MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

August 31, 1995

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Alexander at 4:07 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander, President
Dr. Joe Dobbs, Vice President (arrived at 4:15 p.m.)
Ms. Joan Livingston
Mr. Eli Luria
Mr. Desmond O’Neill
Mr. Cruzito Cruz, Student Trustee

Members absent:

Mrs. Joyce Powell
Mr. Luis Villegas

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Supt/President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, President, CSEA
Mr. Bill Cordero, Dean, Student Services
Ms. Barbara De Boer, LTA, Hotel/Restaurant/Culinary
Ms. Susie De Lacy, Advisor, Financial Aid
Mr. John Dunn, Chair, Hotel/Restaurant/Culinary
Mr. Bill Hamre, Associate Vice President, Information Resources
Dr. Charles Hanson, Vice President, Business Services
Ms. Maja Hanson, Reporter, The Channels
Ms. Donna Holloway, Advisor, Financial Aid
Mr. Pete Krnsak, Research Technician, Financial Aid
Mr. Steve Lewis, Manager, Administrative Services
Mrs. Harriet Livingston, Guest
Mr. John Livingston, Guest
Ms. Delia Lopez, LTA, Hotel/Restaurant/Culinary
Ms. Ann McGorty, Personnel Specialist, Human Resources
Mr. Ramiro Sanchez, Dean, Academic Affairs
Ms. Chihoko Solomon, Scholarship/Loan Clerk, Financial Aid
Mr. E. Howland Swift, Executive Director, Foundation for SBCC
Dr. Jack Ullom, President, Instructors’ Association
Ms. Jan Vasquez, Student Placement Clerk, Financial Aid
Ms. Jinny Webber, Professor, English
Ms. Ana Wilson, Staff Development Coordinator, Human Resources
Ms. Marsha Wright, Financial Aid Specialist, Student Affairs
Mr. Nelson Yang, President, Associated Student Body

1.3 WELCOME

Dr. Alexander extended a cordial welcome to all present.

1.4 CLOSED SESSION (Taken after Item 5.3-a)

a. ADJOURN TO CLOSED SESSION

The Board convened to Closed Session at 6:00 p.m. to discuss:

1) Employee Discipline
2) Existing Litigation - Receiving advice of counsel - CSEA et al. vs. SBCC - Subdivision (a) of Government Code Section 54956.9 (PERB No. LA-CE-3585)
3) Conference with Labor Negotiators (Employee Organizations: IA/CSEA) Government Code Section 54957.6
4) Student Matter, Education Code Section 72122

b. RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 6:25 p.m. Dr. Alexander reported that the Board of Trustees has directed the Superintendent/President on how to proceed on Items 1-4.

1.5 MINUTES OF REGULAR MEETING OF JULY 27, 1995

Upon motion by Dr. Dobbs, seconded by Mr. Luria, the Board unanimously approved the Minutes of the Regular Meeting of July 27, 1995, with a correction to Item 2.2-a. Motion should have read, seconded by Mr. O'Neil.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken.
a. REPORT BY ACADEMIC SENATE - Ms. Kathy O'Connell

Ms. O'Connell reported on the new faculty orientations (full- and part-time) which were held on August 16 and 17 and stated that the evaluations from both sessions were very enthusiastic. The Faculty Inservice Day was held on August 18 and noted were the positive comments on all sessions. Many stated the Inservice Day was the best ever held. Ms. Laura Welby (new chair of the Faculty Enrichment Committee) and Ms. Karen Inouye were commended for their work in organizing this year's programs. On Saturday, August 19, Dr. Susan Prescott, professor of Teacher Education at CSU, Dominguez Hills, held a workshop for faculty entitled, Cooperative Learning." Fifty-six faculty members attended the workshop. Ms. O'Connell further reported that a faculty art reception was held on campus August 25, and the exhibition runs through September 29. An Academic Senate meeting will be held on September 6, and the President's Honor Roll Reception will be held on September 22.

b. REPORT BY CLASSIFIED COUNCIL - Ms. Marie Maschal - None

c. REPORT BY ASSOCIATED STUDENTS - Mr. Nelson Yang

Mr. Yang, 1995-96 Student Body President, introduced himself to Board Members. Mr. Yang is a third-year SBCC student, an Engineering major, and noted that he looks forward to working with members of the Board during the academic year.

d. REPORT ON CURRENT EVENTS - Ms. Jo Bedard

Ms. Bedard reported on the opening football season with a home game against LA Harbor on September 9; the Continuing Education Program's fall semester begins on September 11; Concours d' Elegance which will be held on the SBCC West Campus bluffs on September 16; the SBCC Nursing Alumni country/western dance benefit to be held on September 23; and passed out the current issue of THE INDEPENDENT, which highlighted SBCC as its lead story.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. Described this year's Inservice Day as the most uplifting one since he had been at the College noting the broad-based participation by faculty and the excitement that was demonstrated by faculty members who made presentations on two Redesign teams, and the members of the multi-media training sessions who presented the results of their work this past summer. He acknowledged the work of Ms. Laura Welby in coordinating the activities and Ms. Kathy O'Connor who "kicked off" the day on behalf of the Academic Senate. Ten new faculty members were introduced at the Inservice, and Dr. MacDougall stated this was an exceptional group who will be able to contribute to the development of the College.

2. Introduced Dr. Bruce Smith, Vice President of Academic Affairs, who was in today's audience. Dr. Smith was previously at Antelope Valley College.

3. Enrollment figures are coming in about equal to last year and from the FTE standpoint, the College will remain strong.
4. Introduced members of the Financial Aid staff and some of the Financial Aid Redesign Team who were in the audience. On today’s Agenda, there will be a report on the Financial Aid Redesign Project and the Student Personnel Program Review for Financial Aid.

5. The state budget for 1995-96 has been signed by the Governor and the Legislature and provides a three percent cost-of-living-adjustment for the community colleges (the first adjustment in four years) and growth funds; fees will not be increased for the current year and the $50 differential fee will sunset in January. The budget continues to be troubling in that it does not guarantee a revenue source. The backfill bill continues to be considered in the Legislature. A recent estimate of the shortfall is $50-$60 million for the community colleges, and the Chancellor’s Office has notified districts not to expect the growth funding.

6. Acknowledged Mr. Nelson Yang and Mr. Cruzito Cruz for their willingness to provide leadership and take on the additional responsibility to represent students in their positions as ASB President and Student Trustee, respectively.

1.8 GOVERNING BOARD

Dr. Alexander spoke to the issue of the differential fee which would sunset in January, stating that it had been one of the most divisive issues to come between Trustees and the Board of Governors in regard to open access to community colleges. She noted its passing as being a positive step in promoting cooperative efforts.

Ms. Livingston introduced her parents, Mr. and Mrs. John Livingston, who were in the audience and were visiting Santa Barbara to celebrate Mr. Livingston’s 80th birthday. Ms. Livingston thanked her parents for the values instilled in her regarding education and public service.

a. OATH OF OFFICE FOR NON-VOTING STUDENT MEMBER OF THE BOARD

The Oath of Office was administered to Mr. Cruzito Cruz by Dr. MacDougall, Secretary/Clerk. Mr. Cruz has been elected by the Associated Students as the non-voting Student Trustee for the 1995-96 year.

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Deleted from the Agenda was the Classified Appointment for the Custodian position.

Mr. Oroz announced the following Classified Appointment:

<table>
<thead>
<tr>
<th>Name</th>
<th>Department</th>
<th>Code</th>
<th>Date</th>
<th>RE:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Martha Seagoe</td>
<td>Info.Systems</td>
<td>41E</td>
<td>9/1/95</td>
<td>J. Haskins</td>
</tr>
<tr>
<td>Info Resources</td>
<td>Analyst I</td>
<td></td>
<td></td>
<td>FT/12 Mo.</td>
</tr>
</tbody>
</table>

Mr. John Dunn acknowledged the 15 years of service to the District in the Hotel/Restaurant/Culinary Department by Ms. Delia Corrales and Ms. Barbara DeBoer describing them as dedicated, loyal and wonderful employees, possess team work qualities, have family values, and are the "finest LTAs anywhere." Dr. MacDougall presented Certificates of Recognition to Ms. Corrales and Ms. DeBoer on behalf of the Board of Trustees.
Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board unanimously approved the Personnel Consent Items as contained in the Agenda and the Attachments to the Agenda.

2.2 PERSONNEL ACTION ITEMS

a. NEW CLASSIFICATION - CITIZENSHIP CENTER ADVISOR

Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board unanimously approved the Citizenship Center Advisor classification, range 29. This position is categorically funded.

b. AFFIRMATIVE ACTION REPORT

Mr. Dan Oroz and Mrs. Lynda Fairly presented the nineteenth annual summary report of actions taken by the District in 1994-95 to meet its Affirmative Action and Equal Opportunity requirements as set forth in Executive Order 11246 and the District's Affirmative Action Program Plan.

Mr. Oroz highlighted minority and female hiring for administrative management, faculty, classified, and part-time faculty for 1994-95; staff development training in the diversity area; workshops and inservice training on campus; and credit and noncredit courses offered. Mr. Oroz noted he is in the process of doing a longitudinal study of the past 20 years and will graph it in pie-chart form.

Mrs. Fairly highlighted the number of underrepresented students in attendance at SBCC as being 36 percent; the numerous cosponsorships within the college curriculum and with community projects; the work of the Cal-SOAP Program, under the leadership of Ms. Frances Gusman; Financial Aid office, Security, where a number of security officers are fluent in Spanish and the staff has taken a 54-hour security training program to work with a diversified population; relations with local schools, under Ms. Pat Canning; Counseling, Health/Wellness, TAP, and the Career Advancement Center.

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board unanimously approved the 1994-95 Affirmative Action Program Plan as contained in the Enclosure.

3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 RECOMMEND APPROVAL OF THE 1995-96 CO-CURRICULAR BUDGET

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board unanimously approved the 1995-96 Co-Curricular Budget as contained in the Attachment.

3.2 PRESENTATION OF FINANCIAL AID STUDENT SERVICES PROGRAM REVIEW (SSPR) AND REDESIGN PROJECT

Mr. Bill Cordero, Dean, Student Services, and Ms. Marsha Wright, Financial Aid Specialist, presented the SSPR findings and the Financial Aid Project Redesign report. The Redesign Project consisted of a nine-member team whose function was to analyze the financial aid delivery process to achieve dramatic improvements in critical contemporary measures of performance such as cost, quality of service, and cycle time. What ensued was a financial aid delivery system which provides student access from diverse locations that produces preliminary financial aid eligibility approval immediately and final approval within 20 working days of preliminary approval while adhering to high standards of quality of service and a high degree of student and staff satisfaction. One recommendation that was implemented for fall
1995 was the providing of financial aid checks to students prior to the first day of school which enabled the neediest students the opportunity to purchase used books and save money. The recommendations will continue to be implemented and a timeline will be developed. One goal is to have a completely paperless Financial Aid office by fall 1996. It was noted that 4200 students (out of 11,000) are receiving some type of financial assistance.

4. ACADEMIC AFFAIRS - Dr. Jack Friedlander/Mr. John Romo

4.1 RECOMMEND ACCEPTANCE OF THE 1993-94 SABBATICAL LEAVE FINAL REPORTS

Upon motion by Ms. Livingston, seconded by Mr. O'Neill, the Board unanimously approved the 1993-94 Sabbatical Leave Final Reports submitted by Mr. Henry Bagish, Ms. Linda Benet, Dr. Joan Grumman, Ms. Karolyn Hanna, Dr. Jeannette Webber and Mr. Richard Wotruba.

4.2 PRESENTATION OF SABBATICAL LEAVE REPORT

Dr. Jeannette Webber, Professor of English, reported on her sabbatical leave activities during the 1993-94 academic year. Detailed were her travels to Greece where she photographed sites significant in myth and literature and put together a slide carousel (a portion of the slide project was shown at Board Meeting), investigated possibilities for an SBCC or Continuing Education Study Abroad Program to Greece, read extensively, completed and revised two novels, drafted a novel set in sixteenth-century England, attended writing workshops, developed a Hypercard interactive program which is being made available in the CAI Lab, and developed materials and strategies for her classes in literature and composition which are also being shared with colleagues. Dr. Webber thanked Board Members and Dr. MacDougall for the opportunity the sabbatical presented.

4.3 RECOMMENDED APPROVAL OF NEW COURSES, CONTINUING EDUCATION DIVISION - FALL 1995:

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board unanimously approved additional new courses, Continuing Education Division, Fall 1995, as contained in the Agenda.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Dobbs, seconded by Mr. O'Neill, the Board unanimously approved the Business Consent Items as contained in the Agenda and the Attachments to the Agenda.

5.2 BUSINESS ACTION ITEMS

a. PUBLIC HEARING AND ADOPTION OF 1995-96 BUDGET

Upon motion by Dr. Dobbs, seconded by Mr. O'Neill, the Board unanimously approved convening as a Committee-of-the-Whole for the purpose of hearing comments regarding adoption of the 1995-96 budget.

No one requested to speak during the Public Hearing.

Upon motion Mr. O'Neill, seconded by Dr. Dobbs, the Board unanimously approved the closing of the Public Hearing.
Upon motion by Dr. Dobbs, seconded by Mr. O'Neill, the Board unanimously approved adoption of the budget as contained in the Enclosure and authorization of its transmittal to the Santa Barbara County Education Office.

b. LA PLAYA RESTROOMS/CONCESSION PROJECT - CHANGE ORDER NO. 5

Upon motion by Mr. O'Neill, seconded by Mr. Luria, the Board unanimously approved Change Order No. 5, La Playa Restrooms/Concession Stand, (Change Order amount, $10,642.00; revised contract price, $305,275.91; 14 additional contract days; completion date, September 28, 1995) as described in the Attachment.

5.3 BUSINESS INFORMATION ITEMS

a. SO. CALIF. EDISON CO. AWARD TO S.B.C.C. FOR "DESIGN OF EXCELLENCE" IN ENERGY MANAGEMENT - BUSINESS/COMMUNICATION BUILDING, $5,189

Dr. Hanson announced that the College was the recipient of a Southern California Edison Company Award in the amount of $5000 for design of excellence in the electrical area for the Business/Communication Building.

6. INFORMATION RESOURCES - Mr. Bill Hamre - None

7. ADJOURNMENT

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board unanimously approved adjournment at 6:27 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, September 28, 1995, at 4:00 p.m., Room A-211.

APPROVED BY THE BOARD OF TRUSTEES ON September 28, 1995

[Signatures of President, Board of Trustees and Superintendent/President, Secretary/Clerk of the Board]