AGENDA
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

September 26, 1996
4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER
   1.2 ROLL CALL
   1.3 WELCOME
   1.4 CLOSED SESSION (Will be taken after Item 5.2-b)
      a. ADJOURN TO CLOSED SESSION
         Confer with Legal Counsel--Existing Litigation:
            1) CSEA Unfair Labor Practice Charge #LA-CE-3707
            2) Thompson vs. Santa Barbara Community College District
      b. RECONVENE TO OPEN SESSION
   1.5 MINUTES OF REGULAR MEETING OF AUGUST 29, 1996
   1.6 HEARING OF CITIZENS
      The public may address the Board of Trustees on any matter pertaining to the school district
      that is not on the Agenda. Unless otherwise determined by the Board, each person is limited
      to 5 minutes (20 minutes per issue). Persons wishing to speak should complete a written
      request and return it to the Board secretary prior to the Board Meeting.
      NOTE: The public may address the Board on each of the remaining items on the Agenda as
      those items are taken up. Persons wishing to speak should complete a written request and
      return it to the Board secretary prior to the Board Meeting.
   1.7 COMMUNICATIONS
      The following reports will be presented to the Board of Trustees about various matters
      involving the District. No action will be taken unless listed on a subsequent Agenda.
      a. REPORT BY ACADEMIC SENATE - Ms. Kathy O'Connor
         b. REPORT BY CLASSIFIED COUNCIL - Ms. Pat Canning
c. REPORT BY ASSOCIATED STUDENTS - Mr. Ben Eichert

d. REPORT ON CURRENT EVENTS - Ms. Patricia Kistler

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

1.8 GOVERNING BOARD

Board Members may at this time report about various matters involving the District. No action will be taken unless listed on a subsequent Board Agenda.

a. OATH OF OFFICE FOR NON-VOTING STUDENT MEMBER OF THE BOARD

The Oath of Office will be administered to Miss Marina Gonzalez by Dr. MacDougall, Secretary/Clerk. Miss Gonzalez has been appointed by the Associated Students as the non-voting Student Trustee for the 1996-97 academic year.

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Consent Items are grouped to be acted upon by the Board with a single action. If Board members or a member of the public ask to have an item acted upon separately, a request can be made to remove the item from the Consent list.

The Superintendent/President recommends that the following items be approved:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>KEYS, Kimberly</td>
<td>Asst. Coach, Women’s Volleyball</td>
<td>$2,000</td>
<td>9/03/96</td>
<td>12/6/96 Temp.</td>
</tr>
</tbody>
</table>

CERTIFICATED RETIREMENT

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td>DICKSON, Curtis</td>
<td>Assoc. Prof., Music</td>
<td>V-14</td>
<td>12/20/96</td>
<td>Disability Retirement</td>
</tr>
<tr>
<td>BUCHER, Oscar</td>
<td>Asst. Prof., Art</td>
<td>11-12+1.25%</td>
<td>6/5/97</td>
<td>22 Yrs. of Service</td>
</tr>
</tbody>
</table>

CERTIFICATED POST-RETIREMENT CONTRACTS

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>BELMONT, Lorraine</td>
<td>English</td>
<td>$1,260/TLU</td>
<td>Fall ’96</td>
<td>12 TLUs</td>
</tr>
<tr>
<td>CASIER, Robert</td>
<td>Political Science</td>
<td>$1,260/TLU</td>
<td>Fall ’96</td>
<td>4 TLUs</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Spring ’97</td>
<td>3 TLUs</td>
</tr>
<tr>
<td>COURTNEY, Charles</td>
<td>English</td>
<td>$1,260/TLU</td>
<td>Fall ’96</td>
<td>4.5 TLUs</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td>Spring ’97</td>
<td>4.5 TLUs</td>
</tr>
</tbody>
</table>

CERTIFICATED HOURLY APPOINTMENTS*

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>BREITENBACH, Marlene</td>
<td>GUTMANN, Barbara</td>
<td>STRASBURG, Leland</td>
</tr>
<tr>
<td>DUGANNE, Kevin</td>
<td>HOUGH, Sarah</td>
<td></td>
</tr>
<tr>
<td>FREEMAN, Janet</td>
<td>REED, Linda</td>
<td></td>
</tr>
</tbody>
</table>

*Not to exceed 60% credit and non-credit assignments
CERTIFICATED HOURLY APPOINTMENTS - CONTINUING EDUCATION DIVISION*

BORROWDALE-COX, Deborah
CHRISTIAN, Joyce
CORNEJO, Gerardo

DURHAM, William
GRAY, Rebecca
HOWORTH, Bea

FREERICKS, Mary
SCOTT, Eleanor
WILLIAMS, Scott

LACUNZA, Linda
SCHMITT, David

*Not to exceed 60% including any Credit Division assignments

MINIMUM QUALIFICATION EQUIVALENCIES - Attachment 2.1-a

The following listed new faculty member's minimum qualification equivalencies have been approved by the Department Head, Dean, and appropriate Vice-President, and are now presented for approval by the Board of Trustees, in accordance with District Policy Section 1415:

CERTIFICATED HOURLY INSTRUCTORS

<table>
<thead>
<tr>
<th>NAME</th>
<th>DISCIPLINE</th>
</tr>
</thead>
<tbody>
<tr>
<td>SCOTT, Jeffrey</td>
<td>Physics/Astronomy</td>
</tr>
</tbody>
</table>

The following new faculty member's minimum qualification equivalency has been approved by the programmer and appropriate vice president and is now presented for approval by the Board of Trustees, in accordance with District Policy 1414.

NONCREDIT HOURLY INSTRUCTOR

<table>
<thead>
<tr>
<th>NAME</th>
<th>DISCIPLINE</th>
</tr>
</thead>
<tbody>
<tr>
<td>LACUNZA, Linda</td>
<td>ESL</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>HERNANDEZ, Mary</td>
<td>Adm. &amp; Rec. Clk.</td>
<td>23E</td>
<td>8/23/96</td>
<td></td>
</tr>
<tr>
<td>Admissions</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

CLASSIFIED RESIGNATIONS

CLASSIFIED APPOINTMENTS

<table>
<thead>
<tr>
<th>NAME</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>LIEDKE, Greta</td>
<td>Lab.Teach.Ass't.</td>
<td>37C</td>
<td>9/27/96</td>
<td>FT/10 Mo. RE: L. Dwire</td>
</tr>
<tr>
<td>HRC</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>TBA</td>
<td>Typ.Clk., Int.</td>
<td>TBD</td>
<td>TBD</td>
<td>FT/12 Mo. RE: B. Sudduth</td>
</tr>
<tr>
<td>Cont. Ed.</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

CLASSIFIED LONGEVITY CAREER INCREMENTS

<table>
<thead>
<tr>
<th>NAME</th>
<th>Assignment</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>GRUNT, Jetton</td>
<td>Secretary., Sr.</td>
<td>9/1/96</td>
<td>10 Years of Service</td>
</tr>
<tr>
<td>Academic Affairs</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>SANCHEZ, Dawn</td>
<td>Typ.Clk., Int.</td>
<td>9/1/96</td>
<td>10 Years of Service</td>
</tr>
<tr>
<td>Health Tech.</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ZEIHER, Tom</td>
<td>Ed.Tech.Spec.</td>
<td>9/1/96</td>
<td>10 Years of Service</td>
</tr>
<tr>
<td>Information Resources</td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
CLASSIFIED SHORT-TERM HOURLY APPOINTMENTS

ALTNOW, Lisa
ALVARADO, Mariel
ARNOLD, Angela
ASPARA, John
AVOLIO, Paul
BARBOUR, Meg
BARRIE (CARR), Barbara
BAUM, Stephanie
BELMONT, Liliana
BLADES, Harold
BLAKE, Debra
BOYD, Heather
BREEMS, Pernille
BRIDGES, Ryan
BROUGHTON, Julie
BROWN, Rosminah
BRUMMEL, Josefine
BUCKLEY, Joe
BURGE, Scott
CALHOUN, Jennifer
CARPENTER, Michael
CLAY, Omar
CUMMINGS, Ryan
DAMITZ, Merrilyn
DELACY, Julia
DELAURENTIS, Dana
DERIVAUD, L.E.
DIETZE, Nikki
DOMINQUEZ, Alvaro
DUARTE, Robyn
EBY, Colleen
ELAYDA, Kym
ESPARZA, Rene
FLORES, Liza
FOLEY, James
FOROUDIAN, Fereydoun
FOROUDIAN, Houshang
FOROUDIAN, Parisa
GARCIA Jr., Manuel
GARCIA, Peter
GATTO, Teresa
GILCREST, Margaret
GILMAN, Jeremy
GRIMES, Douglas
GUTTERMAN, Karen
HAMMOND, Chalena
HARMS, Brian
HASEN, Jamie
HAWLEY, Robert
HAYWARD, James
HECHTER, Douglas
HERNANDEZ, Candida
HOFFMAN, Kristine
HULBERT, Shannon
HUNTER II, Roy
HUYNH, Nghia
JETER, Gwendolyn
JOHNSON, Jodi
JONES, Jr., Robert
KING, Everett
KOLENIG, Kristin
KRAMER, Katherine
LARA, Julia
LARIOS, Eduardo
LEMMEX, Benjamine
LESLIE, Todd
LIND, Colin
LINDSAY, Kelly
LOM, Luanne
LOMELI, Ben
LOVANO, Gloria
MACDONALD, Joyce
MACKSOURD, Meredith
MAISHA, Tressi
MARHEFKA, Karin
MARQUEZ, Jonas
MARTINES, Robin
MAURER, Gillian
MAURER, Nicole
McCLELLAN, Elisabeth
MEREDITH, Julia
MEYER, Joan
MICHALENSO, Tatiana
MICHELY, Monique
MILLER, Wendy
MIRATTI, Tony
MOLLO, Laurie
MONTES, Veronica
MORENO, Susana
NADEAU, Robert
NGUYEN, Truc
NIXON, Tiffany
NORTON, Vivian
O’BRA, Megan
OBERLANDER, Perry
PACK, Dan
PARKER, Adam
PETREY, Danielle
PETRSON, Patricia
PICKETT, Janet
PICO, Tristan
PIERCE, Robin
PIERCEY, James
PIPE, Cleve
QUEZADA, Ernesto
RAMISH, Valerie
REYNOLDS, Tracy
RICHARDSON, Jeffrey
RODRIGUEZ, Jose
ROWLEY, Yves
RUBIN, Beth
RUSEV, Amy
SALE, Christine
SANDS, Robert
SANTA ROSA, Jennifer
SAUCEDO, Sandra
SEWELL, Nathan
SHEFFIELD, Paul
SOEJIMA, Shigeiko
STEUART, Tamara
STEWART, Anne
STRAUSSE, Penny
THOMPSON, Joseph
TIMMERMAN, Katharine
UDD, Katherine
VALENZUELA, Yolanda
VANDORN, Jeremy
VARGAS, Maricela
WALDORF, Alyssa
WARNER, Michelle
WEAVER, James
WILDE, Jacqueline
WORS, Nikita
WRIGHT, Duncan
ZERBE, L.E.
ZNOVNA, Juliet

CLASSIFIED SHORT-TERM HOURLY EMPLOYEES - CONTINUING EDUCATION DIVISION

ASARNOW, Adam
HUNT, Deanna
MAISHA, Tressa
ROSAS, Ramiro
SUDDUTH, Barbara
<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>GUERENA, Barbara D.</td>
<td>Cont. Ed.</td>
<td>$50</td>
<td>10/3/96</td>
<td>Handling Practical Matters of Death</td>
</tr>
<tr>
<td>CARRASCO, Lizette</td>
<td>Cont. Ed.</td>
<td>$25/half day 7/96-6/97</td>
<td></td>
<td>CNA Testing; Actor-HOC</td>
</tr>
<tr>
<td></td>
<td>RHORC</td>
<td>$50/full day</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>not to exceed</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$50/full day or</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$500/year</td>
<td></td>
<td></td>
</tr>
<tr>
<td>COMBAR, Barbara A.</td>
<td>Cont. Ed.</td>
<td>not to exceed</td>
<td>7/96-6/97</td>
<td>CNA Testing; Rater/HOC</td>
</tr>
<tr>
<td>RHORC</td>
<td></td>
<td>$40/hour or</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$2200 for FY</td>
<td></td>
<td></td>
</tr>
<tr>
<td>GREEN, Michael</td>
<td>Cont. Ed.</td>
<td>$25/half day 8/96-6/97</td>
<td></td>
<td>CNA Testing; Actor/Proctor</td>
</tr>
<tr>
<td>RHORC</td>
<td></td>
<td>$50/full day</td>
<td></td>
<td>Fresno ROP site</td>
</tr>
<tr>
<td></td>
<td></td>
<td>not to exceed</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$50/full day or</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$550 for FY</td>
<td></td>
<td></td>
</tr>
<tr>
<td>HARMON, Casandra</td>
<td>Cont. Ed.</td>
<td>$25/half day 7/20/96-</td>
<td></td>
<td>CNA Testing; Actor/Proctor</td>
</tr>
<tr>
<td>RHORC</td>
<td></td>
<td>$50/full day</td>
<td></td>
<td>Kern ROP Site</td>
</tr>
<tr>
<td></td>
<td></td>
<td>6/30/97</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>not to exceed</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$550 for FY</td>
<td></td>
<td></td>
</tr>
<tr>
<td>LEWIS, Janet</td>
<td>Cont. Ed.</td>
<td>$30/hour</td>
<td>7/20/96</td>
<td>CNA Testing; RN Rater; Kern ROP Site</td>
</tr>
<tr>
<td>RHORC</td>
<td></td>
<td>not to exceed</td>
<td>6/30/97</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$2,000 for FY</td>
<td></td>
<td></td>
</tr>
<tr>
<td>LYONS, Edith</td>
<td>Cont. Ed.</td>
<td>$25/half day 8/96-6/97</td>
<td></td>
<td>CNA Testing; Actor/Proctor</td>
</tr>
<tr>
<td>RHORC</td>
<td></td>
<td>$50/full day</td>
<td></td>
<td>Kern ROP Site</td>
</tr>
<tr>
<td></td>
<td></td>
<td>not to exceed</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$50/day or</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$550 for FY</td>
<td></td>
<td></td>
</tr>
<tr>
<td>SOTO, Sarah</td>
<td>Cont. Ed.</td>
<td>$40/hour</td>
<td>9/26/96</td>
<td>Assist w/grant application</td>
</tr>
<tr>
<td></td>
<td></td>
<td>not to exceed</td>
<td>11/30/96</td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>exceed $500</td>
<td></td>
<td></td>
</tr>
<tr>
<td>THOMPSON, Juanice</td>
<td>Cont. Ed.</td>
<td>$25/half day 7/20/96</td>
<td></td>
<td>CNA Testing; Actor/Proctor</td>
</tr>
<tr>
<td>RHORC</td>
<td></td>
<td>$50/full day</td>
<td></td>
<td>Kern ROP Site</td>
</tr>
<tr>
<td></td>
<td></td>
<td>-6/30/97</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>not to exceed</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$50/day or</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td>$550 for FY</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>
SBCCD Board of Trustees

Agenda

September 26, 1996

Name Assignment Rate Date Comments

PROFESSIONAL VOLUNTEERS

CUMMINS, Will Assist., Men's Soccer Athletics N/A 8/22/96-12/1/96 Wm. Cordero

GONZALEZ, Saul R. DSPS N/A 9/6/96-9/9/96 J. Shapiro

JOHNSON, Jodi Health Services N/A 9/6/96-6/30/97 S. Broderick

MILLIKIN, Larry Athletics N/A 8/20/96-11/30/96 Wm. Cordero

PARSONS, David DSPS N/A 8/19/96-9/30/96 J. Shapiro

ZAK, Donald E. Electronics/ Computer Technology N/A 8/19/96-6/30/97 G. Baker

PROFESSIONAL VOLUNTEERS - CONTINUING EDUCATION DIVISION

COTTAM, Benjamin MARDEN, Kathy Bycel WHEATLEY, Pat

LOUIS, Barbra PURDIE, Carole ZIMMERMANN, Alyson

COLLEGE WORKSTUDY & TUTORIAL - Attachment 2.1-b

3. STUDENT AFFAIRS - Mrs. Lynda Fairly - No Items

4. ACADEMIC AFFAIRS - Dr. Jack Friedlander/Mr. John Romo

4.1 PRESENTATION ON CNA/HHA PROGRAM

Ms. Claudia Mitchell, Director of the Associate Degree Nursing Program, and Ms. Anne-Marie Kopeikin, instructor in the Certificated Nursing Assistant/Home Health Aide Program, will give a report on the status of this new program at SBCC.

Attachment 4.1

4.2 COMPENSATION TO FACULTY SERVING AS REPRESENTATIVES TO THE ACADEMIC SENATE FOR THE 1996-97

The following faculty members are proposed to receive the indicated TLU's for the Fall 1996 and Spring 1997 semesters:

<table>
<thead>
<tr>
<th>Position</th>
<th>Instructor</th>
<th>TLU's</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Senate President</td>
<td>Kathy O'Conn</td>
<td>10</td>
</tr>
<tr>
<td>Academic Senate Vice President</td>
<td>TBA</td>
<td>1</td>
</tr>
</tbody>
</table>
Division Representatives to the Academic Senate:

<table>
<thead>
<tr>
<th>Position</th>
<th>Instructor</th>
<th>TLUs</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Support</td>
<td>Lana Rose</td>
<td>1</td>
</tr>
<tr>
<td>Athletics/Physical Education</td>
<td>Pat MacPhee</td>
<td>1</td>
</tr>
<tr>
<td>Business</td>
<td>Mike Kulper</td>
<td>1</td>
</tr>
<tr>
<td>English/Communication/Journalism</td>
<td>Jane Brody</td>
<td>1</td>
</tr>
<tr>
<td>English/Communication/Journalism</td>
<td>Jim Stevens</td>
<td>1</td>
</tr>
<tr>
<td>ESL/Foreign Languages</td>
<td>Dina Castillo</td>
<td>1</td>
</tr>
<tr>
<td>Fine Arts</td>
<td>Tom Garey</td>
<td>1</td>
</tr>
<tr>
<td>Health Technologies/Human Services</td>
<td>Janie Guillermo</td>
<td>1</td>
</tr>
<tr>
<td>Mathematics</td>
<td>Ron Wopat</td>
<td>1</td>
</tr>
<tr>
<td>Sciences</td>
<td>Eric Wise</td>
<td>1</td>
</tr>
<tr>
<td>Social Sciences/Library</td>
<td>Joe White</td>
<td>1</td>
</tr>
<tr>
<td>Technologies</td>
<td>Don Barthelmess</td>
<td>1</td>
</tr>
<tr>
<td>Continuing Education</td>
<td>George Potter</td>
<td>1</td>
</tr>
<tr>
<td>Adjunct Faculty Representative</td>
<td>Lee Ann Morgan</td>
<td>1</td>
</tr>
</tbody>
</table>

Total TLUs (times 2 - Fall and Spring)         76

The Superintendent/President recommends approval of the compensation to faculty for serving as Academic Senate officers, Academic Senate Committee liaisons and Division Representatives to the Academic Senate.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Consent Items are grouped to be acted upon by the Board with a single action. If Board members or a member of the public ask to have an item acted upon separately, a request can be made to remove the item from the Consent list.

The Superintendent/President recommends approval of the following items:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. ACKNOWLEDGMENT OF GIFTS TO THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c
d. APPROVAL OF TELEPHONE SWITCH MAINTENANCE AGREEMENT, Attach. 5.1-d

e. AUTHORIZATION TO FILE NOTICES OF COMPLETION
   1) Administration Building - painting
   2) P. E. Building - painting
   3) Wake Center - parking lot resurfacing

f. APPROVAL OF AGREEMENT WITH DAVID WENIGER, CONSTRUCTION INSPECTOR, ADMINISTRATION BUILDING RENOVATION, PHASE II, NORTHWEST WING, $39/HOUR + MILEAGE, 9/9 - 12/23/96, Attachment 5.1-f

g. RETROACTIVE APPROVAL OF 1996-97 CHILD DEVELOPMENT TRAINING CONSORTIUM AGREEMENT WITH YOSEMITE COMMUNITY COLLEGE DISTRICT, 8/1/96 - 7/31/97, Attachment 5.1-g

h. ACCEPTANCE OF 1996-97 ADULT BASIC EDUCATION FUNDING, $60,970, Attachment 5.1-h

i. APPROVAL OF 1996-97 BUDGET FOR CONTINUING EDUCATION CITIZENSHIP CENTER IN THE AMOUNT OF $175,849, Attachment 5.1-l

j. ACCEPTANCE OF 1996-97 BLOCK GRANT ALLOCATION AND CERTIFICATION, Attachment 5.1-j

k. ACCEPTANCE OF AMERICAN ASSN. OF COMMUNITY COLLEGES GRANT, $10,000, "PROJECT H.O.P.E. (Helping Others Through Peer Education)," Attachment 5.1-k

l. APPROVAL OF ESTABLISHMENT OF NEW TRUST ACCOUNTS, Attachment 5.1-l

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 3 (1996-97) PROVIDING FOR 1996-97 BUDGET REVISIONS AND TRANSFERS

   The receipt and allocation of unbudgeted revenue and the redistribution of existing budgeted funds require approval by written resolution. The Superintendent/President recommends adoption of Resolution No. 3 (1996-97) authorizing 1996-97 budget revisions as contained in the Attachment.

   Attachment 5.2-a

b. AUTHORIZATION TO ACCEPT PROPOSALS AND APPROVAL OF MULTI-YEAR SATELLITE PHOTOCOPIER LEASING AND SERVICE AGREEMENT

   On August 21, eight proposals responding to very detailed specifications for satellite photocopiers were received by the District. Over the course of the next several weeks staff evaluated each proposal and visited many locations where the proposed machines were operating.

   An analysis evaluating each proposal was based on the following criteria:
Overall lease costs
Cost per copy
Service plan and qualifications
Company organization/staffing
Quality and performance of equipment (on-site visits and product demonstrations)

The evaluation results were tabulated. The proposal with the highest score deemed to be the most advantageous to the District was presented by X-Tech Company of Goleta. The photocopier equipment proposed by X-Tech is several different models of Konica copiers. The annual cost for the leasing and service agreement will be dependent on which specific models are selected and the annual copy volume.

The Superintendent/President recommends acceptance of the X-Tech Company of Goleta proposal for photocopier leasing and service.

7. ADJOURNMENT

The next Regular Meeting of the Board of Trustees will be held on Thursday, October 10, 1996, at 4:00 p.m., in Room A-211. A Board Study Session will be held on Thursday, October 24, 1996, at 4:00 p.m., in Room HRC-102 (Catering Room).