AGENDA
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

April 27, 1995
4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS
   1.1 CALL TO ORDER
   1.2 ROLL CALL
   1.3 WELCOME
   1.4 CLOSED SESSION (Will be taken after Item 5.2-c)
      a. ADJOURN TO CLOSED SESSION
         1) Employee Discipline
         2) Conference with Labor Negotiator - Negotiations with IA/CSEA
      b. RECONVENE TO OPEN SESSION
   1.5 MINUTES OF REGULAR MEETING OF MARCH 23, 1995
   1.6 HEARING OF CITIZENS

The public may address the Board of Trustees on any matter pertaining to the school district that is not on the Agenda. Unless otherwise determined by the Board, each person is limited to 5 minutes (20 minutes per issue). Persons wishing to speak should complete a written request and return it to the Board secretary prior to the Board Meeting.

NOTE: The public may address the Board on each of the remaining items on the Agenda as those items are taken up. Persons wishing to speak should complete a written request and return it to the Board secretary prior to the Board Meeting.

1.7 COMMUNICATIONS

The following reports will be presented to the Board of Trustees about various matters involving the District. No action will be taken unless listed on a subsequent Agenda.

   a. REPORT BY ACADEMIC SENATE - Mrs. Janice Peterson
   b. REPORT BY CLASSIFIED COUNCIL - Ms. Marie Maschal
   c. REPORT BY ASSOCIATED STUDENTS - Mr. Tom Lang
d. REPORT ON CURRENT EVENTS - Ms. Jo Bedard

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

1.8 GOVERNING BOARD

Board Members may at this time report about various matters involving the District. No action will be taken unless listed on a subsequent Board Agenda.

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Consent Items are grouped to be acted upon by the Board with a single action. If Board members or a member of the public ask to have an Item acted upon separately, a request can be made to remove the Item from the Consent list.

The Superintendent/President recommends that the following items be approved:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>ELIAS, Isidor</td>
<td>Physics</td>
<td>$1,200/TLU</td>
<td>Spring '95</td>
<td>3 TLUs</td>
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<td></td>
<td>Physics Outreach</td>
<td>$1,200/TLU</td>
<td>Spring '95</td>
<td>1.5 TLUs</td>
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CERTIFICATED POST-RETIREMENT CONTRACTS

CERTIFICATED HOURLY APPOINTMENTS*

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
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<tbody>
<tr>
<td>CHACON, Richard</td>
<td>ROWLEY, Robert</td>
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<td>GERVIN, Dennis</td>
<td>WINGER, Stephen</td>
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*Not to exceed 60% credit and non-credit assignments

CERTIFICATED HOURLY APPOINTMENTS - CONTINUING EDUCATION DIVISION*

<table>
<thead>
<tr>
<th>Name</th>
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<tbody>
<tr>
<td>ABBEY, Miriam</td>
<td>RAPHAEL, Priscilla</td>
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<td>CRAWFORD, Rosanne</td>
<td>ROBINSON, Gladys</td>
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*Not to exceed 60% including any Credit Division assignments

CLASSIFIED RESIGNATIONS

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<tr>
<th>Name</th>
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<tr>
<td>ALBERS, Gary</td>
<td>Lab.Teach.Ass't.</td>
<td>37E</td>
<td>4/14/95</td>
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<tr>
<td>Comp. Sci.</td>
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<td>ERSKINE, Stuart</td>
<td>Network Admin.</td>
<td>45E</td>
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<td>Info. Res.</td>
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<tr>
<td>GOWEN, Sharon</td>
<td>PABX Operator/</td>
<td>23A</td>
<td>5/2/95</td>
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<td>Switchboard</td>
<td>Receptionist</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Name</td>
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<tr>
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<tr>
<td>HASKINS, John</td>
<td>Network Admin.</td>
<td>45D</td>
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<td>Info. Res.</td>
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<td>ARAIZA, Federico</td>
<td>Custodian</td>
<td>21E</td>
<td>4/1/95</td>
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<tr>
<td>Fac. &amp; Oper.</td>
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<td>MORRISON, John</td>
<td>Info Sys Ana. III</td>
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<td>Info. Res.</td>
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<td>DUPART, Jean Pierre</td>
<td>Groundskeeper</td>
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**CLASSIFIED SHORT TERM HOURLY APPOINTMENTS**

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<th>Name</th>
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<td>AMPORT, Frances</td>
<td>HILLIARD, Larkin</td>
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<td>ANDRADE, Francisco</td>
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<td>BATES, Mark</td>
<td>KAUTZMAUN, Erik</td>
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<td>SCHLUND, Jerry</td>
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<td>CHAVEZ, Cerie</td>
<td>KLUVER, Benjamin</td>
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<td>CRUZ, Frank</td>
<td>LEMPER, Jenny</td>
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<td>SPINA, Brian</td>
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<td>DUNLAP, Pamala</td>
<td>MC CARLEY, Ronald</td>
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<td>THOMPSON, David</td>
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<td>EISENLOHR, Monica</td>
<td>MORRISON, Patricia</td>
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<td>TUCKER, Jody</td>
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<td>GAMBOA, Jose</td>
<td>OLIVAS, Cesareo</td>
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<td>TUFFNELL, Jacqueline</td>
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<td>GONZALEZ, Jacinto</td>
<td>PARK, Sharon</td>
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<td>WIDELL, Christopher</td>
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<td>HAHN, Kevin</td>
<td>PETROVA, Yarosklavia</td>
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**CLASSIFIED SHORT-TERM HOURLY EMPLOYEES - CONTINUING EDUCATION DIVISION**

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<th>Name</th>
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<th>Rate</th>
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<tbody>
<tr>
<td>KLEIN, Ann</td>
<td>PRECIADO, Gonzalo</td>
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<td>ZERMENA, Jose</td>
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<td>MARVIN, Leslie</td>
<td>RISLEY, Mariette</td>
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**PROFESSIONAL CONSULTANTS/SPEAKERS**

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<tr>
<th>Name</th>
<th>Assignment</th>
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<th>Date</th>
<th>Comments</th>
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<tr>
<td>CARLISLE, Jane</td>
<td>Inservice Counseling</td>
<td>$250</td>
<td>3/25/95</td>
<td>K. McLellan</td>
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<td>DE WITT, Susan</td>
<td>Curriculum Dev.</td>
<td>$30/Hr.</td>
<td>3/95-6/95</td>
<td>M. Roberson</td>
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3
PROFESSIONAL CONSULTANTS/SPEAKERS - CONTINUING EDUCATION DIVISION


BURKEY, Susan Cont. Ed. $50 3/7/95 Diabetes

LORD, Phil Cont. Ed. $40 2/25/95 Writer's Workshop

MOSS, Karen Cont. Ed. $50 9/22/94 Fluxus Fact & Fiction


RUBENSTEIN, Judith Cont. Ed. $75 5/13/95 Peace in Our Town

PROFESSIONAL VOLUNTEERS


HERMAN, Robert Asst. Coach Track & Field N/A 2/95-5/95 R. Dinaberg

FARZANEH, Masoud Lab Asst. Biological Science N/A 3/95-6/95 L. Friesen

COLLEGE WORKSTUDY & TUTORIAL - Attachment 2.1-a

2.2 PERSONNEL ACTION ITEMS

a. WORKING OUT OF CLASSIFICATION

With the departure of the Dean for Continuing Education, the Vice President of Continuing Education has determined that a need exists for two employees to assume evening duty administrative responsibilities, supervision of the Schott Center Office staff, oversight of the Schott Center facility, supervision and programming responsibilities for world/national/local class offerings as well as supervision of Citizenship Center.

Accordingly it is recommended that the following two employees work out of classification as outlined below:

Kris Power (M/S/C Salary Sch.) 4/1/95 - 6/30/95 Sr. Program Coordinator 46E
(Prog. Coord. 37E) New Classification Job Description Attachment 2.2-a

Renee Robinson (Certificated Salary Sch.) 4/1/95 - 6/30/95 Coordinator I Step 4
( Coordinator Step 4)

The Superintendent/President recommends approval of this change.
b. PUBLIC HEARING ON DISTRICT'S INITIAL I.A. AND CSEA COLLECTIVE BARGAINING CONTRACT PROPOSALS

On March 23, 1995, the District officially adopted its initial collective bargaining contract proposals and followed appropriate public disclosure procedures regarding its initial contract proposals.

The Board gave notice to the public that at its next Board meeting a hearing would be held to provide the public with an opportunity to express itself regarding the District's initial proposals.

It is recommended that this hearing be held.

3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 MODIFICATION TO THE "HOLDS" POLICY

Section 3012.83 of the District Policy Manual addresses holds placed on student records for unpaid fines, debts or fees. This modification changes when a hold is placed on a student's record for unpaid parking tickets from three to one ticket. This change has been recommended by the Student Services Advisory Committee and the Board of Trustees Educational Policies Committee.

The Superintendent/President recommends approval of this modification.

Attachment 3.1

3.2 SPRING 1995 STUDENT CHARACTERISTICS REPORT

Ms. Jane Craven, Assistant Dean for Admissions and Records, will present the 1995 Student Characteristics Report and highlight trends for spring semesters for the past 5 years.

Enclosure 1

3.3 STUDENT SERVICES PROGRAM REVIEW - ADMISSIONS AND RECORDS

Ms. Jane Craven, Assistant Dean for Admissions and Records, will highlight the recently-completed Student Services Program Review for Admissions and Records.

Attachment 3.3

3.4 CRITERIA FOR ACCEPTING STUDENT PETITIONS

These criteria were initiated by the Scholastic Standards Committee and endorsed by the Student Services Advisory Committee and reviewed by the Board of Trustees Educational Policies Committee.

The Superintendent/President recommends approval of these criteria.

Attachment 3.4
3.5 RECOMMEND APPROVAL OF REVISIONS OF FINANCIAL AID FRAUDULENT DOCUMENT POLICY

Revisions to the Financial Aid Fraudulent Document Policy have been reviewed by the EOPS/Financial Aid Advisory Committee, Student Services Advisory Committee, and the Board of Trustees Educational Policies Committee.

The Superintendent/President recommends approval of the revisions to the Financial Aid Fraudulent Document Policy.

Attachment 3.5

3.6 RECOMMEND APPROVAL OF CHANGES IN THE STUDENT GRIEVANCE POLICY, 3233

The recommended changes in the District's Student Grievance Policy, 3233, reflect evolved practices, clarification of intent, and a streamlining of the process to ensure a more effective application of the policy. The recommended changes have been reviewed by the Student Senate, President of the Academic Senate, the Student Services Advisory Committee and Board of Trustees Committee on Educational Policies.

The Superintendent/President recommends approval of the changes in the Student Grievance Policy, 3233.

Attachment 3.6

4. ACADEMIC AFFAIRS - Dr. Jack Friedlander/Mr. John Romo

4.1 SABBATICAL LEAVE REPORT

Dr. Richard Wotrub, Professor/Counselor, will report on his sabbatical leave activities during the 1993-94 academic year.

Attachment 4.1

4.2 PRESENTATION OF COMPUTER SCIENCE PROGRAM REVIEW REPORT

Mr. Rob Dependahl, Department Chair of Computer Science, will present a summary of the Computer Science Department Validation Team's Report on the department's strengths and recommendations. A copy of the Team Report is attached.

Attachment 4.2

4.3 APPROVAL OF ATTENDANCE ALLOWANCE REQUEST FOR NON-CREDIT CLASSES DUE TO EMERGENCY CONDITIONS IN WINTER 1995

The Superintendent/President recommends approval of the attached Attendance Allowance Requests Due to Emergency Conditions for non-credit Continuing Education Division classes in Winter 1995, as follows:
a. Administrative cancellation of January 10, 1995 meeting of all non-credit classes due to declaration of state of emergency in Santa Barbara County as a result of heavy rains and flooding.

b. Reduced attendance in all non-credit classes held from January 11 through 13, 1995, due to continued heavy rains and flooding.

c. Administrative cancellation of January 24, 1995 meeting of all evening classes scheduled for Santa Barbara School District locations due to heavy rains and flood warnings. (The School District closed those facilities.)

d. Administrative cancellation of January 24, 1995 meeting of additional classes due to problems of student and/or instructor access and/or safety due to heavy rains and flood warnings.

Attachment 4.3

4.4 RETROACTIVE APPROVAL OF FUNDING UNDER JOB TRAINING PARTNERSHIP ACT TO PROVIDE REMEDIAL EDUCATION TO GAIN STUDENTS FOR 1995-96

The Superintendent/President recommends retroactive approval of the attached Proposal for Funding under the Job Training Partnership Act to provide GAIN clients with remedial education in the areas of Adult Basic Education, GED Preparation and English-as-a-Second-Language (ESL) for the 1995-96 academic year. The total amount requested is $26,000.

Attachment 4.4

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Consent Items are grouped to be acted upon by the Board with a single action. If Board members or a member of the public ask to have an item acted upon separately, a request can be made to remove the item from the Consent list.

The Superintendent/President recommends approval of the following items:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. ACKNOWLEDGMENT OF GIFTS TO THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c

d. AUTHORIZATION TO ORDER SUPPLIES AND EQUIPMENT FOR 1995-96

Due to delivery schedules, it is necessary to order in advance of the 1995-96 budget approval certain supply and equipment items required for the fall semester. Such orders will not exceed 20 percent of the amount budgeted for supply items for the next academic year.
e. AUTHORIZATION TO DECLARE/DISPOSE OF SURPLUS PROPERTY: PORTABLE BUILDING, "SNACK SHACK" FORMERLY ON WEST CAMPUS (H/R/C)

f. 1995-96 MONTHLY MILEAGE ALLOWANCE: ADD BONNIE BLAKLEY ($38/month, effective 4/1 - 6/30/95)

g. 1995-96 INSTITUTIONAL MEMBERSHIP ADDITIONS:

1) A.P.P.A., THE ASSN. OF HIGHER EDUCATION FACILITIES OFFICERS ($460, Business Services Division)

2) ASSN. OF COLLEGIATE EDUCATORS IN RADIOLOGIC TECHNOLOGY ($100, Academic Affairs)

3) NATIONAL PEER HELPERS' ASSN. ($45, Student Affairs)

h. ACCEPTANCE OF 1994-95 SUPPLEMENTAL FUNDING FOR C.A.R.E. PROGRAM, $200

i. RATIFICATION OF 1994-95 AGREEMENT WITH CHANCELLOR'S OFFICE FOR HAZARDOUS SUBSTANCES REMOVAL: X-RAY LABORATORY CEILING CLEAN-UP, $21,000

j. DENIAL OF CLAIM: JEFFREY WOOLEVER

k. ACKNOWLEDGE RECEIPT OF PARKING FEES PROGRAM AUDIT, 6/30/94, Attachment 5.1-k

l. BIKEWAYS/PEDESTRIAN PATHWAYS: APPROVAL OF AGREEMENT WITH S.B. COUNTY FOR ENGINEERING SERVICES, Attachment 5.1-l

m. ACCEPTANCE OF ALLOCATION OF 1995-96 VOCATIONAL AND APPLIED TECHNOLOGY EDUCATION ACT (V.A.T.E.A.) AND ECONOMIC DEVELOPMENT GRANTS, WORKSITE EXPERIENCE FOR VOCATIONAL FACULTY, COUNSELORS, AND STAFF:

1) $22,500 - Multimedia
2) $ 7,500 - Hotel/Restaurant/Culinary

n. RETROACTIVE APPROVAL OF CONTRACT EDUCATION AGREEMENT WITH THE S.B. POLICE DEPT. FOR "CONVERSATIONAL SPANISH," $12,979, EFFECTIVE 4/12/95 - 11/8/95, Attachment 5.1-n

o. RETROACTIVE APPROVAL OF INDEPENDENT CONSULTANT AGREEMENT WITH SIGLO XXI LANGUAGE INSTITUTE (ALONSO BENAVIDES), $100 TOTAL FOR ONE 2.5 HOUR SESSION ON NOVEMBER 8, Attachment 5.1-o

p. APPROVAL OF SO. CALIF. COMMUNITY COLLEGE DISTRICTS' SELF-FUNDED INSURANCE AGENCY REVISED J.P.A. AGREEMENT AND BYLAWS (Due to length of document, copies are available in the offices of the Superintendent/President and Business Manager.)
5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 16 (1994-95) PROVIDING FOR 1994-95 BUDGET REVISIONS AND TRANSFERS

The receipt and allocation of unbudgeted revenue and the redistribution of existing budgeted funds require approval by written resolution.

The Superintendent/President recommends adoption of Resolution No. 16 (1994-95) authorizing 1994-95 budget revisions as contained in the Attachment.

Attachment 5.2-a

b. ADOPTION OF RESOLUTION NO. 17 (1994-95) AUTHORIZING INTERNAL TRANSFERS B98-140 THROUGH B95-168

The Superintendent/President recommends adoption of Resolution No. 17 (1994-95) authorizing transfers as contained in the Attachment.

Attachment 5.2-b

c. APPROVAL TO AMEND THE LA PLAYA STADIUM CONTRACT

On January 26, 1995, the District approved the low bid of J. W. Bailey Construction Company for construction of the La Playa Stadium restrooms. The contract was signed and the Notice to Proceed given on January 30. The additive alternate of $57,600 (concession stand) was not added at that time.

At a Board Facilities Committee meeting, it was determined that if a donor could be identified, the concessions trailer sold, and HRC could commit funds, we could move forward with the additive alternate—concessions stand. We have since been able to identify funds at $60,000 to fund the balance of the project.

The Superintendent/President recommends approval of the additive alternate in the amount of $57,600 and proceeding with the concessions stand.

6. INFORMATION RESOURCES - Mr. Bill Hamre - No Items

7. ADJOURNMENT

The next Regular Meeting of the Board of Trustees will be held on Thursday, May 11, 1995, at 4:00 p.m., Room A-211.