M I N U T E S
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

August 29, 1996

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Dobbs at 4:03 p.m.

1.2 ROLL CALL

Members Present:

Dr. Kathryn Alexander
Dr. Joe Dobbs, President
Ms. Joan Livingston
Mr. Eli Luria
Mr. Desmond O'Neill
Mrs. Joyce Powell, Vice President
Mr. Luis Villegas

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Supt/President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, President, CSEA
Mr. David Chavez, Custodian, Facilities and Operations
Ms. Jane Craven, Assistant Dean, Admissions and Records
Mr. Benjamin Eichert, President, Associated Student Body
Mrs. Lynda Fairly, Vice President, Student Affairs
Mr. George Gregg, Director, Educational Technology & Micro Systems
Mr. Bill Hamre, Associate Vice President, Information Resources
Dr. Charles Hanson, Vice President, Business Services
Ms. Maja Hanson, Editor, THE CHANNELS
Ms. Kathy O'Connor, President, Academic Senate
Ms. Pat Snyder, Executive Director, Foundation for SBCC
Miss Dorothy Taylor, Volunteer, SBCC Memorial Gardens
Dr. Jack Ullom, President, Instructors' Association
Mr. Michael Whitham, Member, CSEA

1.3 WELCOME

Dr. Dobbs extended a cordial welcome to all present.
1.4 CLOSED SESSION - NONE

1.5 MINUTES OF REGULAR MEETING OF JULY 25, 1996

Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board unanimously approved the Minutes of the Regular Meeting of July 25, 1996.

1.6 HEARING OF CITIZENS

Ms. Liz Auchincloss and Mr. Michael Whitham spoke to the issue of Board Item 1.8-a, the changing of the starting time of the Board meetings to 3:30 p.m.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken.

a. REPORT BY ACADEMIC SENATE - Ms. Kathy O'Connor

Ms. O'Connor congratulated Ms. Livingston on her selection as the Central Coast Chairperson for the Association of Community College Trustees (ACCT), thanked Ms. Livingston and Mr. O'Neill for their attendance at the Fall Faculty Inservice, and announced that the Academic Senate's WEB page will be on the SBCC Home Page. The first Academic Senate meeting will be held on September 4. At that meeting, elections will be held for a vice president; and new English, part-time, and Continuing Education representatives will also be selected. Issues to be addressed this year will be the Student Preparation and Preparedness Study, Redesign with the FIPSE Grant, and revisions to the College Plan. She announced that Dr. MacDougall will address budget items at the upcoming Academic Senate meeting, the Annual Faculty Art Exhibit is being held through September 30 in the Atkinson Gallery, the first Cooperative Learning Workshop under the direction of Laura Welby and George Duran will be held on August 30, and extended an invitation to the Annual Faculty get together at her home on September 29.

b. REPORT BY CLASSIFIED COUNCIL - Ms. Pat Canning - None

c. REPORT BY ASSOCIATED STUDENTS - Mr. Ben Eichert

Mr. Eichert introduced himself to Board Members and stated he was a fourth semester student at SBCC, attended Dunn High School in Santa Ynez (9-11 grades), attended the Armand Hammer United World College of the American West (12-13th years) and received an International Baccalaureate degree, did community service in Nicaragua and Mexico for a year, and applied to SBCC to pursue a political science major with a goal to transfer to a private college in the U.S. or possibly in Latin America. He announced that the Staff and Activity Card Discount Program was well underway, and goals for the Associated Students this year include promotion and marketing of the Activity Pass and a strong commitment to the principles of shared governance. Several applications have been received for the Student Trustee position, and it is anticipated that an appointment will be made by the September Board meeting.

d. REPORT ON CURRENT EVENTS - Ms. Patricia Kistler

Ms. Kistler announced that the College conducted a successful media campaign this summer with commentaries appearing almost weekly. She congratulated all whose
articles appeared and noted there were more articles to follow. Ms. Kistler will be presenting the Media Award from the Chamber of Commerce to Mr. John Lankford of the *Santa Barbara News-Press*. Highlighted from the Coming Events Calendar was the United Way “Day of Caring” to be held at Corwin Pavilion on the UCSB campus. This will be the kick-off for the annual SBCC United Way fund drive.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. In the upcoming November election, the three SBCCD Board Members slated for reelection will not have to be placed on the ballot since there was no opposition to their candidacy. Congratulations were extended by Dr. MacDougall to Ms. Livingston, Mr. Luria, and Mr. Villegas and he stated that this speaks very highly of the individuals and the overall Board performance.

2. Noted that the Faculty Inservice was very impressive and commended Ms. O’Connor for her presentation of her project on the Worldwide Web, Dr. Friedlander for his presentation and the range of activities that he and the faculty will be embracing this year, Mr. Mark Ferrer for the excellent job in highlighting the projects of faculty members which took place over the summer, and Ms. Laura Welby for her work in planning the day.

3. Fall enrollment is up almost 6 percent and applications are up about 1.8 percent over last year.

4. The Bus Pass Program was identified as very significant in keeping parking problems to a minimum during the opening week of classes.

5. Acknowledged staff members in Student Affairs, Academic Affairs, and Facilities and Operations for their work in making the opening of classes for Fall semester run as smoothly as possible.

6. The College is moving ahead in meeting with general partners (IBM and Hewlett Packard) for Project Redesign. A decision is expected by the end of September as to the organization with whom the College will be working. Mr. George Beahan and a number of faculty and staff are working on implementation, recommendations will be forthcoming as to priority projects for upcoming Project Redesign projects, and the College will be presenting a three-hour pre-conference workshop on Project Redesign at the CCLC meeting in November.

7. Noted that the budget on today’s Agenda for approval is a very positive one with a cost-of-living adjustment and funds for growth.

8. Acknowledged the work of Ms. Pat Kistler in working with the *Santa Barbara News-Press* on the commentary page which has featured a number of articles on SBCC in recent weeks.

9. Mr. Ed Inks was commended for his work on the Sculpture Symposium which will yield very positives outcomes for the College and the Art Department.

10. The China/Vietnam Study Abroad Program will depart on September 8, and Dr. Haslund’s hard work and dedication to improve upon that program each year were noted.
11. Bringing a little history to the meeting, Dr. MacDougall announced that SBCC is enjoying the distinction of just completing its 50th year of uninterrupted service.

1.8 GOVERNING BOARD

a. ESTABLISHMENT OF BOARD MEETING TIME

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved the tabling of this item for further discussion.

Ms. Livingston recognized Mr. and Mrs. Luria on the celebration of their 50th wedding anniversary noting their generosity in raising $11,000 from their party as a fundraiser for SBCC and thanked them for all they have done for the College.

Mr. O'Neill stated that he spoke to the group leaving for China/Vietnam on Chinese history and to Mr. Jim Stevens' English class on Shakespeare, noting that both were invigorating experiences.

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. Oroz announced the appointment of Ms. Mary Richardson, Principal Clerk in Academic Affairs, 29C, starting 8/30/96. The TBA position in H/R/C was deleted from this Agenda.

Mr. Oroz acknowledged Ms. Maria Antunez, Secretary, Continuing Education, for her 20 years of service to the District.

Ms. Renee Robinson spoke to the 20 years of service to the District of Mr. David Chavez, Custodian at the Wake Center, and Dr. MacDougall presented him with a Certificate of Recognition on behalf of Board Members.

Upon motion by Mr. O’Neill, seconded by Mrs. Powell, the Board unanimously approved the Personnel Consent Items as contained in the Agenda and the Attachments.

2.2 PERSONNEL ACTION ITEMS

a. AFFIRMATIVE ACTION REPORT

Mr. Dan Oroz presented the twentieth annual summary report of actions taken by the District to meet its Affirmative Action and Equal Opportunity requirements as set forth in Executive Order 11246 and the District’s Affirmative Action Program Plan to the Board. Mrs. Lynda Fairly reported on the Student Affirmative Action section of the Report.

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved the 1995-96 Affirmative Action Report as contained in the Agenda and Enclosure.
b. APPROVAL OF NEW CLASSIFICATION - SECURITY OFFICER/UTILITY WORKER

Upon motion by Mr. O’Neill, seconded by Mr. Villegas, the Board unanimously approved the new classification of Security Officer/Utility Worker as contained in the Agenda and Attachment, and the filling of the position by laterally transferring Mr. Juan Carlos Ramirez, Security Officer Range 21.

3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 RECOMMEND APPROVAL OF THE 1996-97 CO-CURRICULAR BUDGET

Upon motion by Mr. O’Neill, seconded by Mrs. Powell, the Board unanimously approved the 1996-97 Co-Curricular Budget as contained in the Agenda and Attachment.

4. ACADEMIC AFFAIRS - Dr. Jack Friedlander/Mr. John Romo

4.1 RECOMMENDED APPROVAL OF ADDITIONAL NEW COURSES FOR CONTINUING EDUCATION DIVISION’S FALL TERM 1996

Upon motion by Ms. Livingston, seconded by Mrs. Powell, the Board unanimously approved the additional new courses for the Continuing Education Division’s 1996 fall term as contained in the Agenda and Attachment.

4.2 REPORT ON STATUS OF NEW INSTRUCTIONAL PROGRAMS IMPLEMENTED IN FALL 1996

Dr. Jack Friedlander, Vice President of Academic Affairs, reported on the new instructional programs implemented in the Fall 1996 semester highlighting the Certificated Nursing Assistant/Home Health Aide Program, Infant Toddler Certificate Program, the Multimedia Arts and Technologies Program, Telecommunications Program, Law Enforcement Courses for the SB County Sheriff and Police Departments, the Interdisciplinary Learning Community, and Linked Courses. New and revised instructional programs to be developed in 1996-97 are the Geographic Information Systems, Environmental Studies, revised and expanded International Studies Major, the Data Communications Systems Program, Learning Community for High-Risk Students, International Business Major, International Work Experience/Internship Course, a Microsoft Certification Program, Medical Assisting, Tutor Training Course, and Research Skills Co-Requisite Course for English 110.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Ms. Livingston, seconded by Mr. Villegas, the Board unanimously approved the Business Consent Items as contained in the Agenda and Attachments.

5.2 BUSINESS ACTION ITEMS

a. PUBLIC HEARING AND ADOPTION OF 1996-97 BUDGET

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved convening as a Committee-of-the-Whole for the purpose of hearing comments regarding adoption of the 1996-97 budget.
Dr. Hanson detailed areas of the budget for Board Members.

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the closing of the Public Hearing.

Upon motion by Dr. Alexander, seconded by Mr. O'Neill, the Board unanimously approved adoption of the budget as contained in the Enclosure and authorization of its transmittal to the Santa Barbara County Education Office.

b. ADMINISTRATION BUILDING PAINTING - CHANGE ORDER NO. 1

Upon motion by Mrs. Powell, seconded by Ms. Livingston, the Board unanimously approved Change Order No. 1, Administration Building painting, as contained in the Agenda and Attachment.

c. WAKE CENTER PARKING LOT - CHANGE ORDERS NO. 1-3

Upon motion by Mrs. Powell, seconded by Ms. Livingston, the Board unanimously approved Change Orders No. 1-3, Wake Center Parking Lot, as contained in the Agenda and Attachments.

d. AUTHORIZATION TO ACCEPT BIDS AND APPROVAL OF MULTI-YEAR SATELLITE PHOTOCOPIER LEASING AND SERVICE AGREEMENT

This item was deferred to the September 26, 1996, Board Meeting.

e. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR ADMINISTRATION BUILDING RENOVATION PHASE 2, SECOND FLOOR NORTHWEST WING, Bid #470

On August 27, 1996, three bids were received for the Administration Remodel to house Information Resources. All three bidders were local contractors and submitted proper bids. The low bidder was within one percent of the budgeted amount.

Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board unanimously approved acceptance of the bids and award of the construction contract to Carroll Construction in the amount of $323,732.

7. ADJOURNMENT

Dr. MacDougall stated that the next Regular Meeting of the Board of Trustees will be held on September 26, 1996, at 4:00 p.m., not 3:30 p.m. as stated in the Agenda. Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved adjournment at 6:00 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON September 26, 1996

[Signatures]