MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

October 26, 1995

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Alexander at 4:05 p.m.

1.2 ROLL CALL

Members present:

   Dr. Kathryn Alexander, President
   Dr. Joe Dobbs, Vice President (arrived at 4:08 p.m.)
   Ms. Joan Livingston (left at 5:30 p.m.)
   Mr. Eli Luria
   Mr. Desmond O'Neill
   Mrs. Joyce Powell
   Mr. Luis Villegas
   Mr. Cruzito Cruz, Student Trustee

Others present for all or a portion of the meeting:

   Dr. Peter MacDougall, Supt/President and Secretary/Clerk to the Board of Trustees
   Ms. Liz Auchincloss, President, CSEA
   Ms. Jo Bedard, Public Information Officer
   Mr. John Dunn, Chair, Hotel/Restaurant/Culinary Department
   Mr. Richard Erskine, LTA, Hotel/Restaurant/Culinary Department
   Mrs. Lynda Fairly, Vice President, Student Affairs
   Mr. Bill Hamre, Associate Vice President, Information Resources
   Ms. Maja Hanson, Reporter, The Channels
   Dr. Charles Hanson, Vice President, Business Services
   Ms. Charlotte Ley, Retired SBCC Bookstore Manager
   Mr. Filiberto Lomeli, Senior Buyer, SBCC Bookstore
   Mr. John Lorelli, Manager, SBCC Bookstore
   Ms. Marie Maschal, Chair, Classified Council
   Ms. Kathy O'Connor, President, Academic Senate
   Miss Dorothy Taylor, Volunteer, SBCC Memorial Gardens
   Dr. Jack Ullom, President, Instructors' Association
1.3 WELCOME
Dr. Alexander extended a cordial welcome to all present.

1.4 CLOSED SESSION - None

1.5 MINUTES OF REGULAR MEETING OF SEPTEMBER 28, 1995, AND SPECIAL MEETING OF OCTOBER 17, 1995

Upon motion by Mr. O'Neill, seconded by Mr. Luria, the Board unanimously approved the Minutes of the Regular Meeting of September 28, 1995.

Upon motion by Mr. O'Neill, seconded by Mr. Luria, the Board unanimously approved the Minutes of the Special Meeting of October 17, 1995.

1.6 HEARING OF CITIZENS
No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS
The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken.

a. REPORT BY ACADEMIC SENATE - Ms. Kathy O'Connor

Ms. O'Connor announced that procedures for replacement of new positions have been sent to department chairs; 11 sabbatical leave requests have been submitted to the Sabbatical Leave Committee; seven faculty enrichment grants are being reviewed by the Faculty Enrichment Committee; Mrs. Janice Peterson and Dr. Jack Friedlander are writing a grant proposal to FIPSE on the improvement in learning productivity at SBCC as a follow up to Project Redesign; a mid-coast meeting of Area C for the State Academic Senate was hosted on campus and was attended by Ms. O'Connor and Mr. Tom Garey; the State Academic Senate meeting will be held next week; red ribbons were passed out to Board Members promoting Red Ribbon Week at SBCC; and announced was the upcoming Faculty Lecture on November 15 featuring Dr. Gary Carroll.

b. REPORT BY CLASSIFIED COUNCIL - Ms. Marie Maschal

Ms. Maschal reported on the recent Classified Council meeting. Professional Growth increments were reviewed and will continue to be reviewed at the November meeting; the latest Classified Currents Newsletter has been published; and discussed the Classified Inservice which focused on Project Redesign and featured Dr. MacDougall as the keynote speaker.
c. REPORT BY ASSOCIATED STUDENTS  - Mr. Nelson Yang

Mr. Yang thanked the Facilities, Safety, and Security Committee for reversing its decision on the ban on motorcycle parking on the West Campus. The Student Senate is reviewing the activity card proposal and the target date for the Senate recommendation is November 17. Mr. Yang discussed the Library use survey, announced that the Second Annual Haunted House will be open on October 30 and 31, and the Santa Barbara Unity Shoppe has asked the Student Senate for help during the holiday season.

d. REPORT ON CURRENT EVENTS  - Ms. Jo Bedard

Ms. Bedard noted the Day of the Dead Celebration appearing in the Atkinson Gallery, the Jazz Coffee House Concert, Dr. Peter Haslund's "Internationalizing Education" discussion on November 7, the Faculty Chamber Concert on November 17, and the Business and Industry Associates luncheon on November 29 featuring Dr. MacDougall as the keynote speaker.

e. REPORT ON CURRENT ISSUES  - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. Discussed the program reviews which appear on today's Agenda noting that the review process provides departments with the opportunity to look at what they are doing and look ahead at how they can improve upon that.

2. Recognized the work of the Academic Senate, Dr. Friedlander, and the Nursing Department on the Certified Nursing/Home Health Aide Program being recommended for approval on today's Agenda.

3. Acknowledged Dr. Jack Friedlander and Mrs. Janice Peterson for their work on the FIPSE grant proposal on our redesign efforts in the area of instruction noting that SBCC is one of few community colleges that will come up with a more timely and appropriate area of evaluation.

4. Project Redesign continues with teams either completing or beginning their work. Dr. MacDougall commended the work of the Information Technology staff for their support to all the teams and noted the significant support to all the teams by Ana Wilson, Janice Peterson and Lori Pearce.

5. Expressed appreciation to Ms. Marie Maschal and the Classified Council for the planning and effort that went into conducting the Classified Inservice.

6. Invited Board Members to attend Dr. Gary Carroll's Faculty Lecture.

7. Acknowledged Dr. Friedlander for his work at the state level supporting the development of an accountability system for career and vocational technical education.

8. Extended birthday wishes to Dr. Dobbs.
1.8 GOVERNING BOARD

Board Members did not request to address any issues at this time.

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. Dan Oroz acknowledged Ms. Lilliana Cuellar, Special Program Advisor, Financial Aid, and Ms. Mona Wilke, Accounting Clerk Intermediate, Cashiers Office, for their 10 and 15 years of service to the District respectively.

Mr. John Dunn commended Mr. Richard Erskine, Lab Teaching Assistant for the Hotel/Restaurant/Culinary Department, for his 15 years of Service to the District. Dr. MacDougall presented Mr. Erskine with a Certificate of Appreciation on behalf of the Board of Trustees.

Mr. Filiberto Lomeli, Senior Buyer for the SBCC Bookstore, was acknowledged for his 20 years of service to the District by Mr. John Lorelli and was presented with a Certificate of Recognition by Dr. MacDougall on behalf of the Board of Trustees.

Dr. MacDougall and Board Members congratulated Ms. Marie Maschal, Principal Clerk in the Counseling Department, for her 10 years of service to the District.

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved the Personnel Consent Items as contained in the Agenda and the Attachments to the Agenda.

2.2 PERSONNEL ACTION ITEMS

a. PUBLIC HEARING ON DISTRICT'S INITIAL I.A./CSEA COLLECTIVE BARGAINING CONTRACT PROPOSALS

Upon motion by Mr. O'Neill, seconded by Ms. Livingston, the Board unanimously approved entering into the public hearing to provide the public with an opportunity to express itself regarding the District's I.A./CSEA collective bargaining proposals.

Dr. Jack Ullom, President of the Instructors' Association, spoke on behalf of the faculty and classified employees and thanked the Board of Trustees for the work in preparing the proposal.

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board unanimously approved the closing of the public hearing.

3. STUDENT AFFAIRS - Mrs. Lynda Fairly - No Items

3.1 RECOMMENDED RETROACTIVE APPROVAL AND SUBMITTAL OF FISAP REPORT

Mr. Bill Cordero, Dean, Student Services, presented the FISAP report and a discussion ensued regarding the Direct Student Loan Program.
Upon motion by Mrs. Powell, seconded by Mr. Villegas, the Board unanimously approved the submittal of the 1994-95 FISAP Report as contained in the Attachment.

3.2 ATHLETICS PROGRAM STUDENT SERVICES PROGRAM REVIEW (SSPR)

Mr. Bob Dinaberg, Athletic Director, highlighted the goals and conclusions of the Athletic Department Program Review. Goals noted were to maintain a competitive and balanced intercollegiate athletic program for both men and women, be able to fund the athletic program adequately, renovate and modernize the facilities and equipment, provide a model academic assistance program, and market the program to the SBCC community. A discussion was held on fundraising and moneys needed for the operation of the athletic programs. Mr. Cordero commended Mr. Dinaberg for his hard work and good contacts at the Santa Barbara News-Press in seeing that SBCC has increased coverage on the sports page.

4. ACADEMIC AFFAIRS - Dr. Jack Friedlander/Mr. John Romo

4.1 HISTORY/GEOGRAPHY DEPARTMENT PROGRAM REVIEW

Dr. Barbara Lindemann, History/Geography Department Chair, highlighted the History/Geography Department Program Review by first recognizing Mr. John Eggler, chairperson for the past three years, who shepherded the Department through the process. Included in the department are 5 tenured and 7 part-time faculty members. From this relatively small faculty, there have been three faculty lecturers and one faculty lecturer emeritus. Student-to-faculty ratio is very high. Noted were the fundamental courses students take, the sophomore-specialized classes, and non-western world classes which are extremely important for a balanced program, and the various classroom presentation methods were detailed. Noted also was the heavy involvement of history-tenured faculty in the Study Abroad Programs, with Dr. Chris Mooney in Florence at the present time. There is a need to build the geography program as a feeder program to UCSB. Dr. Lindemann summarized the report as "keeping what we treasure, and moving steadily to adjust to the new conditions we face in the classroom and in the nation at large."

4.2 RECOMMENDED APPROVAL OF CERTIFIED NURSING/HOME HEALTH AIDE PROGRAM

Upon motion by Mr. Villegas, seconded by Dr. Dobbs, the Board unanimously approved the Certified Nursing Assistant/Home Health Aide Program as contained in the Attachment.

4.3 APPROVAL OF SUBMITTAL OF FIPSE GRANT PROPOSAL

Upon motion by Mr. O'Neill, seconded by Mr. Villegas, the Board unanimously approved the submittal of the FIPSE grant proposal as contained in the Agenda and the Attachment.


Upon motion by Mrs. Powell, seconded by Mr. Luria, the Board unanimously approved the Memorandum of Understanding as contained in the Agenda and the Attachment.
5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mr. O'Neill, seconded by Mr. Villegas, the Board unanimously approved the Business Consent Items as contained in the Agenda and the Attachments to the Agenda.

5.2 BUSINESS ACTION ITEMS

a. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT: EAST CAMPUS ELECTRICAL SWITCH, BID #461

Upon motion by Dr. Dobbs, seconded by Mr. Luria, the Board unanimously approved acceptance of the bids and authorization to award the East Campus Electrical Switch contract to California Electric for $28,500 as contained in the Attachment.

b. LA PLAYA RESTROOMS/CONCESSION BUILDING - CHANGE ORDER NO. 8

Upon motion by Mr. O'Neill, seconded by Mr. Villegas, the Board unanimously approved Change Order No. 8, La Playa Restrooms/Concession Stand, as described in the Attachment.

c. LA PLAYA RESTROOMS/CONCESSION BUILDING - AUTHORIZATION TO FILE NOTICE OF COMPLETION

Upon motion by Mr. O'Neill, seconded by Mr. Villegas, the Board unanimously approved the authorization to file a Notice of Completion for the La Playa restrooms/concession building project.

6. INFORMATION RESOURCES - Mr. Bill Hamre - None

7. ADJOURNMENT

Upon motion by Mr. O'Neill, seconded by Mr. Villegas, the Board unanimously approved adjournment at 5:52 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, November 30, 1995, at 4:00 p.m., Room A-211.

APPROVED BY THE BOARD OF TRUSTEES ON November 30, 1995

[Signature] President, Board of Trustees

[Signature] Superintendent/President
Secretary/Clerk of the Board