MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

September 28, 1995
4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Alexander at 4:03 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander, President
Dr. Joe Dobbs, Vice President
Ms. Joan Livingston
Mr. Eli Luria
Mr. Desmond O'Neill
Mrs. Joyce Powell
Mr. Luis Villegas
Mr. Cruzito Cruz, Student Trustee

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Supt/President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, President, CSEA
Ms. Jo Bedard, Public Information Officer
Ms. Jane Craven, Assistant Dean, Student Affairs
Mrs. Lynda Fairly, Vice President, Student Affairs
Mr. George Gregg, Director, Educational Technology & Micro Systems
Mr. Bill Hamre, Associate Vice President, Information Resources
Dr. Charles Hanson, Vice President, Business Services
Ms. Maja Hanson, Reporter, The Channels
Ms. Nancy Hull, Laboratory Technician, Senior, Chemistry
Mr. William Hull, Laboratory Technician Supervisor, Biological Science
Dr. John Kay, Professor, Political Science/Economics
Mr. John Lorelli, Bookstore Manager
Ms. Marie Maschal, Chair, Classified Council
Mr. Caspian Merritt, Report, The Channels
Ms. Kathleen O'Connor, President, Academic Senate
Mr. William Regis, Library Technician, Library
Miss Dorothy Taylor, Volunteer, Memorial Garden
Dr. Jack Ullom, President, Instructors' Association
Mr. Nelson Yang, President, Associated Student Body

1.3 WELCOME

Dr. Alexander extended a cordial welcome to all present.

1.4 CLOSED SESSION

a. ADJOURN TO CLOSED SESSION

The Board convened to Closed Session at 4:42 p.m. to discuss Item 1.4-a (2)--Conference with Labor Negotiators (Employee Organizations: IA/CSEA) Government Code Section 54957.6.

The Board convened to Open Session at 5:40 p.m.

The Board convened to Closed Session at 6:20 p.m. to discuss Item 1.4-a (1)--Employee Discipline

The Board convened to Open Session at 6:32 p.m. Dr. Alexander announced that the Board had advised the Superintendent/President on how to proceed on the employee discipline.

1.5 MINUTES OF REGULAR MEETING OF AUGUST 31, 1995

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board unanimously approved the Minutes of the Regular Meeting of August 31, 1995.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken.

a. REPORT BY ACADEMIC SENATE - Ms. Kathy O'Connor

Ms. O'Connor acknowledged the retirement reception sponsored by the Instructors' Association honoring Ms. Evanne Jardine, Mr. Ed Soule, Mr. Merle Taylor, and Dr. Bruce Trotter; commended Dr. Peter Haslun upon the occasion of the China Study Abroad Program's 10th anniversary; and noted the Faculty Development Days Policy on
today's Agenda for Board approval. The Senate will be looking to select from five calendars for the 1996-97 year and is starting the Self-Study process for the upcoming College accreditation visit.

b. REPORT BY CLASSIFIED COUNCIL - Ms. Marie Maschal

Ms. Maschal reported on the Classified committee representation for the academic year: College Computer Coordinating Committee, Liz Auchincloss; Facilities, Security, and Safety, Rita Harrington; Instructional Technology, David Wong and Sharri Tucker; Matriculation, Sheri Calderon; Student Activities, Athletics and Bookstore, Kathy Drake. Openings are still available for the Employee Wellness Program and a second representative for the Facilities, Security and Safety Committee. Professional Growth Increments must be submitted by October 2. A committee has been formed to plan for the upcoming Classified Inservice scheduled for October 20, and its focus will be "Redesign from a Classified Perspective." The Classified Council Newsletter will be published prior to the Inservice to help promote the activity.

c. REPORT BY ASSOCIATED STUDENTS - Mr. Nelson Yang

Mr. Yang reported that the Student Senate voted in favor of allocating its share of the moneys to keep the Library open on Saturdays. An ad hoc committee has been formed to familiarize new senators on the activity card proposal, and the committee will make its recommendations to the Senate in the next few weeks. Noted was the issue of the policy banning motorcycles and cars with car alarms in the Parking Structure.

d. REPORT ON CURRENT EVENTS - Ms. Jo Bedard

Ms. Bedard noted the Mind/Supermind Series commencing October 16, The Real Thing opening in the Garvin Theatre on October 13, and the Historical Diving Society Rally to be held on campus October 8.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. No action was taken at the end of its session by the Legislature on AB 1523 and SB 703 (backfill versions of the property tax). Thus, there is no guarantee that a backfill for property tax shortfall will be provided. It is hoped that the Governor, in his budget message in January, will provide the community colleges with the full budget allocation that the Legislature passed and he signed, providing assurance that the money that was appropriated will be received.

2. The tenth-year reunion for the China Study Abroad Program was very well presented. Commended were Dr. Peter Haslund, Dr. John Kay, and Mr. Dennis Ringer for providing the exceptional educational experience for SBCC students in each of the five classes.
3. Acknowledged the important work of the Board's Educational Policies Committee and the Facilities Committee in their last meetings as each agenda contained numerous items of importance to the College.

4. Commented that the upcoming Classified Inservice will allocate time for staff development to assure all classified employees are informed as to redesign activities.

5. Noted that the Instructors' Association and CSEA will be presenting their initial proposals to the District at this meeting and thanked members of the College and the Board for their participation in the budget sessions designed to provide a full understanding of the District's fiscal situation.

1.8 GOVERNING BOARD

Dr. Alexander announced that Ms. Livingston has been appointed to the Legislation and Finance Committee of the Community College League of California (CCLC).

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. Oroz announced the following Classified appointments:

Barbara Bermudes  Auxiliary Accounts  30E  10/16/95  RE:B.Hunt
Bus.Services      Suprv. (M/S/C)       

Martin del Campo  Citizenship Center  29B  10/9/95  New Position
Cont. Ed.         Advisor              

Mr. Oroz acknowledged Mr. Richard LaPaglia, Student Activities Coordinator, for his 15 years of service to the District.

Upon motion by Mrs. Powell, seconded by Mr. O'Neill, the Board unanimously approved the Personnel Consent Items as contained in the Agenda and the Attachments to the Agenda.

2.2 PERSONNEL ACTION ITEMS

a. PRESENTATION OF INITIAL COLLECTIVE BARGAINING CONTRACT PROPOSAL(S)

Drs. Jack Ullom and John Kay presented and described the Instructors' Association proposal to the Board.

Ms. Liz Auchincloss, President, CSEA, presented and described CSEA's proposal to the Board.

Dr. Alexander and Dr. MacDougall thanked the representatives for their presentations and noted that the District will strive to get information quickly, accurately, and get the job done as quickly as possible.
Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board unanimously approved to:

1. Officially receive the initial proposal(s)

2. make the proposal(s) a matter for public record for public pickup in the Superintendent/President's Office and the Personnel Department, and

3. give notice by District news release to the public that at its next Board meeting a hearing will be held to provide the public with an opportunity to express itself regarding the proposal(s).

At this time, the Board convened to Closed Session to discuss Item 1.4-a (2).

At this time, Item 4.1 was taken out of order.

3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 STUDENT SERVICES PROGRAM REVIEW - BOOKSTORE

Mr. John Lorelli, Bookstore Manager, highlighted the Bookstore SSPR which was completed during the 1994-95 academic year. Surveys were completed by faculty, staff, and students, and results compiled noted satisfaction with the operations of the Bookstore. Some suggestions that have been implemented were another cash register added at the beginning of the semester, the flow of customers into the store was changed and allowed 800 more students per day reducing the wait in line to approximately 20 minutes at most, more telephone lines added, a half-time text book buyer was added to staff, and a longer refund period was instituted. Mr. Lorelli has met with the Student Senate to keep them informed on what is happening with textbooks and more meetings will be scheduled, and meetings have been held with the Vice President and Deans from Academic Affairs to discuss some of the problems relating to book orders. A newsletter will be published to keep customers informed, and electronic delivered media versus textbooks was discussed. Mr. Lorelli concluded his report stating that changes will continue to be made as they are keeping abreast of what is changing.

3.2 RECOMMENDED APPROVAL OF CARRILLO CLINIC AGREEMENT

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board unanimously approved the agreement for continuation with Carrillo Clinic for licensed care to be provided through the District Health and Wellness Program as contained in the Attachment.

3.3 RECOMMENDED APPROVAL OF EF INTERNATIONAL AGREEMENT

Upon motion by Mr. Luria, seconded by Ms. Livingston, the Board unanimously approved the agreement with EF International to allow advanced EF students to concurrently enroll at Santa Barbara City College as contained in the Attachment.
4. ACADEMIC AFFAIRS - Dr. Jack Friedlander/Mr. John Romo

4.1 SABBATICAL LEAVE REPORT

Dr. Barbara Lindemann, Professor of History, reported on her sabbatical leave activities during the 1994-95 academic year. Highlighted was one portion of the sabbatical leave which involved learning new computer technology and working with several computer programs. Dr. Lindemann demonstrated a lecture presented to her class using Hypergasp and incorporates images into the presentation. Noted was the help received by staff members in the Faculty Resource Center (Mark Ferrer and David Wong) and Jerry Thomas from the CAI Lab. Dr. Lindemann thanked Board Members and Dr. MacDougall for the opportunity the sabbatical leave provided.

4.2 RECOMMEND APPROVAL OF FACULTY PROFESSIONAL DEVELOPMENT DAYS POLICY

Upon motion by Mr. Villegas, seconded by Mrs. Powell, the Board unanimously approved the policy to allow faculty members to participate in up to two professional development days per semester as contained in the Attachment. Professional development days will be approved by the Vice President for Academic Affairs or the Vice President for Student Affairs in consultation with the Superintendent/President.

4.3 RECOMMENDED APPROVAL OF COMPENSATION TO FACULTY SERVING AS REPRESENTATIVES TO THE ACADEMIC SENATE

Upon motion by Ms. Livingston, seconded by Dr. Dobbs, the Board unanimously approved the compensation to faculty serving as representatives to the Academic Senate as contained in the Agenda.

4.4 RECOMMENDED APPROVAL OF NEW COURSES, CONTINUING EDUCATION DIVISION - FALL 1995:

Upon motion by Mr. Luria, seconded by Mrs. Powell, the Board unanimously approved the Continuing Education Division new courses as listed in the Agenda.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mr. O'Neill, seconded by Mrs. Powell, the Board unanimously approved the Business Consent Items with the deletion of Item 5.1-p from the list.
5.2 BUSINESS ACTION ITEMS

a. LA PLAYA RESTROOMS/CONCESSION PROJECT - CHANGE ORDERS NO. 6 and 7

Upon motion by Mr. Luria, seconded by Mr. O'Neill, the Board unanimously approved Change Orders No. 6 and No. 7, La Playa Restrooms/Concession Stand, as described in the Attachment.

6. INFORMATION RESOURCES - Mr. Bill Hamre

6.1 POLICIES FOR STUDENT USE OF COMPUTERS AND NETWORKS

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved the Student Use of Computers and Networks Policy as contained in the Attachment.

At this time, the Board convened to Closed Session to discuss Item 1.4-a (1).

7. ADJOURNMENT

Upon motion by Mr. O'Neill, seconded by Mrs. Powell, the Board unanimously approved adjournment at 6:34 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, October 26, 1995, at 4:00 p.m., Room A-211. A Board Study Session will be held on Tuesday, October 17, 1995, at 4:00 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON October 26, 1995

[Signatures]

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board