MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

December 14, 1995
4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Alexander at 4:02 p.m.

1.2 ROLL CALL

Members present:

    Dr. Kathryn Alexander, President
    Dr. Joe Dobbs, Vice President
    Ms. Joan Livingston
    Mr. Eli Luria (Left at 5:37 p.m.)
    Mr. Desmond O'Neill
    Mrs. Joyce Powell

Member absent:

    Mr. Luis Villegas
    Mr. Cruzito Cruz, Student Trustee

Others present for all or a portion of the meeting:

    Ms. Liz Auchincloss, President, CSEA
    Ms. Jane Craven, Assistant Dean, Admissions and Records
    Mrs. Lynda Fairly, Vice President, Student Affairs
    Mr. George Gregg, Director, Educational Technology
    Mr. Bill Hamre, Associate Vice President, Information Resources
    Dr. Charles Hanson, Vice President, Business Services
    Mr. Ed Inks, Assistant Professor, Art Department
    Dr. John Kay, Member, Instructors' Association
    Ms. Carla Long, Financial Officer, Foundation for SBCC
    Ms. Marie Maschal, Past-Chair, Classified Council
    Ms. Lori Pearce, Chair, Classified Council
    Miss Dorothy Taylor, Volunteer, SBCC Memorial Gardens
    Dr. Jack Ulloa, President, Instructors' Association
    Ms. Laura Welby, Assistant Professor, Drafting
1.3 WELCOME

Dr. Alexander extended a cordial welcome to all present.

1.4 CLOSED SESSION - NONE

1.5 MINUTES OF REGULAR MEETING OF NOVEMBER 30, 1995

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board unanimously approved the Minutes of the Regular Meeting of November 30, 1995.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken.

a. REPORT BY ACADEMIC SENATE - Ms. Kathy O'Conner

Ms. O'Connor noted the retirement of Ms. Susanne Culler and hopes to have Ms. Culler present at a subsequent meeting to honor her; the HRC Program's attendance at the White House for the unveiling of the Christmas trees which displayed HRC student ornaments and their winning second place in the American Wine and Food competition held in Santa Barbara. The Academic Senate has completed its ranking for the 12 requests for faculty positions; approved sabbatical leave requests and Faculty Enrichment grant proposals which are on today's Agenda for Board approval; Phase One of the accreditation report has been completed; and the 1996-97 College calendar has been approved.

b. REPORT BY CLASSIFIED COUNCIL - Ms. Marie Maschal

Ms. Maschal introduced Ms. Lori Pearce who has been selected as the new chair of Classified Council and who will also continue as the Classified Council newsletter editor. Ms. Barbara Bermudes has been selected as secretary to the Classified Council. Board Members welcomed Ms. Pearce.

c. REPORT BY ASSOCIATED STUDENTS - Mr. Nelson Yang - None

d. REPORT ON CURRENT EVENTS - Ms. Jo Bedard

Ms. Bedard addressed Board Members at the final Board meeting of her tenure and spoke to the issues her office has addressed the past three years. She wished the College well with the invigorating changes that will be forthcoming from Project Redesign.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. Expressed his appreciation to Ms. Marie Maschal for her service as chair of the Classified Council and Ms. Jo Bedard as Public Information Officer.
2. Thanked Dr. Alexander who has chaired the Board of Trustees this past year for her leadership on behalf of the Board.

3. Noted the contracts on today's Agenda for approval for the Instructors' Association, Certificated Administrators, Management/Supervisory/Confidential, and Noncredit Instructors' Association. Dr. MacDougall thanked members of the negotiating teams for the Instructors' Association and the District for the exceptional manner in which the negotiation sessions were conducted.

4. Reported that the Computer Application Redesign Team under the leadership of Mr. John Romo has completed its work.

5. SBCC received an extremely favorable report upon conclusion of the Matriculation Site Visit.

6. Applications are about equal to what they were last year and enrollment is down by approximately 2.7 percent. The College will be engaging in a marketing effort to bring to the attention of the community the major course offerings and the benefits of pursuing higher education at this time.

1.8 GOVERNING BOARD

A discussion ensued regarding the resignation of Dr. David Mertes, Chancellor of the California Community College system effective June 1996, and the process that will take place to select his successor.

Ms. Livingston noted the high quality performance of the Band Concert presented in December.

a. ELECTION OF PRESIDENT AND VICE PRESIDENT

Upon motion by Mr. O'Neill, seconded by Mr. Luria, the Board unanimously elected Dr. Joe Dobbs as President of the Board of Trustees for 1996.

Upon motion by Ms. Livingston, seconded by Mr. O'Neill, the Board unanimously elected Mrs. Joyce Powell as Vice President of the Board of Trustees for 1996.

b. ESTABLISHMENT OF MEETING DATES, TIME AND PLACE

Upon motion by Ms. Livingston, seconded by Mr. O'Neill, the Board unanimously approved the regular meetings of the Board of Trustees be held on the second and fourth Thursdays of each month. Further, that the regular meetings will begin at 4:00 p.m., and will be held in Room A-211 of the Administration Building.

c. SUBCOMMITTEES FOR THE BOARD OF TRUSTEES FOR 1996

Upon motion by Ms. Livingston, seconded by Mr. O'Neill, the Board unanimously approved the proposed memberships for the subcommittees for the coming year as follows:
2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Deleted from the Personnel Consent Items were the Coordinator I EOPS Position (Certificated) and the Continuing Education Account Clerk Sr. position (Classified).

Mr. Bill Hamre spoke to the 15 years of service to the District by Ms. Anita Bradford, Information Systems Analyst II, and Mr. Randey Elder, Technical Services Assistant. Ms. Bradford and Mr. Elder were presented Certificates of Appreciation by Dr. MacDougall on behalf of the Board.

Mr. Bill Cordero spoke to the 20 years of service to the District by Mr. John Diaz, Special Program Advisor, EOPS. Mr. Diaz was presented a Certificate of Recognition by Dr. MacDougall on behalf of the Board.

Mr. Oroz announced the following promotions:

CLASSIFIED PROMOTION

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<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Code</th>
<th>Date</th>
<th>Notes</th>
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<tbody>
<tr>
<td>Tom Zeiher</td>
<td>Ed. Tech. Spec.</td>
<td>39A</td>
<td>12/15/95</td>
<td>New Position</td>
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<td>FT/12 Mo.</td>
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<tr>
<td>Yoko Fujita</td>
<td>Acct. Clk., Sr.</td>
<td>27E</td>
<td>1/1/96</td>
<td>RE: D. Dullea</td>
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<td>Payroll</td>
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<td>FT/12 Mo.</td>
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Upon motion by Mr. O'Neill, seconded by Mr. Luria, the Board unanimously approved the Personnel Consent Items as contained in the Agenda and the Attachments to the Agenda.

2.2 PERSONNEL ACTION ITEMS

   a. RECOMMENDED APPROVAL OF COLLECTIVE BARGAINING AGREEMENT BETWEEN INSTRUCTORS' ASSOCIATION (I.A.) AND THE DISTRICT, EFFECTIVE JANUARY 1, 1996

Dr. Jack Ullom and Dr. John Kay spoke to the contract and to the pre-negotiation and negotiation sessions and thanked all members of the negotiation teams and Dr. MacDougall for his efforts and leadership of the College during this process.

Upon motion by Dr. Alexander, seconded by Mr. O'Neill, the Board unanimously approved the agreement between the Instructors' Association and the District and as required by Rule 32120, the District file a copy of the written agreement with the Public Employment Relation Board.
b. APPROVAL OF COMPENSATION PACKAGES FOR CERTIFICATED ADMINISTRATIVE, CLASSIFIED MANAGEMENT/SUPERVISORY/CONFIDENTIAL, AND NON-CREDIT HOURLY INSTRUCTORS

Upon motion by Ms. Livingston, seconded by Mr. O'Neill, the Board unanimously approved the Compensation Packages for three employee groups: certificated administrative, classified management/supervisory/confidential, and non-credit hourly instructors.

c. COMPENSATION FOR THE SUPERINTENDENT/PRESIDENT

Upon motion by Dr. Alexander, seconded by Mr. O'Neill, the Board unanimously approved the compensation for the Superintendent/President. Board Members noted that the District is well-served by Dr. MacDougall and commended him for his leadership these past 14 years.

3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 RECOMMEND APPROVAL OF CHANGES IN STANDARDS OF STUDENT CONDUCT POLICY - 3231

Upon motion by Mr. O'Neill, seconded by Mrs. Powell, the Board unanimously approved the changes in the Standards of Student Conduct Policy - 3231 as contained in the Attachment.

3.2 RECOMMEND APPROVAL OF FINANCIAL AID LOAN POLICY - 3276

Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board unanimously approved the Financial Aid Loan Policy - 3276 as contained in the Attachment.

3.3 RECOMMENDED APPROVAL OF THE 1996-97 COLLEGE CALENDAR

Upon motion by Mrs. Powell, seconded by Mr. O'Neill, the Board unanimously approved the 1996-97 College Calendar as contained in the Attachment.

4. ACADEMIC AFFAIRS - Dr. Jack Friedlander/Mr. John Romo

4.1 RECOMMEND APPROVAL OF FACULTY ENRICHMENT GRANTS, SPRING 1996

Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board unanimously approved the Faculty Enrichment Grants, Spring 1996, as contained in the Agenda and the Attachment.

4.2 RECOMMEND APPROVAL OF SABBATICAL LEAVES, 1996-97

Upon motion by Mr. Luria, seconded by Mr. O'Neill, the Board unanimously approved the Sabbatical Leaves recommended for funding for 1996-97 as follows and as contained in the Attachment:
4.3 ART DEPARTMENT PROGRAM REVIEW

Mr. Ed Inks, department chairperson, reported some of the major findings and recommendations from the Art Department's Program Review which took place during 1994-95. The Validation Team summarized its report by stating it was impressed with the quality of the Art Department's programs and activities, innovation, and its faculty. Some of the commendations noted were the progress being made in the areas of facilities; the creativity, determination and entrepreneurial spirit in finding resources to meet equipment needs, classroom teaching methods, and surviving with limited support staff; the support of hourly faculty who are made to feel as strong, contributing members of the department; keeping programs alive and growing during a time of shrinking resources; the outstanding addition of the archival and slides preparations room; the new computerized program being implemented; the outstanding class presentations and lectures observed; the tremendous effort displayed by the faculty to establish and improve safety factors in the classes and programs; and the strong commitment to a curriculum based on foundations and transfer program. Suggestions from the Validating Team to strengthen the Art Program were noted.

Mr. Inks also noted that since the previous review, the Art Department has added three new faculty members, Ms. Pamela Zehl-Burke, Ms. Nina Morlan and Mr. Ed Inks, and has seen the retirements of Mr. Ken Nack and Mr. Dave Williams. The Department also consists of Ms. Linda Benet, Mr. Oscar Bucher, and Ms. Diane Handloser.

Dr. MacDougall commended Mr. Inks on his report and for the contributions he has made to the Department with his level of energy and hard work, great commitment to the sculpture program, and the vision he has brought to the Program.

4.4 RECOMMEND RATIFICATION OF SUBMITTAL OF GRANT TO THE HELEN FULD HEALTH TRUST

Upon motion by Mr. O'Neil, seconded by Mrs. Powell, the Board unanimously approved the ratification of the submittal of the grant proposal to the Helene Fuld Health Trust as contained in the Attachment.

4.5 RECOMMEND APPROVAL OF NEW COURSES APPROVED FALL 1995

Upon motion by Mr. Luria, seconded by Ms. Livingston, the Board unanimously approved the new courses and a new program approved by the Curriculum Advisory Committee during the Fall 1995 semester as contained in the Attachment.
4.6 RECOMMEND APPROVAL OF PART-TIME LECTURERS FOR THE SPRING 1996 SEMESTER

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved part-time lecturers for the 1996 spring semester as contained in the Attachment.

4.7 RECOMMENDED APPROVAL OF ADDITIONAL COURSES AND TITLE CHANGES FOR THE CONTINUING EDUCATION DIVISION, WINTER TERM 1996

Upon motion by Ms. Livingston, seconded by Mr. Luria, the Board unanimously approved the additional title changes and Continuing Education courses effective Winter 1996 as contained in the Attachment.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mr. O’Neill, seconded by Dr. Alexander, the Board unanimously approved the Business Consent Items as contained in the Agenda and the Attachments to the Agenda.

5.2 BUSINESS ACTION ITEMS


Upon motion by Mr. Luria, seconded by Ms. Livingston, the Board unanimously approved adoption of Resolution No. 5 (1995-96) authorizing submission of the application to participate in ISTEA Federal funding for the West Campus bikeway. (The Agenda inadvertently was listed as East Campus.) The vote follows:

Ayes: Dr. Alexander, Ms. Livingston, Mr. Luria, Mr. O’Neill, Mrs. Powell, Dr. Dobbs

Noes: None

Absent: Mr. Villegas

6. INFORMATION RESOURCES - Mr. Bill Hamre

6.1 SBCC INFORMATION RESOURCES STATEMENT OF VISION AND DIRECTIONS 1995-2000

Mr. George Gregg reported on the Statement of Vision and Directions 1995-2000 which outlines the development of the Information Technology infrastructure and its application to the instructional, student services, and administrative processes of the College and will be a fundamental reference for SBCC’s development over the next decade.

The Statement is still in the process of being refined through consultation in the College’s governance procedures. Changes are not expected to be of major significance, and such changes will be incorporated in what is expected to be the continuing refinement of this reference document.
Mr. Gregg highlighted that close to 90 percent of what was envisioned in the original Vision Statement written in 1991 has been accomplished during a period of limited resources. He reiterated that the Statement of Vision and Directions 1995-2000 will not commit the District in any way. It will be used as a guide to show what can be accomplished.

The expectation is that the Board will have the opportunity to discuss this Statement further at an upcoming Board Study Session. The Statement of Vision and Directions 1995-2000 has been reviewed by the Board Educational Policies Committee.

7. GENERAL ITEMS

Dr. MacDougall noted that the Small Business Assistance Center of the College has an opportunity to apply for a Community Development Grant with the City of Santa Barbara, but will be unable to receive Board approval before the January 18, 1996, deadline for the grant. Dr. MacDougall requested of the Board President that the College be allowed to submit the grant to meet the deadline, and full Board approval will be forthcoming at the January 25, 1996, Board meeting.

8. ADJOURNMENT

Upon motion by Dr. Alexander, seconded by Mr. O’Neill, the Board unanimously approved adjournment at 5:56 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, January 25, 1996, at 4:00 p.m., Room A-211. The Study Session will be rescheduled to Thursday, February 8, 1996, at 4:00 p.m.

APPROVED BY THE BOARD OF TRUSTEES ON January 26, 1996

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board