MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

June 29, 1995

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Alexander at 4:03 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander, President
Dr. Joe Dobbs, Vice President (arrived at 4:18 p.m.)
Ms. Joan Livingston
Mr. Eli Luria (arrived at 4:11 p.m.)
Mr. Desmond O'Neil
Mrs. Joyce Powell

Members absent:

Mr. Luis Villegas
Ms. Jennifer Hammervold (Student Trustee)

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Supt/President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, President, CSEA
Ms. Jo Bedard, Public Information Officer
Mrs. Lynda Fairly, Vice President, Student Affairs
Mr. Bill Hamre, Assoc. Vice President, Information Resources
Dr. Charles Hanson, Vice President, Business Services
Mr. Tom Lang, President, 1994-95 Associated Student Body
Mr. Steve Lewis, Administrative Services Manager
Ms. Ann McGorty, Personnel Specialist
Ms. Kathy O'Connor, President, Academic Senate
Mr. Dan Oroz, Vice President, Human Resources
Mr. John Romo, Vice President, Continuing Education
Mr. Ramiro Sanchez, Dean, Academic Affairs
Mr. Nelson Yang, President, 1995-96 Associated Student Body
1.3 WELCOME

Dr. Alexander extended a cordial welcome to all present.

1.4 CLOSED SESSION (Taken after the Study Session)

a. ADJOURN TO CLOSED SESSION

The Board convened to Closed Session at 5:55 p.m. to discuss:

1) Employee Discipline
2) Conference with Labor Negotiator - Negotiations with IA/CSEA
3) Public Employee Performance Evaluation - Superintendent/President

b. RECONVENE TO OPEN SESSION

The Board convened to Open Session at 9:00 p.m. Dr. Alexander reported:

1) The Board authorized the Superintendent/President to appoint a hearing officer
to conduct the disciplinary hearing.

3) The Board conducted the evaluation of the Superintendent/President and each
Board Member spoke successively on his performance and were unanimous in
their high evaluations. The Board agreed that his contract will be extended
three (3) years effective 1995-1998.

1.5 MINUTES OF REGULAR MEETING OF MAY 25, 1995, SPECIAL MEETING OF JUNE 9, 1995

Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board unanimously approved the
Minutes of the Regular Meeting of May 25, 1995.

Upon motion by Mr. O'Neill, seconded by Mrs. Powell, the Board unanimously approved the
Minutes of the Special Meeting of June 9, 1995.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving
the District. No action was taken.

a. REPORT BY ACADEMIC SENATE - Ms. Kathy O'Connor

Ms. O'Connor reported that two instructional redesign projects (Philosophy and Marine
Tech) will begin in July; there will be a training session for these teams scheduled on
July 3; and a Summer session Academic Senate meeting will be held on July 19.
Ms. O'Connor detailed the process by which redesign projects were selected.

b. REPORT BY CLASSIFIED COUNCIL - Ms. Marie Maschal - None
c. REPORT BY ASSOCIATED STUDENTS  - Mr. Tom Lang

Mr. Lang introduced the 1995-96 Student Body President, Mr. Nelson Yang, to Board Members and Dr. MacDougall. Mr. Yang was welcomed to the meeting.

d. REPORT ON CURRENT EVENTS  - Ms. Jo Bedard

Ms. Bedard reported that the main emphasis on campus at this time is preparation for students for the Fall Semester (campus tours, assessment, orientation, advisement, and registration). Also noted were the July 4 Barbecue sponsored by the Foundation for SBCC's Alumni Association; the July 17 Business and Industry Associates dinner which will feature Mary Farrell of Paine Webber, New York, as the keynote speaker; and two theater productions, The Secret Garden and The Lady and the Clarinet, to be held in July.

e. REPORT ON CURRENT ISSUES  - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1) Summer enrollment is at approximately the same level of 1993-94. Fall registration is also approximating last year with applications slightly ahead.

2) Santa Barbara City College has received approval by the Accrediting Commission for Community and Junior Colleges (ACCJC) to approach its Fall 1996 comprehensive self-study focusing on Project Redesign. Mr. Bill Hamre will be the accreditation liaison officer and Mrs. Janice Peterson will be working closely with the Superintendent/President to prepare the report for the visit.

3) The National Policy Board on Higher Education Institutional Accreditation meeting was held on June 19-20 in Washington, D.C. at which 55 college and university presidents met to look at accreditation on the national level. A smaller group has been formed to work on a specific plan and Dr. MacDougall has been named to this committee.

4) Noted the Management Retreat scheduled for Friday, June 30. Ms. Jan Baltzer, the Vice Chancellor from the Maricopa Community College District in Arizona, will be the keynote speaker and will be focusing her talk on Redesign.

5) SBCC has received concurrence from the three local hospitals to support the Associate Degree Nursing position for another three years. The degree of support will enable the College to continue the student flow through the program at a moderate rate.

6) The President's Council Reception was held at the home of Mr. and Mrs. Eli Luria and was effective in solidifying the relationships we have with people who have been supportive of the College. Ms. Catherine Nelson (this year's commencement speaker and winner of this year's President's Scholarship Award) spoke about her experiences at the College and provided a powerful statement in terms of communicating the benefits received from SBCC.

1.8 GOVERNING BOARD

Board Members did not request to address any issues at this time.
2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. Oroz spoke to the retirements of Ms. Simone Woodcock, LTA, Writing/English, with 20 years of service to the District and Ms. Dorothy Kincaid, PABX Operator, with 10 years of service to the District.

Deleted from the Agenda was the Classified Appointment of Ms. Diane Eberhardt, Information Resources Systems Analyst 1.

Mr. Oroz announced the following appointment:

Ms. Bonnie Blakley  Sr., Prog. Coord.  46C  8/1/95  Temp. 75%, 1 year
Cont. Ed.  (M/S/C Sal.Sch.)  Partial replacement for Jan Hake

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board unanimously approved the Personnel Consent Items as contained in the Agenda and the Attachments to the Agenda.

2.2 PERSONNEL ACTION ITEMS

a. RECOMMENDED APPROVAL OF COLLECTIVE BARGAINING BENEFITS AGREEMENT

Upon motion by Mr. O'Neill, seconded by Mrs. Powell (abstained - Ms. Livingston), the Board approved the agreement on benefits adjustments between the District and CSEA as contained in the Attachment and, as required by Rule 32120, the District will file a copy of the written agreements with the Public Employment Relation Board.

b. APPROVAL OF NEW CLASSIFICATION - COMMUNICATION SPECIALIST/PABX

Upon motion by Dr. Dobbs, seconded by Mr. O'Neill, the Board unanimously approved the Communication Specialist/PABX classification as contained in the Attachment.

3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 MODIFICATION OF BOOKSTORE REFUND POLICY ON TEXTBOOKS

Upon motion by Mrs. Powell, seconded by Ms. Livingston, the Board unanimously approved the modification of the Bookstore Refund Policy on Textbooks to read as follows:

A full refund will be granted on textbooks for fall and spring semesters through Friday of the third week of the semester. Refunds for short courses will be granted for books returned prior to 20 percent of the length of the class. Summer school books will be refunded through Friday of the first week of the summer session.
4. ACADEMIC AFFAIRS - Dr. Jack Friedlander/Mr. John Romo

4.1 RECOMMENDED RETROACTIVE APPLICATION SUBMITTED FOR ADULT BASIC EDUCATION FUNDING

Upon motion by Mrs. Powell, seconded by Mr. O'Neill, the Board unanimously approved the Adult Basic Education Program Letter of Application to receive 1995-96 funding as contained in the Agenda and the Attachment. The funds are provided under Section 321 of the federal Adult Education Act. A total of $52,800 was requested to support Adult Basic Education and English as a Second Language instructional activities, as follows:

- $16,590  Certificated Salaries
- $16,762  Classified Salaries
- $2,465   Employee Benefits
- $10,160  Books and Supplies
- $6,823   Services and Other Operating Expenses

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board unanimously approved the Business Consent Items as contained in the Agenda and the Attachments to the Agenda.

5.2 BUSINESS ACTION ITEMS

a. 1995-96 TENTATIVE BUDGET

Upon motion by Dr. Dobbs, seconded by Mr. O'Neill, the Board unanimously approved the 1995-96 Tentative Budget as contained in the Enclosure for submission to the County Office of Education by July 1. The Adoption Budget will be submitted in August.

b. ADOPTION OF RESOLUTION NO. 23 (1994-95) ESTABLISHING THE 1995-96 APPROPRIATION LIMIT

Upon motion by Mrs. Powell, seconded by Mr. Luria, the Board unanimously approved adoption of Resolution No. 23 (1994-95) establishing an appropriation limit of $40,232,316 for the 1995-96 fiscal year. The vote follows:

Ayes: Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mrs. Powell, Dr. Alexander

Noes: None

Absent: Mr. Villegas

c. ADOPTION OF RESOLUTION NO. 24 (1994-95) AUTHORIZING ROUTINE INTERNAL TRANSFERS B95-173 THROUGH B95-284

Upon motion by Mr. Luria, seconded by Dr. Dobbs, the Board unanimously approved Resolution No. 24 (1994-95) authorizing routine transfers as contained in the Attachment. The vote follows:
Ayes: Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mrs. Powell, Dr. Alexander

Noes: None

Absent: Mr. Villegas

d. ADOPTION OF RESOLUTION NO. 25 (1994-95) AUTHORIZING INTERNAL TRANSFERS B95-285 THROUGH B95-287

Upon motion by Mr. Luria, seconded by Dr. Dobbs, the Board unanimously approved adoption of Resolution No. 25 (1994-95) authorizing transfers as contained in the Attachment. The vote follows:

Ayes: Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mrs. Powell, Dr. Alexander

Noes: None

Absent: Mr. Villegas

e. ADOPTION OF RESOLUTION NO. 26 (1994-95) PROVIDING FOR 1994-95 BUDGET REVISIONS AND TRANSFERS

Upon motion by Mr. Luria, seconded by Dr. Dobbs, the Board unanimously approved Resolution No. 26 (1994-95) authorizing 1994-95 budget revisions as contained in the Attachment. The vote follows:

Ayes: Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mrs. Powell, Dr. Alexander

Noes: None

Absent: Mr. Villegas

f. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR CAMPUS CENTER HVAC. RENOVATION, BID #455

Upon motion by Mr. Luria, seconded by Dr. Dobbs, the Board unanimously approved acceptance of the bids and award of the contract to Westaire Heating & Air Conditioning of Goleta as contained in the Attachment.

g. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR MICROCOMPUTER BULK PURCHASE, BID #456

On June 19, 1995, the District received ten proposals for microcomputer "bulk" purchase for 1995-96.

Upon motion by Mr. Luria, seconded by Dr. Dobbs, the Board unanimously approved the microcomputer bulk purchase contract for 1995-96 be awarded to Computer Network of Goleta. (The Attachment is on file in the Superintendent/President's Office.)
h. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR ACADEMIC FILE SERVER

On June 26, 1995, the District received three proposals for the academic file server.

Upon motion by Ms. Livingston, seconded by Mr. O'Neill, the Board unanimously approved the award of the contract for the academic file server to Ameridata of San Diego in the amount of $20,227. (The Attachment is on file in the Superintendent/President's Office.)

i. APPROVAL OF 1995-96 EMPLOYEE BENEFITS PROGRAMS

Upon motion by Mr. Luria, seconded by Ms. Livingston, the Board unanimously approved the 1995-96 Employee Benefits Programs as presented in the Attachment.

6. INFORMATION RESOURCES - Mr. Bill Hamre

6.1 SUBMISSION OF GRANT FOR GTE EDUCATION INITIATIVE

Mr. William Hamre presented this agenda item noting the grant application by SBCC to GTE in the amount of $4,000 as part of GTE's Education Initiative. The grant request towards advanced GTE switched digital services will assist the College in developing high speed networking communications links to the Schott and Wake Centers, the County Office Of Education, UCSB, and the Internet. Mr. Hamre noted that, though the amount is modest, the work that will be accomplished with the grant fits very well into our directions.

Upon motion by Mr. Luria, seconded by Mr. O'Neill, the Board unanimously approved the submittal of this grant application as contained in the Attachment.

7. ADJOURNMENT

Upon motion by Dr. Dobbs, seconded by Mr. O'Neill, the Board unanimously approved convening as a Committee-of-the-Whole to a Study Session format at 4:50 p.m. to be held in the Catering Room for the purpose of reviewing the College's budget calendar and Project Redesign.

The Board convened to a Closed Session at 5:55 p.m. (see Item 1.4-a and 1.4-b).

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved adjournment at 9:05 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, July 27, at 4:00 p.m., Room A-211.

APPROVED BY THE BOARD OF TRUSTEES ON ____________, 1995

[Signatures]

President, Board of Trustees  Superintendent/President
Secretary/Clerk of the Board