AGENDA
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
December 12, 1996
4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER
1.2 ROLL CALL
1.3 WELCOME
1.4 CLOSED SESSION - NONE
1.5 MINUTES OF REGULAR MEETING OF NOVEMBER 14, 1996
1.6 HEARING OF CITIZENS

The public may address the Board of Trustees on any matter pertaining to the school district that is not on the Agenda. Unless otherwise determined by the Board, each person is limited to 5 minutes (20 minutes per issue). Persons wishing to speak should complete a written request and return it to the Board secretary prior to the Board Meeting.

NOTE: The public may address the Board on each of the remaining items on the Agenda as those items are taken up. Persons wishing to speak should complete a written request and return it to the Board secretary prior to the Board Meeting.

1.7 COMMUNICATIONS

The following reports will be presented to the Board of Trustees about various matters involving the District. No action will be taken unless listed on a subsequent Agenda.

a. REPORT BY ACADEMIC SENATE - Ms. Kathy O'Connor
b. REPORT BY CLASSIFIED COUNCIL - Ms. Pat Canning
c. REPORT BY ASSOCIATED STUDENTS - Mr. Ben Eichert
d. REPORT ON CURRENT EVENTS - Ms. Patricia Kistler
e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

1.8 GOVERNING BOARD

Board Members may at this time report about various matters involving the District. No action will be taken unless listed on a subsequent Board Agenda.
a. APPOINTMENT OF GOVERNING BOARD MEMBERS

In accordance with Education Code Sections 5326, 5328 and 5328.5, the Governing Board Members shall appoint the following candidates to new four-year terms, expiring November 2000.

Ms. Joan Livingston - Trustee Area #3
Mr. Eli Luria - Trustee Area #2
Mr. Luis Villegas - Trustee Area #4

The Oath of Office will be administered by Dr. Peter R. MacDougall, Secretary/Clerk to the Board of Trustees.

b. ELECTION OF PRESIDENT AND VICE PRESIDENT

The Education code Sections 35143/72125 require that a President and Vice President be elected during this meeting. It is recommended that the Board proceed in accordance with Board policy established on December 12, 1985, to conduct an election for President and Vice President.

c. ESTABLISHMENT OF MEETING DATES, TIME AND PLACE

In accordance with Board policy established on March 11, 1971, and amended on August 24, 1989, it is recommended that regular meetings of the Board of Trustees be held on the second and fourth Thursdays of each month. Further, that the regular meetings will begin at 4:00 p.m., and will be held in Room A-211 of the Administration Building.

d. SUBCOMMITTEES FOR THE BOARD OF TRUSTEES FOR 1997

Proposed memberships for the subcommittees for the coming year are as follows:

<table>
<thead>
<tr>
<th>Educational Policies</th>
<th>Fiscal</th>
<th>Facilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Desmond O’Neill, Chair</td>
<td>Kathryn Alexander, Chair</td>
<td>Eli Luria, Chair</td>
</tr>
<tr>
<td>Joe Dobbs</td>
<td>Joan Livingston</td>
<td>Desmond O’Neill</td>
</tr>
<tr>
<td>Luis Villegas</td>
<td>Luis Villegas</td>
<td>Joan Livingston</td>
</tr>
<tr>
<td>Kathryn Alexander (Alt.)</td>
<td>Joe Dobbs (Alt.)</td>
<td>Kathryn Alexander (Alt.)</td>
</tr>
</tbody>
</table>

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Consent Items are grouped to be acted upon by the Board with a single action. If Board members or a member of the public ask to have an item acted upon separately, a request can be made to remove the Item from the Consent list.

The Superintendent/President recommends that the following items be approved:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>CERTIFICATED RESIGNATION</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>STEINBACK, Myriam</td>
<td>Prof., Math</td>
<td>V-13+Doct.</td>
<td>12/20/96</td>
<td></td>
</tr>
</tbody>
</table>
CERTIFICATED HOURLY APPOINTMENTS*

ENGLISH, Cordelia

*Not to exceed 60% credit and non-credit assignments

CERTIFICATED HOURLY APPOINTMENTS - CONTINUING EDUCATION DIVISION*

BISNO, David          CULLER, Susanne          SHERIDAN, Mary
BLAU, Bonnie           FOSS, Celia              STOCKTON, Bayard
BRITTAIHN, Skona       GOODELL, Erline          YOUNG, Vivian
BROWN, Mary            GUSMAN, Frances          WILLIAMS-EVANS, Kymberly
BURCHMANN, Jerrold     HENDERSON-NELSON, Carol    WOOLSEY, Kay
BURTT, Marcia          McNIECE, Lorraine
CLEFF, Samuel H.       READ, Janet

*Not to exceed 60% including any Credit Division assignments

MINIMUM QUALIFICATION EQUIVALENCIES - Attachment 2.1-a

The following listed new faculty member's minimum qualification equivalencies have been approved by the Department Head, Dean, and appropriate Vice-President, and are now presented for approval by the Board of Trustees, in accordance with District Policy Section 1415:

CERTIFICATED HOURLY INSTRUCTOR

<table>
<thead>
<tr>
<th>NAME</th>
<th>DISCIPLINE</th>
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</thead>
<tbody>
<tr>
<td>SWAN, Theresa</td>
<td>ESL</td>
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</table>

<table>
<thead>
<tr>
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<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
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<td></td>
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<td></td>
</tr>
</tbody>
</table>

CLASSIFIED RESIGNATION

BERMUDUES, Brian          Security Officer I       21C  12/4/96
Security
KEY, Janis                 Lab.Teach.Ass’t.      37C  11/22/96
LRC/LSS

CLASSIFIED RESCISSION OF RESIGNATION

BESIG, Frank               Instr. Computer     39E  1/24/97
Info. Res.

Lab. Coordinator

CLASSIFIED APPOINTMENTS

VANDER ARK, Mark           Lab.Teach.Ass’t.      37B  12/13/96     FT/12 Mo.
LRC/LSS                    New Position
TBA                        Lab.Teach.Ass’t.      TBD  TBD          FT/10 Mo.
HRC                        Lab.Teach.Ass’t.      TBD  TBD          Re: G. Liedka
SBCCD Board of Trustees

Agenda

December 12, 1996

Name | Assignment | Rate | Date | Comments
--- | --- | --- | --- | ---
TBA | Research Ass't. | TBD | TBD | 3/4T-12 Mo. Cat. Funded thru 6/30/98
Project Redesign |  |

CLASSIFIED INCREASE IN ASSIGNMENT

DIXON, Shelly | Mat./Proj.Analyst | 51E | 12/13/96 | From: 1/2T-12 Mo. To: FT/12 Mo.
Info. Res. |  |

RECOGNITION OF DEATH OF CLASSIFIED EMPLOYEE

PENATE, Micaela | Typist Clerk, Inter. | 21D | 11/7/96 | 4 Years of Service
Purchasing |  |

CLASSIFIED SHORT-TERM HOURLY APPOINTMENTS

BARTELS, Betty | GALVAN, Margarita |  |
BELWAY, Shakti | HUNT, Christian |  |
COLEMAN, John | JOHNSON, Ruth |  |
CRAIG, Lynn | LIPSKY, Susan |  |
CROSSLAND, Gayne | LOCKWOOD, Julia |  |
DAVIS, Sabrina | McCANN, Kenneth |  |
FAIRWEATHER, Abrol | McCOY, Benjamin |  |
FULLER, Joshua | McDONALD, Seamus |  |
FUREY, Cynthia | MILLER, Allison |  |

CLASSIFIED SHORT-TERM HOURLY EMPLOYEES - CONTINUING EDUCATION DIVISION

TOVAR, Maria Elena

PROFESSIONAL CONSULTANTS/SPEAKERS

BASSI, Veena | Scheduling Training, $1,500 Academic Affairs | 9/21-10/26/96 | R. Sanchez |
BISKNER, Allyson | Restoration Project, $50/Hr. Business Services | 9/23/96-3/31/98 | C. Hanson |
KERWOOD, Gary | Firearms Training, $694.40 Administration of Justice | 1996/97 | D. Seaver |
MARQUEZ, Maria | Facilitator, Foster $900 Parent Ed. Training/ECE | 10/96-5/97 | G. Baker |
MARQUEZ, Maria | Facilitator, Foster $490 Teen Workshops/ECE | 9/96-5/97 | G. Baker |
PRADO, Gustavo | Facilitator, Foster $280 Parent Ed. Training/ECE | 11/96-4/97 | G. Baker |
<table>
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<th>Name</th>
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<th>Rate</th>
<th>Date</th>
<th>Comments</th>
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<tr>
<td>BURNELL, George M.</td>
<td>Cont. Ed.</td>
<td>$75/mtg</td>
<td>1/16,23,</td>
<td>What You Need to Know About Dying</td>
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<td></td>
<td></td>
<td>$255 tot.</td>
<td>30/97</td>
<td></td>
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<tr>
<td>CROSSE, Jon</td>
<td>Cont. Ed.</td>
<td>$100</td>
<td>11/13/96</td>
<td>Jazz Lect/Demo</td>
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<tr>
<td>CROWDER, Joan</td>
<td>Cont. Ed.</td>
<td>$220.02</td>
<td>2/20/97-</td>
<td>Current Cinema</td>
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<td>Total 3/27/97</td>
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<tr>
<td>DOSSEY, Barbara</td>
<td>Cont. Ed.</td>
<td>$2800</td>
<td>3/26/97</td>
<td>New App Health</td>
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<td>DOUGHERTY, Joe</td>
<td>Cont. Ed.</td>
<td>$100</td>
<td>11/13/96</td>
<td>Jazz Lect/Demo</td>
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<tr>
<td>HASLER, Peter</td>
<td>Cont. Ed.</td>
<td>$75</td>
<td>10/2/96</td>
<td>How to Be Daycare Provider</td>
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<td>INDEPENDENT LIVING</td>
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<td>$82.75/visit</td>
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<td>Prov. Sign Lang Interpreter</td>
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<td>Resource Center</td>
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<td>ISH, Kathryn</td>
<td>Cont. Ed.</td>
<td>$75</td>
<td>11/6/96</td>
<td>Vocal Performance</td>
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<tr>
<td>MURPHY, Paul</td>
<td>Cont. Ed.</td>
<td>$100</td>
<td>11/13/96</td>
<td>Jazz Lect/Demo</td>
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<tr>
<td>RAVETCH, Herbert</td>
<td>Cont. Ed.</td>
<td>$1200* tot</td>
<td>2/6/97-</td>
<td>Meaning of Life through Poetry</td>
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<td>$150/mtg</td>
<td>3/27/97</td>
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<td>*Corrected Total</td>
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<td>SCHMOOKLER, Andrew</td>
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<td>$1600</td>
<td>2/24/97</td>
<td>Mind/Supermind</td>
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<tr>
<td>SIEGEL, Bernie</td>
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<td>$5000*</td>
<td>2/10/97</td>
<td>Mind/Supermind</td>
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<td></td>
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<td>*Hospice to pay</td>
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<td>$2000 of this total</td>
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<td>ULLMAN, Dana</td>
<td>Cont. Ed.</td>
<td>$2000</td>
<td>3/19/97</td>
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<td>PROFESSIONAL VOLUNTEERS</td>
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<tr>
<td>LEDBETTER, Leane</td>
<td>Asst. Coach,</td>
<td>N/A</td>
<td>10/1/96-</td>
<td>J. Craven</td>
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<td></td>
<td>Women's Basketball, Athletics</td>
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<td>4/1/97</td>
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<td>NELSON, Teresa</td>
<td>DSPS Program</td>
<td>N/A</td>
<td>1996/97</td>
<td>J. Shapiro</td>
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<td>PROFESSIONAL VOLUNTEERS - CONTINUING EDUCATION DIVISION</td>
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<tr>
<td>BECK, Barbara</td>
<td>MAHER, Jeanne K.</td>
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<td>WHEATLEY, Pat</td>
</tr>
<tr>
<td>FORBES, Cecile</td>
<td>MARDEN, Kathy</td>
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<tr>
<td>GURSE, Cheri</td>
<td>PLANIA, Victor</td>
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<tr>
<td>COLLEGE WORKSTUDY &amp; TUTORIAL - Attachment 2.1-b</td>
<td></td>
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</tbody>
</table>
2.2 PERSONNEL ACTION ITEMS

a. APPROVAL OF 1997 SALARY SCHEDULE INCREASE

In accordance with Board of Trustees’ agreements previously approved with the employee groups at Santa Barbara City College, all salary schedules will be adjusted to reflect a 5 percent salary increase effective January 1, 1997.

The Superintendent-President recommends approval of the salary schedule increase.

b. RECOMMEND ADOPTION OF THE MARINE DIVING TECHNOLOGY DEPARTMENT’S SUBSTANCE ABUSE POLICY FOR DIVING INSTRUCTIONAL FACULTY

The Marine Diving Technology Department has carefully developed a policy which provides a drug and alcohol-free workplace and which permits random testing for Marine Technology faculty members.

The policy has been reviewed by legal counsel and the Board’s Educational Policies Committee.

The Superintendent/President recommends adoption of the proposed Marine Diving Technology Substance Abuse Policy for Diving Instructional Faculty.

Attachment 2.2-b

3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 RECOMMEND APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE AND ASSOCIATE IN SCIENCE DEGREE

The Superintendent/President recommends that the Board confer upon each of the 171 candidates for the Associate in Arts degree and the 62 candidates for the Associate in Science degree the appropriate degrees subject to completion of the State and local requirements.

Attachment 3.1

3.2 PRESENTATION OF THE COUNSELING DEPARTMENT’S STUDENT SERVICES PROGRAM REVIEW

Mr. Keith McLellan, Dean of Student Development, will present the findings of the Counseling Department's Program Review.

Attachment 3.2

3.3 RECOMMEND ACCEPTANCE OF THE CONCEPT OF A “STUDENT TRUSTEE-ELECT”

The Associated Students have requested that the Board of Trustees accept the concept of having a "Student Trustee-elect" position. The individual would not vote but would attend Board of Trustee meetings and sub-committee meetings.
The Student Services Advisory Committee and the Board's Educational Policies Committee have endorsed the concept.

The Superintendent/President recommends approval of the position of a "Student Trustee-Elect."

Attachment 3.3

3.4 RECOMMEND APPROVAL TO REVISE COLLEGE POLICY REGARDING CLASSROOM VOLUNTEERS

The revised policy clarifies the requirement for Board of Trustees approval for individuals assigned by DSPS to be tutors and auxiliary aides.

The proposed policy would be:

3024.16 "Individuals who are not officially enrolled in a class or do not hold audit status may not attend that class unless they are Board approved departmental tutors or Board approved auxiliary aides assigned by DSPS as reasonable accommodation for registered students with disabilities. Any individual volunteering in either of these capacities must be Board approved."

The policy has been reviewed by the Student Services Advisory Committee, the Academic Senate, and the Board's Educational Policies Committee.

The Superintendent/President recommends adoption of the revision to the policy on Classroom Volunteers.

4. ACADEMIC AFFAIRS - Dr. Jack Friedlander/Mr. John Romo

4.1 RECOMMENDED APPROVAL OF ADDITIONAL COURSE TITLE CHANGE, CONTINUING EDUCATION DIVISION, 1997 WINTER TERM

The Superintendent/President recommends approval of the additional course title change for the Continuing Education Division 1997 Winter Term:

COOKING

FROM: Are you Hungry Tonight? Cooking with the King*
TO: Cooking with the King*

* Not funded by state moneys

4.2 RECOMMENDED REDEFINITION OF THE WELDING PROGRAM

The Superintendent/President recommends the redefinition of the Welding Program by dismantling the present welding facility, discontinuing the present array of welding classes, and relocating eight welding stations adjacent to the Marine Diving Technology Building. This equipment will be used by students in the Marine Diving Technology Program to meet the specialized welding requirements of the Marine Diving Technology Program. In addition, short-term workshops, open to all students, will be taught in that location. This proposal has been reviewed and endorsed by the Academic Senate.
The Educational Policies Committee endorsed the recommendation contingent upon reviewing information on the feasibility and cost of constructing a new facility for welding adjacent to the Marine Diving Technology Building and relocating the welding equipment to this facility.

Attachment 4.2

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Consent Items are grouped to be acted upon by the Board with a single action. If Board members or a member of the public ask to have an item acted upon separately, a request can be made to remove the item from the Consent list.

The Superintendent/President recommends approval of the following items:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. QUARTERLY FINANCIAL STATEMENT ENDING 9/30/96, Enclosure 1

d. APPROVAL OF ESTABLISHMENT OF NEW TRUST ACCOUNTS, Attachment 5.1-d

e. RETROACTIVE APPROVAL OF 1996-97 FOSTER CARE AGREEMENT WITH THE CALIFORNIA COMMUNITY COLLEGES AND ACCEPTANCE OF GRANT FUNDS - $8,843, Attachment 5.1-e

f. RETROACTIVE APPROVAL OF CONTRACT EDUCATION AGREEMENT: THE NATURE CONSERVANCY, Attachment 5.1-f

g. APPROVAL OF PARTNERSHIP AGREEMENT WITH UCSB FOR VOICE MAIL JOB LISTING/REFERRAL SYSTEM FOR ENROLLED SBCC STUDENTS, Attachment 5.1-g

h. APPROVAL OF 5 PERCENT STUDENT SALARY INCREASE EFFECTIVE 1/4/97

<table>
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<tr>
<th>Student Worker Level</th>
<th>Current Hourly Rate</th>
<th>Proposed Hourly Rate</th>
</tr>
</thead>
<tbody>
<tr>
<td>I</td>
<td>$5.86</td>
<td>$6.16</td>
</tr>
<tr>
<td>II</td>
<td>6.78</td>
<td>7.12</td>
</tr>
<tr>
<td>III</td>
<td>7.71</td>
<td>8.10</td>
</tr>
<tr>
<td>IV</td>
<td>8.63</td>
<td>9.07</td>
</tr>
</tbody>
</table>

i. RETROACTIVE APPROVAL OF MATERIALS FEES FOR ART CLASSES EFFECTIVE SPRING TERM 1997, Attachment 5.1-i

The Board of Trustees Educational Policies has reviewed and endorsed the proposal from the Art Department to charge materials fees for specific art courses. The establishment of materials fees in the specified art courses meets legal requirements.
5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 5 (1996-97) AUTHORIZING INTERNAL TRANSFERS B97-004 THROUGH B97-047

The Superintendent/President recommends adoption of Resolution No. 5 (1996-97) authorizing transfers as contained in the Attachment.

Attachment 5.2-a

b. ADOPTION OF RESOLUTION NO. 6 (1996-97) PROVIDING FOR 1996-97 BUDGET REVISIONS AND TRANSFERS B97-048 THROUGH B97-053

The receipt and allocation of unbudgeted categorical revenue and the redistribution of existing budgeted funds require approval by written resolution. The Superintendent/President recommends adoption of Resolution No. 6 (1996-97) authorizing 1996-97 budget revisions as contained in the Attachment.

Attachment 5.2-b

c. ADOPTION OF RESOLUTION NO. 7 (1996-97) PROVIDING FOR 1996-97 BUDGET REVISION

The receipt and allocation of unbudgeted General Fund revenue requires approval by written resolution. The Superintendent/President recommends adoption of Resolution No. 7 (1996-97) authorizing 1996-97 budget revisions as contained in the Attachment.

Attachment 5.2-c

d. APPROVAL OF AGREEMENT WITH CALIF. DEPT. OF ED. FOR CHILD DEVELOPMENT SERVICES AND ADOPTION OF RESOLUTION NO. 8 (1996-97)

The Superintendent/President recommends approval of the referenced agreement and adoption of Resolution No. 8 (1996-97) authorizing the Vice President of Business Services to sign on behalf of the District.

Attachment 5.2-d

e. ADMINISTRATION REMODEL, INFORMATION RESOURCES - CHANGE ORDERS NO. 2 AND 3

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<tr>
<th>CO #</th>
<th>Amount</th>
<th>Add'l Days</th>
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<tr>
<td>2</td>
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</tr>
<tr>
<td>3</td>
<td>4,746.62</td>
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Change Order Total: $9,665.78
Revised Contract Price: $337,984.04
Additional Contract Days: 13
New Completion Date: January 9, 1997

The Superintendent/President recommends approval of the referenced changed orders, as described in the Attachment.

Attachment 5.2-e
5.3 BUSINESS INFORMATION ITEMS

a. PRESENTATION OF SBCC OAK WOODLAND AND COASTAL BLUFF RESTORATION, PHASE I, Funded by the Resources Agency of California and the California Transportation Commission Environmental Enhancement and Mitigation Program.

6. INFORMATION RESOURCES

6.1 DISTRICT TELECOMMUNICATIONS PLAN

The 1996-97 State Budget Act provided funding to community college districts to support the development of local college telecommunications infrastructure. Allocations to individual colleges were made by the Chancellor’s Office in three areas: 1) $22,000 for developing a T1 speed connection to the Internet; 2) $25,000 for purchase of video-conferencing equipment; and 3) $7,500 for upgrade of satellite downlink capabilities to digital quality. A requirement for receipt of funding in this initiative is for each District to prepare a Telecommunications Plan for Board of Trustees approval. This agenda item presents the District’s Telecommunication Plan as required by the Chancellor’s Office. The Superintendent/President recommends approval of this document and transmittal to the State Chancellor’s Office.

Attachment 6.1

6.2 1996 ASSESSMENT OF INSTITUTIONAL EFFECTIVENESS

Mr. Bill Hamre will present highlights and significant trends from the 1996 Assessment Of Institutional Effectiveness report. The document is organized into five areas: Student Access, Student Success, Student Participation and Satisfaction, Human Resources, and Fiscal and Physical Resources. The presentation will identify major findings and implications for College practice in each area. This document is presented annually to the Board of Trustees for information as part of the institution’s overall AB 1725 accountability efforts.

Enclosure 2

6.3 UPDATE ON DATABASE SYSTEMS CONVERSION PROJECT

In this agenda item, Mr. Hamre will present a verbal update on the evaluation framework and process for assessing alternatives for the College to move all of its administrative computer systems to a client-server environment. The alternatives under review include the purchase of systems from Buzzco Corporation, purchase of systems from Delta College/Gemstone/Oracle, and collaborative development of new systems with Compuflex/GDI. A recommended alternative is scheduled to be presented to the Board of Trustees at the February 1997 meeting.

7. GENERAL ITEMS


The Superintendent/President recommends approval of Resolution No. 9 (1996-97) honoring the 1996 Men’s California Community College state soccer champions and the 1996 Coach of the Year, Mr. Tim Vom Steeg.

Attachment 7.1
8. ADJOURNMENT

The next Regular Meeting of the Board of Trustees will be held on Thursday, January 16, 1997, at 4:00 p.m., in Room A-211. A Board Study Session will be held on Thursday, January 30, 1997, at 4:00 p.m. in Room HRC-102 (Catering Room).