MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

May 11, 1995

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Alexander at 4:00 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander, President
Dr. Joe Dobbs, Vice President
Ms. Joan Livingston
Mr. Desmond O'Neill
Mrs. Joyce Powell
Mr. Luis Villegas (arrived at 4:01 p.m.)
Ms. Jennifer Hammervold, Student Trustee (arrived at 4:05 p.m.)

Member absent:

Mr. Eli Luria

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Supt/President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, President, CSEA
Ms. Barbara Bermudes, Accounting Technician, Business Services
Mrs. Lynda Fairly, Vice President, Student Affairs
Ms. M'Liss Garza, Professor/Librarian
Ms. Olga Gonzales, User Support Specialist, Information Resources
Mr. George Gregg, Director, Educational Technology
Mrs. Deanna Gregg, Secretary, English/Essential Skills/Mathematics
Mr. Bill Hamre, Associate Vice President, Information Resources
Mrs. Karolyn Hanna, Professor, ADN
Dr. Charles Hanson, Vice President, Business Services
Ms. Rita Harrington, Purchasing Technician
Ms. Cecelia Kuster, Associate Professor, Early Childhood Education
Mr. Steven Lewis, Administrative Services Manager
Ms. Marie Maschal, Chair, Classified Council
Ms. Ann McGorty, Personnel Specialist
Ms. Rachel McKeone, Typist Clerk, Senior, Business Services
Mrs. Janice Peterson, President, Academic Senate
Mr. Steve Plumb, ASB Senator  
Ms. Marian Rapp, Guest  
Mr. Bill Regis, Library Technician  
Mr. Ramiro Sanchez, Dean, Academic Affairs  
Miss Dorothy Taylor, Volunteer, SBCC Memorial Gardens  
Mr. Greg Thompson, Student, SBCC  
Dr. Jack Ullom, President, Instructors' Association

1.3 WELCOME

Dr. Alexander extended a cordial welcome to all present.

1.4 CLOSED SESSION (Taken after Item 5.2-a)

a. ADJOURN TO CLOSED SESSION

The Board convened to Closed Session at 5:15 p.m. to discuss:

1) Employee Discipline  
2) Conference with Labor Negotiator - Negotiations with IA/CSEA

b. RECONVENE TO OPEN SESSION

The Board reconvened to Open Session at 5:53 p.m.

Dr. Alexander announced that the Superintendent/President had been given direction on how to proceed on Items 1.4-a-1) and 2).

1.5 MINUTES OF REGULAR MEETING OF APRIL 27, 1995

Upon motion by Mr. O'Neill, seconded by Mrs. Powell, the Board unanimously approved the Minutes of the Regular Meeting of April 27, 1995.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken.

a. REPORT BY ACADEMIC SENATE - Mrs. Janice Peterson

Mrs. Peterson included a summation report in Board packets and highlighted a few of the Senate's accomplishments from the report. Mrs. Peterson announced that the Senate has forwarded the Withdrawal Date Change (14th week to 10th week) to the Vice President's Office and it should be placed on an upcoming Board Agenda; has been actively involved in the College's redesign effort - proposals for instructional redesign projects have been submitted and are under review; Committees have served ably with professionalism and mutual respect; and has had the privilege of nominating worthy colleagues and programs for statewide honors.
Mrs. Peterson acknowledged Academic Senate faculty members for their service the past two years noting they are among the most talented and energetic on campus and have served the College and students very well. On behalf of the Academic Senate, Mrs. Peterson thanked the non-voting members, past and present, Mr. John Romo and Dr. Jack Friedlander, for whom respect and affection for both of them are boundless. Mrs. Peterson thanked Dr. Peter MacDougall whose leadership and hard work earn him the respect for the person in the position. Mrs. Peterson concluded her report by thanking Board Members for their commitment to the best community college in the country with a quote from As You Like It (Shakespeare), "You deserve high commendation and true applause."

Dr. Alexander thanked Mrs. Peterson for her service as Academic Senate President.

Dr. MacDougall presented Mrs. Peterson with a resolution (which will be approved at the May 25, 1995, Board Meeting) commending her for her exemplary service to the College as President of the Academic Senate.

b. REPORT BY CLASSIFIED COUNCIL - Ms. Marie Maschal

Mrs. Maschal reported that the Classified Council has evaluated professional growth increments from October and April and 18 classified employees have completed professional growth increments (nine of these for the first increment). A request was received by Dr. MacDougall's Cabinet for suggestions in cutting down on the paper usage on campus and has resulted in the "Save Paper Project." The Classified Employee of the Year and Honorable Mentions will be presented at this Board meeting.

c. REPORT BY ASSOCIATED STUDENTS - Mr. Tom Lang

Mr. Lang reported on Student Senate activities: nominations were being accepted for Associated Student Body positions and the elections will be held Monday through Wednesday of next week; the Student Senate is in the process of changing its bylaws to update positions; Mr. Lang recently attended the Cal-SACC seminar which helps motivate and stimulate students in student government; has designed a student letter, The Voice, which will allow students to have more access to issues on campus; and is in the development stage of a proposal to hold "campus meetings." The Student Senate will be working on this idea next year.

d. REPORT ON CURRENT EVENTS - Ms. Jo Bedard

Ms. Bedard noted the busy end-of-year schedule for musical and recognition events that will be taking place on campus.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. Expressed appreciation to Board Members who attended the O'Connell/Firestone breakfast meeting and to the members of the Advocacy Committee for their work in making it the success it was. Key legislation this year will be the O'Connell Bill (AB 703) to provide the backfill for the current year, and the McPherson Bill (1542) which puts into more permanently those provisions of the backfill similar to what exists for K-12.
2. Tenure track faculty member positions are on today’s Agenda for approval, and noted the high level of quality present in all candidates being interviewed.

3. The opening of the Faculty Resource Center took place on May 9 and commended Mr. Mark Ferrer, Mr. Dennis Ringer, Mr. George Gregg, Mr. David Wong, and Dr. Jack Friedlander for their work in bringing this project to fruition.

4. Announced that the SBCC Jazz Ensemble, under the direction of Dr. Chuck Wood, took first place in the Reno International Jazz Festival for the fourth consecutive year.

5. Acclaimed the production of Prelude to A Kiss appearing at the Studio Theatre at this time and congratulated the director, Mr. Rick Mokler.

6. Congratulated the Communication Department faculty on the organization of the Eleventh Annual Lancaster Speech Tournament and noted the excellence of the speeches of the student contestants.

7. Noted the work of the College Planning Council on redesign efforts and the upcoming visit of consultant, John Marrazzo.

1.8 GOVERNING BOARD

Board members did not request to address any issues at this time.

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. Oroz acknowledged Ms. Nancy Baird, Certificated Personnel Technician, for her efforts and work during this heavy recruiting and selection process. She was assisted by Ms. Leilani Browne, Secretary Senior/Confidential.

Mr. Oroz announced the following Certificated Faculty Appointments:

Ms. Jan Anderson  AD Nursing
Mr. Valentine DelVecchio  Library Science
Ms. Robin Goodnough  ESL
Mr. Michael Kinter  Mathematics, Temporary
Ms. Jacqueline Kuehn  Computer Science
Ms. Evan McCabe  AD Nursing
Ms. Donna Troy  Mathematics, Temporary
Ms. Sheryl Shields  AD Nursing, Temporary (Categorically Funded)
Dr. Michael Young  Physics

Mr. Oroz commended Ms. Simone Woodcock, LTA, English, Composition and Literature, on her 20 years of service to the Santa Barbara Community College District.

Upon motion by Dr. Dobbs, seconded by Mr. O’Neill, the Board unanimously approved the Personnel Consent Items as contained in the Agenda and the Attachments to the Agenda.
2.2 PERSONNEL ACTION ITEMS


Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board unanimously approved adoption of Resolution No. 18 (1994-95) declaring May 21-27, 1995, Classified School Employees Week. The vote follows:

Ayes: Dr. Dobbs, Ms. Livingston, Mr. O'Neill, Mrs. Powell, Mr. Villegas, Dr. Alexander

Noes: None

Absent: Mr. Luria

Concur: Ms. Hammervold

b. RECOGNITION OF 1994-95 OUTSTANDING CLASSIFIED EMPLOYEE

Ms. Marie Maschal, Chair, Classified Council, announced the 1994-95 Outstanding Classified Employee recipients.

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved awarding a special Certificate of Recognition and an honorarium of $300 to Mr. Juan Carlos Ramirez, Security Officer I, Outstanding Classified Employee 1994-95, and the plaque bearing the names of each year's honoree be engraved with his name.

A special Certificate of Recognition and an honorarium of $50.00 each were awarded to the Honorable Mention Classified Employees:

Ms. Chrys Chaparro Secretary, Administrative, Student Affairs
Ms. Olga Gonzales User Support Specialist I, Info. Resources
Ms. Deanna Gregg Secretary, English/Essential Skills/Math
Mr. William Regis Library Technician

c. APPROVAL OF NEW CLASSIFICATION - HVAC SPECIALIST

Upon motion by Mr. O'Neill, seconded by Mr. Villegas, the Board unanimously approved the HVAC Specialist classification as contained in the Agenda and the Attachment.

d. RECOMMEND APPROVAL OF WORKING SCHEDULES FOR CERTIFICATED PERSONNEL FOR THE 1995-96 COLLEGE YEAR

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved the working schedules for certificated personnel for the 1995/96 college year as contained in the Agenda and the Attachment.

(At this time, Items 4.1 and 4.2 were taken out of order)
3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 RECOMMEND APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE AND ASSOCIATE IN SCIENCE DEGREE

Upon motion by Mr. O'Neill, seconded by Mrs. Powell, the Board unanimously approved conferring upon each of the 287 candidates for the Associate in Arts degree and the 136 candidates for the Associate in Science degree the appropriate degrees subject to completion of the State and local requirements.

4. ACADEMIC AFFAIRS - Dr. Jack Friedlander/Mr. John Romo

4.1 SABBATICAL LEAVE REPORT (Taken out of order)

Ms. Karolyn Hanna, Professor, Associate Degree Nursing, reported on her sabbatical leave activities during the 1993-94 academic year. Ms. Hanna completed 52 units of coursework toward a Ph.D. in Educational Psychology at the University of California, Santa Barbara. Specific studies conducted included an analysis of retention and attrition based on admission criteria, a study of demographic characteristics of ADN students at the College, and an analysis of the strengths and limitations of a self-paced curriculum model from the perspective of graduating students. Ms. Hanna stated that the sabbatical leave will increase her effectiveness as an educator, noted that it has resulted in both professional and personal growth, and thanked the Sabbatical Leave Committee, Dr MacDougall and Board Members for providing the sabbatical leave opportunity.

4.2 PRESENTATION ON LIBRARY VIDEOTAPES (Taken out of order)

Mr. Darryl Morrison, Professor of Sociology/Anthropology and Mr. Val DelVecchio, Instructor/Librarian, reported on a series of Library videotapes which have been developed to orient students on how to use the Library and its resources, including the automated systems MERLIN and Infortrak. Mr. Morrison provided the skills necessary to develop Mr. Del Vecchio's project which would introduce people to the Luria Library. Ms. M'Liss Garza's valuable contribution to the production of the video series was acknowledged. Mr. DelVecchio detailed the five-step educational program development cycle which would deliver high quality, cost effective instruction to the most students in the least amount of time. A portion of a video was then shown to Board Members.

4.3 SIX-WEEK CONTINUING EDUCATION DIVISION SUMMER SESSION 1995

Upon motion by Mr. O'Neill, seconded by Mr. Villegas, the Board unanimously approved the six-week Continuing Education Division Summer Session 1995 which will begin June 5 and end on July 15. Exceptions to the standard summer calendar are as follows: English as a Second Language classes will begin one week earlier, on May 30, and continue through July 8; Citizenship classes and Adult and Evening High School classes begin on June 19 and end on July 29; and, Omega Program classes begin on June 26 and end on August 5.

4.4 RECOMMENDED APPROVAL OF NEW COURSES, CONTINUING EDUCATION DIVISION - SUMMER SESSION 1995

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board unanimously approved the Continuing Education's 1995 summer session new courses as contained in the Agenda and the Attachment.
5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mrs. Powell, seconded by Mr. O'Neill, the Board unanimously approved the Business Consent Items as contained in the Agenda and the Attachments to the Agenda.

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 19 (1994-95) AND APPROVAL OF CONTRACT WITH STATE DEPT. OF EDUCATION FOR EDUCATIONAL SUPPLIES AND MATERIALS, $3,710, CHILDREN'S CENTER, Attachment 5.2-a

Upon motion by Ms. Livingston, seconded by Mr. O'Neill, the Board unanimously approved adoption of Resolution No. 19 (1994-95) certifying approval of the referenced agreement as contained in the Attachment. The vote follows:

Ayes: Dr. Dobbs, Ms. Livingston, Mr. O'Neill, Mrs. Powell, Mr. Villegas, Dr. Alexander

Noes: None

Absent: Mr. Luria

Concur: Ms. Hammervold

6. INFORMATION RESOURCES - Mr. Bill Hamre - No Items

7. ADJOURNMENT

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board unanimously approved adjournment at 5:55 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, May 25, 1995, at 4:00 p.m., Room A-211.

APPROVED BY THE BOARD OF TRUSTEES ON May 25, 1995

President, Board of Trustees

Superintendent/President
 Secretary/Clerk of the Board