the class were:

- “I feel I learned what I needed—you can learn and work at your own pace.”
- “Worked extremely well with my schedule. You can study at your own convenience, but still have teacher-student contact.”
- “the challenge of self-directed research”
- “off campus self motivation”
- “I liked being able to study at my own pace.”
- “remote learning”
- “self-paced”
- “able to study as much and when I wanted.”
Student Access

What is the evidence, if any, that the new methodology increased the number of students served, or extended services to new populations?

Enrollment in the traditional on-campus courses for ECT range between 12-25 per class. This distance learning class, ECT 225, enrolled a total of 35 students. The Microbiology course offered through the Internet was taught as a pilot and enrolled only 12 students in the first semester. However, all students enrolled remarked that they would not have attended SBCC if their only option had been the on-campus lecture and lab courses.

What student services were provided to support student success for distance education?

All students enrolled in these two courses resided in the Santa Barbara area and were able to access all support services available on campus. The newly developed Online Writing Lab provided some support and offered students additional tutoring. Students communicated extensively with their instructors through e-mail. In addition, students in Telecommunications held bimonthly appointments with their instructor, and the Microbiology students were able to meet their instructor following the lab on any Saturday.

In what ways were the goals of the district’s Student Equity Plan furthered?

The two goals of Student Access and Student Success identified in the district’s Student Equity Plan were furthered by offering these two distance education courses. In the area of access, students who would not have taken a traditional course on campus but who had access to a computer and were able to attend on Saturdays were served by these courses. Generally, the student population included working adults. An ESL student who had difficulty with language found his enrollment in Microbiology of great benefit due to the availability of self-paced instruction.

The Student Equity Plan recommended “a variety of teaching styles and methods to accommodate student differences.” The Microbiology course was available in both the traditional and nontraditional formats meeting this recommendation. Students in the distance education course who needed to attend a traditional lecture were encouraged to do so at anytime. All students had a high degree of contact with their instructors and each instructor provided multiple options for the learning of skills and core competencies.
What is the evidence, if any, that special community needs were met by the courses using new methodologies?

The Telecommunications course was developed in response to a community needs assessment and recommended by an Industry Advisory Committee. Individuals who might not otherwise attend SBCC enrolled in the Microbiology course. Students in Microbiology were new attendees at the College and, of these students, 58% held bachelor’s degrees.

Faculty

How were faculty selected to teach each distance education section and what relevant professional development activities and support services were provided to them?

The development of these distance education courses was faculty initiated. The instructor in the Electronics and Computer Technology Program teaching Telecommunications was highly motivated to instruct students by using technology as a medium and a tool for experiencing the demands of the telecommunications industry. The instructor of Microbiology had previously completed a series of tutorials during a sabbatical that inspired her to pursue the development of an online course coupled with the lab. Both instructors were supported and trained by SBCC’s Faculty Resource Center.

What was their perception of the experience, as expressed by instructors and student services professionals? Which new approaches were judged effective? Which were judged noneffective?

The faculty and staff involved in distance education courses rated the experience as excellent. Neither of the two instructors felt that any one approach was more effective than another, however, the offering of various teaching modalities in combination, such as e-mail, the Internet, face-to-face interactions, were considered most effective.

Quality

How did student satisfaction compare with that in courses offered in a traditional mode?

Of the students enrolled in both courses, 100% indicated that the course objectives were met; and 90% felt that they had adequate contact with the instructors. Students reported that in general the workload of these classes were comparable to the workload of other three unit classes they had taken at SBCC.
In what ways was student achievement improved?

Student participation was increased due to the flexibility of scheduling, the accessibility of the instructors, and the multiple options available for learning content. Students found that they were able to work at their own pace, study at anytime of the day or night, and were able to complete their work out of their homes or at their workplace. They met with their classmates on a regular basis and communicated with their instructors through e-mail and face-to-face contact. Student grades were comparable to students in traditional courses and there were no apparent differences noted in the achievement of students in the nontraditional or distance education Microbiology courses.

Did students with prior independent study experience do better in distance education than those without prior experience?

This data is unavailable at this time.

What type and quantity of student-faculty interaction occurred in each course?

Students enrolled in Telecommunications met every two weeks for 3 hours on Saturdays. Students enrolled in Microbiology met every Saturday for the 3 hour lab component. In addition, both instructors were available to students during office hours and, extensively, through e-mail. Both instructors reported that face-to-face contact provided students hands-on experience, increased opportunities for collaborative work and group projects, and frequent student-faculty and student-student interactions.

What types of instructional support and student services were provided to students?

The most frequently used support service for distance education students was tutoring. All other instructional support and student services available to SBCC students were also available to those students enrolled in these two courses.

How appropriate and effective was the courseware for each course?

Students in the Telecommunications course were asked what they liked about the CD and how it could be improved. Here are some of their responses:

- “make more interactive”
- “make it more Macintosh-compatible”
- “the CD-ROM could tell you which questions you missed on a review”
- “little slow to start up”
- “it was simple and clear”
• “I liked how it gave a synopsis separate from the written part.”
• “It lacked some flexibility. I liked the visuals.”
• “Convenience and the organization of the various units”
• “The CD-Rom is neat and the exploration into multimedia is fantastic.”

For students enrolled in the Microbiology course, 60% rated the courseware as excellent, 30% rated it average and 10% had no opinion regarding courseware.

Which technological mix was used most effectively?

Faculty and students reported a high level of satisfaction with the availability of multiple technologies, regardless of the specific technological mix. Students in Microbiology generally used the Internet, but also used videotapes of class lectures and a set of online tutorials effectively. Students in Telecommunications participated extensively in group projects utilizing e-mail to communicate with their classmates and instructor, as well as using the CD-ROM. All students used the Internet for research purposes.

Costs

How did start-up costs for distance education compare with other modes of instruction?

Both instructors developed and produced their materials independently. No significant start-up costs were needed, however faculty time and energy expended on the development of these courses was quite significant.

How did continuing costs for distance education compare with other modes of instruction?

As SBCC further develops its distance education program, information regarding continuing costs will be identified. SBCC has received a grant to pilot a comprehensive technology mediated instructional program that includes a cost analysis on the design, development and delivery of courses/programs.

In what ways, if any, does faculty and staff load differ for distance education sections?

Faculty load did not differ for the distance education sections. The instructors were compensated at the same rate of pay for the distance education courses as their traditional course load.
Recommendations

What suggestions can be made for the improvement of distance education?

SBCC participated in a Redesign Project on Technology Mediated Instruction (TMI) during 1996-97. The purpose of this project was to develop a model distance learning program for the College. The Redesign Team concluded that a comprehensive model would need to include the following: (1) a well-planned management system, including the technological infrastructure needed to sustain a program overtime; (2) a strongly integrated program supporting five components: technology infrastructure, course development and delivery, student support services, faculty training, and evaluation; (3) a team approach to the development and design of instruction; (4) a model based upon the College’s values and principles of student-centered learning (including active student participation, collaborative learning and enhanced faculty-student interaction); (5) a clearly planned selection of courses carefully designed, integrating learning skills into the curriculum; and (6) a strong evaluation component and research base from which to determine and monitor success. SBCC has received an FII grant to pilot this model during 1997-98. During this time, the College will research many different components of a comprehensive program, including the use of design teams for course construction, the integration of academic and learning skills into the curriculum, a cost analysis, among others. Suggestions for the development and improvement of distance education will be a result of this project and will be reported in year 1998.
Distance Education Questionnaire Summary

This is a supplemental summary for the Distance Education Questionnaire. The following questions are to be your own conclusions based on the supportive data in your report. These responses are meant to serve as an overview of all of your distance education curriculum. The questions below are numbered to match the same numbers in the full questionnaire (with some additions, deletions and rewording).

1. Why is your district offering courses by distance education? Mark all that apply.

1.a
✓ increase course availability for students with time/schedule constraints
_ increase course availability for students who do not live near the campus(es)
✓ increase course availability for working adults
✓ increase course availability for persons with disabilities
✓ increase course availability for another specific student population(s) Students with
1.b
_ BA/BS degrees who seek vocational training
_ increase the number of full-time equivalent students (FTES)
1.c
_ improve the quality of current learning and course delivery modes
✓ provide students with computer-mediated learning experiences
_ provide courses which enhance student's computer skills
✓ provide variety in learning and course delivery modes
✓ experiment with new learning and course delivery modes
1.d
_ increase access to ESL courses
_ increase access to non credit courses
_ increase access to nontransferable credit courses
✓ other reason for offering distance education
    Increase access to CSU/UC transferable credit courses

2. Was your district's Student Equity Plan furthered by distance education?
✓ yes  _ no  _ inconclusive  Supportive Data?✓
Student evaluations

3. Did distance education meet special needs within the community (e.g. Industry, Social, or Economic)?
✓ yes  _ no  _ inconclusive  non applicable  Supportive Data?

4. Did distance education meet special population needs within the community?
✓ yes  _ no  _ inconclusive  non applicable  Supportive Data?

4a. Did distance education increase access for students undeserved by on-campus classes?

Transferable courses:
_ yes  ✓ no  _ inconclusive  _ Supportive Data?

Non-transferable courses:
_ yes  ✓ no  _ inconclusive  _ Supportive Data?

4b. Did you achieve the distance education objectives identified in question one above?
✓ yes  _ no  _ inconclusive  ✓ Supportive Data?

4c. Were there significant positive results?
4d. Were there significant negative results?
   - yes  √ no  __ inconclusive  √ Supportive Data?

5. Did you find that student outcomes in distance education classes higher then, equivalent to, or worse then those of on-campus classes?

<table>
<thead>
<tr>
<th>Completion Rates</th>
<th>Higher</th>
<th>Equivalent</th>
<th>Lower</th>
<th>Supportive Data?</th>
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<tbody>
<tr>
<td>Retention Rates</td>
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<td>(i.e. Non Drop)</td>
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<td>Student Satisfaction</td>
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<td>Student Grade Achievement</td>
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</table>

6. How were Instructional and Student Services provided for students in distance education courses? Mark all that apply.

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<tr>
<th>Traditional On-Campus Service</th>
<th>Technology-Mediated or Other Non-Campus Based Service</th>
<th>Supportive Data?</th>
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<tbody>
<tr>
<td>Library</td>
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<td>Transfer Center</td>
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<td>Counseling</td>
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<td>EOPS</td>
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<td>Financial Aid</td>
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<td>Tutoring</td>
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<td>Reviews</td>
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<td>Career Service/Job Placement</td>
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<td>Laboratory</td>
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<td>Other services</td>
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7. The faculty selection process for distance education courses:
   - parallels that for traditional courses.
   - is different but thorough.
   - √ is not formalized.

7a. Are relevant professional development opportunities provided for faculty and staff of distance education courses?
   √ yes  __ no  √ Supportive Data?

8. Faculty and staff satisfaction rating of distance education courses:
   √ excellent  _ average  _ poor  _ no opinion  √ Supportive Data?

9. Student satisfaction rating of distance education courses:
   √ excellent  _ average  _ poor  _ no opinion  √ Supportive Data?

10. Did you identify any particularly effective approaches to distance education?
    - yes  √ no  _ Supportive Data?
10a. Did you identify any particularly ineffective approaches to distance education?  
   _ yes _ no _ Supportive Data?

12. In general how do distance education students communicate with their instructors?

   Type of communication:
   _ regular mail (postal service)
   √ email
   √ voice mail
   _ FAX
   _ telephone during class
   _ video conference
   √ face to face on campus
   _ telephone (personal calls)
   _ no contact
   _ other (Specify) ____________

14. The courseware that supports the distance education components of classes are:

   √ excellent √ average _ poor _ no opinion _ Supportive Data?

15. The equipment for the distance education components of classes is:

   √ excellent _ average _ poor _ no opinion _ Supportive Data?

16. Did you use a variety of teaching modes in single classes (e.g. email, face to face, etc.)?

   √ yes _ no √ Supportive Data?

16a. Which teaching mode(s) was most effective?

   ____________

17. What were the differences in student achievement between transferable and nontransferable distance education courses?

   _ transfer students do better √ no difference _ non transfer students do better _ Non applicable

18. How did start-up costs for distance education compare with other modes of instruction?

   

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<th></th>
<th>Higher</th>
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<th>Supportive Data?</th>
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<tr>
<td>New equipment</td>
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<td>Training costs</td>
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<td>Infrastructure costs</td>
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<td>New employee costs</td>
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<td>Licensing/software</td>
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19. How did continuing costs for distance education compare with other modes of instruction?

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<td>Equip. repair</td>
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<td>Instructor costs</td>
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<td>Broadcasting cost</td>
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<td>upgrades</td>
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<td>Infrastructure costs</td>
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<td>Other</td>
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20. Do faculty/staff loads for distance education courses differ from traditional class loads?

  _ yes  _ no  _ Supportive Data?

20a. Are there section enrollment limits for distance education courses? _To be determined_

    _ all classes  _ some classes  _ no classes

Additional Questions

1. What were the FTES figures for the district in 1995/96?

   District FTES CAP
   District FTES
   Distance Education FTES

2. What percentage of your total course offerings are delivered by distance education or have significant distance education components? _Provide the actual percentage if available._

   none  _1-10%  _11-20%  _21-40%  _41-60%  _61-80%  _81-100%

3. What percentage of distance education courses delivered by TV/Video?

   _none_  _1-10%  _11-20%  _21-40%  _41-60%  _61-80%  _81-100%

4. What percentage of distance education courses delivered by Video Conferencing?

   _None_  _1-10%  _11-20%  _21-40%  _41-60%  _61-80%  _81-100%

5. What percentage of distance education courses delivered by Internet/E-Mail?

   _None_  _1-10%  _11-20%  _21-40%  _41-60%  _61-80%  _81-100%

6. What percentage of distance education courses delivered by traditional methods with some distance education components?

   _None_  _1-10%  _11-20%  _21-40%  _41-60%  _61-80%  _81-100%
District Distance Education Report
Signature Sheet

The following individuals must sign this sheet indicating they have reviewed the Distance Education Report. Prior to submission to the local Board of Trustee and the State Chancellor's Office.

Chief Executive Officer

Chief Instructional Officer

Academic Senate President

Distance Education Coordinator

Management Information Officer

7/2/97
Date

7/2/97
Date

7/2/97
Date

7/2/97
Date
CERTIFICATED PART-TIME FACULTY

FALL 1997

ABER, Richard
ABNEY, Richard
AKONI, Abdulhamid
ALEX, Georganne
ALEXANDER, Deborah
ALEXANDER, Gae
ANDERSON, Aleta
ARCHAMBAULT, Thomas
ARIAS, Armando
ARJO, Dennis
ARRINGTON, Homer
ATWATER, Regine
AUCHNLOSS, Elizabeth
AVITZUR, Tal
AYLESWORTH, Eileen
BANCHERO, Robert
BARON, Maurice
BARRINGER, Elaine
BARRON, Blakely
BATES, Mark
BEHLER, Susan
BLAU, Marjorie
BOSIN, Brent
BOUZAGLO, Kerry
BRAM, Alan
BRATTON, Kevin
BREITENBACH, Marlene
BREEDEN, Lindsey
BREWER, Scott
BRITSCHE, James
BRUMMEL, Josephine
BRUNO, Salvatore
BUCKETT, Luz
BULLARD, Janice
BURNS, Krist
CALIP, Jean
CANNON, Terry
CAPLAN, Phyllis
CARR, Bernie
CARROL, Catherine
CARTNELL, Ryan
CHAMBERLIN, Susan
CHARBONEAU, Jill
CLARK, Teresa
CLEARWATER, Noelle
CLEYER, Francesca
COBURN, Gordon
COHEN, Louis
COLE, Carole
COLEMAN, Jaclyn
COOK, Steve
COOK, Terri
COOPER, Helen
COOPER, Jenny
COOPER, Lori
COPE, Clifton
CRAWFORD, Mark
CUNNINGHAM, Lorna

DAVIS, Joseph
DAVIS, Rebecca
DECLERCK, Beverly
DECKER, Beverly
DEMMS, Lydia
DEVRIES, Robert
DEWEY, Kathleen
DICKEY, Warren
DILLARD, Andrea
DODGE, Jackson
DODGE, Verna
DOWNEY, Michael
DRAKE, Robert
DUDLEY, Joyce
DUNN, Phyllis
DURAN, Jose
DURHAM, William
DYAL-CHAND, Alda
EARLE, Michael
EDWARDS, Paula
EKSTROM, Linda
ENGLISH, Barbara
ENGLISH, Cordelia
ERICKSON, Christine
ERSKINE, Richard
FACKLER, Adams, Benjamin
FEY, Helen (Irene)
FLEG, Carolyn
FORD, Jan
FOSS, Kristina
FOSTER, Kaye
FOSTER, Lila
FOSTER, Patrick
FRANK, Patricia
FRANKLIN, John
FREY, Lisa
FURY, Cynthia
FUSARO, Craig
GESSERT, Susan
GIBSON, Debbie
GILMAN, Roberta
GLOGER, Ted (Maxwell)
GODAR, Ronald
GOVER, Edward
GREENE, Phillip
GREENE, Richard
GREENUP, Nadine
GREISNER, Paulette
GUSMAN, Frances
GUTTMANN, Barbara
GUTTERMAN, Karen
HAIGH, Dorothea
HALL, Timothy
HAMILTON, Janice
HAMILTON, Susan
HART, Robert
HAWKINS, Chris
HAWLEY, Betty Jo

HEARON, Sally
HEDDEN, Stephanie
HERMES, Elizabeth
HERRING, Fred
HILBRINK, Lucinda
HILL, Bojana
HOBBES, Willard
HODGDON, Barbara
HOFMANN, Fred
HOLMES, James
HONTOS, Margaret
HORTON, Tom
HOUGHTON, Bobbi
HOUK, Steven
HOULIHAN, Susan
HUBER, James
HUNTER, Glenn
HUTH, Vernon
INOUE, Keiko
ION, Don
ISHKANIAN, Judith
IVYER, Nandini
JACKSON, Tony
JEFFERSON, Esperanza
JIMENEZ, Rosemary
JOHNSON, Cleone
JOHNSON, Johanna
JOVIC, Aleksandar
KAGAN, Marty
KAO, Calvin
KEMP, Micael
KETURI, Hannah
KIPP, Susan
KIRBY, Robert
KLOOS, David
KOENINGER, Anthony
KOPEKIN, Ann Marie
KRITZ, M. Sue
KUEZNIZER, James
KWONG, Anna
LAFLEUR, Janet
LANG, Rory
LANSING, Melanie
LARSON, Tom
LASSWELL, Steven
LAWYER Sr., David
LAZORCHIK, Frank
LELAND, Nicholas
LEELAHATORN, Maryree
LEVASSEUR, Elaine
LEVINE, Ron
LEWIS, E. Anne
LOUDA, Sylvia
MACDONALD, Joyce
MAILLES, Christopher
MALLIN, MaryLynn
MARSCHAK, Fred
MASSE, Nancy

**BOLD INDICATES NEW FACULTY**
REBEL, Sylvie
REEG, Thomas
REES, Gary
REID, Daniel
REILLY, Rob
REYNOLDS, Jocelyn
REYNOLDS, Linda
RICE, John
RICHARDS, Robert
RICKER-NELSON, Judith
RIDDLE, Valerie
RIDLAND, Muriel
ROBERTS, Debra
ROBINS, Roger
ROIG, Kathleen
ROMINE, Ed
ROSEDALE, Elizabeth
ROTHSTEIN, Bret
RUSSELL, Edward
RUSSELL, Keyo
RUSSELL-HARDIN, Kathleen
SAENGER, Sally
SAITO, Patty
SANDS, Robert
SCAMAHORN, Mark
SCHIEG, Lawrence
SCHERZ, Ann
SCHMIDT, Ingrid
SCHMOLL, Brett
SCHNEYER, Joshua
SCHIESSL, Marie
SCHUELER, Pamela
SCOTT, Jeff
SCUDELARI, Charles
SELLAND, Jennifer
SHARP, Kathleen
SHARPE, Carol
SHEMWAY, Kenneth
SHERMAN, Spencer
SHERMAN, Wayne
SJOLEMA, Michael
SMITH, Carola
SMITH, Elizabeth
SMITH, Juanita
SMITH, Julie
SMITH, Myrene
SMITH-TUBIOLO, Nancy
SODUSTA, Jaime
SPARRE, Ryan
SPINA, Nicholas
STAFFORD, Jack
STARK, Anne
STARK, Lynne
STOECKLY, Beth
STRASBURG, Leland
STRASSBURG, Steven
STREIFF, Jane
STRENN, Stephen
SUAREZ, Jason
SULLIVAN, Marc
SUNWOLF
SUTHERLAND, Heather
SZYELLER, Edward
TAMMINGA, Ernest
TARQUINO, Amadio
TENTLER, Hillary
THIELMANN, Janice
THOMAS, William
TODD, Gary
TRENT Jr., Paul
TUCKER, Janice
TUTTLE, Tom
UNZUETA, Manuel
VARTANIAN, Sonia
VILA, Martha
VILLA, Ted
VLCEK, Eileen
VOM STEEG, Almeria
VOM STEEG, Timothy
WAKITA, Takako
WALDECK, Jennifer
WARE, Lorri
WATKINS, Sue
WEaver, John
WEaver, John
WEISS, Elizabeth
WENDT, Patricia
WIESNSNER, Curtis
WILLIAMSON, Robert
WONG, David
WOOD, Elizabeth
WOTRUBA, Patricia
WU, Daniel
YEAGER, Elizabeth
ZHARIAS, Tony
ZIMMERMAN-Bostwick, Alyson

*Not to exceed 9 TLU's including Continuing Education assignments.

FLL97FCB
7/16/97
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**Santa Barbara Community College**

**Purchase Order Report**  
**July 24, 1997**

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<th>Purchase Order Number</th>
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### Santa Barbara Community College

**Purchase Order Report**  
**July 24, 1997**

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## Santa Barbara Community College

### Purchase Order Report

- **Date:** July 24, 1997

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Santa Barbara Community College

Purchase Order Report - July 24, 1997

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**Santa Barbara Community College**

**Purchase Order Report - July 24, 1997**

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And those Purchase Orders Meeting definition of routine orders (Per Board Policy) numbers 973556 - 980623,
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
PAYMENT OF GENERAL CLAIMS
July 24, 1997

GENERAL FUND

Amount Due on Purchase Orders

Amount for Approval and/or Ratification $191,042.90

ADVERTISING

Santa Barbara News Press $143.51

CONSULTANT

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CONTRACTS

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SANTA BARBARA COMMUNITY COLLEGE DISTRICT  
PAYMENT OF GENERAL CLAIMS  
July 24, 1997

FINGERPRINTING

Soto, Reyes $42.00

INSURANCE

Harrison and Associates 209.70

LEGAL

Anderle, Thomas 5,662.50

MILEAGE

Elias, Isidor 358.05  
Hanna, Karolyn 236.34  
Hedden, Stephanie 20.46  
Kopeikin, Anne 62.00  
McCabe, Evan 15.81  
Mediu, Jane 216.38  
Mitchell, Claudia 227.54  
Muraoka, Mimi 166.72  
Perlin, Linda 156.24  
Reilly, Robert 82.15  
Shields-Hanson, Sheri 30.75  
Smith, Julie 148.80  
Stark, Anne 13.95  
Wilde, Jackie 61.85

PHYSICALS

Goleta Valley Occupational 139.00

POSTAGE

United States Postal Service 10,000.00

REIMBURSEMENT

Harland, Apinya 80.00  
SBCC - Revolving Fund #2 205.10  
SBCC - Revolving Fund #3 2,578.32

Item 5.1b  
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lb/boardnew
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
PAYMENT OF GENERAL CLAIMS
July 24, 1997

RENTALS

Air Liquide America Corporation $228.24

TRAVEL & CONFERENCE

CA Department of Toxic Substances Control 35.00
California Great Teachers Seminar 1,250.00
Christian, Joyce 139.14
El-Soussi, Mahammed 764.20
Gastineau, Lori 99.14
Gilles, Timothy 391.06
Hamre, William 154.50
League for Innovation in the Community College 375.00
Luan, Jing 129.50
Martinez, Jose 232.30
McCabe, Evan 76.00
Peinado, Kelly 221.00
Regents of UCSB 155.00
Santa Barbara Travel Bureau 467.00
Stark, Anne 76.00

UTILITIES

AT & T 3,001.67
Browning-Ferris Industries 310.52
City of Santa Barbara Water 12,583.13
Goleta County Water District 696.39
GTE Mobilnet 143.52
Southern California Gas Co. 3,759.23
Worldcom 189.06

Total Column II $80,977.51
Total Column I

TOTAL GENERAL FUND $272,020.41

Item 5.1b
7-24-97
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lb/boardnew
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
PAYMENT OF GENERAL CLAIMS
July 24, 1997

CHILD DEVELOPMENT FUND

FOOD

| SBCC Cafeteria Account | $2,829.75 |

SUPPLIES

| Home Improvement Center | 28.08 |
| Luckys Stores Inc.      | 166.29 |
| Santa Barbara Community | 22.84 |

TOTAL CHILD DEVELOPMENT FUND $3,046.96
## REHABILITATION, MAINTENANCE, CONSTRUCTION FUND

### CLASSROOM IMPROVEMENTS - NC 96/97

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<tbody>
<tr>
<td>The Office Mart</td>
<td>$572.37</td>
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<tr>
<td>Santa Barbara Locksmiths</td>
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<td>Sundance Painting</td>
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<td>Westaire Heating and Air</td>
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<td>David Weniger</td>
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### MAJOR MAINTENANCE 96/97

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<tr>
<td>California Electric Company</td>
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### MULTI-BUILDING CABLING

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### PHYSICAL EDUCATION HVAC (95/96)

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<td>Coast Village Engineering Corporation</td>
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<td>Milpas Rental Inc.</td>
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<td>Ventura County Newspapers</td>
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### RELOCATE CHILLERS - HUMANITIES (96/97)

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<tbody>
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<tr>
<td>Tri-Co. Blueprint &amp; Supply Inc.</td>
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### REPAIR/REPLACE HVAC - LIBRARY (DM96/97)

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<tr>
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<td>Pacific Acoustics-North Inc.</td>
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*Item 5.1b 7-24-97 5 of 9*
REPLACE AIR HANDLERS - HUMANITIES (96/97)

Phillips Metsch Sweeny Moore $3,848.63
Santa Barbara News Press 59.28
Tri-Co Blueprint & Supply Inc. 155.16
Ventura County Newspapers 70.31

REPLACE ELECTRICAL SWITCH - WAKE (DM96/97)

California Electric Supply 642.57
Wickman Electric Service 35.50

WEST CAMPUS IRRIGATION, PLANTING & LIGHTING

Agri-Turf Supplies 815.64

TOTAL REHABILITATION, MAINTENANCE, CONSTRUCTION FUND $82,742.78
SANTA BARBARA COMMUNITY COLLEGE DISTRICT  
PAYMENT OF GENERAL CLAIMS  
July 24, 1997  

EQUIPMENT REPLACEMENT FUND  

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<th>Company</th>
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<td>Buena Tool Co.</td>
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<td>C&amp;H Distributors Incorporated</td>
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<td>CIO Solutions LLC</td>
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<td>Gale Research</td>
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<td>H CO Computer Products Inc.</td>
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<td>House Sanitary Supply</td>
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<td>Metal Rose Welding</td>
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<td>National Business Furniture</td>
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<td>Norcostco Corporation</td>
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<td>SBCC Theatre Group</td>
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<td>Sehi-Procomp Computer Products</td>
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<tr>
<td>Telecom Inc.</td>
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TOTAL EQUIPMENT REPLACEMENT FUND  $638,748.91
**General Fund 01**

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<td>Unocal</td>
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<td>Orchard Supply Hardware</td>
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<td>Chevron U.S. A.</td>
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<td>Wells Fargo Bank</td>
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<td>Devon Duval</td>
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<td>Supplies</td>
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**Total**

$2,578.32

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Item 5.1b
7-24-97
8 of 9
# SANTA BARBARA COMMUNITY COLLEGE DISTRICT

## Revolving Fund #2
June 23, 1997

**PV# 973597**

### General Fund 01

<table>
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<tr>
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<td>Reimbursement</td>
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<td>Sheri Ray</td>
<td>Mileage</td>
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<td>$11.16</td>
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$205.10

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*Item 5.1b*
7-24-97
9 of 9
This grant is made and entered into, by and between, the Chancellor’s Office of the California Community Colleges, hereafter referred to as the State, and the aforementioned district, hereafter referred to as the Grantee. The grant shall consist of the RFA specification, this face sheet, with authorized signatures; the grant application, including all forms as specified in the Request for Application (RFA) packet; and the Grant Agreement Standard Terms and Conditions, Articles I and II (Rev. 12/96), as set forth in the RFA instructions. All of these items are incorporated into this grant by reference.

The total amount payable for this grant shall not exceed the amount specified below in Grant funds. Payments shall be made through the apportionment process.

The term of this grant shall be from July 1, 1997, to and including August 31, 1998. All performance under this grant shall be completed by June 30, 1998, except that the Year-to-Date Expenditure and Progress Reports must be received by the Chancellor’s Office no later than July 31, 1998, and the Final Reports must be received by the Chancellor’s Office no later than August 31, 1998.

The signature of the chief executive officer or other authorized officer of the district legally binds the Grantee to perform the work specified in the attached proposal on the terms specified in that proposal. If any modifications are required to the attached proposal between the date of signature of this face sheet by the designated district officer and the date of signature by the Deputy Chancellor, each modified page must be initialed and dated by the Project Director.

<table>
<thead>
<tr>
<th>Item</th>
<th>Chapter</th>
<th>Statute</th>
<th>Fiscal Year</th>
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<td>1997</td>
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<tr>
<td>&gt;</td>
<td>Project Monitor</td>
<td></td>
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<tr>
<td>&gt;</td>
<td>Agency</td>
<td>Santa Barbara City College</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Chancellor’s Office</td>
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<td></td>
<td>California Community Colleges</td>
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<tr>
<td></td>
<td>1107 Ninth Street</td>
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<tr>
<td></td>
<td>Sacramento, CA 95814-3607</td>
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<tr>
<td>Signature, Chief Executive Officer (or Authorized Designee)</td>
<td>Date</td>
<td>Signature, Chief Executive Officer (or Authorized Designee)</td>
<td>Date</td>
</tr>
<tr>
<td>&gt;</td>
<td>Printed Name of Person Signing</td>
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</tr>
<tr>
<td>&gt;</td>
<td>Title</td>
<td></td>
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<table>
<thead>
<tr>
<th>GRANTEE</th>
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<tr>
<td>District (Grantee): Santa Barbara Community College</td>
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<tr>
<td>College: Santa Barbara City College</td>
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<td>Grant Funds: $146,907</td>
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<td>Total Matching Funds, if Applicable: $206,278</td>
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<td>Project Director: Susan Sargent</td>
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<td>District (Grantee) Address:</td>
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<tr>
<td>Santa Barbara City College</td>
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<tr>
<td>721 Cliff Drive, Santa Barbara, CA 93109</td>
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<tr>
<td>Signature, Chief Executive Officer (or Authorized Designee):</td>
</tr>
<tr>
<td>Peter R. MacDougall</td>
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<tr>
<td>Printed Name of Person Signing:</td>
</tr>
<tr>
<td>Title: Superintendent/President</td>
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340/GA (Rev. 12/19/96. dac)
APPLICATION ABSTRACT

RFA ID No.: 97-0206

RFA Title: Establishment of a New Program in Data Communications and Network Management

Award Amount: $146,907

Project Director: Dr. Susan Sargent, Dean, Academic Affairs

Organization: Santa Barbara City College

Address: 721 Cliff Drive

City, State, Zip: Santa Barbara, CA 93109

Phone: (805) 965-0581, ext. 2541        Fax: (805) 963-7222

E-Mail Address: Internet:SARGENT@gate1.sbcc.cc.ca.us

Abstract

Employer Based Training funds are being requested to support professional development, curriculum development and high-tech equipment and software. The intent of the grant is to contribute to the Santa Barbara region’s and California’s economic growth and competitiveness by preparing a skilled labor pool for new positions in Data Communications and Network Management and provide current workers with opportunities to retrain and upgrade their skills. The Data Communications and Network Management Program to be developed will include three components: (1) an introduction to the field—an introduction to careers in computers and networks, an overview of telecommunications, and an introduction to data communications; (2) a core program—18 units of intensive training (management and technical support for LAN, WAN, Internetworking); and (3) advanced training in specialized areas (Internet/Intranet, LAN/WAN Specialist, Internetworking, Programming and Windows NT).

The proposed project addresses the immediate and future labor market need in the technical support and management of emerging data communications and network technology, is located in the Santa Barbara region where there is a high concentration of businesses utilizing information networks systems, and is designed to help meet the critical shortage of highly skilled labor to fill existing and projected jobs. Partnerships with business and industry will provide students hands-on applications of life experiences and train them on skills needed for the local area, state and global job market.
**APPLICATION BUDGET SUMMARY**

**RFA ID No.** 97-0206  
**Program Year** 1997-98  
**District/College:** Santa Barbara Community College  
**Telephone:** 805/965-0581  
**RFA Title:** Establishment of a New Program in Data Communications and Network Management

<table>
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<tr>
<th>Object of Expenditure</th>
<th>Classifications</th>
<th>Line</th>
<th>Source of Funds¹</th>
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<td>SBCC</td>
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<td>4000</td>
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**Total Direct Costs**  
8. $146,065  
9. $196,958  
10. $4,320

**Total Indirect (4% of line 8)**  
8. $196,958  
9. $4,320

**Total Program Costs**  
8. $146,065  
9. $201,278

¹Source of funds per project: (enter sources: Leadership, ECON, etc.)  
²Match required for Economic Development only. Line item match not required.  
³Not to exceed 5% for administration (see 1200 line in Application Budget Detail Sheet).

---

I authorize this cost proposal as the maximum amount to be claimed for this project and assure that funds shall be spent in compliance with State and federal regulations.

**Name/Title:** Charles Hanson, Vice President, Business Services

**Signature:** [Signature]  
**Date:** March 12, 1997

*Provide an Application Budget Detail Sheet for each funding source including matching sources, if required, either for cash or in-kind.*
District: Santa Barbara Community College  
College: Santa Barbara City College  
RFA Number: 96-0220

**TO BE COMPLETED BY COCCC**
- Renewable: [ ] Yes [ ] No  
- First Year Funded:  
- Maximum Years to Renew:  
- Total Project Length:  
- Grant Agreement No.: 96-222-001  
- Date: 6-1-97  
- Amendment No.:  
- Date:  
- Funding Category: Direct Service to Clients  
- Funding Source:  
- Amount to be Encumbered: $50,000  
- Prior Amount Encumbered:  
- Total Amount Encumbered: $50,000

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### STATE OF CALIFORNIA

<table>
<thead>
<tr>
<th>Item</th>
<th>Chapter</th>
<th>Statute</th>
<th>Fiscal Year</th>
</tr>
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**Object of Expenditure (Code and Title)**

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<th>Title</th>
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<td>College (Grantee)</td>
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**Signature, Accounting Officer (or authorized Designee)**

- [ ] Alice D. White, 6/30/97

**Project Monitor**

- Barbara Whitney

**Agency**

- Chancellor's Office  
- California Community Colleges  
- 1107 Ninth Street  
- Sacramento, CA 95814-3807

**Signature, Chief Executive Officer (or authorized Designee)**

- Gary L. Cook

**Printed Name of Person Signing**

- Gary L. Cook

**Title**

- Administrator for Fiscal and Business Services

**District (Grantee) Address**

- 721 Cliff Drive  
- Santa Barbara, CA 93109-2394

**Signature, Chief Executive Officer (or authorized Designee)**

- [ ] John Romo

**Printed Name of Person Signing**

- Peter R. MacDougall

**Title**

- Superintendent/President/CEO
APPLICATION ABSTRACT

RFA ID No.: 96-0220
RFA Title: Industry Driven Regional Network of Service Providers (Consortium)
--Health Care Delivery
Award Amount: $50,000

Project Director: John Romo, Vice President, Continuing Education
Organization: Regional Health Occupations Resource Center (RHORC)
Address: Santa Barbara City College
721 Cliff Drive
City, State, Zip: Santa Barbara, CA 93109-2394
Phone: (805) 687-0812 Ext. 238 Fax: (805) 569-5457
E-Mail Address: romo@gate1.sbcc.cc.ca.us

This project will respond to economic development needs in the South Coast Region:

1. Advance California's economic growth...through quality education... A comprehensive training needs assessment will be developed, distributed to health care industries, and analyzed. Based upon assessment findings and Regional Consortium recommendations, a priority training need will be identified. At least one new program will be offered to the region, to provide an improved workforce.

2. Coordinate a community college response to meet statewide workforce needs...
Utilizing recommendations from the Statewide Health Occupations Advisory Committee and educators from various areas of the state, a comprehensive Model Curriculum for Acute Nurse Assistants will be developed for statewide use. It will provide an educational resource and save acute care hospitals costly and time-consuming training.

3. Develop innovative solutions... The RHORC will coordinate planning for a Regional Paramedic Program among the eight community colleges in the region, government agencies, and business.

4. Identify, acquire, and leverage resources... The RHORC will compile a Master Calendar of Continuing Education Courses in Health for the region. This will assist in avoiding duplication of effort and identifying courses that are needed.

5. Create logistical, technical, and marketing infrastructure... The RHORC will collaborate with other resources in the region to design systems and tools to enhance economic development services to health industries.

6. Optimize access to community colleges' economic development services... Awareness will be improved by writing "success stories" for the media, giving examples of how the RHORC has stimulated economic growth; and utilizing telecommunication to facilitate access between businesses and the community colleges.

7. Develop strategic private sector and public agency partnerships... to include the identification of common goals for the purpose of mutually beneficial projects which will stimulate the regional economy.

8. Assist communities experiencing military base downsizing... Collaborate with career counselors to determine existing skills of any displaced military base workers and related retraining recommendations.
## APPLICATION BUDGET SUMMARY

### RFA ID No.

**Program Year**: 1997-98  
**District/College**: Santa Barbara Community College District/Santa Barbara City College  
**Telephone**: (805) 965-0581, Ext. 2783  
**RFA Title**:

<table>
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<th>1</th>
<th>I</th>
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1. Source of funds per project: (enter sources: Leadership, ECON, etc.)
2. Match required for Economic Development only. Line item match not required.
3. Not to exceed 5% for administration (see 1200 line in Application Budget Detail Sheet).

---

I authorize this cost proposal as the maximum amount to be claimed for this project and assure that funds shall be spent in compliance with State and federal regulations.

Name/Title: Dr. Charles Hanson/Vice President, Business Services  
Signature: [Signature]  
Date: 5/12/97

*Provide an Application Budget Detail Sheet for each funding source including matching sources, if required, either for cash or in-kind.*
This grant is made and entered into, by and between, the Chancellor's Office of the California Community Colleges, hereafter referred to as the State, and the aforementioned district, hereafter referred to as the Grantee. The grant shall consist of the RFA specification; this face sheet, with authorized signatures; the grant application, including all forms as specified in the Request for Application (RFA) packet; and the Grant Agreement Standard Terms and Conditions, Articles I and II (Rev. 12/96), as set forth in the RFA instructions. All of these items are incorporated into this grant by reference.

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The term of this grant shall be from July 1, 1997, to and including August 31, 1998. All performance under this grant shall be completed by June 30, 1998, except that the Year-to-Date Expenditure and Progress Reports must be received by the Chancellor's Office no later than July 31, 1998, and the Final Reports must be received by the Chancellor's Office no later than August 31, 1998.

The signature of the chief executive officer or other authorized officer of the district legally binds the Grantee to perform the work specified in the attached proposal on the terms specified in that proposal. If any modifications are required to the attached proposal between the date of signature of this face sheet by the designated district officer and the date of signature by the Deputy Chancellor, each modified page must be initialed and dated by the Project Director.
APPLICATION ABSTRACT

RFA ID No.: 97-0208
RFA Title: Work Experience in the Global Marketplace
Award Amount: $8,137

Project Director: Gayle Baker, Dean of Academic Affairs
Organization: Santa Barbara City College
Address: 721 Cliff Drive
City, State, Zip: Santa Barbara, CA 93109
Phone: 805-965-0581, extension 2720  Fax: 805-963-7222
E-Mail Address: BAKER@GATE1.SBCC.CC.CA.US

Advances in telecommunications and data communications are erasing national boundaries. An understanding of the global marketplace is essential for our business students if they are to maximize their employment opportunities. In this proposal, Bill Vincent seeks to gain expertise in international trade through training and work experience. He will complete 40-hours of intensive training in international business at the University of South Carolina. He will then have the opportunity to apply the skills that he learned at the University of South Carolina in a 120-hour structured worksite experience at the Southern California World Trade Center in Oxnard, California.

Through this training and work experience, Mr. Vincent will acquire the skills, knowledge, and methodologies required to internationalize his curriculum. He will revise six courses, incorporate academic/vocational skills and SCANS competencies, develop classroom strategies to counteract gender bias in the workplace, and disseminate information about Business Administration courses to counselors in programs serving special populations. Additionally, he will establish international partnerships with the contacts he makes from the University of South Carolina and the World Trade Center. He will disseminate information about this project to his colleagues and to the community.

As a result of enormous technological, economic, political, and social changes, business is becoming internationalized. This Technical Instructor Intensive In-Service Training will prepare Mr. Vincent to successfully meet the challenge of preparing our students to become successful professionals in the rapidly changing business world.
# Application Budget Summary

**RFA ID No.** 97-0208  
**Program Year** 1997-98  
**District/College:** Santa Barbara Community College  
**Telephone:** 805-965-0581  
**RFA Title:** TRAINING AND WORK EXPERIENCE IN THE GLOBAL MARKETPLACE

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¹ Source of funds per project: (enter sources: Leadership, CHE, ECON, etc.).  
² Match required for Economic Development only. Line item match not required.  
³ Not to exceed 5% for administration (see 1200 line in Application Budget Detail Sheet).

I authorize this cost proposal as the maximum amount to be claimed for this project and assure that funds shall be spent in compliance with State and federal regulations.

**Name/Title:** Dr. Charles Hanson, Vice President of Business Services  
**Signature:** (Business Officer/Authorized Signature)  
**Date:** March 12, 1997

*Provide an Application Budget Detail Sheet for each funding source including matching sources, if required, either for cash or in-kind.
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APPLICATION ABSTRACT

RFA ID No.: 97-0208
RFA Title: Training and Work Experience in Oracle
Award Amount: $9,328

Project Director: Gayle Baker, Dean of Academic Affairs
Organization: Santa Barbara City College
Address: 721 Cliff Drive
City, State, Zip: Santa Barbara, CA 93109
Phone: 805-965-0581, extension 2720 Fax: 805-963-7222
E-Mail Address: BAKER@GATE1.SBCC.CC.CA.US

Businesses everywhere, whether they are involved in a data warehousing project, business process re-engineering, redesigning existing processes, or designing new systems, are looking to Relational Database Management Systems (RDBMS). Oracle is emerging as the producer of one of the most powerful RDBMS in the world. Given the key role Oracle products are playing in the world of information systems, it is essential that students have expertise using Oracle. This grant will give George Federman the opportunity to acquire the training and experience he needs to offer Oracle training to his students.

Through a 56-hour intensive training and 120-hour structured worksite experience, Mr. Federman will acquire the skills, knowledge, and methodologies required to integrate Oracle software into his curriculum. He will revise two courses and develop two new courses, incorporate academic/vocational skills and SCANS competencies, develop classroom strategies to counteract gender bias in the workplace, and disseminate information about his courses to counselors in programs serving special populations. Additionally, he will establish partnerships with the contacts he makes from the Oracle Education Center and the Naval Air Warfare Weapons Divisions and disseminate information about this project to his colleagues and to the community.

This grant will give Mr. Federman the opportunity to gain the training and experience he needs to train his students to use today’s most powerful Relational Database Management Systems software, Oracle. These competencies will help his students maximize their employment opportunities in today’s competitive world of information systems.
**APPLICATION BUDGET SUMMARY**

**RFA ID No.:** 97-0208  
**Program Year:** 1997-98  
**District/College:** Santa Barbara Community College  
**RFA Title:** TRAINING AND WORK EXPERIENCE IN ORACLE  
**Telephone:** 805-965-0581

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1 Source of funds per project: (enter sources: Leadership, CHE, ECON, etc.).  
2 Match required for Economic Development only. Line item match not required.  
³ Not to exceed 5% for administration (see 1200 line in Application Budget Detail Sheet).

I authorize this cost proposal as the maximum amount to be claimed for this project and assure that funds shall be spent in compliance with State and federal regulations.

**Name/Title:** Dr. Charles Hanson, Vice President of Business Services  
**Signature:** [Signature]  
**Date:** March 12, 1997

*Provide an Application Budget Detail Sheet for each funding source including matching sources, if required, either for cash or in-kind.
DISTRICT GRANT AGREEMENT

This grant is made and entered into, by and between, the Chancellor's Office of the California Community Colleges, hereafter referred to as the State, and the aforementioned district, hereafter referred to as the Grantee. The grant shall consist of the RFA specification; this face sheet, with authorized signatures; the grant application, including all forms as specified in the Request for Application (RFA) packet; and the Grant Agreement Standard Terms and Conditions, Articles I and II (Rev. 12/96), as set forth in the RFA instructions. All of these items are incorporated into this grant by reference.

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SCSCF

GRANTEE

District (Grantee): Santa Barbara Community College
College: Santa Barbara City College

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<th>Item</th>
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Object of Expenditure (Code and Title)
0235-757-23505

Signature, Accounting Officer (or authorized Designee)

Project Monitor

Agency
Chancellor's Office
California Community Colleges
1107 Ninth Street
Sacramento, CA 95814-3607

Signature, Chief Executive Officer (or authorized Designee)

Printed Name of Person Signing
Gary L. Cook

Title
Acting Vice Chancellor, Fiscal Policy

GRANT FUND

Total

Grant Funds: $6,725

Total Matching Funds, if Applicable: $7,850

Project Director
Gayle Baker, Dean of Academic Affairs

District (Grantee) Address
721 Cliff Drive
Santa Barbara, CA 93109

Signature, Chief Executive Officer (or authorized Designee)

Printed Name of Person Signing
Dr. Peter R. MacDougall

Title
Superintendent/President

Item 5.1-d (5)
Page 1 of 3
APPLICATION ABSTRACT

RFA ID No.: 97-0208
RFA Title: Training and Work Experience in Digital Photo Imaging
Award Amount: $6,725

Project Director: Gayle Baker, Dean of Academic Affairs
Organization: Santa Barbara City College
Address: 721 Cliff Drive
City, State, Zip: Santa Barbara, CA 93109
Phone: 805-965-0581, extension 2720 Fax: 805-963-7222
E-Mail Address: BAKER@GATE1.SBCC.CC.CA.US

Digital photo imaging is replacing chemical-based darkrooms with computers and software. This emerging technology is significantly changing the roles of graphic arts professionals and giving them options never before dreamed possible.

By next year, Santa Barbara City College will have a digital photo imaging lab. To fully utilize the promise of this new facility, John Morrisohn, chair of the Graphic Communications Department, needs training and experience in digital photo imaging. If this grant is funded, Mr. Morrisohn will acquire this essential training and worksite experience. He will complete 48-hours of intense training in digital photo imaging at the internationally-renown Brooks Institute and apply the skills that he has learned in a 120-hour structured worksite experience at Media 27.

Through this training and work experience, Mr. Morrisohn will acquire the skills, knowledge, and methodologies required to integrate digital photo imaging into his curriculum. He will revise two courses and develop two new digital photo imaging courses, incorporate academic/vocational skills and SCANS competencies, develop classroom strategies to counteract gender bias in the workplace, and disseminate information about Graphic Communications courses to counselors in programs serving special populations. Additionally, he will establish partnerships with Brooks Institute and Media 27 and disseminate information about this project to his colleagues and the community.

Technology is rapidly changing the world of photography. This grant will prepare Mr. Morrisohn to successfully meet the challenge of preparing our students to become successful graphics arts professionals.
# APPLICATION BUDGET SUMMARY

**RFA ID No.** 97-0208  
**Program Year** 1997-98  
**District/College:** Santa Barbara Community College  
**Telephone:** 805-965-0581  
**RFA Title:** TRAINING AND WORK EXPERIENCE IN DIGITAL PHOTO IMAGING

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¹ Source of funds per project: (enter sources: Leadership, CHE, ECON, etc.).  
² Match required for Economic Development only. Line item match not required.  
³ Not to exceed 5% for administration (see 1200 line in Application Budget Detail Sheet).

I authorize this cost proposal as the maximum amount to be claimed for this project and assure that funds shall be spent in compliance with State and federal regulations.

**Name/Title:** Dr. Charles Hanson, Vice President of Business Services  
**Signature:** (Business Officer/Authorized Signature)  
**Date:** March 12, 1997

*Provide an Application Budget Detail Sheet for each funding source including matching sources, if required, either for cash or in-kind.*
# CALIFORNIA COMMUNITY COLLEGES
## 1997-98 SCHEDULED MAINTENANCE PROGRAM
### SANTA BARBARA COMMUNITY COLLEGE DISTRICT

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<td>Install Air Balance System - Student Services Bldg.</td>
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**Total 1997-98 Projects Approved:** $602,310

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<td>3</td>
<td>Replace Lighting - East Campus Walkway</td>
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**Total Projects Submitted:** $962,604

The District agrees to proceed with the approved 1997-98 Scheduled Maintenance Program project(s), subject to budget and/or grant authorization and will be able to complete the above project(s) by May 15, 2000. The District also certifies that they will be able to provide the required match.

**District Business Manager**

**Date**
The Santa Barbara Community College District, herein referred to as the District, and Alexander Pittmon, hereinafter referred to as the Inspector, hereby agree as follows:

1. The Consultant will personally provide competent, adequate and continuous inspection of construction and alterations for the Santa Barbara Community College District in compliance with Title 21, California Administrative Code. Upon approval of the Architect, Office of the State Architect, and the District, the Inspector will commence and the contract will become effective.

2. In consideration for services, the District shall compensate the Consultant as an independent contractor at the rate of $4,635.00 per month, plus mileage at 31 cents per mile.

3. The Consultant will act under the direction of the Construction Inspector and will be responsible to the District. The work schedule shall be prescribed by the Vice President of Business Services and/or the Director of Facilities, based on the needs of the District.

4. The Consultant, in addition to performing such work as described herein, will keep records, make reports, perform inspections, investigations and observations, take or arrange for tests and other work as directed by the Construction Inspector.

5. The Consultant will not be considered a regular or permanent employee of the District, and shall be entitled to only those benefits and considerations provided for hereunder. It is agreed that under the terms of this contract the Consultant shall serve in the capacity of a consultant, and his services shall be as independent contractor under the authority of Government Code Section 53060.

6. Either party to this contract reserves the right to cancel this contract for any reason upon written notice of ten (10) working days.

7. All benefits to the Consultant listed herein shall be forfeited by him if this contract is terminated by either party.

8. This contract may be amended or renewed by mutual agreement of both parties.

9. Requests for payments for services shall be submitted twice a month on a standard invoice form specifying dates and hours worked. The invoice will be submitted to Mr. Granville Knox, Director of Facilities, and approved by Dr. Charles Hanson, Vice President of Business Services and paid within ten (10) working days.

10. The term of this agreement shall be for the period from July 1, 1997, through June 30, 1998, unless sooner terminated as indicated in Section 6 above.

Charles L. Hanson  Date
Vice President of Business Services
Santa Barbara Community College District

Alexander Pittmon  Date
Assistant Construction Inspector/
Construction Administrator

Item 5.1-g
07/24/97
CHILD CARE FOOD PROGRAM
REAPPLICATION - CENTERS
CNFDD 2048A (REV. 6/97)

42 1681-5A 6929-00
SANTA BARBARA COMMUNITY COLLEGE
DISTRICT (CHILD CARE FOOD PRG)
721 CLIFF DRIVE
SANTA BARB  CA  93109-2394

FEDERAL ID NUMBER: 72-0070762
DO YOU HAVE ACCESS TO THE INTERNET?  YES  NO

CONTACT PERSON (PRINT NAME)  TITLE  PHONE NUMBER  FAX NUMBER
Lea Blackburn  Director  805-965-4883  805-963-7222

AUTHORIZED REPRESENTATIVE (PRINT NAME)  TITLE  PHONE NUMBER  FAX NUMBER
David Pickering  Controller  805-965-0581  805-963-7222

Attach these documents:

- Names, addresses & telephone numbers of board members
- Board of Directors’ minutes authorizing participation in CCFP for the coming year and naming the authorized representative
- List names and phone numbers of staff members involved in CCFP program operation and management.
- Name of your Civil Rights Coordinator.

AGENCY ASSURANCE

The California Department of Education (hereinafter referred to as the Department) and the Agency whose name and address appear above renew their Agreement to comply with 7 CFR, Part 226, and all requirements developed pursuant to and imposed by those regulations as outlined in the original Agreement between the Department and the Agency which incorporates all amendments, the Management Plan, Schedule A, B, and C by reference. The Agency assures the Department it will continue to adhere to all of the requirements and responsibilities as agreed to in the original Agreement and will follow all Child Nutrition and Food Distribution Division policies and guidance.

In addition, if your agency receives United States Department of Agriculture (USDA) Donated Foods, the signature of an authorized agency official on this form extends the agency’s commitment to adhere to all terms and conditions of the original Food Distribution Program Section agreement.

SIGNATURE OF AUTHORIZED REPRESENTATIVE  PRINTED NAME AND TITLE  PHONE #  DATE

DC Blackburn  David Pickering  805
This information was approved by CNFDD. If any information is inaccurate or changes during the fiscal year, submit the changes in writing to CNFDD for approval and processing.

**Agreement Number**: 42 1681-5A

**Vendor Number**: 6929-00

**Federal ID Number**: N/A

**Agency**: SANTA BARBARA COMMUNITY COLLEGE DISTRICT (CHILD CARE FOOD PRG)
721 CLIFF DRIVE
SANTA BARBARA CA 93109-2394

**Representative**: DAVID PICKERING

**Telephone**: (805) 965-0581

**Number of Sites Approved**: 1

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**Meal Preparation**:
- [ ] Agreement
- [ ] School
- [ ] Self/central
- [ ] Bid/contract

**Audit Type**: SCHOOL DISTRICT

**Prop 98 Type**: SCHOOL DISTRICT

**Price Policy**:
- [ ] Non-pricing
- [ ] Pricing

**Legal Status**:
- [ ] Private non-profit
- [ ] Public

**Claim Method**:
- [ ] Actual
- [x] Fixed
- [ ] Home

**Cash Advance**:
- [ ] Admin
- [ ] Meal

**FDS**:
- [ ] Commodities
- [x] Cash-in-lieu

**Audit Requirement**:
- [ ] Exempt
- [x] Annual
- [ ] OWA
- [ ] Biannual

**Reviewed/Approved by Sponsor**:

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<th>Meal Type</th>
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May 21, 1997

Santa Barbara Community College Children's Center
365 Loma Alta Drive
Santa Barbara, Ca. 93109

Attention:  Lea Blackburn

RE:  Food Service Agreement

Ms. Blackburn,

This letter is intended to formalize the agreement for food service to the SBCC Children's Center. The purpose of the agreement is to be certain that the children enrolled in our center are provided a nutritional breakfast, lunch and snack daily.

The Hotel, Restaurant, Culinary program for the SBCCD, directed by John Dunn, will provide all food, and labor for the preparation and delivery of the food to the Children's Center at the cost of $2.75 per day per child, based on average daily attendance.

The HRC program will be responsible to weigh and measure and record, at preparation site, recommended quantities of food used to meet the Federal Food Program guidelines for children, ages 2 to 5.

This agreement must meet the requirement of attendance of at least thirty-five (35) children participating in the program.

The Hotel, Restaurant, Culinary program will provide the following additions to the Food Service Agreement:

1. Monthly menu provided will be pre-approved by Children's Center Director.

2. Menu's will list all components.

3. HRC will meet all meal requirements under the CCFFP guidelines.

4. Menu production records will be kept using the Simplified Buying Guide factors.

5. Invoices will be maintained by HRC and Children's Center.
6. Sponsor will be allowed to decrease or increase the # of meals within a 24 hour period.

7. There will be no charge for
   a. unwholesome or spoiled food
   b. meals lacking a component
   c. meals delivered outside of scheduled delivery times

8. HRC will maintain a current Food Facility Permit

9. Vendor (HRC) will adhere to California Uniform Retail Food Facilities law (CURFFL).

10. HRC will operate within California Child Food Program Regulations.

11. Vendor will present invoices no later than the 5th of the month.

If the terms of this agreement are acceptable, please sign and return this agreement to the business office.

Thank you,

SANTA BARBARA COMMUNITY COLLEGE DISTRICT

Dr. Charles Hanson
Business Manager

I have read and agree to the terms stated above for the food service of the SBCC Children’s Center.

Lea Blackburn
Director, Children’s Center

John Dunn
Director, HRC

Dated May 21, 1997

Dated May 20, 1997
AGREEMENT FOR THE PROVISION OF
HOSPITAL SERVICES TO
STUDENTS OF SANTA BARBARA CITY COLLEGE
HEALTH SERVICES

THIS AGREEMENT is made and entered into this ______ day of ________________, 1997,
by and between Santa Barbara City College, a California non-profit corporation (hereinafter referred to as
"COLLEGE"), and St. Francis Medical Center of Santa Barbara, a California non-profit corporation (hereinafter
referred to as "HOSPITAL").

WHEREAS, COLLEGE is licensed as a community college in the State of California;

WHEREAS, HOSPITAL is a duly licensed general acute care hospital in the State of California;

WHEREAS, COLLEGE and HOSPITAL desire HOSPITAL to provide certain of the services
required by COLLEGE students in consideration of the covenants, agreements, and promises herein contained;

NOW THEREFORE, in consideration of the mutual covenants and agreements herein contained,
the parties to this Agreement agree as follows:

ARTICLE I
Definitions

1.1 Agreement shall mean the same as contract.

1.2 Emergency Services shall mean those services required for alleviation of pain or immediate diagnosis and
treatment of unforeseen medical conditions, or changes or exacerbations in existing conditions which if not
immediately treated could lead to further physical complications, disability or death, it being understood that
service(s) provided in connection with the evaluation and diagnosis of any student presenting himself for care
and treatment shall be considered an emergency service if it is medically appropriate to perform such evaluative
or diagnostic service(s) to determine whether or not an emergency condition (as herein defined) obtains.

1.3 College Student shall mean any person who is currently enrolled at Santa Barbara City College for
college classes.

1.4 Consulting Physician shall mean a physician to whom the college may refer a student for medical care
treatment.

ARTICLE II
Services Covered

2.1 Hospital Services. Subject to Section 2.3 below and any other provisions of this Agreement which limit
or modify such responsibility, HOSPITAL shall provide: (1) emergency services to College Students requiring
such services, and (2) inpatient services, if such services are necessary as a result of the College Student's need
for HOSPITAL services. Such services shall be so provided in accordance with HOSPITAL'S existing rules,
regulations, and policies. HOSPITAL shall provide such services consistent with the Ethical and Religious
Directives of the Roman Catholic Church.
2.2 Services Rendered on Basis of Availability of Facilities.

(a) Throughout the term of this Agreement, and subject to any business interruptions of HOSPITAL as provided in Article XIV below, HOSPITAL shall use its best efforts (consistent with sound management and budgeting principles) to provide and/or maintain sufficient facilities, equipment, and personnel to meet HOSPITAL'S obligation to provide services hereunder. Nothing contained herein requires (nor shall it be construed to require) HOSPITAL to make additions to its facilities or equipment which are not approved by HOSPITAL'S Governing Board in accordance with such building and/or development plans as may be approved and implemented by said Board from time to time.

(b) It is specifically understood and agreed that HOSPITAL is an organization which supplies services in its service area on the basis of need and the availability of facilities. HOSPITAL cannot, therefore, provide any preference to College Students, but can only provide for their use of such facilities, equipment, and personnel as are available at the time treatment and services are required.

2.3 Emergency Services. Both parties recognize that the provision of Emergency Services, both in HOSPITAL'S Emergency Department and for inpatients who require immediate treatment for unexpected conditions, requires the professional care of a physician who is immediately available on or near HOSPITAL premises. HOSPITAL has arranged for the provision of such services to all patients of HOSPITAL requiring such services by a contract with physicians who have agreed to provide required emergency services on an independent contractor basis. In the event College Students require such services, said physician contractors shall provide such services on the same basis as they are provided to all other patients of HOSPITAL. This means that a Consulting Physician may be called in to assume responsibility for care of such patients as soon as possible under the circumstances, and that arrangements for such referrals shall be made in accordance with appropriate professional standards and procedures.

ARTICLE III
Duties of Hospital

3.1 Hospital Licensing. HOSPITAL is currently and shall remain licensed by the Department of Health Services of the State of California.

3.2 Personnel. HOSPITAL agrees to provide and/or maintain sufficient facilities, equipment, and personnel to meet its obligations hereunder.

3.3 Quality of Care. HOSPITAL agrees to use its best efforts to provide a quality of services in conformity with accepted practice prevailing in the services area and in the general medical community.

3.4 Staff Privileges. No Consulting Physician or other physician associated with COLLEGE shall be entitled to admit or treat patients in HOSPITAL if said physician is not a member in good standing of HOSPITAL'S Medical Staff with admitting and appropriate treatment privileges as may be granted by HOSPITAL'S Governing Board, acting in conjunction with its Medical Staff. All applications submitted by Consulting Physician(s) for Medical Staff membership shall be processed in accordance with the bylaws, and rules and regulations of HOSPITAL'S Medical Staff.
ARTICLE IV
Duties of College

4.1 Identification of College Students. COLLEGE Students shall identify themselves with valid COLLEGE ID, or shall be charged regular Emergency Room fees for services rendered at HOSPITAL.

4.2 College, College Physicians and Consulting Physicians Not To Interfere With Hospital. Nothing in this Agreement is intended to create (nor shall it be construed to create) any right in COLLEGE or College Physicians or Consulting Physicians (except in their capacity as members of HOSPITAL’S Medical Staff) to interfere in any manner with the method or means by which HOSPITAL or physicians who are not associated with COLLEGE render services hereunder.

ARTICLE V
Compensation

5.1 Payment for Outpatient Emergency Services. As consideration for HOSPITAL emergency services and outpatient ancillary services provided to College Students hereunder, COLLEGE and HOSPITAL agree that HOSPITAL shall bill College and College insured Students according to the schedule set forth in Exhibit A, which is attached hereto and made a part hereof. However, in the event a College Student is covered by the Medicare, Medi-Cal or other insurance programs, HOSPITAL shall bill such programs instead of the student.

5.2 Payment For Inpatient Services. As consideration for HOSPITAL inpatient services provided College Students hereunder, COLLEGE and HOSPITAL agree that HOSPITAL shall bill and collect College Students in accordance with HOSPITAL’S usual and customary rates. However, in the event a College Student is covered by the Medicare, Medi-Cal, or other insurance programs, HOSPITAL shall bill such programs instead of the student. COLLEGE shall not be responsible for the payment of such services, nor shall it have any control over the HOSPITAL’S efforts to bill and collect for such services.

5.3 Payment from Third-Party Payers. COLLEGE and HOSPITAL agree that if any government or private third-party payers are responsible for making any payment with respect to services rendered to any College Student by HOSPITAL, HOSPITAL shall be entitled to such payment. HOSPITAL shall be responsible for collecting any amount for which a third-party payer is responsible. However, if for any reason, COLLEGE is the only entity entitled to collect for such payment or otherwise receives payment for service rendered by HOSPITAL to College Students, COLLEGE shall be responsible for collecting payment from such third-party payer and shall reimburse HOSPITAL within ten (10) days of receipt of payment.

ARTICLE VI
Insurance

6.1 Hospital Liability Insurance. HOSPITAL, at its sole cost and expense, shall procure and maintain such policies of general liability and professional liability insurance and other insurance as shall be necessary to insure it and its employees against any claim or claims for damages arising by reason of personal injuries or death occasioned directly or indirectly in connection with the performance of any services provided by HOSPITAL, the use of any property and services provided by HOSPITAL, and the activities performed by HOSPITAL in connection with this Agreement. Each such policy (unless the Parties shall otherwise designate in writing) shall provide for limits of not less than one million dollars ($1,000,000) per occurrence and five million dollars ($5,000,000) in the aggregate.
6.2 **College Liability Insurance.** COLLEGE, at its sole cost and expense, shall procure and maintain such policies of general liability and other insurance as shall be necessary to insure COLLEGE and its employees against any claim or claims for damages arising by reason of personal injuries or death occasioned directly or indirectly in connection with the performance of any service by COLLEGE, the use of any property and facilities provided by COLLEGE, and the activities performed by COLLEGE in connection with the Agreement.

6.3 **Coordination of Defense of Claims.** The parties agree to make all reasonably practicable efforts consistent with advice of counsel and the requirement of their respective insurance policies (or other coverage) and carriers, to coordinate the defense of all claims in which the other party is either named as a defendant or has substantial possibility of being so named.

**ARTICLE VII**

**Term and Termination**

7.1 **Term.** This Agreement shall be in full force and effect for a period of twelve (12) months commencing on the **First of July, 1997** and terminating on the **30th of June 1998**.

7.2 **Termination.**

(a) Either party, at any time during the term of this Agreement, may cancel this Agreement with or without cause upon giving the other party sixty (60) days written notice.

(b) Either party shall have the right to terminate this Agreement on thirty (30) days written notice to the other party if the party to whom such notice is given is in breach of any material provision of this Agreement. The party claiming the right to terminate hereunder shall set forth in the notice of intended termination required hereby the facts underlying its claim that the other party is in breach of this Agreement. Remedy of such breach within twenty (20) days of receipt of such notice shall revive the Agreement in effect for the remaining term.

(c) Notwithstanding the provisions hereof concerning arbitration, HOSPITAL shall have the right to terminate this Agreement upon providing five (5) days written notice to COLLEGE in the event HOSPITAL determines that College Students have been in default of payments due and owing to HOSPITAL hereunder in the amount of two thousand five hundred dollars ($2,500) for a period of thirty (30) days or longer.

(d) Notwithstanding the provisions hereof concerning arbitration, HOSPITAL shall have the right to terminate this Agreement upon providing five (5) days written notice to COLLEGE in the event HOSPITAL determines that the number of College Students utilizing HOSPITAL'S Emergency Room exceeds 10% of the total number of patients utilizing HOSPITAL'S Emergency Room in any one month.

7.3 **Effect of Termination.** As of the date of termination pursuant to any provision of this Article or of this Agreement, this Agreement shall be considered to be of no further force or effect whatsoever and each of the parties hereto shall be relieved and discharged herefrom, except that each party shall remain liable for any obligations or liabilities arising from activities carried on by such party or its agents, servants, or employees during the period this Agreement shall have been in effect. Furthermore, if any College Student is in the HOSPITAL at the time of the termination of this Agreement, the College Student shall remain liable to HOSPITAL for payment of services rendered after the termination of this Agreement.
ARTICLE VIII
Hospital Medical Records and Confidentiality

8.1 Records To Be Kept. HOSPITAL shall maintain with respect to each College Student receiving hospital services pursuant to this Agreement a single standard hospital medical record in such form, containing such information, and preserved for such time period(s) as are required by pertinent California law and regulations.

8.2 Records Are Property Of Hospital. It is understood that the medical records referred to in Section 8.1 above shall be and remain the property of HOSPITAL and shall not be removed or transferred from HOSPITAL except in accordance with applicable laws and general HOSPITAL policies, rules, and regulations relating thereto.

8.3 Confidentiality of Medical Record
(a) HOSPITAL agrees to maintain the confidentiality of information contained in the medical records of College Students and, except for the dissemination of such records (in accordance with and subject to applicable laws) to other authorized providers, to HOSPITAL'S quality of care and administrative review committees, or to governmental authorities, not to disclose such information except with the consent of the College Students, or in accordance with Section 8.4 below. This Section shall not be construed to prevent HOSPITAL from releasing information which is taken from or based on such records to organizations or individuals taking part in research, experimental, educational, or similar programs, if no identification of such information with a particular enrollee is made.
(b) College warrants that prior to requesting a student's medical record it will obtain legally appropriate release from College Students (or their legal representative) authorizing COLLEGE to obtain their medical records and shall hold HOSPITAL harmless from any liability in connection therewith.

8.4 Release of Medical Records to Governmental Agencies or Pursuant to Legal Process. Notwithstanding the provisions of Section 8.3 above, it is understood and agreed that HOSPITAL shall be authorized to release any College Student medical record to official governmental agencies, or pursuant to discovery procedures under applicable law, in accordance with HOSPITAL'S existing policies, rules, and regulations with respect thereto.

ARTICLE IX
Arbitration

9.1 Arbitration.
(a) Any controversy or claim arising out of or relating to this Agreement or the breach thereof shall be settled by arbitration in accordance with rules of the American Arbitration Association ("AAA") and judgment upon the award rendered by the arbitrator or arbitrators may be entered in any court having jurisdiction thereof. In all cases submitted to arbitration, the parties agree to share equally the administrative fee as well as the arbitrator's fee, if any, unless otherwise assessed by the arbitrator. The administrative fee shall be advanced by the initiating party subject to final apportionment by the arbitrator in his award.
(b) Nothing contained in Section 9.1(a) is intended to create (nor shall it be construed to create) any right in any College Student or any other third party to independently initiate the arbitration procedures
established in such Section. This limitation shall not prevent COLLEGE from initiating such procedures with respect to the interests of College Students in regard to a dispute relating to the interpretation or enforcement of the terms of this Agreement, provided that in any such case COLLEGE shall be considered the initiating party for the purposes of Section 9.1(a) hereof.

ARTICLE X
Independent Contractors

10.1 Parties Are Independent Contractors. In the performance of the work, duties, and obligations devolving upon each of the parties hereto and in regard to any Service rendered or performed on behalf of College Student by either party, it is mutually understood and agreed that each party, its agents, servants, and employees are at all times acting and performing as independent contractors that neither party shall have or exercise any control or direction over the method by which the other party shall perform such work or render or perform such services and functions provided that each party expressly agrees to perform its work and function at all times in strict accordance with currently approved hospital and professional standards.

10.2 Parties Are Not Agents, Servants, or Employees of, or Joint Venturers With Each Other. It is expressly agreed by the parties hereto that no work, act, commission, or omission of either party, or its agents, servants, or employees pursuant to the terms and conditions of this Agreement shall be construed to make or render either party, or any of its agents, servants, or employees, an agent, servant, or employee of, or joint venturer with the other.

ARTICLE XI
Advertising

11.1 Hospital Owns Name. It is specifically understood that the name "St. Francis Medical Center of Santa Barbara" is the sole and exclusive property of HOSPITAL and that COLLEGE shall have no right to use said name without the express written consent of HOSPITAL subject to the exceptions contained in this Article.

11.2 Advertising References to Hospital. No references in any marketing, advertising, or solicitation campaign or any third party shall refer to HOSPITAL by name unless the express consent of HOSPITAL to each specific reference has first been obtained. Any proposed advertising materials (e.g., brochures, pamphlets, mailings, cards, etc.) utilizing the name listed above shall be submitted to HOSPITAL for its approval prior to their use.

11.3 Information to College Students. Notwithstanding Section 11.1 above, but subject to Section 11.4, COLLEGE may properly take the initiative in informing College Students regarding the services and facilities made available by HOSPITAL to such College Students; provided that such information shall be disseminated only in accordance with and subject to applicable professional ethical standards.

11.4 Remedies. Continuing violation of any provision of this Article after notice by HOSPITAL to COLLEGE of such violation shall be grounds for immediate termination of this Agreement by HOSPITAL. HOSPITAL shall also be entitled to pursue any other legal remedies with respect to such violations provided for by the laws of the State of California or the United States, including, without limitation, efforts to obtain injunctive relief and damages (including punitive or exemplary damages).
ARTICLE XII
Relationships to College Students

12.1 No Notice to College Students Required. This Agreement is made in contemplation of the provisions of hospital services to College Students eligible to receive such services provided hereunder. COLLEGE and HOSPITAL, however, reserve the right to amend this Agreement or any of the provisions hereof, to waive any rights granted to either party hereunder by mutual written agreement, or to terminate the Agreement in any manner provided for in any Article or Section hereof without notice to or consent of any College Student, and nothing contained herein shall operate (or be construed to operate) in any manner whatsoever to increase the right of any College Student or the duties or responsibilities of HOSPITAL or COLLEGE, as compared to the rights, duties, and responsibilities of the parties with respect to College Students as would or might exist in the absence of this Agreement, except as otherwise required by law.

12.2 Agreement Does Not Create Rights in Third Parties. This Agreement is entered into by and between the parties signatory hereto and for their benefit. The parties hereby expressly agree that, except for specific obligations assumed by the parties under the provisions of this Agreement, there is no intent by either party to create or establish third party beneficiary status or rights or their equivalent in any subscriber, enrollee, subcontractor, or other third party to this Agreement, and no such third party shall have any right to enforce any right or enjoy any benefit created or established under this Agreement except for such specific obligations as provided for under Sections entitled "Assignment" and "Binding on Successor in Interest" hereof.

12.3 College to Assume Responsibility for Informing College Students with Respect to Changes in Agreement, etc. COLLEGE shall assume full responsibility for informing College Students of the right reserved in this Article, and shall hold HOSPITAL harmless from and against any liability, loss, damage, or claim which might result, directly or indirectly, as a consequence of action taken by any College Student in any proceeding based upon any amendment, termination, or waiver made, enforced, or given in accordance with the provisions of this Agreement.

ARTICLE XIII
Business Interruptions

13.1 Cause Beyond Control of Hospital. In the event the operations of HOSPITAL'S facilities or any substantial portion thereof, are interrupted by war, fire, insurrection, labor troubles, riots, the elements, earthquakes, acts of God, or, without limiting the foregoing, any other cause beyond the control of HOSPITAL, the provisions of this Agreement (or such portions hereof as HOSPITAL is thereby rendered incapable of performing) shall be suspended for the duration of such interruption. Nothing contained herein shall be construed to limit or reduce COLLEGE Student's obligation to pay HOSPITAL for services rendered prior or subsequent to an event described herein. COLLEGE Student shall also reimburse HOSPITAL for any expenses HOSPITAL may incur in arranging for continuing care and/or transportation to other facilities at such time. Should a substantial part of the services which HOSPITAL has agreed to provide hereunder be interrupted pursuant to such event for a period in excess of thirty (30) days, COLLEGE shall have the right to terminate this Agreement upon ten (10) days prior written notice to HOSPITAL.

13.2 Hospital Retains Right to Alter Facilities or Services. HOSPITAL shall retain the right at its sole discretion, as exercised in accordance with the decisions of its Governing Board, to alter, enlarge, reconstruct, modify, or shut down all or any part of its facilities, or to alter, modify, or reduce the manner or scope of services provided in any area, department, or specialty service of HOSPITAL.
ARTICLE XIV
Severability and Changes in Law

14.1 In General. In the event any provision of this Agreement is or becomes invalid or unenforceable by Act of Congress, statute passed by the California Legislature, local ordinance, or any regulation duly promulgated by officer of the United States or of the State of California acting in accordance with law, or is declared null and void by any court of competent jurisdiction, the remainder of the provisions hereof, subject to Section 14.2 below, shall remain in full force and effect.

14.2 Limitation. In the event the removal of the provision rendered invalid or unenforceable or declared null and void has the effect of materially altering the obligations of either party in such manner as to: (a) cause serious financial hardship to such party; or (b) cause such party to act in violation of its corporate (or associational) Articles or Bylaws (or similar organizational documents or agreements), the party so affected shall have the right to terminate this Agreement upon thirty (30) days prior written notice to the other party.

ARTICLE XV
Tax Exempt Financing

15.1 In the event HOSPITAL intends to seek tax exempt financing and the existence of this Agreement in its current form would preclude HOSPITAL'S ability to obtain such financing, COLLEGE agrees to amend this Agreement as may be required in order for HOSPITAL to qualify to obtain such financing.

ARTICLE XVI
Miscellaneous

16.1 Assignment and Delegation. Notwithstanding Section 16.2, neither this Agreement nor any of the rights or duties under this Agreement may be assigned or delegated by either party without prior written consent of the other party.

16.2 Binding on Successors in Interest. The provisions of this Agreement and obligations arising hereunder shall extend to and be binding upon and inure to the benefit of the heirs, executors, administrators, assigns and successors of each of the parties hereto.

16.3 Non-Exclusive Agreement. HOSPITAL shall have the right to provide the subject services of this Agreement to patients of other facilities.

16.4 Notice. Written notice required under this Agreement shall be delivered personally or sent by United States registered or certified mail, postage prepaid and return receipt requested, and addressed or delivered to each of the parties at the following address (or such other address as may hereafter be designated by a party by written notice thereof to the other party):
16.5 Waiver and Provisions. A waiver of any of the terms and conditions hereof shall not be construed as a waiver of any other terms and conditions hereof.

16.6 Confidentiality. This Agreement is confidential and its substance may only be disclosed to the parties hereto, and appropriate third parties such as insurance carriers and government agencies, as mutually agreed upon by the parties hereto, or as required by law, including, but not limited to, review requested by any duly authorized representative of any government third party payment program in which HOSPITAL may, from time to time, be a participating provider.

16.7 Governing Law. The validity, interpretation and performance of this Agreement shall be governed by and construed in accordance with the laws of the State of California.

16.8 Entire Agreement. This Agreement contains the entire Agreement between the parties hereto and supersedes any and all prior Agreements, arrangements, or understandings between the parties relating to the subject matter hereof. No covenants, conditions, duties, obligations, or undertakings contained or made a part of this Agreement shall be waived except by written agreement of the parties hereto, and forbearance or indulgence in any other form or manner by either party in any regard whatsoever, shall not constitute a waiver; and, until complete performance of all covenants, conditions, and obligations are satisfied, the other party shall have the right to invoke any remedy available under this Agreement or under law notwithstanding such forbearance or indulgence.

EXECUTED AT Santa Barbara, California \[6/25/97\] DATE

ST FRANCIS MEDICAL CENTER OF SANTA BARBARA

By: \[Signature\]  
Title: \[Administrator\]  
Date: \[6/25/97\]

SANTA BARBARA CITY COLLEGE BUSINESS SERVICES

By: \[Signature\]  
Title: Business Manager  
Date:  

-8-
EXHIBIT A

Patients will be charged in accordance with Hospital outpatient fee schedule. A 50% discount will be applied to all outpatient accounts paid within 30 days of service.
AGREEMENT BETWEEN
KEYBOARD CONCEPTS INC.
AND
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
SCHOOL YEAR 1997-1998

This Agreement is entered into this 1st of June 1997 by and between Keyboard Concepts Inc. with its principal business location at 5600 Van Nuys Boulevard, Van Nuys, California 91401 and Santa Barbara Community College District ("SBCCD") with its principal offices at 721 Cliff Drive, Santa Barbara, California 93109, subject to the approval of Yamaha Corporation of America, with its principal place of business at 6600 Orangethorpe Avenue, P.O. Box 6600, Buena Park, California 90622-6600

WHEREAS SBCCD is actively involved in providing music education, including piano education, and requires musical instruments including acoustic and digital pianos to further its educational activities, and

WHEREAS Keyboard Concepts Inc. is involved in the business of distributing Yamaha® brand acoustic and digital pianos, and wishes to furnish on a loan/purchase basis Yamaha® instruments for use by SBCCD faculty, students and professionals; and

WHEREAS Yamaha is willing, in accordance with the terms and conditions of its School Placement and Sales Program, to support Keyboard Concepts Inc.’s provision of Yamaha® brand pianos to SBCCD, subject to the terms and conditions of the Agreement, but excluding any preceding provisions contained in exhibit A, and

WHEREAS SBCCD desires to accept the use of Yamaha® instruments and related equipment set forth in Exhibit A (hereafter “Units”) on the terms and conditions set forth in this Agreement.

NOW, THEREFORE, in exchange for the mutual promises contained herein, Keyboard Concepts Inc. and SBCCD agree as follows:

1. Term: This Agreement shall be effective as of the date of approval by Yamaha in accordance with Paragraph 8, and shall terminate as of July 1, 1998 (which shall be no later than 13 months from the effective date). As used herein, “Term” means the period from June 1, 1997 to July 1, 1998.

2. Equipment: SBCCD will accept from Keyboard Concepts Inc. for installation on SBCCD premises, and Keyboard Concepts Inc. will provide to SBCCD, for the Term, the Units listed on the attached Exhibit A.
3. **Purchase of Units.** At the end of the Term, or at any time during the Term, SBCCD may purchase any of the Units at prices listed in Exhibit “A” that will reflect an appropriate school discount. **It is understood that SBCCD agrees to buy at least 20% of the total provided units annually.**

4. **Termination.** At any time during the term stated in Paragraph 1, any party may, with or without cause, terminate this agreement upon 120 days prior written notice. In the event of termination all Units must be returned to Keyboard Concepts Inc., or purchased by July 1, 1998, on or before the termination date.

5. **Responsibilities of Keyboard Concepts Inc. --** Keyboard Concepts Inc. shall be responsible for:

   a. All shipping, receiving, unboxing, delivery and set up of all Units.
   b. The costs of cosmetic maintenance of Units resulting from normal wear and tear.
   c. Warranty service on the Units listed in Exhibit A. The Units shall be repaired free of charge, if necessary repairs are covered under the manufacturer’s warranty. Keyboard Concepts Inc. shall be the sole service agent.
   d. Reimbursing SBCCD for costs which may be incurred for the preparation of sale announcements to alumni. Keyboard Concepts Inc. is not required to use SBCCD services for the design and production of materials to be mailed to alumni. All materials to be mailed to alumni, however, must be approved by SBCCD prior to production and mailing.

6. **Responsibilities of SBCCD -** SBCCD shall be responsible for:

   a. Routine maintenance of all Units on a regular basis, including tuning, voicing and action regulation, in accordance with Keyboard Concepts Inc. written specifications.
   b. Providing reasonable protection of Units by adequately safeguarding the Units and establishing and maintaining appropriate control over their use.
   c. Damages to the Units during the Term, except for damages covered by Paragraph 5.b and 5.c, above, to the extent permitted by law, if such damages result from the negligent or intentional acts or omissions of SBCCD, or any of its employees or agents acting within the scope of their employment or agency. SBCCD shall not be responsible for damages to
Units resulting from acts or events outside of SBCCD control, including but not limited to a tornado, fire, accident or disaster, storm or other severe weather conditions.

d. Not removing any of the Units after placement in specified locations.

e. Allowing Keyboard Concepts Inc., Yamaha, or the assigns or representative of either, access rights to inspect the Units to determine their condition and to verify inventories.

f. Allowing Keyboard Concepts Inc. and Yamaha the right to use the name of SBCCD in public release of information about the brands currently being loaned. Keyboard Concepts Inc. or its designee will submit public release drafts for approval to the SBCCD which will timely notify Keyboard Concepts Inc. or its designee, and which will not unreasonably withhold approval of such drafts.

g. Using its best efforts to cooperate with Keyboard Concepts Inc., or its designee, to facilitate an on-site sale of the Units, including providing an appropriate facility to conduct a sale of the magnitude expected and access to mailing lists as approved by the Keyboard Concepts Inc. - SBCCD represents and warrants that the use of the mailing list of other support provided by SBCCD will not infringe on any third party rights in intellectual property or privacy.

h. Using its best efforts to provide the assistance of personnel as may be required to facilitate the sale of all Units involved. Such assistance will consist of logistical arrangements, but in no manner will SBCCD employees serve as sales people.

i. Providing Keyboard Concepts Inc. a complete faculty mailing list, subject to the representation and warranty in Paragraph 6(g).

j. Providing access to, but not ownership of, the list of SBCCD alumni living in the counties of Santa Barbara, Ventura, Los Angeles, and San Luis Obispo, subject to the representation and warranty in Paragraph 6(g).

7 Additional Responsibilities of the Parties

a. SBCCD agrees that, at the end of the term, Keyboard Concepts Inc. may hold a sale of the Units in accordance with the provision of this Agreement. SBCCD agrees that, at the sale, Keyboard Concepts Inc. may offer for sale additional products. If Keyboard Concepts Inc. offers additional products, it will clearly delineate which products were not used at SBCCD.

b. Such sale will be a 4-day event, usually from Thursday to Sunday, held during normal retail hours.
c. No party to this Agreement shall assign its rights or obligations under this Agreement without the prior written consent of all parties.

d. All notices required or desired to be sent under this Agreement may be sent by first class mail, postage prepaid, as follows:

If to:
Keyboard Concepts Inc.
Address: 5600 Van Nuys Boulevard
City, State, Zip: Van Nuys, California 91401

If to:
Santa Barbara Community College District
Address: 721 Cliff Drive
City, State, Zip: Santa Barbara, California 93109

If to Yamaha:
Yamaha Corporation of America
Name
6600 Orangethorpe Avenue
PO Box 6600
Buena Park, California 90622-6600

Notice shall be effective five (5) business days after the date of mailing.

8. Approval of Agreement. This Agreement becomes effective upon its approval by Yamaha at its corporate offices in Buena Park, California. Yamaha’s approval of this Agreement is limited to the terms contained in the Agreement text.

9. Miscellaneous

a. Complete Agreement; Integration. The terms of the Agreement, including all exhibits hereto, are intended by the parties as a final expression of their agreement with respect to such terms as are included herein. All prior and contemporaneous negotiations, correspondence, memoranda, or agreements, whether oral or written, are merged herein. No modification of any of the provisions of this Agreement shall be binding on any party unless such modification is in writing and signed by a duly authorized representative of each party.

b. Governing Law. This Agreement shall be governed and construed in accordance with the laws of the State of California. Any legal actions, claims or demands shall be handled in a court of competent jurisdiction within the State of California.
c. Signing Authority. Each person signing this Agreement represents that he/she has the requisite authority to sign for and bind the party named.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed on the date first written above and as specified in Paragraph 8.

Please Type or Print

For Santa Barbara Community College District:

Dr. Jack Ullom  
Chairman, Music Department

Dr. Charles Hanson  
Business Manager

For Keyboard Concepts Inc.:

Dennis M. Hagerty  
President

For Yamaha Corporation of America:

by

Title

Date
### EXHIBIT A

<table>
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<tr>
<th>QTY</th>
<th>MODEL</th>
<th>DESCRIPTIVE</th>
<th>MFG RETAIL PER UNIT</th>
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</table>

**NOTE:**

a) Pianos are with benches.

b) Models and finishes may change due to availability and/or specification changes.

c) Keyboard Concepts Inc. may, at its sole discretion, substitute comparable models and/or finishes due to availability, etc.
UNIVERSITY LOAN PROGRAM
Acoustic Piano
Service Specifications

Week of delivery or just prior to Fall Semester (August or September)

Service, First Tuning and Prep. \( $75 \times 5 \) = \( $375.00 \)

30 - 45 days after first tuning (October - November)

Service, Tuning \( $60 \times 5 \) = \( $300.00 \)

(January - February)

Service, Tuning \( $60 \times 5 \) = \( $300.00 \)

(Need for this fourth tuning to be evaluated in April or May)

Service Tuning \( $60 \times 5 \) = \( $300.00 \)

All service will be invoiced monthly. Terms are net 10.
THIS AGREEMENT, entered into by and between McGhan Medical Corporation, hereinafter referred to as "COMPANY", and SANTA BARBARA CITY COLLEGE DISTRICT, hereinafter referred to as "COLLEGE" confirms the arrangements the parties have made for training as described below:

1. DESCRIPTION: English for Specific Purpose

2. CLASS LOCATION: McGhan Medical Corporation
   700 Ward Drive
   Santa Barbara, CA 93111

3. CONSIDERATION: The training that is the subject of this agreement shall be for the exclusive benefit of the COMPANY, shall be open to its designees only, and the COLLEGE shall not receive any State support for the training. In consideration of the instructional and related services provided by the COLLEGE, COMPANY agrees to pay the COLLEGE an amount determined as follows:

   • Needs Assessment - $125.00 per hour of time spent conducting the assessment.
   • English for Specific Purpose - 2 classes X 1.5 hours each X 2 meetings per week = $750.00 per week.
   • ESP Tutor - $35.00 per hour for tutorial time

4. CANCELLATION: The COMPANY and COLLEGE retain the right to terminate this Agreement for any reason with a 30-day written notice to the other party. All costs incurred to the date of notification of termination are immediately due and payable.

5. NOTICES: Any notice or correspondence required by this agreement shall be delivered personally or by United States mail as follows:
6.1 Correspondence to the COLLEGE:

Dr. Barbra Schantz Louis
Dean, Continuing Education
Alice F. Schott Center
310 West Padre Street
Santa Barbara, CA 93105-4366

6.2 Correspondence to COMPANY:

McGhan Medical Corporation
Name: Ms. Ginny Nixon
Personnel Training and Development Manager
Address: 700 Ward Drive
Santa Barbara, CA 93111

7. ADDITIONAL TERMS: Payment is due within 10 days from the date of invoice. Invoices will be billed monthly for services rendered.

8. To become effective, this agreement must be signed and returned to the COLLEGE.

Company Name: McGhan Medical Corporation

By: ___________________________ Date: ______________
C. Scott Eschbach, Ph.D.
President

SANTA BARBARA COMMUNITY COLLEGE DISTRICT:

By: ___________________________ Date: ______________
Charles Hanson, Vice President
Business Services
SANTA BARBARA COMMUNITY COLLEGE
721 Cliff Drive
Santa Barbara, CA 93109

Board Approval Date:
Renewal of SERVICE CONTRACT

GENERAL: Implement a HIV Peer Health Education Program per original statement of work.

CONTRACT PERIOD: July 1, 1997 through June 30, 1998

LIMITATIONS: Total expenditure for the period shall not exceed $2,060.00. Any increase or decrease in this total amount may be authorized only upon written notice from the County Purchasing Manager.

ORIGINAL STANDARD TERMS AND CONDITIONS FOR INDEPENDENT CONTRACTORS APPLY

Insurance documents already on file in Purchasing Division.

NOTE TO CONTRACTOR: Prior to performance it is mandatory that you SIGN (see X below) AND IMMEDIATELY MAIL OR FAX THIS DOCUMENT TO COUNTY PURCHASING.

Accepted By: (X)

Print Name/Title: C. Hanson, Vice Pres., Business Svcs.

Date:

Applicable License #: (Medical/Contractor/etc):

* - No payment authorized without Federal Taxpayer Identification Number present and correct.
1. Please describe your proposed educational strategies and outreach. Please submit enumerated goals and objectives with completion dates that state:

**Goal I** To implement an HIV Peer Health Education Program, utilizing the educational interventions of HIV classroom presentations and campus-based seasonal events and educational checkpoints. **Objective I** To provide 32 HIV Peer Health Education presentations to high school and college students, over two semesters, reaching 960 students, and 8 HIV Peer Health Education presentations to community youth, per year, reaching 80 community youth. Outreach to high school/community youth will continue the relationship built between SBCC SHS, Klein Bottle Youth Shelter, the Downtown Boys & Girls Club and the Santa Barbara High School District, and will be held at the youth facilities. Outcome will be measured using data from post presentation evaluations, measuring changes in knowledge and behavior. **Objective II** To provide 8 seasonal events reaching 2400 students with interactive HIV educational activities and distribution of literature packets, conducted by peers at educational checkpoints located in high traffic areas of campus. An example is “Close Encounters”- A Valentines Day Event. Students who correctly answer three HIV related questions are rewarded with a condom or chocolate festooned flower. Peers are available for informal counseling, Q&A and referrals. Outcome will be measured by number of client contacts made and informational packets distributed. **Goal II** To impact campus cultural norms surrounding unsafe sexual practices through the use of media advocacy. **Objective I** To facilitate the development and dissemination of student-designed HIV prevention media campaigns, including the recruitment, training and supervision of a Media Intern Committee, who will design print advertising for high school and campus print media and posters which will be displayed in classrooms. Chalk drawings will be created in high-traffic areas of campus. Student designed promotional material will be distributed to high school and college students reaching 12,000 youth. The purpose of media campaigns will be to provide repeat message exposure promoting abstinence, safer sex practices, HIV testing and health information. Outcome will be measured by random survey conducted in campus newspaper and random surveys. Survey will contain questions to measure changes in attitudes and behavior resulting from media campaigns. **Goal III** To provide cross training to Peer Health Educators and staff who interact with college students. **Objective I** To network with college and community HIV education agencies to provide HIV education/prevention training to 12 Student Health Services staff and 20 Peer Health Educators. UCSB has agreed to provide HIV Education/Prevention training to the SBCC Peer Health Educators. AIDS Project Central Coast has agreed to provide training to Student Health Services staff. Outcome will be measured by evaluation of training and Pre/Post testing of training recipients. **Goal IV** To implement a campus-based HIV testing program for SBCC students. **Objective I** To promote and provide free and anonymous HIV counseling and testing a minimum of twice per semester for 2 semesters to 300 college students, as a means of educating students and preventing the escalation of infection rates. AIDS Project Central Coast will provide all pre/post counseling and testing. Testing dates will be promoted in campus print media, on campus bulletin boards and though classroom announcements, by faculty and Peer Health Educators. Outcome will be measured by numbers of students who self-refer for testing.
RESOLUTION
OF THE GOVERNING BOARD OF THE
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

Re: PAYMENT OF OUTDATED WARRANT

WHEREAS on February 1, 1980, the Santa Barbara Community College District Board of Trustees did hire Mary L. Atkins, hereinafter called Vendor, as an hourly instructor; and

WHEREAS on February 29, 1980, said Vendor did complete for said District all or part of said services; and

WHEREAS said District did on February 29, 1980, accept as complete and in good order those services for which claim for payment is being made by said Vendor; and

WHEREAS this obligation has not been paid within the limit of time set forth by law due to the following circumstance: warrant was misplaced; and

WHEREAS this District recognizes that inasmuch as said obligation has not been paid within the limit as time set forth by law, there is no legal requirement that said obligation be paid;

NOW, THEREFORE, BE RESOLVED that since the Santa Barbara Community College District acknowledges a moral obligation to pay said Vendor for said services, those provisions of law that remove the legal requirement to pay are not being invoked by said District, and the obligation is hereby ordered paid by a formal vote as follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill
       Mr. Villegas, Mrs. Powell

Noes: None

Absent: None

Concur: Mr. Warnken

I hereby certify that the foregoing is a full, true, and correct transcript of a resolution duly adopted and affirmed by the Board of Trustees of the Santa Barbara Community College District at a duly constituted regular meeting of said Board, held on July 24, 1997, as it appears upon the minutes of said meeting.

Dr. Peter R. MacDougall
Superintendent/President and
Secretary/Clerk to the Board of Trustees
LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES

DATE: July 1, 1997

CONTRACT NUMBER: GCAM-7012
PROGRAM TYPE: Campus with Match
PROJECT NUMBER: 42-6929-00-03079-7

CONTRACTOR'S NAME: SANTA BARBARA COMMUNITY COLLEGE DISTRICT

By signing this contract and returning it to the State, you are agreeing to provide services in accordance with the FUNDING TERMS and CONDITIONS (FT&C) which are attached and by this reference incorporated into this contract, and the CURRENT APPLICATION which by this reference is incorporated into this contract. The FT&C and Requirements specify the contractual responsibilities of the State and the contractor.

Funding of this contract is contingent upon appropriation and availability of funds. This contract is effective from July 1, 1997 through June 30, 1998. For satisfactory performance of the required services, the contractor shall be reimbursed in accordance with page 16 of the FT&C, at a rate not to exceed $23.00 per child per day of full-time enrollment and a Maximum Reimbursable Amount (MRA) of $164,738.

Maximum State Funds Available $123,554

Maximum Match Required $41,184

Any provision of this contract found to be in violation of Federal or State statute or regulation shall be invalid but such a finding shall not affect the remaining provisions of this contract.

SERVICE REQUIREMENTS

Minimum Child Days of Enrollment (CDE) Requirement 7,162.5

Minimum Days of Operation (MDO) Requirement 176

STATE OF CALIFORNIA

CONTRACTOR

BY (AUTHORIZED SIGNATURE)

PRINTED NAME OF PERSON SIGNING
Donna Salaj

ADDRESS
721 Cliff Drive, Santa Barbara CA 93109-2394

Manager Contracts Office

AMOUNT ENCUMBERED BY THIS DOCUMENT 123,554

PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs

FUND TITLE General

(OPTIONAL USE) 03079-6929 30.10 Transfer to SSF

ITEM 6100-196-0001 (b)

CHAPTER B/A

STATUTE 1997

FISCAL YEAR 1997/98

TOTAL AMOUNT ENCUMBERED TO DATE 702

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.

SIGNATURE OF ACCOUNTING OFFICER

DATE
RESOLUTION

This resolution must be adopted in order to certify the approval of the Governing Board to enter into this transaction with the California State Department of Education for the purpose of providing child care and development services in Fiscal Year 1997/98.

RESOLUTION

BE IT RESOLVED that the Governing Board of

Santa Barbara Community College District

authorizes entering into local agreement number/s GCAM-7012

and that the person/s who is/are listed below, is/are authorized to sign the transaction for the Governing Board.

<table>
<thead>
<tr>
<th>NAME</th>
<th>TITLE</th>
<th>SIGNATURE</th>
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<tbody>
<tr>
<td>Charles L. Hanson</td>
<td>Vice Pres., Business Svcs</td>
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PASSED AND ADOPTED THIS 24th day of July 1997/98, by the Governing Board of Santa Barbara Community College District of Santa Barbara County, California.

I, Peter R. MacDougall, Clerk of the Governing Board of SB Community College District, of Santa Barbara County, California, certify that the foregoing is a full, true and correct copy of a resolution adopted by the said Board at a regular meeting thereof held at a regular public place of meeting and the resolution is on file in the office of said Board.

(Clerk's signature) 7/25/97 (Date)
**Project:** Transition Walkway/Steps  
**Bid #:** 484  
**Date:** June 24, 1997  
**Time:** 2 PM

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**Bid Opened by:** Betty Banville  
**Bid Opening Attended by:** Dr. Hanson, Alex Pittmon, Sheri Ray, Bob Shaw of Lash Construction  
**Copies Sent to:** Dr. Hanson, Alex Pittmon, Accounting, Purchasing
May 29, 1997

Santa Barbara City College
721 Cliff Drive
Santa Barbara, CA 93109-2394

Attn: Granville Knox
Ref: Physical Science Bldg
Subj: Sheet metal copings and edge metal

Dear Gran:

We wish to confirm our additional price for the installation of new 24GA Kynar coated sheet metal copings and gravel stop to the above referenced building as per our discussion on the pre-construction meeting.

Additional cost of materials and fabrication labour: $2,440.00
Deduct cost of 22GA galvanized sheet metal < 595.00>
Total $1,845.00

Please call our office with any questions you may have regarding this change request.

Yours truly,

Eberhard Roofing

Maurice (Sonny) Levenbach

ML:ljt

P.O. 973342
CHANGE REQUEST

Date: June 9, 1997

To: SANTA BARBARA CITY COLLEGE
721 CLIFF DRIVE
SANTA BARBARA, CA 93109-2394

Attn: GRANVILLE KNOX
Project: PHYSICAL SCIENCE BLDG
Fax #: 805 966-4806
Scope of Work: DEMOLISH & REPLACE SCREEN WALL

Demolish the existing stucco screen wall and posts and clear away from the site.
The labour and disposal fees of this operation will be offset by the original cost for
elastomeric coating both sides of the wall.

Furnish and install hot dipped, galvanized, 2" diam. posts with capped tops and ¼" plate
8" x 8" base plates, bolted to the concrete at 8' on centre.
Secure pre-formed corrugated Kynar coated 24ga metal panelling to galvanized hat channel
rails at the top and bottom. The bottom of the panel being maximum of 6" above the roof.

Bid price: $8,525.00

Please inform us as to your decision as soon as possible as the manufacture and galvanizing of the
materials requires some time.

Eberhard Roofing

Maurice (Sonny) Lenzbach

Eberhard Roofing, 15220 Raymer Street, Van Nuys, California 91405, Post Office Box
3115 Van Nuys, California 91407, (818) 782-4604, FAX 782-5099, License No. 329087
June 27, 1997

Santa Barbara Community College District
721 Cliff Drive
Santa Barbara, CA 93209-2394

ATTENTION: RAYMUNDO MAYA

REFERENCE: LURIA LIBRARY/HVAC RETROFIT

SUBJECT: PROPOSED CHANGE ORDER NO. 1

Gentlemen:

Per the request of the Electrical Engineer, the electrical service to HP-1 and HP-2 was upsized as follows:

HP-1 - Conduit increased to 3/4", wire size to #6 w/ #10 grd, 50 amp breaker and 60 amp disconnect.

HP-2 - Increased size of breaker to 50 amp.

$2,221.77

Credit for deleted labor and material

$854.93

Total add to contract

$1,366.84

If you have any questions or need further clarification, please contact the undersigned at 805-485-5600.

Respectfully,

Tom R. Reed
Project Manager

821 N. Maulhardt Ave., Oxnard, CA 93030
PHONE (805) 485-5600 FAX (805) 485-5979
CHANGE ORDER
AIA DOCUMENT G701

PROJECT: Santa Barbara City College
          Maintenance & Storage Bldg.
          721 Cliff Drive
          Santa Barbara, CA 93109

TO (Contractor)
J.W. Bailey Construction Co.
P.O. Box 506
Santa Barbara, CA 93102

ARCHITECT’S PROJECT NO: 93110
CONTRACT FOR: La Playa Storage & Field House

CHANGE ORDER NUMBER: 9
CONTRACT DATE: January 17, 1997

You are directed to make the following changes in this Contract:

Remove and Replace manhole Cover $668.00
Provide additional anchor Bolts 431.00
Add Restroom Gate Braces 232.00
Add seismic cover plate 740.00
Change size of drainage pipe 87.00

The original Contract Sum was $468,150.00
Net change by previous Change Orders $35,505.00
The Contract Sum prior to this Change Order was $503,655.00
The Contract Sum will be increased (decreased) (unchanged) by this Change Order $2,158.00
The new Contract Sum including this Change Order will be $505,813.00
The Contract Time will be (increased) (decreased) unchanged by 0 Days.
The Date of Completion as of the date of this Change Order therefore is

Jerry A. Zimmer, A.I.A. J.W. Bailey Construction Co. S.B. Community College
ARCHITECT CONTRACTOR OWNER
1530 Chapala, SB, CA 93101 P.O. Box 506, SB, CA 93102 721 Cliff Drive, SB, CA 93109
Address Address Address

BY 9/10/97 BY 7/10/97 BY
DATE DATE DATE

AIA DOCUMENT G701 * CHANGE ORDER * APRIL 1970 EDITION * AIA® * © 1970 * THE
AMERICAN INSTITUTE OF ARCHITECTS, 1735 NEW YORK AVE., NW, WASHINGTON, D.C. 20006

Item 5.2-f
Page 1 of 3
07/24/97
CHANGE ORDER
AIA DOCUMENT G701

PROJECT: Santa Barbara City College
          Maintenance & Storage Building
          721 Cliff Drive

TO (Contractor): J.W. Bailey Construction Co.
                  P.O. Box 506
                  Santa Barbara, CA 93102

ARCHITECT'S PROJECT NO: 93110

CHANGE ORDER NUMBER: 10

CONTRACT FOR: La Playa Storage & Field House

CONTRACT DATE: January 17, 1997

You are directed to make the following changes in this Contract:

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<th>Amount</th>
</tr>
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<tr>
<td>omit toilet accessories</td>
<td>-(278.00)</td>
</tr>
<tr>
<td>omit wall waterproofing</td>
<td>-(550.00)</td>
</tr>
<tr>
<td>omit yard drainage</td>
<td>-(789.00)</td>
</tr>
</tbody>
</table>

The original Contract Sum was ...........................................
$468,150.00

Net change by previous Change Orders ....................................
$37,663.00

The Contract Sum prior to this Change Order was .........................
$505,813.00

The Contract Sum will be (increased) (decreased) (unchanged) by this Change Order...
$4,887.00

The new Contract Sum including this Change Order will be ...............
$510,700.00

The Contract Time will be (increased) (decreased) (unchanged) by ...
...

... Days.

The Date of Completion as of the date of this Change Order therefore is

---

Jerry A. Zimmer, A.I.A.  
ARCHITECT  
1530 Chapala, SB, CA 93101  
Address

J.W. Bailey Construction Co.  
CONTRACTOR  
P.O. Box 506, SB, CA 93102  
Address

S.B. community College  
OWNER  
721 Cliff Drive  
Address

BY  
DATE 7/10/97

BY  
DATE

BY  
DATE
CHANGE ORDER NUMBER: 11
ARCHITECT’S PROJECT NO: 93110
CONTRACT FOR: La Playa Storage & Field House

PROJECT: Santa Barbara City College
Maintenence & Storage Building
721 Cliff Dr
Santa Barbara, CA 93109

TO (Contractor)
J.W. Bailey Construction Co.
P.O. Box 506
Santa Barbara, CA 93102

CONTRACT DATE: January 17, 1997

You are directed to make the following changes in this Contract:

Revise Mechanical Louvers $3,204.00
Add retaining wall @ Shoreline 1,236.00

The original Contract Sum was $468,150.00
Net change by previous Change Orders $42,550.00
The Contract Sum prior to this Change Order was $510,700.00
The Contract Sum will be increased (decreased) (unchanged) by this Change Order $4,440.00
The new Contract Sum including this Change Order will be $515,140.00
The Contract Time will be increased (decreased) (unchanged) by (7) Days,
The Date of Completion as of the date of this Change Order therefore is

Jerry A. Zimmer, A.I.A.
ARCHITECT
1530 Chapala, SB, CA 93101
Address

J.W. Bailey Construction Co.
CONTRACTOR
P.O. Box 506, SB, CA 93102
Address

S.B. Community College
OWNER
721 Cliff Dr., SB, CA 93109
Address

By [Signature] [7/10/97]
DATE

By [Signature] [7/12/97]
DATE
J. W. BAILEY CONSTRUCTION CO.
424 Olive Street
Santa Barbara, CA 93101

CHANGE ORDER NO. 1

Project: Santa Barbara City College
       Humanities Building
       Classroom Remodel
       PMSM # 97005.00

Date: 17 June 1997

The scope of work will be modified only as herein specifically set forth and in all other respects remains unaltered.

Item #1: Remove existing conduit found in demolished wall and relocate in a new wall.

Reason: Exposed conduit.

Back-up: J. W. Bailey Construction Co.'s quote dated 6/10/97 (2 sheets)

| Change in Contract Sum for this item: | Increased | $1,150.00 |
| Change in Contract Time for this item: | Unchanged |

Original Contract Sum: $127,477.00
Contract Sum prior to this Change Order: $127,477.00
Contract Sum is increased by this Change Order by: $1,150.00
Contract Sum will be: $128,627.00

Original Substantial Completion date: 5 August 1997
Completion date prior to this CO: 5 August 1997
New Substantial Completion date will be: 5 August 1997
Contractor and Owner acknowledge that the change in Contract Sum and Contract Time set forth above constitute the complete compensation and time extension for this change in the work including, but not limited to, Contractor's field and office overhead, profit and supervision and Owner's project expenses, inspection and administration costs.

Accepted by:  
J. W. BAILEY CONSTRUCTION CO.

Authorized by:  
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

Agreed to by:  
PHILLIPS METSCH SWEENEY MOORE ARCHITECTS

[Signature]
4/17/97
J. W. BAILEY CONSTRUCTION CO.
424 Olive Street
Santa Barbara, CA 93101

CHANGE ORDER NO. 2

Project: Santa Barbara City College
         Humanities Building
         Classroom Remodel
         PMSM # 97005.00

Date: 14 July 1997

The scope of work will be modified only as herein specifically set forth and in all
other respects remains unaltered.

Item #1: Install new clock outlet boxes and wiring in rooms 301, 302 & 306. SBCC will reinstall clocks
         from stock.
Reason: Clock wiring not shown on Electrical drawings.
Back-up: J. W. Bailey Construction Co.'s quote dated 7/7/97 (2 sheets)
         Change in Contract Sum for this item: Increased $ 918.00
         Change in Contract Time for this item: Unchanged

Item #2: Raise existing conduits above new finished ceiling at north wall between column line 2 & 3.
Reason: Location of conduits unknown. Ceiling in this area needs to be raised.
Back-up: J. W. Bailey Construction Co.'s quote dated 6/23/97 (3 sheets)
         Change in Contract Sum for this item: Increased $ 180.00
         Change in Contract Time for this item: Unchanged

Item #3: Clean up conduit and boxes on southern ceiling at column line 2.
Reason: Location of conduits unknown. Ceiling in this area needs to be raised.
Back-up: J. W. Bailey Construction Co.'s quote dated 6/23/97 (3 sheets)
         Change in Contract Sum for this item: Increased $ 198.00
         Change in Contract Time for this item: Unchanged
Item #4:  Take up carpet in room 305 and patch where cabinets were removed.

Reason:  Condition of carpet under the casework was unknown.

Back-up:  J. W. Bailey Construction Co.'s quote dated 6/16/97 (2 sheets)

| Change in Contract Sum for this item: | Increased | $209.00 |
| Change in Contract Time for this item: | Unchanged |

Item #5:  Use Armstrong tile in lieu of Azrock tile.

Reason:  Requested by Owner to match adjacent new tile.

Back-up:  J. W. Bailey Construction Co.'s quote dated 6/16/97 (2 sheets)

| Change in Contract Sum for this item: | Increased | $90.00 |
| Change in Contract Time for this item: | Unchanged |

| Original Contract Sum: | $127,477.00 |
| Contract Sum prior to this Change Order: | $128,627.00 |
| Contract Sum is increased by this Change Order by: | $1,595.00 |
| Contract Sum will be: | $130,222.00 |

| Original Substantial Completion date: | 5 August 1997 |
| Completion date prior to this CO: | 5 August 1997 |
| New Substantial Completion date will be: | 5 August 1997 |

Contractor and Owner acknowledge that the change in Contract Sum and Contract Time set forth above constitute the complete compensation and time extension for this change in the work including, but not limited to, Contractor's field and office overhead, profit and supervision and Owner's project expenses, inspection and administration costs.

Accepted by:  J. W. BAILEY CONSTRUCTION CO.

Authorized by:  SANTA BARBARA COMMUNITY COLLEGE DISTRICT

Agreed to by:  PHILLIPS METSCH SWEENEY MOORE ARCHITECTS
CARROLL CONSTRUCTION COMPANY
216 East Gutierrez
Santa Barbara, CA 93103

CHANGE ORDER NO. 1

Project: Santa Barbara City College
        Humanities Building
        HVAC Renovation
        PSM # 97005.00

Date: 16 June 1997

The scope of work will be modified only as herein specifically set forth and in all
other respects remains unaltered.

Item #1: Substitute 20 ft. lengths of underground piping for 40 ft. lengths.
Reason: To expedite original 7 to 8 week delivery to 4 to 6 weeks.
Back-up: Carroll Construction Company's quote dated 6/3/97 (3 sheets)

| Change in Contract Sum for this item: | Increased | $ 934.97 |
| Change in Contract Time for this item: | Unchanged |

Original Contract Sum: $431,000.00
Contract Sum prior to this Change Order: $431,000.00
Contract Sum is increased by this Change Order by: $934.97
Contract Sum will be: $431,934.97

Original Substantial Completion date: 18 August 1997
Completion date prior to this CO: 18 August 1997
New Substantial Completion date will be: 18 August 1997
Contractor and Owner acknowledge that the change in Contract Sum and Contract Time set forth above constitute the complete compensation and time extension for this change in the work including, but not limited to, Contractor's field and office overhead, profit and supervision and Owner's project expenses, inspection and administration costs.

Accepted by:
CARROLL CONSTRUCTION COMPANY

Authorized by:
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

Agreed to by:
PHILLIPS METSCH SWEENEY MOORE ARCHITECTS

Agreed to by:
COAST VILLAGE ENGINEERING CORP.
July 8, 1997

Mr. John Wilson
SELF
1531 "I" Street
Sacramento, CA 95814

Re: Increase of Self-Insured Retention

Dear Mr. Wilson:

Please be advised that at the June 30, 1997 Statewide Association of Community Colleges meeting, the Authority and its members took action to increase their retention from $1,000,000 per occurrence to $5,000,000 per occurrence for the 1997/98 program year.

A listing of the member districts are attached so that you can amend your records and invoices accordingly. Thank you for your assistance in this matter.

Yours sincerely,

[Signature]

Dr. Thomas Fallo
President

Attachment
July 9, 1997

To: Statewide Association of Community Colleges (SWACC)  
   BUSINESS MANAGER

Subject: Change of Retention Level in the SELF Excess Liability Program

This letter is to inform you that on July 8, 1997, SELF received a notice from Dr. Thomas Fallo of the Statewide Association of Community Colleges JPA (SWACC), telling SELF that your district is changing from the $1 million retention in the SELF program to the $5 million retention option, purportedly for the coverage period which began on July 1, 1997. Clearly this is awkward for SELF as the 97/98 invoice has already been mailed, and our budgets, which have been approved for the 97/98 year, will have to be altered if such changes in retention are to be made. In addition, we are not clear as to whether the Statewide Association of Community Colleges JPA has the authority to act on behalf of your district in this area.

Our counsel has advised us that to provide an appropriate record for such a change, we must have a written indication from you, our member, that you wish this change to be made. Since you potentially have double coverage at the $1 to $4 million level through SELF and the Statewide Association of Community Colleges, it is very important that we hear from you as soon as possible. We will accept a notification signed by the District Superintendent, the Chief Business Official, or the person in the district designated to handle risk management matters.

Your assistance in expediting your response to this letter will be appreciated. We will follow up if we have not received your written response by July 25, 1997.

If you have already paid your 97/98 invoice, we will issue a refund upon receipt of your written notice that your district now desires to have a $5 million retention under the SELF Excess Liability program memorandum of coverage. If you have not paid the invoice, you may adjust the rate from $2.00 per ADA to $3.68 per ADA if your district is changing to the $5 million retention level. If you wish a revised invoice, please indicate that in your notification letter. We are pleased that you are continuing your relationship with SELF, and we look forward to working with you in the future. Let me know if you have any questions on this matter.

Sincerely,

John C. Wilson  
Executive Director

JCW/jlu  
Enclosure
MASTER AGREEMENT

BY AND BETWEEN THE

SANTA BARBARA COMMUNITY COLLEGE DISTRICT AND

THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE

This agreement is made and entered into this 8th day of December, 1995, 1997, by and between the Santa Barbara Community College District, hereinafter referred to as “District,” on behalf of Santa Barbara City College, hereinafter collectively referred to as “College,” and The Foundation for Santa Barbara City College, hereinafter referred to as “Foundation,” a nonprofit organization operated for the benefit of the College (but not an auxiliary described in Education Code §§ 72670 et seq.). This agreement completely supersedes a similar agreement dated December 8, 1995, by and between the parties.

I. BACKGROUND AND PURPOSE

The Foundation is an independent nonprofit corporation existing to serve the District and the College. The Foundation has developed an impressive track record of generating financial support for the programs and facilities of the College. Administration by the Foundation of its fundraising, development, and funds management functions, which by charter may only serve to benefit the District, is most efficiently performed by a private sector, nonprofit entity. So long as the Foundation is performing these functions for the benefit of the District, it is in the interests of the District and the College that the operations of the Foundation be supported by provision of facilities and certain administrative services that impose little or no incremental cost upon the District.

The purpose of this agreement is to establish the terms under which the District will provide space and administrative support to the Foundation, and to establish other parameters of the relationship between the District and the Foundation. It is the good faith business judgment of the Board of Trustees of the College that the services and funds provided by the Foundation to the College have a fair market value far surpassing the value of the administrative services and facilities provided by the College to the Foundation under this agreement.
II. USE OF FACILITIES

The Foundation may occupy, operate, and use College facilities and property separately or jointly with the College as identified by agreements made from time to time by the President of the College and the Executive Director of the Foundation. The Foundation shall use the facilities and property only for those services and functions that are consistent with the policies, rules, and regulations which have been or may be adopted by the Board of Trustees or Administration of the Santa Barbara Community College District.

The right to use any of the College facilities or equipment pursuant to the terms and conditions of this agreement shall terminate upon sixty (60) ninety (90) days’ written notice by the College President.

III. REIMBURSEMENT FOR PROVISION OF SERVICES AND FACILITIES

The Foundation shall, by prior written agreement, reimburse the College for certain expenditures incurred by the College as a result of the activities of the Foundation. The College shall invoice the Foundation for such expenditures, indicating items charged and the method of determining costs. Any invoice shall be paid within thirty (30) days of the time it is submitted.

The College will provide certain services, at no cost, to the Foundation, which may include custodial and facilities maintenance services, equipment and information systems service and advice, personnel and related assistance and other similar services as from time to time agreed upon in writing. The Foundation may also provide certain specified services to the District, which shall be designated in writing, for which the College shall reimburse the Foundation within thirty (30) days of the time any invoice is submitted.

IV. AUDIT ANNUAL AUDITS

An independent CPA firm selected by the Foundation Audit Committee, Board of Directors or an appropriate Committee of the Foundation, on which a Foundation director who is the College President or designee shall serve, will be retained annually to audit the Foundation, with the costs of that service paid by the Foundation. Such audit reports shall be supplied to the College in a timely manner following their completion, as soon as they are available, but no later than one hundred eighty (180) days after the close of the fiscal year, or such earlier date as may be required by law.

V. COVENANT

During the term of this agreement, the Foundation agrees to maintain its existence and to operate in accordance with Sections 72670-72682 of the California Education Code and with the regulations of Sections 39230-39276 of the California Administrative Code, Title 5, as well as
with the provisions of Section 501(e)(3) of the Internal Revenue Code. State and federal laws governing nonprofit organizations.

VI. SIGNS, FIXTURES AND EQUIPMENT

During the term of this agreement, the Foundation shall have the right to place and attach fixtures, signs, and equipment in or upon facilities as authorized in writing by the College President as to number, site, and location. Fixtures, signs or equipment so erected, placed or attached by the Foundation shall be and remain the property of the Foundation and shall be removed therefrom by the Foundation upon the termination of this agreement, when directed by the College President in writing.

VII. RIGHT OF ENTRY

It is understood and agreed that at any time the College and its agents shall have the right to enter the described facilities or any part thereof for any purpose.

VIII. DISPOSITION OF EARNINGS

Net income generated by the Foundation shall be used solely to benefit the College. Provisions for the acceptance, management and investment of gifts shall be established by the Board of Directors of the Foundation to insure the good stewardship and fiduciary responsibilities of the Foundation for endowment and other gifts.

IX. ALIGNMENT OF INTERESTS WITH COLLEGE

So long as this agreement is in force and effect:

1) The Board of Directors of the Foundation shall include the President of the College, or his or her designee, as an ex officio member.

2) The College President shall have the right to cause the Foundation to cease any activity deemed, in his or her judgment, to be contrary to the interests of the College or inconsistent with policies or purposes of the College.

Upon cessation of operations of the Foundation, the net assets of the Foundation resulting or arising from this agreement shall be either transferred to the College or expended for the benefit of the College.

X. PUBLIC RELATIONS

With respect to expenditures for public relations or other purposes which would serve to augment District appropriations for the operation of the College, the Foundation may expend funds in such amount and for such purposes as are approved by the Board of Directors of the Foundation.
IX XI. THIRD PARTY AGREEMENT BY FOUNDATION

The Foundation shall not enter into any contract that would obligate the District or the College without the prior written approval of the College President and which shall be for the benefit of the College.

X XII. INSURANCE, INDEMNIFICATION, AND RESTORATION

The Foundation and its directors, officers and agents shall be included in the District's insurance policies for all of its regular functions, including liability for actions, covered perils, errors and omissions, and similar coverages; workers' compensation and employee fidelity bonds are specifically excluded under this agreement. When special events are sponsored by the Foundation, separate insurance coverage may be required by the District, at the Foundation's expense.

Losses by the Foundation due to theft, damage by perils, accident or other cause, to the extent they cost less than $25,000 per occurrence and thus are not covered by the District's insurance, or negligence, shall be borne entirely by the Foundation. Incurred by the Foundation because of deductibles or exclusions on insurance provided by the College shall be borne by the Foundation.

XI The Foundation agrees to indemnify, defend, and save harmless the District, the College, their trustees, officers, agents, and employees from any and all loss, damage, or liability that may be suffered or incurred by them, caused by, arising out of, or in any way connected with the use of the described facilities by the Foundation in connection with this agreement.

The District agrees to indemnify, defend, and save harmless the Foundation, its directors, officers, agents, and employees from any and all loss, damage, or liability that may be suffered or incurred by them on account of their performance in good faith of functions intended to benefit the District or the College.

XIII. NONASSIGNABILITY

This agreement is not assignable by either party.

XH XIV. TERM OF AGREEMENT

This agreement will be in effect until it is changed; however, it may be terminated by the Board of Trustees of the College or the Board of Directors of the Foundation upon ninety (90) days' written notice.
XIII XV. NOTICES

All notices herein required to be given, or which may be given by either party to the other, shall be deemed to have been fully given when made in writing and received by the Foundation’s Executive Director or the District Superintendent.

IN WITNESS WHEREOF, this agreement has been executed in duplicate by the parties hereto as of the date first above written.

Community
Santa Barbara City College District

By:
Peter R. MacDougall
President/Superintendent

The Foundation for Santa Barbara City College

By
Paul Ridley-Tree, James D. Scheinfeld, President
SANTA BARBARA CITY COLLEGE
CAMPUS-WIDE POLICY ON ACCEPTANCE OF GIFTS
July, 1997

While the majority of financial support for Santa Barbara City College and all its operations comes from the State of California, local property taxes and student fees, the College also relies to a significant extent on the generous private contributions of individuals, corporations, and private foundations in our community. Under the leadership of the Foundation for Santa Barbara City College, there has been a significant increase in the level of private support for the College, with over $25 million committed in gifts and pledges since 1990.

As we rely more and more on these community gifts, it is critical to our effectiveness that we follow an agreed-upon campus-wide policy for acceptance and processing of all private gifts of money, equipment, and other goods. Therefore, the Office of the President reaffirms the following policy for acceptance of private contributions in support of College programs and students.

**STATED POLICY**

It is the policy of Santa Barbara City College that all gifts of any size, to any department or program, must be immediately reported and channeled through the Foundation for SBCC. The Foundation will process these gifts, ascertain that the funds designated are correctly credited to the department or area for which they are intended, handle all tax reporting, coordinate donor recognition, and provide full notice of all gifts and fund balances to recipient departments or programs in a timely and accurate manner.

**SPONSORSHIP GIFTS**

It is also the policy of Santa Barbara City College that the Foundation serve as a “clearinghouse” for solicitation of all sponsorship gifts from local corporations, foundations and individuals, as well as a source of advice and support for seeking such gifts. This is to prevent a public embarassment to the College that might result if several different campus programs unknowingly compete for the support of the same entity at the same time due to the submission of overlapping requests. Lists of planned solicitations by a specific department or program must be submitted in advance to the Foundation’s Executive Director for review and clearance. These include solicitations planned by such support groups as the Business & Industry Associates, SBCC Alumni Association, and the various athletic teams and programs.

**BACKGROUND AND RATIONALE**

The Foundation was established in 1976 as the private fundraising arm of the College, and it is to function as the sole recipient of gifts to the College for a number of reasons. First, it is a qualified 501(c)(3) organization, and all gifts to it are donations that may trigger a Federal and State charitable tax deduction for the donor. Gifts that do not
come through the Foundation cannot be validated by any College employee for tax deduction consideration. Thus, the donor may forfeit any claim for a deduction since the IRS requires written substantiation by a qualified 501(c)(3) organization for all gifts of $250 or more.

Second, the Foundation is charged with the stewardship and fiduciary responsibilities to ensure that the gift is properly accounted for, that the donors are appropriately thanked and provided with the tax information required for them to secure a deduction, and that the gifts are correctly channeled to the department they are to serve. The Foundation and its Investment Committee also ensure that gifts contributed to an endowment fund are prudently invested to provide the maximum long-run return. The Foundation not only has the accounting systems and gift processing personnel in place to handle all private gifts to the College, but also has the experience and the expertise required to assure compliance with the complex tax laws governing gift acceptance.

**Gifts-in-Kind**

A number of departments receive “gifts-in-kind,” that is, equipment, goods or services, which they can use directly in their courses or in the instructional process, but few departments understand the complicated tax requirements for the acceptance and recording of such gifts. Numerous forms, fairly narrowly defined IRS rules and regulations, and special reporting requirements govern gifts-in-kind. Additionally, for many gifts of property, securities or “planned gifts” (those gifts invested on behalf of the donor for which the donor receives income for life), the reporting and legal requirements are even more complicated. Again, the Foundation staff has the expertise and the tools to handle such gifts expeditiously, legally and appropriately.

**Fee Policy**

Outright gifts of any amount for unrestricted or restricted purposes of a College program or department are not currently assessed any administrative fees by the Foundation. Thus, 100% of the gift is available for its intended purpose by your program. However, by Foundation Board policy, a one-time 5% fee is assessed on endowment gifts, in order to assist with the many costs involved in administering and managing an endowment fund in perpetuity. This fee is generally paid from the first year’s interest earnings, or it may be paid as an additional gift by the donor or covered by department funds. If paid from interest on the gift principal, after the first year, the interest earnings up to the level set annually by the Board’s endowment spending policy (currently 5% maximum) are available to distribute to the scholarship or program fund designated by the donor.

Please direct any questions on any aspect of this policy to Patricia O. Snyder, Executive Director of the Foundation, at 965-0581, ext. 2618.

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