MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
February 29, 1996
4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Dobbs at 4:03 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs, President
Ms. Joan Livingston
Mr. Desmond O'Neill (arrived at 4:05 p.m.)
Mrs. Joyce Powell, Vice President
Mr. Luis Villegas
Mr. Cruzito Cruz, Student Trustee

Member absent:

Mr. Eli Luria

Others present for all or portion of the meeting:

Dr. Peter R. MacDougall, Supt/President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, President, CSEA
Mr. Mike Bishop, Grounds Supervisor, Facilities & Operations
Ms. Jane Craven, Assistant Dean, Admissions and Records
Mrs. Lynda Fairly, Vice President, Student Affairs
Mr. Ygnacio Garcia, Lead Groundskeeper, Facilities & Operations
Mr. George Gregg, Director, Educational Technology
Mr. Bill Hamre, Associate Vice President, Information Resources
Dr. Charles Hanson, Vice President, Business Services
Ms. Maja Hanson, Reporter, THE CHANNELS
Ms. Patricia Kistler, Public Information Officer
Mr. Gran Knox, Director, Facilities & Operations
Mr. Steve Lewis, Administrative Services Manager, Business Services
Mr. Gaspar Lomeli, Custodial Supervisor, Facilities & Operations
Ms. Ann McGorty, Personnel Specialist
Ms. Rachel McKeone, Typist Clerk, Sr., Administrative Services
Mrs. Janice Peterson, Assistant Professor, Communication Department
Mr. Ramiro Sanchez, Dean, Academic Affairs
Mr. E. Howland Swift, Executive Director, Foundation for SBCC
Miss Dorothy Taylor, Volunteer, SBCC Memorial Gardens
Dr. Jack Ullom, President, Instructors' Association
Mrs. Tina Villegas, Principal Clerk, Facilities & Operations

1.3 WELCOME

Dr. Dobbs extended a cordial welcome to all present.

1.4 CLOSED SESSION - NONE

1.5 MINUTES OF REGULAR MEETING OF JANUARY 25, 1996

Mr. Cruzito Cruz asked that the Minutes of January 25, 1996, be amended to include his statement in support of the Employee Assistance Program. Mr. Cruz further noted that a program for a referral system at the student level entitled Save Our Students (SOS) should be instituted.

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved the amended Minutes of the Regular Meeting of January 25, 1996.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

a. REPORT BY ACADEMIC SENATE - Ms. Kathy O'Connor

Ms. O'Connor noted that the majority of the work conducted by the Academic Senate at its last meeting and its upcoming meeting was and will be on instructional processes and planning for the Redesign projects for summer. The Phase I document for accreditation has been finalized and Phase II work will commence. The Institutional Technology Vision and Direction Statement has been approved. Announced the opening of Good Morning Desdemona, Good Night Juliet appearing in the Garvin Theatre. Board Members were invited to attend an open house on April 25 in the Faculty Resource Center to see how technology can impact, influence, and enhance a student-centered approach at SBCC.

b. REPORT BY CLASSIFIED COUNCIL - Ms. Lori Pearce - None

c. REPORT BY ASSOCIATED STUDENTS - Mr. Nelson Yang

Ms. Jennifer Hammervold, Vice President of the Associated Students, addressed the Board in Mr. Yang's place. This past month the students have been working on the Student Activity Card Proposal which will be going to the Student Services Advisory Committee on March 14, the Educational Policies Subcommittee on March 18, and to the Board of Trustees for approval on March 28. The SBCC Student Senate has launched a program with students from McKinley School inviting them to campus for lunch and visiting the campus, attending meetings of the Student Senate, and making them aware of the workings of SBCC. The Bus Pass was passed by the Student Senate under a neutral vote. The Bus Pass will be taken to a vote by the students in mid-March. Four new copy machines will be installed for student use on campus and
thanked were Mr. O'Neill, Dr. Hanson, Mr. Cordero, and Mr. Lewis for their help and support on Student Senate projects.

Mr. Cruz noted his support for the McKinley-SBCC partnership stating that some of the SBCC participants have seen a positive change in attitudes from McKinley students.

A discussion ensued in regard to the Bus Pass with Ms. Hammervold and Mr. Cruz explaining the pro and con sides of the issue. Ms. Hammervold noted that in the last election only six percent of the student population voted. Dr. Alexander stated that the Bus Pass issue has been discussed thoroughly by the various Board subcommittees, and at this time it is important for the Student Senate to get the facts out to the entire student body in order to inform them and encourage them to vote.

Dr. MacDougall stated that the Bus Pass will have the same exemptions that previously existed—students on social security, AFDC, and anyone on welfare. If the exemptions are broadened to any greater degree, it would raise the price of the pass substantially because of the large numbers of students who would be exempt. Students are able to use public transportation throughout our District at an incredibly low rate seven days a week.

d. REPORT ON CURRENT EVENTS

- Ms. Patricia Kistler

Ms. Patricia Kistler, Public Information Officer, was introduced to Board Members and members of the audience by Dr. MacDougall who noted that she was selected from a field of over 160 applicants and brings not only her competencies to the position but a tremendous enthusiasm.

Ms. Kistler thanked Board Members for welcoming her and highlighted the Letterpress Exhibition now appearing in the Atkinson Gallery and extended an invitation to support the men's and women's athletic teams and their events.

e. REPORT ON CURRENT ISSUES

- Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. Correspondence has been received from Mr. Joe White and Dr. Jim Stevens who are currently teaching the Cambridge Semester Abroad Program and report that the students are off to a fine start.

2. Notification has been received from the Department of Education that our student loan default rate is well below the critical cut-off point in which colleges are required to make a special response. Staff members in Financial Aid were acknowledged for their work in this regard.

3. At the state level, the Constitutional Revision Commission has recommended in its final report that community colleges be removed from Proposition 98 funding. This would seriously underfund the community colleges.

4. Announced that the bond measure, Proposition 203, will be on the March 26 ballot and would provide $5.6 million in funding for SBCC projects over the next two years (working drawings and construction for the remodel for the LSG Building, and the renovation that will occur in the vocational technical and allied health areas of the Administration Building).
5. Noted that there will be a number of grant applications that are being written at this time and two course curriculum proposals which will be coming to the Board for retroactive approval.

6. Thanked the CSEA and District negotiation teams for their work on the three-year CSEA contract proposal.

1.8 GOVERNING BOARD

Mr. Cruzito Cruz, Student Trustee, thanked the members of the Fiscal Committee and Dr. MacDougall for considering his proposal to attend a conference in Washington, D.C.

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. Oroz announced that the two classified longevity career increment presentations would be taken out of order.

Ms. Rachel McKeone, Typist Clerk, Sr., Administrative Services, was recognized for her 25 years of service to the District by Mr. Steve Lewis, Administrative Services Manager, who acknowledged her work in the various areas of the College stating that her Personnel file is thick with letters of praise from community members with whom she interacts and thanked her for making his work easier. Dr. MacDougall presented a plaque to Ms. McKeone on behalf of the Board of Trustees in honor of her 25 years of service.

Ms. Tina Villegas, Principal Clerk, Facilities and Operations, was recognized for 15 years of service to the District by Mr. Gran Knox, Director of Facilities and Operations, who stated that she is the "spirit" of the Department, is generally attending to three tasks at one time, and thanked her for the years they have worked together. Dr. MacDougall presented Ms. Villegas with a Certificate of Appreciation on behalf of the Board of Trustees in recognition of her 15 years of service.

(At this time, items 4.2, 4.1, and 3.1 respectively were taken out of order.)

Mr. Oroz announced the retirement of Ms. Mutsuko West, Account Clerk Sr., Payroll, with 16 years of service to the District.

The following Classified Appointments were announced:

Ricardo Ornelas  
Security Officer  

Security Officer II  29A  3/1/96  New position

Georges Mignault  
Computer Science  


Alex Mook (Promotion)  
Info.Res.  

Network Admin.  45A  3/1/96  New position

Upon motion by Dr. Alexander, seconded by Ms. Livingston (abstained - Mr. Villegas), the Board approved the Personnel Consent Items as contained in the Agenda and the Attachments.
2.2 PERSONNEL ACTION ITEMS

a. RECOMMENDED APPROVAL OF COLLECTIVE BARGAINING AGREEMENT BETWEEN CSEA, CHAPTER 289, AND THE DISTRICT, EFFECTIVE JANUARY 1, 1996

Mr. Oroz highlighted the CSEA agreement and thanked members of both negotiation teams for their efforts. Board Members also thanked the teams' members. Upon motion by Mrs. Powell, seconded by Mr. O'Neill, the Board unanimously approved the collective bargaining agreement between the California School Employees Association, Chapter 289, and the District effective January 1, 1996, as contained in the Agenda and the Attachment. As required by Rule 32120, the District will file a copy of the written agreement with the Public Employment Relation Board.

b. APPROVAL OF SALARY INCREASE FOR CLASSIFIED HOURLY

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board unanimously approved the 5 percent salary increase for the classified hourly salary schedule effective March 11, 1996, as contained in the Agenda and the Attachment.

c. RECOMMEND APPROVAL OF CERTIFICATED PERSONNEL FOR TENURE STATUS EFFECTIVE 1996/97 (FOUR YEAR PROBATIONARY EMPLOYEES):

Upon motion by Dr. Alexander, seconded by Mr. O'Neill, the Board unanimously approved the following certificated personnel for tenure status effective 1996-97:

**FALL 1992 HIRES:**

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<tr>
<th>Name</th>
<th>Date</th>
<th>Department</th>
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<tbody>
<tr>
<td>ESKANDARI-QAJAR,</td>
<td>8/21/92</td>
<td>Political Science</td>
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<td>Manoutchehr</td>
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<tr>
<td>GUILLERMO, Janie</td>
<td>8/21/92</td>
<td>Vocational Nursing</td>
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<td>LAKE, Kelly</td>
<td>8/21/92</td>
<td>Early Childhood Education</td>
</tr>
<tr>
<td>MORENO, Daniel</td>
<td>8/21/92</td>
<td>Ethnic Studies</td>
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<tr>
<td>OLGUIN, Arthur</td>
<td>8/21/92</td>
<td>Psychology</td>
</tr>
<tr>
<td>OSTERHAGE, Judy</td>
<td>8/21/92</td>
<td>Children's Center</td>
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<tr>
<td>WRENTMORE, Daniel</td>
<td>8/21/92</td>
<td>Business</td>
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d. RECOMMEND APPROVAL OF SECOND YEAR CONTRACT (PROBATIONARY) CERTIFICATED PERSONNEL INTO THIRD/FOURTH YEAR CONTRACT (PROBATIONARY) STATUS FOR 1996-97 & 1997/98 (FOUR-YEAR PROBATIONARY EMPLOYEES)

Upon motion by Dr. Alexander, seconded by Mr. O'Neill, the Board unanimously approved the following second year contract (probationary) certificated personnel into third/fourth-year contract (probationary) status for 1996-97 and 1997-98:

**FALL 1994 HIRES:**

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<tr>
<th>Name</th>
<th>Date</th>
<th>Department</th>
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<tbody>
<tr>
<td>DEL VECCHIO, Valentine</td>
<td>8/19/94</td>
<td>Librarian</td>
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<tr>
<td>KUEHN, Jacqueline</td>
<td>8/19/94</td>
<td>Computer Science</td>
</tr>
</tbody>
</table>
e. RECOMMEND APPROVAL OF FIRST YEAR CONTRACT (PROBATIONARY) CERTIFICATED PERSONNEL INTO SECOND YEAR CONTRACT (PROBATIONARY) STATUS FOR 1996-97 (FOUR-YEAR PROBATIONARY EMPLOYEES)

Upon motion by Dr. Alexander, seconded by Mr. O'Neill, the Board unanimously approved the following first-year contract (probationary) certificated personnel into second-year contract (probationary) status for 1996-97:

**FALL 95 HIRES:**

- GHIZZONI, Sally 8/18/95 Chemistry
- GOODNOUGH, Robin 8/18/95 ESL
- MASS, Mindy 8/18/95 Office Technologies
- McCABE, Evan 8/18/95 AD Nursing
- MONDA, Kimberly 8/18/95 English
- YOUNG, Michael 8/18/95 Physics

f. RECOMMEND APPROVAL OF RENEWAL OF EDUCATIONAL ADMINISTRATOR APPOINTMENTS

Upon motion by Dr. Alexander, seconded by Mr. O'Neill, the Board unanimously approved the renewal of the following educational administrator appointments:

- LOUIS, Barbra S. Dean, Cont. Ed. III-5 7/1/96-6/30/98 2-Yr. Contract
  Schott Center
- ROBINSON, Renee Coordinator, Cont. VI-5* 7/1/96-6/30/98 2-Yr. Contract
  Ed.
- SANCHEZ, Ramiro Dean, Academic Affairs III-5 7/1/96-6/30/98 2-Yr. Contract

**g. RECOMMEND APPROVAL OF NOTIFICATION OF TERMINATION OF TEMPORARY CERTIFICATED CONTRACT PERSONNEL EFFECTIVE THE END OF SPRING SEMESTER 1996**

Upon motion by Dr. Alexander, seconded by Mr. O'Neill, the Board unanimously approved notification of termination for the following temporary certificated contract personnel effective the end of Spring semester 1996:

**TEMPORARY CONTRACTS - (1995-96 School Year)**

- BRAMLETT-SMITH, Lindsey 95/96 Math
- CLARK, Teresa S 96 Vocational Nursing
- CLEYET, Franchesca F 95 English
- CHRISTIAN, Joyce 95/96 (75%) GAIN, Cont. Ed.
- HERRING, Fred 95/96 Psychology
- MAHER, Eileen F 95 Essential Skills
- MILLER, Lawrence S 96 (60%) Marine Tech.
- MORENO, Francisco F 95 Spanish
3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 PRESENTATION OF FALL 1995 STUDENT CHARACTERISTICS (Taken out of order)

Ms. Jane Craven, Assistant Dean, Admissions and Records, presented the Fall 1995 Student Characteristics Report. Highlighted were the total college enrollment, time of attendance, age groups, student ethnicity, previous education, enrollment status, transfer goals, and the 10 most popular majors.

3.2 GRANT RENEWAL APPLICATION RATIFICATION - LINKS

Upon motion by Mrs. Powell, seconded by Mr. O'Neill, the Board unanimously approved the submittal of the LINKS grant renewal application to the California Community College Chancellor's Office in the amount of $35,000 as contained in the Agenda and the Attachment.

3.3 GRANT RENEWAL APPLICATION RATIFICATION - NEW HORIZONS

Upon motion by Mrs. Powell, seconded by Mr. O'Neill, the Board unanimously approved the submittal the New Horizons grant renewal application to the California Community College Chancellor's Office in the amount of $60,000 as contained in the Agenda and the Attachment.

4. ACADEMIC AFFAIRS - Dr. Jack Friedlander/Mr. John Romo

4.1 REPORT ON MUSIC DEPARTMENT PROGRAM REVIEW (Taken out of order)

Dr. Jack Ullom, Chair of the Music Department, presented the findings and recommendations from the Music Department's Program Review. He described the curriculum in theory, musicianship, history, instrumental, and vocal techniques, piano, and performance as well balanced and broad-based. Students who are not ready to commit to the transfer general education requirements are able to receive a Certificate of Commercial Music, and many of these students do continue on to receive an Associate degree or into a transfer program. Dr. Ullom noted that the quality of the faculty (full- and part-time) in the music program is the primary reason for excellence in their program. It was also noted in the report that there is an innovative faculty who have embraced the use of technology to enhance instruction and student comprehension. All full-time faculty have or are producing new course materials to supplement and improve their teaching styles. Dr. Ullom then presented a computer demonstration for the audience. He stated that the Music Department is proud of its accomplishments and expresses its appreciation for the support of the administration and Board of Trustees which enables the continuation of a quality program.
4.2 REPORT ON SABBATICAL LEAVE (Taken out of order)

Mr. Henry Bagish, Professor of Sociology, reported on his sabbatical leave activities during the 1993-94 academic year. His original proposal (Plan A) was to travel overland through Eastern Europe and Central Asia in order to gain first-hand knowledge of the cultures and then take slides and recordings for one of his courses. These were accomplished but plans were changed numerous times in order to succeed. Visited were almost all of Eastern Europe, as well as the Baltic states. When he could not drive farther into Russia, Plan B took him to Mexico by camper until the Zapatista rebellion forced a return to the United States. Joining tour groups, he was able to travel the length of the ancient Silk Road and visited Inner Mongolia. Another tour found him traveling on the Central Asian portion of the Silk Road and finally to Moscow and St. Petersburg. In "patchwork" fashion, Mr. Bagish succeeded in bringing back 1800 slides, some sound recordings, and a large number of artifacts. A sample slide demonstration was presented for Board Members. His experiences have also been written for the upcoming issue of the Faculty Voice.

4.3 MEMORANDUM OF UNDERSTANDING BETWEEN SANTA BARBARA CITY COLLEGE AND THE SANTA BARBARA MUSEUM OF NATURAL HISTORY

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved the Memorandum of Understanding between SBCC and the Santa Barbara Museum of Natural History as contained in the Agenda and the Attachment.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board unanimously approved the Business Consent Items as contained in the Agenda, Attachments, and Enclosure.

5.2 BUSINESS ACTION ITEMS

a. ACCEPTANCE OF $24,000 GRANT AND APPROVAL OF 1996-97 AGREEMENT WITH THE STATE DEPT. OF REHABILITATION FOR CASE SERVICE AND ADOPTION OF RESOLUTION NO. 9 (1995-96)

Upon motion by Mr. O'Neill, seconded by Mr. Villegas, the Board unanimously approved the agreement for services to individuals with disabilities and adoption of Resolution No. 9 (1995-96) authorizing the Vice President of Business Services to sign the agreement. The vote follows:

Ayes: Dr. Alexander, Ms. Livingston, Mr. O'Neill, Mrs. Powell, Mr. Villegas, Dr. Dobbs

Noes: None

Absent: Mr. Luria

Concur: Mr. Cruz

Upon motion by Mr. O’Neill, seconded by Mr. Villegas, the Board unanimously approved the Workability Grant agreement and adoption of Resolution No. 10 (1995-96) authorizing the Vice President of Business Services to sign the agreement. The vote follows:

Ayes: Dr. Alexander, Ms. Livingston, Mr. O’Neill, Mrs. Powell, Mr. Villegas, Dr. Dobbs
Noes: None
Absent: Mr. Luria
Concur: Mr. Cruz

c. ADOPTION OF RESOLUTION NO. 11 (1995-96) PROVIDING FOR 1995-96 BUDGET REVISIONS AND TRANSFERS B96-064 THROUGH B96-084

Upon motion by Dr. Alexander, seconded by Mr. Villegas, the Board unanimously approved adoption of Resolution No. 11 (1995-96) authorizing 1995-96 budget revisions as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Ms. Livingston, Mr. O’Neill, Mrs. Powell, Mr. Villegas, Dr. Dobbs
Noes: None
Absent: Mr. Luria
Concur: Mr. Cruz

d. ADOPTION OF RESOLUTION NO. 12 (1995-96) AUTHORIZING INTERNAL TRANSFERS B96-085 THROUGH B96-104

Upon motion by Dr. Alexander, seconded by Mr. Villegas, the Board unanimously approved adoption of Resolution No. 12 (1995-96) authorizing transfers as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Ms. Livingston, Mr. O’Neill, Mrs. Powell, Mr. Villegas, Dr. Dobbs
Noes: None
Absent: Mr. Luria
Concur: Mr. Cruz
6. INFORMATION RESOURCES - Mr. Bill Hamre

6.1 SBCC INFORMATION TECHNOLOGY VISION AND DIRECTIONS 1996-2000

Mr. William Hamre, Associate Vice President, Information Resources, presented SBCC's Information Technology Vision And Directions: 1996-2000. This document serves as the basis for future technology planning within the institution by defining SBCC's desired technology "end state" in the year 2000, and identifying key strategic directions to achieve that desired end.

Highlighted was the need to develop a comprehensive institutional strategic plan for technologies, address concerns regarding student access to computers, the need for active engagement and involvement with faculty and staff in the planning process, and the need to develop evaluation modules for the assessment of technology effectiveness.

Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board unanimously approved the document as a basis for future technology planning over the next several years.

6.2 1995 ASSESSMENT OF INSTITUTIONAL EFFECTIVENESS

Mr. Bill Hamre presented highlights and significant trends from the 1995 Assessment Of Institutional Effectiveness report which included: Student Access, Student Diversity, Student Skills (English), Student Skills (Math), Student Success, Student Outcomes, Vocational Student Earnings, Staff Diversity, and Fiscal Instability. The presentation identified major findings, and implications for college practice, in each area. The full report will be presented for Board action after review and approval by the College Planning Council.

7. ADJOURNMENT

Upon motion by Mr. O'Neill, seconded by Mrs. Powell, the Board unanimously approved adjournment at 6:37 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, March 28, 1996, at 4:00 p.m., Room A-211.

APPROVED BY THE BOARD OF TRUSTEES ON March 28, 1996

[Signatures]

President, Board of Trustees
Superintendent/President
Secretary/Clerk of the Board