MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

May 16, 1996

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Dobbs at 4:02 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs, President
Ms. Joan Livingston
Mr. Eli Luria
Mr. Desmond O'Neill
Mrs. Joyce Powell, Vice President
Mr. Luis Villegas (arrived at 4:20 p.m.)

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Supt/President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, President, CSEA
Ms. Betty Banville, Purchasing Manager, Business Services
Ms. Patricia Canning, Chair, Classified Council
Mr. David Chavez, Custodian, Facilities and Operations
Ms. Hinda Cohen, Typist Clerk, Int., Library
Mrs. Lynda Fairly, Vice President, Student Affairs
Mr. Bill Hamre, Associate Vice President, Information Resources
Ms. Maja Hanson, Reporter, The Channels
Ms. Rita Harrington, Purchasing Technician, Business Services
Ms. Ana Jimenez, Department Aide, ESL
Mr. David Kiley, Assistant Dean, Academic Affairs
Mr. Gran Knox, Director, Facilities & Operations
Ms. Kazue Morrison, Typist Clerk, Int., Library
Mr. David Pickering, Controller, Business Services
Mr. Carlos Ramirez, Security Officer I, Security Department
Mr. Bill Regis, Library Technician, Library
Mrs. Frances Regis, Guest
Mr. Ramiro Sanchez, Dean, Academic Affairs
Dr. Jack Ullom, President, Instructors' Association
1.3 WELCOME

Dr. Dobbs extended a cordial welcome to all present.

1.4 CLOSED SESSION - NONE

1.5 MINUTES OF REGULAR MEETING OF APRIL 25, 1996

Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board unanimously approved the Minutes of the Regular Meeting of April 25, 1996.

1.6 HEARING OF CITIZENS

No citizen expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken.

a. REPORT BY ACADEMIC SENATE - Ms. Kathy O'Connor

Ms. O'Connor reported that the Academic Senate held their final regular meeting of the academic year, Ms. Karolyn Hanna has been selected as the Academic Senate President for the 1997-99 term, and Ms. Lana Rose has been elected as a new Senator. Ms. Peggy Kearns was thanked for her three years of service to the Senate. The Senate took action to approve: eight Faculty Enrichment Grants, some minor changes to the Personnel Leave Policy, the proposed process for determining reassigned time allocation, and the Academic Affairs new Dean position reorganization plan. Ms. O'Connor noted the good turnout and interest at the Foundation's 21st Century Campaign Committee meeting held for faculty and staff, the upcoming Awards Banquet, Classified Employees Week, the Faculty/Staff Luncheon, and the summer Senate meeting scheduled for July 17. At the June 27 Board meeting, the Senate will be honoring Mr. Jim Juica on his retirement, and Ms. O'Connor will be bringing an Academic Senate year-end summary report for Board members.

b. REPORT BY CLASSIFIED COUNCIL - Ms. Patricia Canning

Ms. Patricia Canning's report on the recognition for Classified Employee of the Year was presented under Item 2.2-b.

c. REPORT BY ASSOCIATED STUDENTS - Mr. Nelson Yang - None

d. REPORT ON CURRENT EVENTS - Ms. Patricia Kistler

Ms. Kistler announced the Scholarship Reception to be held on May 17, at which time $160,000 worth of scholarships would be presented to students; the members of the Communications Committee on Redesign are writing a Communications Policy which will be presented to the Redesign Technical Team, and a newsletter will be distributed soon; the student art exhibit is now appearing in the Atkinson Gallery; the faculty and staff luncheon on May 29; and commencement will be held on June 4.
e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. An agreement has been reached on the Proposition 98 split between K-12 and the California Community Colleges as a result of efforts by the Californians for Community Colleges. The Proposition is important in providing a stability of funding for community colleges. Per Board Members' requests, a letter will be sent to Mr. David Viar, Executive Director for CCLC, expressing the College's appreciation for the major role he played in this agreement.

2. At this time, there is concern with a Constitutional Convention Committee recommendation before the Legislature to have community colleges removed from Proposition 98 funding.

3. Five Project Redesign teams will be operating this summer (three in the area of Academic Affairs, Payment of Claims, and Access to SBCC Information). The College is also looking at the possibility of working with external companies in the Redesign area.

4. A survey will be sent to faculty members to assess the faculty's perception of student preparation needed to succeed in their courses. The data will help to address faculty's concern on this issue.

5. An Accreditation Team will be conducting a site visit to SBCC on October 29-31, 1996, and the Self-Study for the College is expected to be completed during the month of June.

6. The Classified Council has planned an excellent week of activities for Classified Employee Week. Board members were invited to attend the President's Reception on Monday morning in the Gourmet Dining Room, the barbecue to be held at the Schott Center on Friday, and the Inservice on Friday afternoon.

7. Board Members were thanked for attending the Lancaster Speech Tournament and noted that the students represented the College extremely well. Faculty members in the Communication Department were thanked for their work on the tournament.

8. Three tenure-track faculty members are on today's Agenda for approval and noted they will be significant contributors to the College.

9. Thanked Dr. Hanson and his staff for their work on the self-insurance group (SELF) which resulted in a $10,000 rebate this year to the College.

10. On today's Agenda, is the "Student-Right-to-Know" project and noted it is with great reluctance it is being recommended for approval. The Chancellor's Office will be charging for a service (the reporting on the state MIS system) which will be performed for local districts.

11. Noted the upcoming Scholarship Reception and the Awards Banquet.

12. Expressed appreciation to Vice President John Romo for his work on the development of the College Plan and noted the Plan is in the process of being finalized by the College Planning Council.
1.8 GOVERNING BOARD

Dr. Dobbs announced that three Board members and Dr. MacDougall attended the CCCT Conference held the previous weekend. Ms. Livingston noted that Dr. Dobbs was selected to introduce Chancellor Mertes at the statewide meeting and Mr. Villegas found the workshop on “School to Career” most interesting. Mr. Villegas asked for an update on School to Career or School to Work programs at a future Board meeting. Dr. Dobbs announced that next year’s CCCT Conference will be held in Monterey.

a. ADOPTION OF RESOLUTION NO. 16 (1995-96) HONORING DR. DAVID MERTES, CHANCELLOR OF THE CALIFORNIA COMMUNITY COLLEGES, ON THE OCCASION OF HIS RETIREMENT

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved adoption of Resolution No. 16 (1995-96) honoring Dr. David Mertes upon the occasion of his retirement from the California Community Colleges. The vote follows:

Ayes: Dr. Alexander, Ms. Livingston, Mr. Luria, Mr. O’Neill, Mrs. Powell, Mr. Villegas, Dr. Dobbs

Noes: None

Absent: None

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. Oroz announced the following classified appointment:

William Benjamin User Support III 51C 6/17/96 Re: L. Pearce
Info. Resources FT/12 Mo.

Mr. Oroz highlighted the retirements of Raul Jaime, Facilities and Operation, with seven years of service to the District and Ms. Nadine Schlothauer, Teacher Aide, Sr., with 21 years of service to the District.

Also highlighted were the longevity increments of Ms. Patricia Frank, Theater Department, with 10 years of service to the District, and Ms. Shar-Lynn Timm, Personnel, with 25 years of service to the District.

Upon motion by Mrs. Powell, seconded by Mr. O’Neill, the Board unanimously approved the Personnel Consent Items as contained in the Agenda and the Attachment to the Agenda.

2.2 PERSONNEL ACTION ITEMS


Upon motion by Mr. O’Neill, seconded by Ms. Livingston, the Board unanimously approved adoption of Resolution No. 17 (1995-96) declaring May 19-25, 1996, Classified School Employees Week. The vote follows:
Ayes: Dr. Alexander, Ms. Livingston, Mr. Luria, Mr. O’Neill, Mrs. Powell, Mr. Villegas, Dr. Dobbs

Noes: None

Absent: None

b. RECOGNITION OF 1995-96 OUTSTANDING CLASSIFIED EMPLOYEE

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved awarding a special Certificate of Recognition and an honorarium of $300 to Mr. William Regis, Library Technician, Outstanding Classified Employee 1995-96, and the plaque bearing the names of each year’s honoree be engraved with his name.

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved awarding a special Certificate of Recognition and an honorarium of $50.00 each to the following Honorable Mention Classified Employees:

- Ms. Chrys Chaparro, Administrative Secretary, Student Affairs
- Ms. Rita Harrington, Purchasing Technician, Business Services
- Ms. Ana Jimenez, Department Aide, ESL
- Ms. Dawn Sanchez, Typist Clerk, Int., Counseling Department

3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 RECOMMEND APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE AND ASSOCIATE IN SCIENCE DEGREE

Upon motion by Mr. O’Neill, seconded by Mrs. Powell, the Board unanimously approved the 307 candidates for the Associate in Arts degree and the 141 candidates for the Associate in Science degree subject to completion of the State and local requirements.

4. ACADEMIC AFFAIRS - Dr. Jack Friedlander/Mr. John Romo

4.1 SABBATICAL LEAVE REPORT

Dr. Marie Foley, Assistant Professor of English, reported on her sabbatical leave activities during the 1994-95 academic year. She described her sabbatical as being in three parts, the first of which and the most exciting for her was the research into Hispanic/American writers. The second part was to research literary theory--deconstruction and new historicism, respectively, the study of inconsistencies of a text and examining the forces of power that generate and constitute literary texts and control their production. The third part consisted of creating study guides as well as maps, timelines, and other auxiliary materials for the two courses. Dr. Foley also noted she is the editor of Student Voices, and at an upcoming ceremony, students who have won the recent competition for inclusion in this publication will be honored. Dr. Foley thanked Board members for the opportunity the sabbatical provided.
4.2 UPDATE ON COLLEGE THREE-YEAR PLAN

Vice President John Romo presented a brief update on the development of the College's three-year plan. He noted that the focus of this document was the institution's statement of what its priorities will be for the next three years, what the most important things the College will be doing in the next three years, it would address instruction and learning, and it would be a document that would be used. Mr. Romo outlined the process followed in the writing of the document, from the surveys sent campus-wide to the weekly meetings held to develop the plan. The major areas of emphasis in the plan are community responsiveness, learning and instruction, leadership, and institutional support. The document is now in Draft form and is out for consultation among the various groups on campus. The final document will be presented in June or July.

4.3 RECOMMEND APPROVAL OF THE 1996 SUMMER INTERSESSION SCHEDULE OF CLASSES

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the 1996 Summer Intersession Schedule of Classes as contained in the Enclosure.

4.4 RECOMMEND APPROVAL OF THE 1996 SUMMER INTERSESSION FACULTY

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the 1996 summer intersession faculty as contained in the Attachment.

4.5 RECOMMEND ADOPTION OF RESOLUTION NO. 18 (1995-96) AUTHORIZING ALLAN HANCOCK COMMUNITY COLLEGE DISTRICT TO OFFER A FIRE SCIENCE PROGRAM

Upon motion by Ms. Livingston, seconded by Mr. O'Neill, the Board unanimously approved adoption of Resolution No. 18 (1995-96) authorizing Allan Hancock Community College District to offer Fire Science courses to students in the Santa Barbara Community College District Service Area for the 1996-97 academic year. The vote follows:

Ayes: Dr. Alexander, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mrs. Powell, Mr. Villegas, Dr. Dobbs

Noes: None

Absent: None

4.6 RECOMMENDED APPROVAL OF 1994-95 FINAL SABBATICAL LEAVE REPORTS

Upon motion by Mrs. Powell, seconded by Mr. O'Neill, the Board unanimously approved the 1994-95 final sabbatical leave reports for Dr. Marie Foley, Mr. Keith Level, Dr. Barbara Lindemann, and Ms. Claudia Mitchell as contained in the Attachment.

4.7 SIX-WEEK CONTINUING EDUCATION DIVISION SUMMER SESSION 1996

Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board unanimously approved the proposed six-week Continuing Education Division Summer Session 1996 which begins June 3 and ends July 13, 1996.
4.8 RECOMMENDED APPROVAL OF NEW COURSES, CONTINUING EDUCATION DIVISION - SUMMER TERM 1996

Upon motion by Mr. O’Neill, seconded by Ms. Livingston, the Board unanimously approved Continuing Education’s new courses for the 1996 summer term as contained in the Attachment.

4.9 RECOMMENDED APPROVAL OF CONTINUING EDUCATION DIVISION 1996-97 CALENDAR

Upon motion by Ms. Livingston, seconded by Mr. O’Neill, the Board unanimously approved the Continuing Education Division Calendar for the 1996-97 academic year with a 10-week fall term, a 12-week winter term, and a 7-week spring term as contained in the Attachment.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mrs. Powell, seconded by Mr. Villegas, the Board unanimously approved the Business Consent Items as contained in the Agenda and the Attachments to the Agenda.

5.2 BUSINESS ACTION ITEMS

a. ACCEPTANCE OF BIDS AND AUTHORIZATION TO AWARD THE CONTRACT FOR THE LIFE SCIENCE/GEOLOGY H.V.A.C. CONTROLS, BID #465

Upon motion by Mr. O’Neill, seconded by Mrs. Powell, the Board unanimously approved acceptance of the bids and award of contract for the Life Science/Geology H.V.A.C. controls to Cabrillo Mechanical in the amount of $63,350.

b. ACCEPTANCE OF BIDS AND AUTHORIZATION TO AWARD THE CONTRACT FOR PHYSICAL EDUCATION H.V.A.C. CONTROLS, BID #466

Upon motion by Mr. O’Neill, seconded by Ms. Livingston, the Board unanimously approved acceptance of the bids and award of contract for the Physical Education H.V.A.C. controls to Cabrillo Mechanical in the amount of $62,450.

c. ADOPTION OF RESOLUTION NO. 19 (1995-96) AUTHORIZING INTERNAL TRANSFERS B96-112 THROUGH B96-113

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved adoption of Resolution No. 19 (1995-96) authorizing transfers as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Ms. Livingston, Mr. Luria, Mr. O’Neill, Mrs. Powell, Mr. Villegas, Dr. Dobbs

Noes: None

Absent: None
d. ADOPTION OF RESOLUTION NO. 20 (1995-96) AUTHORIZING THE TRANSFER OF FUNDS FOR MAJOR REPAIRS AND UPGRADES TO BUILDINGS

Upon motion by Mrs. Powell, seconded by Mr. Villegas, the Board unanimously approved adoption of Resolution No. 20 (1995-96) authorizing the transfer of funds to the Rehabilitation/Maintenance/Construction Fund as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Ms. Livingston, Mr. Luria, Mr. O’Neill, Mrs. Powell, Mr. Villegas, Dr. Dobbs

Noes: None

Absent: None

e. ADOPTION OF RESOLUTION NO. 21 (1995-96) PROVIDING FOR 1995-96 CHILDREN’S CENTER BUDGET REVISION

Upon motion by Ms. Livingston, seconded by Mr. Villegas, the Board unanimously approved adoption of Resolution No. 21 (1995-96) authorizing the 1995-96 budget revisions as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Ms. Livingston, Mr. Luria, Mr. O’Neill, Mrs. Powell, Mr. Villegas, Dr. Dobbs

Noes: None

Absent: None

6. INFORMATION RESOURCES - Mr. Bill Hamre - No Items

7. ADJOURNMENT

Upon motion by Mr. O’Neill, seconded by Mr. Luria, the Board unanimously approved adjournment at 5:20 p.m., in memory of Mr. Tony Gilleran, former SBCC Professor of English.

A Special Meeting of the Board of Trustees will be held on Tuesday, May 28, 1996, at 4:30 p.m., in Room A-218-C, followed by a Study Session at 5:00 p.m. in the Catering Room. The next Regular Meeting of the Board of Trustees will be held on Thursday, June 27, 1996, at 4:00 p.m., Room A-211.

APPROVED BY THE BOARD OF TRUSTEES ON _______________ 1996

President/Board of Trustees

Superintendent/President
Secretary/Clerk of the Board

June 27, 1996