All Board Members were present with the exception of Mr. Eli Luria and Mr. Luis Villegas.

1. **Governor's Budget Message 1995-96**

   The Superintendent/President distributed to the Board Members copies of the budget analysis prepared by Dr. Rita Mize of CCLC and the public information release from Chancellor Mertes’ Office. The budget highlights were provided; specifically:

   a. A decision by the Governor to provide backfill of $47 million.
   b. Moderate increase in fees from $13 to $15/unit
   c. A 2.2 percent cost-of-living adjustment.

   There were numerous other details of the budget that were noted.

   In reviewing the budget, the Superintendent/President stated that from his standpoint the most important consideration was whether the budget provided would be sustained; thus, the backfill provision was seen as most critical. If a community college district cannot have confidence that the budget provided for it in August will in fact be provided during the year, it is virtually impossible to make firm commitments without jeopardizing the fiscal well-being of the College or putting the College through serious mid-year adjustments.

   In developing the tentative budget for 1995-96, the same budget assumptions will be used as were used in developing the 1994-95 budget. Only when there is assurance that new revenue will be provided will it be budgeted and spent. There was concurrence on this approach.

2. **1994-95 Budget**

   The budget had been reviewed at the October Study Session. At that time, it was assumed that the shortfall would be 1.9 percent from the amount we had appropriated from the 1994-95 budget. Because we had assumed and built into the budget a shortfall of 1/2 percent, the 1.9 percent represented an additional $450,000 that we were not anticipating being cut from the 1994-95 budget. In the discussion in October, it was agreed that we would work from the budget cuts that had been identified for being effected on July 1, 1995, to see if we could implement those cuts during the current year. This was done and the budget was out of balance by only $78,000. At the October meeting, it was decided that given the number of factors, no additional cuts would be made at that time. Following the October meeting, in mid-to-late November the College was notified that the anticipated shortfall instead of being 1.9 percent would be 3.5 percent. This added roughly $480,000 additionally to the deficit, bringing the deficit to $550,000.
Distributed to the Board Members were two pieces of information: one demonstrated the changes in the initial budget and in the present budget with the 3.5 percent showing the deficit of $550,000. The second sheet dealt with anticipated adjustments in both income and expenditures and the effect on the end-of-year balances.

Based upon a review of this information and the Governor's Budget proposal for 1995-96 which included a backfill, the Superintendent/President recommended that no further cuts be made in the current year. There was general concurrence on this view.

3. Review of the Rehabilitation, Maintenance/Construction Fund

Reviewed with the Board were the attachments regarding the Rehabilitation, Maintenance/Construction Fund—the major maintenance and deferred maintenance projects for 1994-95 and a projection of the status of the fund should the Administration Remodel Project for Information Resources and the Foundation be pursued.

Dr. Hanson then reviewed the situation involving the need to develop facilities for Academic Affairs and discussions that were held with the Chancellor's Office for adjusting square footage from one part of the project to meet this additional demand. A letter from Mr. Joseph Keating affirming that this change was allowable was distributed.

In discussing this project, it was agreed that with the budget uncertainty for 1994-95, it was unwise to commit to expenditures for the remodel at a level of $200,000 in that it would leave the Maintenance Fund at too low a level. The Superintendent/President recommended that the College proceed with the architect to develop working drawings and make a decision later in the semester when there is greater clarity regarding the status of the 1994-95 budget. There was general concurrence with this point of view.

4. Reengineering

The Superintendent/President provided an update on the reengineering project stating that the Academic Affairs unit was working very well on it, the pilot project seemed to be progressing in a most satisfactory manner and that the inservice meeting scheduled for January 20, 1995, was expected to be an extremely important discussion of these principles with the full faculty and staff of the College. Board Members discussed their participation in that session and it was agreed that would be valuable both in terms of informing the Board members more specifically about reengineering and also providing tangible Board support for College staff members.

5. Nomination of Trustee Joan Livingston to the CCCT Board

This item was discussed. At the next Board Meeting, Ms. Livingston's nomination to the CCCT Board will be presented for Board endorsement. During their legislative conference at the end of the month, Ms. Livingston will "test the waters" regarding support base, and she will make a decision as to whether to have her name included on the statewide ballot.

6. CCLC Salary Survey

This was not available. Board Members will be receiving information later in the spring semester about the relative changes that have occurred in salaries within the Santa Barbara area.

7. Putting Green Proposal

Mr. Eli Luria could not be present for the meeting; however, a packet of information regarding the proposal of the putting green was presented to the Trustees. The location
of the putting green as shown on the photo images was unanimously determined to be unacceptable. Questions were also raised regarding the appropriateness of constructing a putting green at this time even if the money for doing so was donated.

In terms of location of such a facility, the location in front of the Facilities Building was the only one that was considered feasible. Before making any commitment to proceed, it was necessary to assess ongoing maintenance costs and also have a final review with the Trustees.

8. **Gender Equity in Athletics**

The action taken by the Educational Policies Committee in their review of this matter was reviewed. Specifically, the Superintendent/President outlined his response to the Committee regarding the funding to provide additional opportunities being limited to the present level of funding; second, the issue of the number of athletic participants was not the significant issue, but that the number of teams available is a much more substantive matter; and, third, use of existing staff to support the expansion of women's athletics should be encouraged. Board Members acknowledged the bases for the position and did not disagree with them.

9. **Law Enforcement Course Training**

The attachment from Dr. Jack Friedlander outlined the essential issues involved with this matter. This item had been reviewed by the Educational Policies Committee. The concern was with precedent and with other groups that might seek a similar arrangement. The premise for the agreement by which the College would waive the Health and Transportation Fees and provide a reimbursement of $2/per student per hour of instruction is predicated on the direct cost that will be assumed by the Sheriff's Department; specifically, instructor costs, facilities rental, materials and supplies, and equipment depreciation. These approximately equal the amount of the reimbursement that will be provided from the College. It is estimated that those would be costs the College would have to assume if the program was not offered in this way.

Given the demand for the course, the important objective of service to the community, the unique features by which the facilities, all equipment, supplies and the instructors are being supplied by the host agency and the estimate of the direct costs being equal to the amount of the reimbursement, the Superintendent/President supported the arrangement. Given the specific arrangements that are applied, he did not think this would create a problem in terms of precedent.

The issue of over cap ADA was discussed and it is recognized that once the District is over cap, this course would be seen as additional expenses. At this point, there is no way to predict our distance from cap.

The College will proceed with this arrangement making clear the basis for doing so.

10. **Procurement Cards**

Included in the agenda was an article from the *Chronicle of Higher Education* on how the University of Iowa, Temple University and others had effected significant savings in purchasing by providing departments with credit cards that entitled them to make purchases of $100 or less for their department. This precluded funneling all proposals through one department, requiring the colleges to cut checks, etc. Board Members' opinions ranged on this topic from a feeling of represented too much of a potential problem in terms of abuse to a willingness to try it. The Superintendent/President stated that we will look into this more significantly and make a judgment as to whether to proceed in this matter or not.
11. **Pacific Basin Institute**

Reviewed with the Board was the issue of the College providing space to enable the Pacific Basin Institute to function within Santa Barbara City College. At the last Study Session (October 1994), Board Members requested specificity regarding departments that could benefit from this. At the last Educational Policies Committee meeting responses were received from Dr. Peter Haslund, Political Science; Mr. John Eggler, History and Ethnic Studies; and, Mr. William Vincent, Business. All departments expressed interest in working with the Pacific Basin Institute and saw value from their presence on campus.

The Superintendent/President will work to effect the arrangement and provide delineation of responsibility for both parties and a reasonable cancellation period should the arrangement prove not to be effective.

12. **Assessment of Institutional Effectiveness**

The Second Annual Assessment of Institutional Effectiveness has been completed and the publication is available. Board members were given a copy of the publication. The Superintendent/President stated that he feels the work on this is excellent and he encouraged Board members to thoroughly review it.

13. **Letter from the Santa Barbara City College Soccer Booster Club**

The Superintendent/President shared a copy of a letter received from Mr. Doug Fell of the Santa Barbara City College Soccer Boosters Club informing the College that their three-year commitment of raising funds to sustain the men and women's soccer programs at SBCC has been completed. It was the intent of the Booster Club in the future to raise money for the men's soccer program only. He was requesting a statement of the position from SBCC regarding whether support was desired. The Superintendent/President shared his response to Mr. Fell with the Board and indicated he would be working on this with members of the Athletic Department.

14. **Closed Session**

The Board Members adjourned to a Closed Session to discuss matters relating to labor negotiations and a personnel issue. The Superintendent/President was directed accordingly.

The meeting adjourned at approximately 9:05 p.m.

[Signature]
Peter R. MacDougall
Secretary/Clerk to the Board of Trustees