MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

December 12, 1996

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Dobbs at 4:03 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander
Dr. Joe Dobbs, President
Ms. Joan Livingston
Mr. Eli Luna (left at 6:50 p.m.)
Mr. Desmond O'Neill
Mrs. Joyce Powell, Vice President
Mr. Luis Villegas (arrived at 4:12 p.m.)
Ms. Marina Gonzalez

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Supt/President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, President, CSEA
Ms. Gloria Baltz, Word Processor, Faculty Resource Center
Ms. Allyson Biskner, Restoration Consultant
Ms. Pat Canning, Chair, Classified Council
Mr. Cruztro Cruz, Santa Barbara City College Student
Mr. Bob Dinaberg, Athletic Director
Mrs. Lynda Fairly, Vice President, Student Affairs
Mr. Al Flinck, Associate Professor, Biological Science
Mr. Dennis Gardner, Guest
Ms. Margo Handelsman, Professor/Counselor, Counseling and Guidance
Dr. Charles Hanson, Vice President, Business Services
Mr. Gary Horwald, Guest
Ms. Mary James, Principal Word Processor, Word Processing Center
Ms. Patricia Kistler, Public Information Officer
Ms. Kathy McGuire, Assistant Professor/Counselor, Counseling and Guidance
Mr. Alex Pittmon, Construction Administrator
Dr. Gilbert Robledo, Professor/Counselor, Counseling and Guidance
Ms. Pat Snyder, Executive Director, The Foundation for SBCC
Dr. Lupita Tannatt, ACE Fellow  
Dr. Jack Ullom, President, Instructors' Association

1.3 WELCOME

Dr. Dobbs extended a cordial welcome to all present.

1.4 CLOSED SESSION - NONE

(At this time, Item 7.1 was taken out of order)

1.5 MINUTES OF REGULAR MEETING OF NOVEMBER 14, 1996

Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board unanimously approved the Minutes of the Regular Meeting of November 14, 1996.

1.6 HEARING OF CITIZENS

Mr. Gary Horwald and Mr. Dennis Gardner addressed the issue of the welding program and the recommendation to redefine the program.

Mr. Cruzito Cruz spoke to the issue of the Student-Trustee Elect Position on today's Agenda and a student grievance. Mr. Cruz stated he has outlined how the Student Grievance Policy could be made student-friendly and would be sending a copy to Board Members.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken.

a. REPORT BY ACADEMIC SENATE - Ms. Kathy O'Connor (Taken out of order)

Ms. O'Connor announced the Basketball Classic Tournament beginning today and invited everyone to attend and congratulated the soccer team on their state championship. The Academic Senate has approved the realignment of the Communication Department into the Social Science Division; endorsed the redefinition of the welding program after lengthy discussion and consideration; endorsed the Marine Diving Technologies Substance Abuse Policy for Faculty; spent three meetings listening to presentations from departments and ranking the 31 proposed positions; and noted the upcoming Technology Mediated Instruction Redesign Project, for which she is the Team Leader, which will commence January 13.

(At this time, the 15-year longevity increment for Mrs. Jan Huglin, Items 5.3, and 3.2 were taken out of order.)

b. REPORT BY CLASSIFIED COUNCIL - Ms. Pat Canning

Ms. Canning announced four new members were elected to Classified Council: Ms. Shelley Cull (M/S/C), Ms. Michelle Fulton (at-large), Ms. Donna Holloway (Dataprocessing/Paraprofessional), and Ms. Madeline Burrige (at-large). There are a few college-wide committees that still need classified representation and those positions will be filled; and a mini-survey will be sent to staff in regard to the spring inservice.
c. REPORT BY ASSOCIATED STUDENTS - Mr. Ben Eichert

Mr. Eichert had to leave the Board meeting to take a final exam at 5:00 p.m. Ms. Gonzalez, Student Trustee, reported on the raffle being held this evening and stated that the proceeds will help Council of Christmas Cheer and the Associated Students; fundraising at this time will benefit the Council of Christmas Cheer; and noted that Board Members would find in their packets a copy of the Resolution written by the Student Senate in regard to its support for the redefinition of the welding program.

d. REPORT ON CURRENT EVENTS - Ms. Patricia Kistler

Ms. Kistler highlighted two College concerts to be held this weekend, the Quire of Voyces to be held at St. Anthony’s Seminary and the Concert Band Concert. Also noted was the Christmas tree sale which benefits men’s baseball and women’s softball teams.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. Acknowledged the excellent performances of the men’s soccer team, the football team and the co-championship won by the women’s volleyball team.

2. Remarked that the restoration project, presented by Dr. Hanson, Mr. Flinck and Ms. Biskner, combined the efforts of The Foundation for Santa Barbara City College, administrative offices (led by Dr. Hanson), classroom (led by Mr. Flinck), and the community with volunteers.

3. Emphasized the importance of the Program Reviews and Keith McLellan’s presentation specifically. Board Members should have a sense of confidence in that the College is being self-critical and constantly trying to improve upon the work it is doing.

4. Noted that three Board Members would be sworn in at today’s meeting and expressed his appreciation to the Santa Barbara City College Board of Trustees for the excellent leadership and working relationship which exist among them.

5. Pleased to report that on today’s Agenda the Trustees will be approving a five percent salary increase for staff and faculty of the College.

6. Updated Board Members on an upcoming Project Redesign team involving faculty members on distance learning.

7. Stated that in regard to transfer issues, Dr. MacDougall’s letter to Chancellor Nussbaum is going to be considered by the Higher Education Policy Center, and it had been a topic of discussion at a meeting of CSU Presidents and Chancellor Barry Munitz.

8. Stated that there will be 20 faculty positions filled this coming year and this will significantly impact Santa Barbara City College.

9. The College has received word that it may receive additional deferred maintenance money and commended Dr. Hanson for his work in having a plan at the opportune time in order to be considered for this funding.
10. Acknowledged Mr. Hamre's work on the *Assessment of Institutional Effectiveness* and it, too, reinforces what the College is trying to do to assess how well it is carrying out its mission.

11. Expressed his appreciation to members of the Associated Students for their work on behalf of the Council of Christmas Cheer stating that it is our hope that our students learn a sense of the greater community and a sense of compassion for those less fortunate.

1.8 GOVERNING BOARD

Dr. Alexander responded to Dr. MacDougall's comments on the letters he has written on behalf of the transfer issue and the telecommunications issue noting that more CEOs in the state should be taking this responsibility for the colleges.

Dr. Dobbs expressed pleasure at having the appointment of three returning Governing Board Members on today's Agenda—Ms. Livingston, Mr. Luria, and Mr. Villegas.

a. APPOINTMENT OF GOVERNING BOARD MEMBERS

The Oath of Office was administered by Dr. Peter R. MacDougall, Secretary/Clerk to the Board of Trustees, to Ms. Livingston, Mr. Luria, and Mr. Villegas.

b. ELECTION OF PRESIDENT AND VICE PRESIDENT

Upon motion by Mr. Villegas, seconded by Mr. O'Neill, the Board unanimously elected Mrs. Powell as President of the Board of Trustees for 1997.

Upon motion by Ms. Livingston, seconded by Dr. Alexander, the Board unanimously elected Mr. Luria as Vice President of the Board of Trustees for 1997.

Dr. Dobbs, upon turning over the gavel, stated it had been a wonderful opportunity to again serve as President of the Board and agreed with Dr. MacDougall's statement that what sets the Santa Barbara City College Board of Trustees apart is that it acts as policy makers and not administrators, comes well-prepared for meetings and know the background material, stay informed of what is happening local and statewide, actively participates in campus-wide activities, and noted that the backbone of the Board is the Committee structure. Dr. Dobbs stated it is a rare opportunity to work with someone of such talent and as inspirational as Dr. MacDougall, and wished Mrs. Powell the best as she assumes the Presidency of the Board for 1997.

c. ESTABLISHMENT OF MEETING DATES, TIME AND PLACE

Upon motion by Mr. Villegas, seconded by Ms. Livingston, the Board unanimously approved the regular meetings of the Board of Trustees be held on the second and fourth Thursdays of each month. Further, that the regular meetings will begin at 4:00 p.m., and will be held in Room A-211 of the Administration Building.

d. SUBCOMMITTEES FOR THE BOARD OF TRUSTEES FOR 1997

Upon motion by Mr. Villegas, seconded by Dr. Alexander, the Board unanimously approved the proposed memberships for the subcommittees for the coming year as follows:
2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

(Taken out of order) Mrs. Jeanette Huglin, Audio Visual Materials Assistant, could not be present at the November 14, 1996, Board meeting when her 15-year longevity increment was approved by Board Members. At today’s Board, Mr. Oroz read portions of letters written to him by Mr. Henry Bagish, Mr. David Wong, Mr. Tom Zeiher, and Mr. Bob Dinaberg, commenting on the excellence of her work. Dr. MacDougall, on behalf of Board Members, presented Mrs. Huglin with a Certificate of Appreciation for her 15-years of service to the District.

Mr. Oroz announced the following Classified Appointments:

Andrew Warwick
HRC
Lab. Teach. Ass’t.
37A
1/17/97
FT/10 Mo.
Re: G. Liedka

Susan Dahlstrom
Project Redesign
Research Ass’t.
34C
12/13/96
3/4T-12 Mo.
Cat. Funded thru 6/30/98

Mr. Oroz regretfully announced the death of Ms. Mickey Penate, Typist Clerk Intermediate, Purchasing.

Upon motion by Dr. Alexander, seconded by Mr. O’Neill, the Board unanimously approved the Personnel Consent Items as contained in the Agenda and the Attachments to the Agenda.

2.2 PERSONNEL ACTION ITEMS

a. APPROVAL OF 1997 SALARY SCHEDULE INCREASE

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the salary schedule increase of five percent effective January 1, 1997.

b. RECOMMEND ADOPTION OF THE MARINE DIVING TECHNOLOGY DEPARTMENT’S SUBSTANCE ABUSE POLICY FOR DIVING INSTRUCTIONAL FACULTY

Upon motion by Mr. O’Neill, seconded by Mr. Villegas, the Board unanimously approved adoption of the proposed Marine Diving Technology Substance Abuse Policy for Diving Instructional Faculty as contained in the Agenda and the Attachment.

3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 RECOMMEND APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE AND ASSOCIATE IN SCIENCE DEGREE

Upon motion by Mr. O’Neill, seconded by Ms. Livingston, the Board unanimously approved conferring upon each of the 171 candidates for the Associate in Arts degree and the 62
candidates for the Associate in Science degree the appropriate degrees subject to completion of the State and local requirements as contained in the Attachment.

3.2 PRESENTATION OF THE COUNSELING DEPARTMENT’S STUDENT SERVICES PROGRAM REVIEW (Taken out of order)

Mr. Keith McLellan, Dean of Student Development, presented the findings of the Counseling Department’s Program Review, stating that the review addressed four specific program centers and over 20 program components. Mr. McLellan noted that the College provides relations with local schools and out-of-area programs (orientation services, academic, career and personal counseling, assistance with goal setting and decision making, personal development instruction, transfer and career planning assistance, and student advocacy). Santa Barbara City College’s distinction is that it has a delivery system which includes four key components: program centers, special programs and projects targeted to student sub-populations, institutional collaboration, and direct student contact by counselors and support staff. Mr. McLellan addressed the Counseling Department SSPR strengths, concerns, plan, and recommendations, stating he is very proud of SBCC’s Counseling team. He thanked Mrs. Fairly, Dr. Friedlander and the Academic Affairs Deans, Dr. MacDougall and the Board, for their continued support.

3.3 RECOMMEND ACCEPTANCE OF THE CONCEPT OF A “STUDENT TRUSTEE-ELECT”

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board unanimously approved the “Student Trustee-Elect” position as contained in the Agenda and the Attachment. The individual would not have an advisory vote but would attend Board of Trustee meetings and sub-committee meetings.

3.4 RECOMMEND APPROVAL TO REVISE COLLEGE POLICY REGARDING CLASSROOM VOLUNTEERS

Upon motion by Mr. Luria, seconded by Dr. Alexander, the Board unanimously approved adoption of the revision to the policy on Classroom Volunteers:

3024.16 "Individuals who are not officially enrolled in a class or do not hold audit status may not attend that class unless they are Board approved departmental tutors or Board approved auxiliary aides assigned by DSPS as reasonable accommodation for registered students with disabilities. Any individual volunteering in either of these capacities must be Board approved."

4. ACADEMIC AFFAIRS - Dr. Jack Friedlander/Mr. John Romo

4.1 RECOMMENDED APPROVAL OF ADDITIONAL COURSE TITLE CHANGE, CONTINUING EDUCATION DIVISION, 1997 WINTER TERM

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved the additional course title change for the Continuing Education Division 1997 Winter Term as contained in the Agenda.

4.2 RECOMMENDED REDEFINITION OF THE WELDING PROGRAM

Dr. MacDougall detailed the plans for the redefinition of the Welding Program. Board Members discussed the background presented at the Board Study Session and two Educational Policies
Committee meetings on this item. A lengthy discussion ensued. With one abstention, the first motion ended in a tie vote.

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board approved (4-2-1) the redefinition of the Welding Program.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mr. O’Neill, seconded by Dr. Alexander, the Board unanimously approved the Business Consent Items as contained in the Agenda, the Attachments, and the Enclosure.

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 5 (1996-97) AUTHORIZING INTERNAL TRANSFERS B97-004 THROUGH B97-047

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved adoption of Resolution No. 5 (1996-97) authorizing transfers as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O’Neill, Mr. Villegas, Mrs. Powell

Noes: None

Absent: None

Concur: Ms. Gonzalez

b. ADOPTION OF RESOLUTION NO. 6 (1996-97) PROVIDING FOR 1996-97 BUDGET REVISIONS AND TRANSFERS B97-048 THROUGH B97-053

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved adoption of Resolution No. 6 (1996-97) authorizing 1996-97 budget revisions as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O’Neill, Mr. Villegas, Mrs. Powell

Noes: None

Absent: None

Concur: Ms. Gonzalez

c. ADOPTION OF RESOLUTION NO. 7 (1996-97) PROVIDING FOR 1996-97 BUDGET REVISION

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved adoption of Resolution No. 7 (1996-97) authorizing 1996-97 budget revisions as contained in the Attachment. The vote follows:
Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O’Neill, Mr. Villegas, Mrs. Powell
Noes: None
Absent: None
Concur: Ms. Gonzalez
d. APPROVAL OF AGREEMENT WITH CALIF. DEPT. OF ED. FOR CHILD DEVELOPMENT SERVICES AND ADOPTION OF RESOLUTION NO. 8 (1996-97)

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved the agreement and adoption of Resolution No. 8 (1996-97) authorizing the Vice President of Business Services to sign on behalf of the District. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O’Neill, Mr. Villegas, Mrs. Powell
Noes: None
Absent: None
Concur: Ms. Gonzalez
e. ADMINISTRATION REMODEL, INFORMATION RESOURCES - CHANGE ORDERS NO. 2 AND 3

Upon motion by Mr. O’Neill, seconded by Mr. Luria, the Board unanimously approved Change Orders No. 2 and 3 (Administration Remodel, Information Resources). The Change Orders total $9,665.78; revised contract price $337,984.04; additional contract days 13; and new completion date January 9, 1997.

5.3 BUSINESS INFORMATION ITEMS
a. PRESENTATION OF SBCC OAK WOODLAND AND COASTAL BLUFF RESTORATION, PHASE I, Funded by the Resources Agency of California and the California Transportation Commission Environmental Enhancement and Mitigation Program.

Dr. Hanson introduced the item by stating as part of the College’s Long-Range Development Plan, this area was set aside to preserve as an outdoor study laboratory. Mr. Al Flinck, Ms. Allyson Biskner, Mr. Jerry Sortomme who has worked in the area of the Chumash Garden, Mr. Alex Pittmon, and Michelle Fulton who works directly with Mr. Flinck, and numerous volunteers were acknowledged as working in a cooperative effort for the protection of the bluff area. Dr. Hanson introduced Mr. Al Flinck, Associate Professor, Biological Sciences, who spoke to the oak woodlands portion of the project and showed slides depicting the changes around the College which have taken place since 1928. Ms. Allyson Biskner, Restoration Consultant, noted some of the accomplishments achieved with the first grant. Over 3000 plants were placed in the ground by approximately 40-60 volunteers, the entire topography map of the West Campus was placed on Auto CAD and matched the East Campus topography map; and the project was presented by Mr. Flinck and Ms. Biskner at the Rutgers University
6. INFORMATION RESOURCES

6.1 DISTRICT TELECOMMUNICATIONS PLAN

Upon motion by Mr. O'Neill, seconded by Dr. Alexander, the Board unanimously approved the District Telecommunications Plan and transmittal to the State Chancellor's Office.

6.2 1996 ASSESSMENT OF INSTITUTIONAL EFFECTIVENESS

Due to time constraints, this item will be taken at the January 16, 1997 Board Meeting.

6.3 UPDATE ON DATABASE SYSTEMS CONVERSION PROJECT

Mr. Hamre presented a brief overview of the database systems conversion project stating that the College is exploring three alternatives: the purchase of software from Buzzeo Corporation, purchase of systems from Delta College/Gemstone/Oracle, and collaborative development of new systems with Compuflex/GDI. A recommended alternative will be scheduled to be presented to the Board of Trustees at the February 1997 meeting.

7. GENERAL ITEMS


Dr. MacDougall recognized Mr. Tim Vom Steeg, coach, and members of the 1996 Men's Soccer Team upon their state championship for the California Community Colleges. Mr. Robert Dinaberg, athletic director, thanked Dr. MacDougall for his comments, noted the excitement of the championship game, and introduced Mr. Vom Steeg to Board Members. Mr. Vom Steeg thanked Dr. MacDougall, Mr. Dinaberg, and Mr. Cordero for their support of the soccer program over the past five years. He then introduced all members of the team and Dr. MacDougall presented each member with a copy of the resolution in their honor. Members of the 1996 Men's California Community College State Soccer Championship Team are: J.T. May, Aaron Older, Chris Fernandez, Jeff Saucedo, Jose Coelho, Jessie Morgan, Flemming Sorensen, Alfred Moreno, Tristan Corbett, Gerardo Alvarado, Jose Mendoza, Kenny Newendorp, Luis Alcaraz, Gilbert Guerrero, Hugo Alcaraz, Omar Hernandez, and Alex Pavao.

Upon motion by Dr. Alexander, seconded by Mr. Villegas, the Board unanimously approved Resolution No. 9 (1996-97) honoring the 1996 Men's California Community College State Soccer Champions and the 1996 Coach of the Year, Mr. Tim Vom Steeg. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. O'Neill, Mr. Villegas, Mrs. Powell

Noes: None

Absent: Mr. Luria

Consent: Ms. Gonzalez
8. ADJOURNMENT

Upon motion by Dr. Dobbs, seconded by Mr. O'Neill, the Board approved adjournment at 6:55 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, January 16, 1997, at 4:00 p.m., in Room A-211. A Board Study Session will be held on Thursday, January 30, 1997, at 4:00 p.m. in Room HRC-102 (Catering Room).

APPROVED BY THE BOARD OF TRUSTEES ON January 16, 1997

[Signatures]

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board