MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

April 25, 1996

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order at 4:12 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs, President
Ms. Joan Livingston
Mr. Eli Luria (arrived at 4:20 p.m.)
Mr. Desmond O'Neill
Mrs. Joyce Powell, Vice President (left at 5:40 p.m.)
Mr. Luis Villegas
Mr. Cruzito Cruz, Student Trustee

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Supt/President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, President, CSEA
Ms. Pat Canning, Chair, Classified Council
Ms. Joyce Christian, Instructor, Continuing Education
Mrs. Lynda Fairly, Vice President, Student Affairs
Mr. Bill Hamre, Associate Vice President, Information Resources
Dr. Charles Hanson, Vice President, Business Services
Ms. Patricia Kistler, Public Information Officer
Mr. Keith Level, Associate Professor, Engineering
Dr. Barbra Louis, Dean, Continuing Education
Ms. Ann McGorty, Personnel Specialist
Ms. Kathy O'Connor, President, Academic Senate
Mr. Ramiro Sanchez, Dean, Academic Affairs
Ms. Pat Snyder, Director of Major Gifts, Foundation for SBCC
Mr. E. Howland Swift, Executive Director, Foundation for SBCC
Dr. Jack Ulloa, President, Instructors' Association
Mr. Dave Weaver, Instructor, Continuing Education
Ms. Marsha Wright, Specialist, Financial Aid
Mr. Nelson Yang, President, Associated Student Body
1.3 WELCOME

Dr. Dobbs extended a cordial welcome to all present.

1.4 CLOSED SESSION - NONE

1.5 MINUTES OF REGULAR MEETING OF MARCH 28, 1996

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved the Minutes of the Regular Meeting of March 28, 1996.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken.

a. REPORT BY ACADEMIC SENATE - Ms. Kathy O'Connor

Ms. O'Connor thanked Board Members for their attendance at the presentation in the Faculty Resource Center preceding the Board meeting. Noted were the numerous end-of-year activities taking place on campus--musical performances, Health Fair, and Preview Night which was coordinated by Pat Canning. Mr. David Lawyer, Jr., has been selected as the 1996-97 Faculty Lecturer. The Academic Senate will be concentrating on the upcoming accreditation, a strategic plan, sabbatical leave changes, FEC grants, and the IT plan and Ms. O'Connor announced that she will be bringing a summary of Academic Senate activities this past year to the Board at a June or July Board meeting.

b. REPORT BY CLASSIFIED COUNCIL - Ms. Pat Canning

Ms. Pat Canning was introduced to Board Members and is currently serving as chair of Classified Council. Activities of the Council this past month have been the review of professional growth increment applications, the Classified Employee of the Year will be selected in May, and plans are progressing for events for Classified Employee Week which will culminate in an inservice day on Friday of that week.

c. REPORT BY ASSOCIATED STUDENTS - Mr. Nelson Yang

Mr. Yang thanked Board Members for approving the Activity Pass Card proposal at the previous Board meeting and the Associated Student Senate is now working to market the card to students and taking bids for a firm to help solicit more vendors. Elections for the Student Senate will commence on May 6 and continue for four days.

d. REPORT ON CURRENT EVENTS - Ms. Patricia Kistler

Ms. Kistler announced that The Channels won 15 awards at the annual Journalism Association of Community Colleges conference this past weekend and congratulated the staff of the newspaper for this achievement; distributed the College's 1996 Summer Schedule; and noted from the Calendar of Events the upcoming Spring Choral Concert and a presentation in collaboration with UCSB, "Nurturing the Imagination: A Nation in Crisis."
Dr. MacDougall highlighted the following:

1. Expressed appreciation to Ms. O'Connor and faculty members in the Faculty Resource Center for their excellent presentation prior to the Board Meeting. Another grant will enable 15 additional faculty members to attend a summer session on computer technology which will support learning at SBCC.

2. Noted the Divisional meetings attended by Dr. Friedlander and Dr. MacDougall where they are hearing how faculty members and departments are evaluating their programs in order to increase the numbers of students who succeed.

3. Extended his appreciation to the Continuing Education Division and the Foundation for SBCC on the fundraising event held at the Lobero Theatre the previous evening. The event was a benefit to raise funds for technology at the Wake Center and approximately 500 people were in attendance to hear Mr. Kai Krause speak on "New Media Insights and Innovations."

4. Detailed the $226,000 in grant moneys being approved on today's Agenda and commended Dr. Jack Friedlander, faculty, and staff for their hard work. Also being approved is a $50,000 Early Childhood Education Grant for which Ms. Cecelia Alvarado was a co-writer.

5. Updated Board Members on a meeting held this past Monday with technical companies who responded to a Request for Information on Project Redesign and the possibility of their engaging with SBCC in a partnership to yield benefits for the College and the companies. The College will pursue further with each of the companies in attendance.

6. Commended Ms. Marsha Wright on vigorously pursuing a plan through the Redesign Project which culminated in today's Agenda item to approve the bids for an optical scanner which is important in moving the project toward implementation.

7. Noted Mr. George Beahan's arrival at the College and stated he will be responsible for coordinating the implementation portion of Project Redesign. He will be working with leaders from the various Redesign teams to move them ahead on implementation.

8. The College is working toward effectively bringing the institution's Self-Study to closure. The initial drafts have been submitted and the editing and refining are now taking place. The College will have an excellent project product which will represent us quite effectively to the Accreditation Commission and at the accreditation team visit in October.

9. Congratulated Ms. Cynthia Inda, Honors student at SBCC, for her selection to the USA Today All-Academic Team for Community Colleges.

10. Acknowledged the staff of the College for their work on the successful College Preview Night this past week.
1.8 GOVERNING BOARD

Mr. Howland Swift at this time spoke to the Business and Industry Associates’ dinner featuring Steve Allen which would be held on Friday evening encouraging attendance. Three outstanding SBC students would be recipients of achievement awards at the dinner. Introduced to Board Members was the Director of Major Gifts of the Foundation, Ms. Patricia Snyder.

Mr. Cruz stated he would appreciate Board Members looking in depth at the California Civil Rights Initiative and taking a stand on it at a future date.

Ms. Livingston noted her attendance at a budget hearing meeting for police and fire departments and stated that students from Santa Barbara City College's Drama Department were recognized for their volunteerism.

Dr. Alexander shared her experience with visitors to the College and their comments on the beauty and cleanliness of the campus.

(At this time, Items 4.1, 4.2 and 4.3 were taken out of order.)

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Upon motion by Dr. Alexander, seconded by Mr. O'Neill, the Board unanimously approved the Personnel Consent Items as contained in the Agenda and the Attachments to the Agenda.

2.2 PERSONNEL ACTION ITEMS

a. RECOMMEND APPROVAL OF WORKING SCHEDULES FOR CERTIFICATED PERSONNEL FOR THE 1996-97 COLLEGE YEAR

Upon motion by Mrs. Powell, seconded by Mr. O'Neill, the Board unanimously approved the working schedules for certificated personnel for the 1996-97 college year as contained in the Agenda and the Attachment.

b. APPROVAL OF CONTINUING EDUCATION STAFF REORGANIZATION

Upon motion by Ms. Livingston, seconded by Mr. O'Neill, the Board unanimously approved the Continuing Education staff reorganization plan and personnel staffing changes as contained in the Agenda and the Attachment.

3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 RECOMMEND ADOPTION OF POLICY FOR AN APPLICATION FEE FOR INTERNATIONAL STUDENTS

Upon motion by Mr. Luria, seconded by Ms. Livingston, the Board unanimously approved the adoption of a $50 international student application fee as contained in the Agenda and the Attachment.
3.2 RECOMMEND APPROVAL OF GRANT PROPOSAL - PROJECT HOPE: HELPING OTHERS THROUGH PEER EDUCATION

Upon motion by Mr. O'Neill, seconded by Mr. Luria, the Board unanimously approved the submittal of the proposal to the Santa Barbara County AIDS/HIV Task Force requesting $11,660 to provide a peer education program to SBCC students and staff as contained in the Agenda and the Attachment.

3.3 RECOMMEND APPROVAL OF REVISIONS TO THE STUDENT PERSONNEL POLICY 3012.86- STUDENT TRANSPORTATION FEE

Upon motion by Dr. Alexander, seconded by Mr. O'Neill, the Board unanimously approved the revisions to the Student Personnel Policy 3012.86 - Student Transportation Fee as contained in the Agenda.

4. ACADEMIC AFFAIRS - Dr. Jack Friedlander/Mr. John Romo

4.1 SABBATICAL LEAVE REPORT (Taken out of order)

Mr. Keith Level, Associate Professor, Engineering, reported on his sabbatical leave activities during the 1994-95 academic year. The main thrust of the sabbatical was to develop supplemental readers that would supplement the normal textbook and other materials that are part of the class. These are sold in the Campus Bookstore. Mr. Level initiated an articulation agreement between SBCC and UCSB which allows students in SBCC's Engineering 117/117L course (single semester credit) to receive two quarters' credit, the equivalent to UCSB's Electrical and Computer Engineering 6A and 6B courses. Mr. Level then showed slides on the application of his sabbatical leave material, then transitioned to slides taken during his Fulbright Scholar teaching experience in South Africa.

4.2 PRESENTATION OF ENGLISH AS A SECOND LANGUAGE PROGRAM REVIEW REPORT (Taken out of order)

Ms. Marilyn Spaventa, ESL Department Chair, presented a summary of the English as a Second Language Department Validation Team's Report on the Department's strengths and recommendations. Noting the loss of colleague, Paul Molloy, and the addition of Robin Goodnough to the department, a total of 8-1/2 full-time faculty members (teaching 27 sections) and 26 part-time faculty (teaching 34 sections) comprise the Essential Skills Department. Student population continues to grow, and the student survey reported a 96 percent satisfaction with instruction received. International students comprise a part of the student population and 16 countries are represented among this population. Students must interface with a number of Student Service areas (Admissions, Counseling, Health and Wellness, DSPS, Financial Aid, the Career Center) and are given assignments on thinking ahead to future career goals and the classes (both short- and long-term) to arrive at those goals. Ms. Gail Reynolds and Ms. Spaventa have been working with instructors from other departments with high percentages of ESL students in their classes to give them support. Noted was the use of computers and basic word processing in ESL classes and a multi-media lab will be created due to the funding from the Alice Tweed-Tuohy Foundation. A Redesign Project to look at curriculum revision, alternate scheduling, and multi-media technology will take place this
summer. Ms. Spaventa thanked Board Members, Dr. MacDougall, Dr. Friedlander, and Mr. Sanchez for creating an atmosphere where instructors can be creative and allows the opportunity for professional growth.

4.3 PRESENTATION ON CONTINUING EDUCATION PROGRAMS (Taken out of order)

Dean Barbra Louis and staff members reported on the status of the GAIN (Greater Avenues for Independence), Adult High School, and GED (General Education Development) Continuing Education programs. Mrs. Patricia Wilmore addressed the GED Program she has taught since 1987 and stated her classes now register between 40-60 students every quarter and are highly motivated to complete their diploma or receive their GED. She noted that there is a very successful rate of placing these students into SBCC’s credit courses, and she finds her work challenging and gratifying. Mr. David Weaver has been in the Continuing Education program for 10 years counseling and working with the evening high school program. Mr. Weaver gave an overview of the program. Ms. Joyce Christian is the facilitator of the GAIN Program which serves clients referred by the Department of Social Services. They are Aid for Dependent Children recipients (they are over 18 years of age and have minor children). Ms. Christian noted that there is accountability to both the Department of Social Services and the Job Training Network for the students’ work and their progress, attendance and progress are monitored carefully and are reported on a monthly basis, ninety percent of these students receive their high school diploma or certificate within a year, and she stated she is very proud of the GAIN Program.

4.4 RECOMMENDED CHANGES TO SABBATICAL LEAVE POLICY

Upon motion by Dr. Alexander, seconded by Mr. O’Neill, the Board unanimously approved the changes in the Sabbatical Leave Policy as delineated in the Attachment.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Alexander, seconded by Mr. O’Neill, the Board unanimously approved the Business Consent Items as contained in the Agenda and the Attachments to the Agenda.

5.2 BUSINESS ACTION ITEMS

a. ACCEPTANCE OF BIDS AND AUTHORIZATION TO AWARD CONTRACTS FOR LIFE SCIENCE/GEOL OGY H.V.A.C. CONTROLS, BID #465

Upon motion by Mr. O’Neill, seconded by Dr. Alexander, the Board unanimously rejected the bids for the Life Science/Geology HVAC controls.

b. ACCEPTANCE OF BIDS AND AUTHORIZATION TO AWARD CONTRACTS FOR PHYSICAL EDUCATION H.V.A.C. CONTROLS, BID #466

Upon motion by Mr. O’Neill, seconded by Dr. Alexander, the Board unanimously rejected the bids for the Physical Education HVAC controls.
c. ADOPTION OF RESOLUTION NO. 15 (1995-96) APPROVING THE PROPOSED CHANGE TO THE SCHOOLS EXCESS LIABILITY FUND (S.E.L.F.) JOINT POWERS AGREEMENT

Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board unanimously approved adoption of Resolution No. 15 (1995-96) approving the change to the Schools Excess Liability Fund as proposed in the Attachment. The vote follows:

Ayes: Dr. Alexander, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mr. Villegas, Dr. Dobbs

Noes: None

Absent: Mrs. Powell

Concur: Mr. Cruz

d. ACCEPTANCE OF BIDS AND AUTHORIZATION TO AWARD CONTRACT FOR DOCUMENT IMAGING SYSTEM, BID #464

Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board unanimously approved acceptance of the bids and award of contract for purchase of the document imaging system to Danko Business Systems of Santa Barbara in the amount of $50,421.61 as contained in the Agenda and the Attachment. The College has agreed to purchase additional equipment, upgrades, and software in the amount of $10,689.

6. INFORMATION RESOURCES - Mr. Bill Hamre - No Items

7. ADJOURNMENT

Upon motion by Dr. Alexander, seconded by Mr. O'Neill, the Board unanimously approved adjournment, in memory of Dr. Elaine Cohen, setting the next Regular Meeting of the Board of Trustees on Thursday, May 16, 1996, at 4:00 p.m., Room A-211.

APPROVED BY THE BOARD OF TRUSTEES ON ________________, 1996

[Signatures]

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board

16 May