MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

June 27, 1996
4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Dobbs at 4:09 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs, President
Ms. Joan Livingston
Mr. Eli Luria
Mr. Desmond O'Neill
Mrs. Joyce Powell, Vice President
Mr. Luis Villegas (arrived at 4:15 p.m.)

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Supt/President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, President, CSEA
Dr. Julio Bortolazzo, Former President, Santa Barbara City College
Dr. Bernard Brennan, Professor, Chemistry Department
Ms. Pat Canning, Chair, Classified Council
Dr. Gary Carroll, Professor, Chemistry Department
Ms. Jane Craven, Assistant Dean, Admissions and Records
Mr. Benjamin Paul Eichert, President, Associated Student Body
Dr. Sally Ghizzoni, Instructor, Chemistry Department
Mr. Bill Hamre, Associate Vice President, Information Resources
Dr. Charles Hanson, Vice President, Business Services
Ms. Delores Landman, Laboratory Technician, Chemistry Department
Ms. Ann McGorty, Personnel Specialist
Ms. Lois Phillips, Strategic Planning Consultant
Mr. David Pickering, Controller, Business Services
Mr. Ramiro Sanchez, Dean, Academic Affairs
Miss Dorothy Taylor, Volunteer, SBCC Memorial Gardens
Dr. Jack Ullom, President, Instructors' Association
Dr. Klaus Wills, Professor, Chemistry Department

1.3 WELCOME

Dr. Dobbs extended a cordial welcome to all present.

1.4 CLOSED SESSION (Was taken after Item 7.2)

a. ADJOURN TO CLOSED SESSION

The Board convened to Closed Session at 6:50 p.m. to discuss Item 1.4-a (1): Public Employee Performance Evaluation - Superintendent/President

b. RECONVENE TO OPEN SESSION

The Board convened to Open Session at 7:20 p.m. Dr. Dobbs reported:

The Board conducted the evaluation of the Superintendent/President and approved a motion by Dr. Alexander, seconded by Ms. Livingston, to extend his contract four years effective 1996-2000 and adjust his compensation.

1.5 MINUTES OF REGULAR MEETING OF MAY 16 AND SPECIAL MEETING OF MAY 28, 1996

Upon motion by Mr. O'Neill, seconded by Mrs. Powell, the Board unanimously approved the Minutes of the Regular Meeting of May 16, 1996, and the Minutes of the Special Meeting of May 28, 1996.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken.

a. REPORT BY ACADEMIC SENATE - Ms. Kathy O'Connor

Ms. O'Connor thanked Board members for their attendance at end-of-year activities at the College. She noted that 48 percent of faculty members are involved in special projects during the summer; two instructional redesign projects have been completed; the multimedia training for faculty is concluding; a summer Academic Senate meeting is scheduled for July 17; and an end-of-year report on Academic Senate activities and committee summaries was passed out to Board members.
A special tribute was presented by the Chemistry Department to Mr. James Julca, Chemistry professor, upon his retirement. Dr. Gary Carroll spoke to Mr. Julca’s 35 years of service to the District. Mr. Julca stated that it has been a good 35 years, and he was pleased at being given the opportunity to continue to teach a lab at the College.

b. REPORT BY CLASSIFIED COUNCIL - Ms. Pat Canning

Ms. Canning reported on Classified Employee Week, thanked Board members for their participation, and noted that feedback through evaluations attested to employees feeling recognized and special. Professional Growth Increments are on today’s Agenda for approval and Ms. Canning stated that the College is proud of the achievements of employees who continue to pursue their education and skills at the College. The next Classified Council meeting will be held in September.

c. REPORT BY ASSOCIATED STUDENTS

No report was given by the Associated Students.

d. REPORT ON CURRENT EVENTS - Ms. Patricia Kistler

Ms. Kistler highlighted the forthcoming Foundation for SBCC Alumni Association’s Fourth of July barbecue and fireworks viewing and the media blitz taking place in English and Spanish in order to increase the College’s credit enrollment.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. Introduced Mr. Ben Eichert, 1996-97 President of the Associated Students, to Board members and stated his appreciation to Mr. Eichert in taking on the responsibility of the position on behalf of the students at the College.

2. In addition to the two instructional Redesign Projects noted in Ms. O’Connor’s report, two other teams have been working on projects over the summer: Access to Information and Payment of Claims.

3. Dr. MacDougall and Mr. George Tamas will be meeting with representatives from IBM and Hewlett Packard in the next few weeks to discuss the possibility of developing a strategic partnership with these companies.

4. Thanked Dr. Alexander and Ms. Livingston for their presence at the Project Redesign Workshop held on campus June 14. Nineteen community colleges were represented at the conference to learn of SBCC’s efforts on Project Redesign.

5. The state budget is unlikely to be completed by July 1, but the budget is looking favorable for community colleges.
6. The College has received the Fund for Instructional Improvement of Postsecondary Education (FIPSE) Grant for Project Redesign in the instructional area in the amount of $75,000 per year for three years ($225,000). Dr. MacDougall expressed appreciation to Dr. Friedlander for his work with faculty and the Foundation for SBCC on the writing of this grant proposal.

7. Reiterated Ms. O’Connor’s statement that half of the SBCC faculty will be involved in multimedia training, Project Redesign, or in the case of our vocational/technical faculty, working with business and industry during the summer months (this is in addition to instructors teaching summer school). He noted his appreciation to faculty for their initiative in focusing on improving teaching, learning, and the College.

8. Announced the recent resignation of the Executive Director of the Foundation for SBCC. Meetings will commence in which a thorough assessment of the Foundation’s operation will be discussed.

9. Three reports on today’s Agenda are of significance to the College: a) the College Plan; b) Self-Study (to be submitted to the Accrediting Commission); and c) the Assessment of Institutional Effectiveness.

10. Introduced and welcomed Mr. Jose Peraza being recommended on today’s Agenda as the new EOPS Specialist.

11. Expressed appreciation to Board members on behalf of the College community for their service to the College this past year and to the staff of the College for their hard work, focus, and understanding and supporting the new directions for what the College wants to achieve.

1.8 GOVERNING BOARD

Dr. Alexander reported on the June 14 1996 Redesign Workshop held on our campus from a trustee point of view. Noted was that the workshop was divided into three parts: management issues, instructional issues, and implementation. Dr. Alexander detailed the sessions for the trustees and Ms. Livingston reported on the afternoon session where “teams” worked on projects and returned from the breakout session to discuss their experience. Nineteen colleges were represented at the workshop and the consensus was that Santa Barbara City College’s Redesign efforts are among the most advanced; thus, the quest for knowledge from the other colleges.

a. ADOPTION OF RESOLUTION NO. 24 (1995-96) HONORING MR. PAUL RIDLEY-TREE

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved adoption of Resolution No. 24 (1995-96) honoring Mr. Paul Ridley-Tree for his outstanding service as President of The Foundation for Santa Barbara City College and consistent and generous support of SBCC’s programs and students. The vote follows:
Ayes: Dr. Alexander, Ms. Livingston, Mr. Luria, Mr. O’Neill, Mrs. Powell, Mr. Villegas, Dr. Dobbs

Noes: None

Absent: None

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. Oroz noted the following Certificated Educational Administrator Appointment:

             6/30/98                    Ed. Administrator

Also noted was the retirement of Ms. Anne Stewart, Secretary Senior, Academic Affairs, with nine years of service to the District and the resignation of Ms. Ana Wilson, Staff Development Coordinator.

Upon motion by Mrs. Powell, seconded by Mr. O’Neill, the Board unanimously approved the Personnel Consent Items as contained in the Agenda and the Attachments to the Agenda.

3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 STUDENT CHARACTERISTICS SPRING 1992-96 REPORT

Ms. Jane Craven, Assistant Dean of Admissions and Records, presented the Spring Student Characteristics report highlighting nine areas: total College enrollment (11,580—an increase of 6.8 percent over Spring 1995); full-time enrollment is at its highest level in five years (40 percent of students taking 12 or more units) and part-time enrollment increased by 600 students; an increase in all age groups except those under 18 with the greatest growth in students over 30 years old; ethnic minority population increased by 13 percent from five years ago; an increase in first-time transfer students (28 percent) and returning students (20 percent); students enrolled with BA degrees increased 77 percent from last spring and foreign high school graduations (16 percent increase); approximately 50 percent of students state they want to transfer and 20 percent are here for vocational purposes; approximately 46 percent state they plan to transfer to UCSB, another 19 percent to other UCs, 15 percent to CSUs and another 15 percent to out of state/country; most popular majors have added Administration of Justice and Computer Information Systems to the list with Computer Science making the greatest gains from unranked in 1993 to sixth in 1996.
4. ACADEMIC AFFAIRS - Dr. Jack Friedlander/Mr. John Romo

4.1 RECOMMEND APPROVAL OF THE 1996-97 FACULTY ENRICHMENT COMMITTEE GRANT PROPOSALS

Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board unanimously approved the 1996-97 Faculty Enrichment Committee Grant proposals in the amount of $15,723.91, as delineated in the Attachment.

4.2 RECOMMEND APPROVAL OF NEW CREDIT COURSES/PROGRAMS

Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board unanimously approved the new credit courses and programs submitted by the Curriculum Advisory Committee for the 1996 Spring Semester as contained in the Attachment.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mr. O'Neill, seconded by Mrs. Powell, the Board unanimously approved the Business Consent Items as contained in the Agenda and the Attachments to the Agenda.

5.2 BUSINESS ACTION ITEMS

a. APPROVAL OF 1996-97 CHILD DEVELOPMENT PROGRAM/RESOLUTION NO. 25 (1995-96)

Upon motion by Mrs. Powell, seconded by Ms. Livinston, the Board unanimously approved adoption of Resolution No. 25 (1995-96) authorizing the college to contract with the State Department of Education for child care and development programs and participation in the funding $116,757 (match $38,919). The vote follows:

Ayes: Dr. Alexander, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mrs. Powell, Mr. Villegas, Dr. Dobbs

Noes: None

Absent: None

b. 1996-97 TENTATIVE BUDGET

Upon motion by Mr. O'Neill, seconded by Mr. Villegas, the Board unanimously approved the 1996-97 Tentative Budget for submission to the County Office of Education by July 1 as contained in the Enclosure. The Adoption Budget will be submitted in August.
Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved the 1996-97 Employee Benefits Programs as presented in the Attachment.

g. APPROVAL OF $10 RETENTION FOR STUDENT FEE REFUNDS EACH SEMESTER

Upon motion by Mrs. Powell, seconded by Mr. O'Neill, the Board unanimously approved retention of $10 per semester for student enrollment fee refunds as contained in the Agenda.

h. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR ADMINISTRATION BUILDING PAINTING, Bid #469

On June 18, 1996, four bids were received on the Administration Building painting project.

Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board unanimously approved Bid #469 and awarding of the painting contract to Southwest Coatings, Inc., of San Pedro, in the amount of $50,800.

i. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR SPORTS PAVILION PAINTING, Bid #467

On June 18, 1996, five bids were received on the Physical Education/Sports Pavilion painting project.

Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board unanimously approved Bid #467 and awarding of the painting contract to Southwest Coatings, Inc., of San Pedro, in the amount of $37,150.

j. NOTICE OF PROPOSED REMODEL OF ADMINISTRATION BUILDING

Upon motion by Mr. O'Neill, seconded by Mr. Villegas, the Board unanimously approved filing the Notice of Exemption with the California Coastal Commission and the State Office of Planning and Research (Clearing House) as delineated in the Agenda and the Attachment.

6. INFORMATION RESOURCES - Mr. Bill Hamre

6.1 POLICY ON COMPUTER TECHNOLOGY RENEWAL AND DEVELOPMENT

Upon motion by Mrs. Powell, seconded by Mr. O'Neill, the Board unanimously approved the Computer Technology Renewal and Development Policy statement as contained in the Agenda and the Attachment.

6.2 1995 ASSESSMENT OF INSTITUTIONAL EFFECTIVENESS

Mr. Bill Hamre presented the 1995 Assessment of Institutional Effectiveness Report noting that in his report to the Board in March he highlighted five areas: Student Access, Student Success,
Student Participation and Satisfaction, Human Resources, and Fiscal and Physical Resources. He further noted that in each area of the Statement of Institutional Goals area, the College has measures that it uses to assess the achievement of that goal. Mr. Hamre stated this is not just a measurement document, it is an agenda for change within the institution as well. This document is presented annually to the Board of Trustees for information as part of the institution's overall AB 1725 accountability efforts.

7. GENERAL INFORMATION

7.1. PRESENTATION OF 1996-99 COLLEGE PLAN FOR CONCEPTUAL APPROVAL

Vice President Romo presented the 1996-1999 College Plan highlighting its four sections (Community Responsiveness, Learning and Instruction, Leadership, and Institutional Support) and noted that the outcomes measures for the credit program instructional items included under LEARNING/INSTRUCTION will be determined in Fall 1997.

Upon motion by Dr. Alexander, seconded by Mr. O'Neill, the Board conceptually approved the 1996-99 College Plan.

7.2. ACCEPTANCE OF THE SANTA BARBARA CITY COLLEGE INSTITUTIONAL SELF-STUDY REPORT PREPARED FOR THE ACCREDITATION VISIT BY THE ACCREDITING COMMISSION FOR COMMUNITY AND JUNIOR COLLEGES (ACCJC)

Due to time constrictions, it was decided to postpone discussion on the Self-Study to a later meeting.

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved the SBCC Institutional Self-Study Report as contained in the Enclosure.

8. ADJOURNMENT

Upon motion by Dr. Alexander, seconded by Mr. O'Neill, the Board unanimously approved adjournment at 7:25 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, July 25, 1996, at 4:00 p.m., Room A-211.

APPROVED BY THE BOARD OF TRUSTEES ON July 25, 1996

President, Board of Trustees

Superintendent/President Secretary/Clerk of the Board