MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

July 27, 1995

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Alexander at 4:03 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander, President
Dr. Joe Dobbs, Vice President
Mr. Desmond O'Neill
Mrs. Joyce Powell
Mr. Luis Villegas

Members absent:

Mr. Eli Luria
Ms. Joan Livingston

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Supt/President and Secretary/Clerk to the Board of Trustees
Ms. Betty Banville, Purchasing Manager, Business Services
Ms. Jo Bedard, Public Information Officer
Mr. Mike Bishop, Grounds Supervisor, Facilities & Operations
Ms. Bonnie Blakley, Programmer, Continuing Education
Mr. David Chavez, Custodian, Facilities & Operations
Mr. Cruzito Cruz, Student Trustee-Elect
Mr. John Durbin, Groundskeeper, Facilities & Operations
Mrs. Lynda Fairly, Vice President, Student Affairs
Mr. Ygnacio Garcia, Groundskeeper, Facilities & Operations
Ms. Grace Gutierrez, Typist Clerk, Senior, Purchasing Department
Dr. Charles Hanson, Vice President, Business Services
Ms. Rita Harrington, Purchasing Technician, Purchasing Department
Mr. Jeree Johnson, Guest
Mr. Gran Knox, Director, Facilities & Operations
Mr. Gaspar Lomeli, Custodial Supervisor, Facilities & Operations
Ms. Ann McGerty, Personnel Specialist, Human Resources
Ms. Kathy O'Connor, President, Academic Senate
Mr. Ramiro Sanchez, Dean, Academic Affairs
Miss Dorothy Taylor, Volunteer, SBCC Memorial Gardens
Mr. Lucio Torres, Groundskeeper, Facilities & Operations
Mr. Enrique Valdez, Groundskeeper, Facilities & Operations
Mr. Ricardo Valenzuela, Groundskeeper, Facilities & Operations
Mr. Fortunato Valle, Groundskeeper, Facilities & Operations

1.3 WELCOME
Dr. Alexander extended a cordial welcome to all present.

1.4 CLOSED SESSION
a. ADJOURN TO CLOSED SESSION (Taken after Item 5.3-a)
The Board convened to Closed Session at 5:27 p.m. to discuss:
   1) Employee Discipline
b. RECONVENE TO OPEN SESSION
The Board reconvened to Open Session at 5:53 p.m. Dr. Alexander reported:
   1) The Board of Trustees considered disciplinary matters that are under review within the College.

1.5 MINUTES OF REGULAR MEETING OF JUNE 29, 1995
Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved the Minutes of the Regular Meeting of June 29, 1995.

1.6 HEARING OF CITIZENS
No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS
The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken.

a. REPORT BY ACADEMIC SENATE - Ms. Kathy O'Connor
Ms. O'Connor reported on the July 19 Academic Senate meeting and announced the following liaison positions and Steering Committee members for the year: Mr. Tom Garey, Vice President; Mr. Don Barthelmes, Planning and Resources; July Alpert, Academic Policies; Jim Stevens, Faculty Development; Ron Wopat, Student Affairs; Kathy O'Connor, Instructional Policies and Curriculum Committee. Ms. O'Connor invited Board Members to the Fall Faculty Inservice to be held on August 18 and presented Board Members with lapel pins bearing the "Redesign" logo.

b. REPORT BY CLASSIFIED COUNCIL - Ms. Marie Maschal - None
c. REPORT BY ASSOCIATED STUDENTS - Mr. Nelson Yang

There was no report from the Associated Students, but Dr. MacDougall introduced Mr. Cruzito Cruz, Student Trustee, to Board Members. Mr. Cruz will be sworn in at the August 31 Board meeting.

d. REPORT ON CURRENT EVENTS - Ms. Jo Bedard

Ms. Bedard noted the public relations program that was established for the Fall semester highlighting the newspaper ads, a cinema slide running in two local theaters, postcards being sent to the community, and television spots on popular stations.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. Acknowledged the importance of the work of Academic Senate members who have taken on liaison positions and expressed appreciation for their willingness to do so.

2. Noted that the State budget has not been settled at this time. Indications are such that there will be a settlement soon. Dr. MacDougall explained the College's position at this time in regard to the backfill for 1994-95 and the amount of money that will be received by the District for 1995-96. The budget for 1995-96 looks positive (money for COLA and growth). Dr. MacDougall did acknowledge the work of State Senator Jack O'Connell and Assemblyman Brooks Firestone to support the backfill bill on behalf of the California community colleges.

3. Applications are up approximately 3.8 percent over last fall, but enrollment is down about 3.5 percent from last year; thus, the marketing approach detailed by Ms. Bedard in her remarks.

4. Commented on the three redesign projects that have taken place over the summer. Leadership for the teams has been provided by Mr. Bill Cordero and Ms. Marsha Wright - Financial Aid team; Mr. Don Barthelmes and Ms. Karolyn Hanna - Marine Technology team; and Mr. Joe White and Mr. Jim Chesher for the Philosophy Department team. The reports from the teams are quite positive in terms of the actions that are resulting from the work, and team members have enthusiastically engaged in the redesign process.

5. Acknowledged the work of The Foundation for SBCC for its sponsorship of the July 4 event held on campus and the Business and Industry Associates dinner held on July 17.

1.8 GOVERNING BOARD

Board Members discussed the Board of Governors Status Report on the Basic Agenda for 1994-95 and, specifically, a policy on affirmative action goals that is tied to the State apportionment. The document states, "This incentive system has been accepted and is currently working well." Dr. Alexander questioned the statement that districts "accepted" this policy and the basis upon which the fund is allocated. The allocation to districts is called the faculty and staff diversity fund. The fund is used to assist local districts in achieving affirmative
3.2 APPROVAL OF SUBMITTAL OF GRANT PROPOSAL - AIDS EDUCATION AND PREVENTION

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved the submittal of the grant proposal to the Santa Barbara County Health Care Services Department in the amount of $6,500 to provide AIDS education and prevention services to students as contained in the Attachment.

4. ACADEMIC AFFAIRS - Dr. Jack Friedlander/Mr. John Romo

4.1 REPORT ON CUSTOMIZED TRAINING CLASS IN SPANISH AND CULTURAL AWARENESS FOR SANTA BARBARA POLICE DEPARTMENT (Taken out of order)

Captain Jeree Johnson, Santa Barbara Police Department, addressed the Board regarding the SBCC Customized Training and Services Program stating that this the third year of a collaborative program which is helping create greater understanding and improved relations between the Latino community of Santa Barbara and the Police Department. A group of 23 SBPD employees are studying Spanish and Cultural Awareness with Bonnie Blakley, an SBCC Contract Education and Continuing Education Spanish instructor. Captain Johnson detailed the 24-week class and noted that at the conclusion of the 24-week program, the SBPD students spend two weeks living with a Mexican family in Ensenada, Mexico, where they attend an intensive Spanish language program.

He further noted that more than 70 SBPD students have participated during the three years of the SBCC Spanish and Cultural Awareness program. The resulting increased awareness and understanding between many Latino community members and police personnel.

Ms. Bonnie Blakley, instructor for the program, commented on her experiences teaching the class and the aspect of attitude changes of people involved in the program and in the community. It was noted that the program is funded through drug forfeiture money.

4.2 RECOMMEND APPROVAL OF CHILDREN'S CENTER HANDBOOK FOR PARENTS

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved the Santa Barbara City College Children's Center Handbook for Parents as contained in the Enclosure.

4.3 RECOMMEND APPROVAL OF FALL SEMESTER 1995 PART-TIME INSTRUCTORS

Upon motion by Mr. O'Neill, seconded by Mrs. Powell, the Board unanimously approved the Fall Semester 1995 part-time instructors as contained in the Attachment.

4.4 RECOMMENDED APPROVAL OF NEW COURSES AND TITLE CHANGES, CONTINUING EDUCATION DIVISION, FALL TERM 1995

Upon motion by Mr. O'Neill, seconded by Mr. Villegas, the Board unanimously approved the proposed title changes and new Continuing Education courses effective Fall 1995 as contained in the Attachment.
4.5 RECOMMENDED APPROVAL OF CONTINUING EDUCATION DIVISION CALENDAR 1995-96

Upon motion by Mr. O'Neill, seconded by Mr. Villegas, the Board unanimously approved the Continuing Education Division Calendar for the 1995-96 academic year with a 10-week fall term, a 12-week winter term, and a 7-week spring term as contained in the Attachment.

4.6 RECOMMEND APPROVAL OF DELINEATION OF FUNCTION AGREEMENT BETWEEN THE SANTA BARBARA COMMUNITY COLLEGE DISTRICT AND THE CARPINTERIA UNIFIED SCHOOL DISTRICT

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved the Delineation of Function Agreement between the Santa Barbara Community College District and the Carpinteria Unified School District for the provision of adult education services as contained in the Attachment. The contract terms shall be for eight years (July 1, 1995 through April 30, 2003).

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved the Business Consent Items as contained in the Agenda and the Attachments to the Agenda.

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 01 (1995-96) ALLOWING TAX DEFERRAL ON S.T.R.S. REDEPOSITS

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved adoption of Resolution No. 01 (1995-96) allowing employees to request appropriate tax deferred payroll deductions to be paid directly to STRS as contained in the Attachment. The vote follows:

Ayes: Dr. Dobbs, Mr. O'Neill, Mrs. Powell, Mr. Villegas, Dr. Alexander
Noes: None
Absent: Ms. Livingston, Mr. Luria

b. ADOPTION OF RESOLUTION NO. 02 (1995-96) AUTHORIZING DISTRICT STAFF MEMBERS AS SIGNATORIES FOR THE 1995-96 FISCAL YEAR

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved Resolution No. 02 (1995-96) authorizing District staff members as signatories for the 1995-96 fiscal year as contained in the Attachment. The vote follows:

Ayes: Dr. Dobbs, Mr. O'Neill, Mrs. Powell, Mr. Villegas, Dr. Alexander
Noes: None
Absent: Ms. Livingston, Mr. Luria
c. APPROVAL OF 1995-96 CHILD CARE DEVELOPMENT PROGRAM/RESOLUTION NO. 03 (1995-96)

Upon motion by Mr. Villegas, seconded by Mr. O'Neill, the Board unanimously approved adoption of Resolution No. 03 (1995-96) authorizing the College to contract with the State Department of Education for child care and development programs and participation in the funding, $113,654 (match $37,885) as contained in the Attachment. The vote follows:

Ayes:  Dr. Dobbs, Mr. O'Neill, Mrs. Powell, Mr. Villegas, Dr. Alexander

Noes: None

Absent: Ms. Livingston, Mr. Luria

d. LA PLAYA RESTROOMS/CONCESSION PROJECT - CHANGE ORDERS NO. 3 AND 4

Upon motion by Dr. Dobbs, seconded by Mr. O'Neill, the Board unanimously approved Change Orders No. 3 and 4, La Playa Restrooms/Concession Stand, as described in the Attachment. The Change Orders total $18,888.00; revised contract price $294,634.91; 2 additional contract days; new completion date - September 14, 1995.

e. APPROVAL OF SUBCONTRACT SUBSTITUTION - CAMPUS CENTER H.V.A.C. RENOVATION

Upon motion by Dr. Dobbs, seconded by Mr. O'Neill, the Board unanimously approved Westaire Heating & Air Conditioning, General Contractor, making a substitution for VENCO Electric, Inc., electrical subcontractor for the Campus Center HVAC renovation project. Section 4107 of the Government Code allows a substitution if a subcontractor is unable or unwilling to perform the work. The District has completed the legal procedures necessary for the substitution.

5.3 BUSINESS INFORMATION ITEMS

a. REBATE FROM SCHOOLS EXCESS LIABILITY FUND, SELF-INSURANCE J.P.A., $12,791, Attachment 5.3-a

Dr. Hanson noted the rebate received by the Santa Barbara Community College District from the Excess Liability Program in the amount of $12,791.

6. INFORMATION RESOURCES - Mr. Bill Hamre - None

7. ADJOURNMENT

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved adjournment of their meeting today at 5:55 p.m. in honor of Dr. Vernon Cheadle, Chancellor of the University of California at Santa Barbara, 1962-1977. Dr. Cheadle's distinguished career as chancellor, and specifically the close working relationship he fostered with Santa Barbara City College, are remembered with appreciation. Dr. Cheadle died on July 23, 1995.

The next Regular Meeting of the Board of Trustees will be held on Thursday, August 31, 1995, at 4:00 p.m., Room A-211.
APPROVED BY THE BOARD OF TRUSTEES ON August 31, 1995, 1995

[Signature]
President, Board of Trustees

[Signature]
Superintendent/President
Secretary/Clerk of the Board