AGENDA
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

February 23, 1995
4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

1.2 ROLL CALL

1.3 WELCOME

1.4 CLOSED SESSION - NONE

1.5 MINUTES OF REGULAR MEETING OF JANUARY 26, 1995

1.6 HEARING OF CITIZENS

The public may address the Board of Trustees on any matter pertaining to the school district that is not on the Agenda. Unless otherwise determined by the Board, each person is limited to 5 minutes (20 minutes per issue). Persons wishing to speak should complete a written request and return it to the Board secretary prior to the Board Meeting.

NOTE: The public may address the Board on each of the remaining items on the Agenda as those items are taken up. Persons wishing to speak should complete a written request and return it to the Board secretary prior to the Board Meeting.

1.7 COMMUNICATIONS

The following reports will be presented to the Board of Trustees about various matters involving the District. No action will be taken unless listed on a subsequent Agenda.

a. REPORT BY ACADEMIC SENATE - Mrs. Janice Peterson
   b. REPORT BY CLASSIFIED COUNCIL - Ms. Marie Maschal
   c. REPORT BY ASSOCIATED STUDENTS - Mr. Tom Lang
   d. REPORT ON CURRENT EVENTS - Ms. Jo Bedard
   e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

1.8 GOVERNING BOARD

Board Members may at this time report about various matters involving the District. No action will be taken unless listed on a subsequent Board Agenda.
2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Consent Items are grouped to be acted upon by the Board with a single action. If Board members or a member of the public ask to have an Item acted upon separately, a request can be made to remove the Item from the Consent list.

The Superintendent/President recommends that the following items be approved:

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>SCHAPANSKY, Elwood</td>
<td>Physics</td>
<td>$1,200/TLU</td>
<td>Spring 95</td>
<td>3 TLUs</td>
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CERTIFICATED HOURLY APPOINTMENTS*

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
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</thead>
<tbody>
<tr>
<td>ALLINA, Rebecca</td>
<td>LACKNER, Barbara</td>
<td>STETSON, Edward</td>
<td></td>
<td></td>
</tr>
<tr>
<td>DECKER, Beverly</td>
<td>LARSON, Brooks</td>
<td>TAMMINGA, Ernest</td>
<td></td>
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<tr>
<td>DICKERSON, Judith</td>
<td>MAILES, Christopher</td>
<td>VAN DONGE, Marilyn</td>
<td></td>
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</tr>
<tr>
<td>FAUSSET, Stacy</td>
<td>MARIPOSA, Virginia</td>
<td>WRIGHT, Marsha</td>
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<td>GOODNICK, William</td>
<td>PASLEY, Helen</td>
<td>YOUREK, Janice</td>
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<tr>
<td>GOUGH, Judy</td>
<td>STARK, Anne</td>
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* Not to exceed 60% credit and non-credit assignments

CERTIFICATED HOURLY APPOINTMENTS - CONTINUING EDUCATION DIVISION*

<table>
<thead>
<tr>
<th>Name</th>
<th>Assignment</th>
<th>Date</th>
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<tbody>
<tr>
<td>CHAVEZ, Alejandro</td>
<td>CLOUD, Janice</td>
<td></td>
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<tr>
<td></td>
<td></td>
<td></td>
<td>TAYLOR, Liliana</td>
</tr>
</tbody>
</table>

*Not to exceed 60% including any Credit Division assignments.

MINIMUM QUALIFICATION EQUIVALENCIES - Attachment 2.1-a

The following listed new faculty member's minimum qualification equivalencies have been approved by the department head, dean and appropriate vice-president, and are now presented for approval by the Board of Trustees, in accordance with District Policy Sections 1312.3 and 1414.1:

CREDIT

<table>
<thead>
<tr>
<th>NAME</th>
<th>DISCIPLINE</th>
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<tr>
<td>JAMISON, Teresa</td>
<td>ESL</td>
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CLASSIFIED APPOINTMENT

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Code</th>
<th>Date</th>
<th>Terms</th>
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<tbody>
<tr>
<td>JOHNSON, Ruth</td>
<td>Job Developer</td>
<td>37B</td>
<td>2/24/95</td>
<td>1/2T-10 Mo.</td>
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<td>DSPS</td>
<td></td>
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<td>RE: T. Stringer</td>
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CLASSIFIED LONGEVITY CAREER INCREMENT

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<tr>
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<tbody>
<tr>
<td>WEST, Mutsuko</td>
<td>Acct.Clk., Sr.</td>
<td>27E</td>
<td>2/1/95</td>
<td>15 Years of Service</td>
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Payroll
CLASSIFIED SHORT-TERM HOURLY APPOINTMENTS

<table>
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<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
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<tbody>
<tr>
<td>ADAME, Jose</td>
<td>Grider, Neil</td>
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<td>Novotny, Kevin</td>
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<td>BEAR, Nathan</td>
<td>Grimes, Douglas</td>
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<td>Oehler, Dan</td>
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<td>BENESI, Kellie</td>
<td>Hamilton, Beth</td>
<td></td>
<td></td>
<td>Procter, Everett</td>
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<td>BRODY, Richard</td>
<td>Hamilton, Judith</td>
<td></td>
<td></td>
<td>Salerno, Laura</td>
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<td>CLARK, Woodrow</td>
<td>Haser, Jamie</td>
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<td>Sands, Robert</td>
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<td>COSTA, Carlos</td>
<td>King, Everett</td>
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<td>Seehusen, Timothy</td>
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<td>DAMITZ, Merrilyn</td>
<td>Kondak, Joyce</td>
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<td>Sonke, Justin</td>
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<td>ESTRADA, Maria</td>
<td>Majak, Robert</td>
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<td>Taumoepoeau, David</td>
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<td>EVANS, Meredith</td>
<td>Michaels, Matthew</td>
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<td>Tyler, Rose</td>
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<td>FREES, M. Taylor</td>
<td>Mueller, Dikola</td>
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<td>Vilegas, Ariana</td>
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<td>GANAPES, Joan</td>
<td>Mulleda, Susan</td>
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<td>West, Moira</td>
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<td>GHENS, Michael</td>
<td>Naud, Robert</td>
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CLASSIFIED SHORT-TERM HOURLY EMPLOYEES - CONTINUING EDUCATION DIVISION

<table>
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<th>Rate</th>
<th>Date</th>
<th>Comments</th>
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<tbody>
<tr>
<td>FERRY, Grace</td>
<td>Rodrigues, Hugo</td>
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<td>Sonquist, John</td>
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<tr>
<td>PEREZ, Angelica</td>
<td>Salveson, Catherine</td>
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<th>Date</th>
<th>Comments</th>
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<tbody>
<tr>
<td>CEDENO, Ruben</td>
<td>Cultural InService</td>
<td>$500</td>
<td>4/21/95</td>
<td>K. McLellan</td>
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<td></td>
<td>Counseling</td>
<td></td>
<td></td>
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<tr>
<td>EASTMAN, William</td>
<td>Survey/Report</td>
<td>$1,160</td>
<td>1/26, 27, 30/95</td>
<td>S. Lewis</td>
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<td></td>
<td>Telephone/Mail</td>
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<tr>
<td>GALLARDO, Roberto</td>
<td>&quot;Day of the Dead&quot;</td>
<td>$100</td>
<td>11/2/94</td>
<td>D. Castillo</td>
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<td></td>
<td>Event/Spanish Dept.</td>
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PROFESSIONAL CONSULTANTS/SPEAKERS - CONTINUING EDUCATION DIVISION

<table>
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<tr>
<th>Name</th>
<th>Assignment</th>
<th>Rate</th>
<th>Date</th>
<th>Comments</th>
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<tbody>
<tr>
<td>CLOUD, Janice</td>
<td>Cont. Ed.</td>
<td>$50</td>
<td>1/18/95</td>
<td>Intro to</td>
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<td></td>
<td></td>
<td>$50</td>
<td>1/23/95</td>
<td>Genealogy/</td>
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<td></td>
<td></td>
<td>$50</td>
<td>1/25/95</td>
<td>Adv. Genealogy</td>
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<tr>
<td>GRAY, Colin</td>
<td>Cont. Ed.</td>
<td>$75</td>
<td>2/4/95</td>
<td>Sat. Art Studios</td>
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<tr>
<td>HASLER, Peter</td>
<td>Cont. Ed.</td>
<td>$25</td>
<td>1/19/95</td>
<td>Open Your Home/</td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td>Heart</td>
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<tr>
<td>RICHARDSON, Eileen</td>
<td>Cont. Ed.</td>
<td>$75</td>
<td>1/14/95</td>
<td>Sat. Art Studios</td>
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PROFESSIONAL VOLUNTEERS

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<tr>
<th>Name</th>
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<th>Comments</th>
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<tbody>
<tr>
<td>CAMPBELL, Cindy</td>
<td>Evaluator, Marine Tech.</td>
<td>N/A</td>
<td>2/1/95-6/6/95</td>
<td>D. Barthelmes</td>
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<tr>
<td>LOMELI, Benjamin</td>
<td>Lab. Asst., Bio. Science</td>
<td>N/A</td>
<td>2/2/95</td>
<td>L. Friesen</td>
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</tbody>
</table>
PROFESSIONAL VOLUNTEER - CONTINUING EDUCATION DIVISION

BELLOWE, Jill

COLLEGE WORK STUDY AND TUTORIAL - Attachment 2.1-b

2.2 PERSONNEL ACTION ITEMS

a. PRESENTATION OF INITIAL COLLECTIVE BARGAINING CONTRACT PROPOSAL(S)

In accordance with the provisions of the Government Code (Rodda), the Board is required to have officially presented all initial proposals from recognized employee organizations which relate to matters within the scope of meeting and negotiating. The Rodda Act also requires that the public be informed and have an opportunity to express itself regarding the proposals of both the employee organizations and the Board.

Both the Instructors' Association and the Classified School Employees Association have Personnel Benefit reopeners in their agreements for the 1995-96 benefit year.

The proposal(s) will be presented and described to the Board by the official representative.

As required by the Rodda Act, it is recommended that the Board:

1. Officially receive the initial proposal(s);

2. make the proposal(s) matter for public record for public pickup in the Superintendent/President's office and the Personnel Department; and,

3. give notice by District news release to the public that at its next Board meeting a hearing will be held to provide the public with an opportunity to express itself regarding the proposal(s).

b. RECOMMENDED CHANGE IN COMPOSITION OF FACULTY SELECTION COMMITTEE POLICY

The current faculty selection policy provides that faculty selection committees be composed of only regular (permanent) faculty members. This policy was written when the faculty probationary period was two years long. With the probationary period being extended to four years by AB1725, a number of qualified probationary faculty members are excluded from participating in the selection process. This requirement is especially difficult for small departments made up of 1 - 3 members.
Accordingly, the Academic Senate and the Vice President, Academic Affairs are recommending a change in policy to allow probationary faculty members to serve on selection committees with the review and approval of the department head, area dean and the Vice President, Academic Affairs.

The Superintendent/President recommends approval of the revised policy:

1412.4 Composition of Selection Committee

The selection committee shall be comprised of the appropriate department chair (or equivalent), three to five full-time regular contract members of the department to be chosen by the department, and the administrative dean. With the approval of the department head, area dean and the appropriate Vice President, probationary contract faculty may serve on the committee. The committee may be increased by no more than two members, if necessary, to meet District Affirmative Action requirements. The Vice President of Human Resources/Affirmative Action Officer may serve as an ex-officio member of the committee but shall have no vote.

If there are not three members of a department, the department shall make a selection from other qualified persons, but not necessarily restricted to members of the Santa Barbara City College faculty. Such selection shall be subject to approval by the appropriate administrative dean.

The committee must have minority and female representation. If no minorities or women are available in the department, representatives of the department shall consult with the chair of the Affirmative Action Committee in order to ensure implementation of the District Affirmative Action Policy.

The department chair (or equivalent), or designee, shall serve as chair of the selection committee.

c. RECOMMEND APPROVAL OF CERTIFICATED PERSONNEL FOR TENURE STATUS EFFECTIVE 1995/96 (FOUR YEAR PROBATIONARY EMPLOYEES):

NEW CONTRACTS TENURE TRACKING FALL 1991:

BAKHOUCHE, Francois 9/3/91 French
CLARK, John 9/3/91 Music
EHRMANN, Robert 9/3/91 Counseling
FEDERMAN, George 9/3/91 Computer Info Systems
FERNANDEZ, Jacqueline 2/4/91 Mathematics
INKS, Edward 9/3/91 Art/3-D
INOUYE, Karen 9/3/91 Communication/Speech
MELENDEZ, Charles 9/3/91 Athletics/Football
<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Department</th>
<th>Start Date</th>
<th>End Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>MILLWARD, Jody</td>
<td>9/3/91 English</td>
<td></td>
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<tr>
<td>MORLAN, Nina</td>
<td>9/3/91 Art/2-D</td>
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</tr>
<tr>
<td>PIKE, Gerald</td>
<td>9/3/91 English</td>
<td></td>
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<tr>
<td>REYNOLDS, Gail</td>
<td>9/3/91 ESL</td>
<td></td>
<td></td>
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<tr>
<td>ROJAS, Peter</td>
<td>9/3/91 Mathematics</td>
<td></td>
<td></td>
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<tr>
<td>SPAVENTA, Marilyn</td>
<td>9/3/91 ESL</td>
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**d. RECOMMEND APPROVAL OF SECOND YEAR CONTRACT (PROBATIONARY) CERTIFICATED PERSONNEL INTO THIRD/FOURTH YEAR CONTRACT (PROBATIONARY) STATUS FOR 1995-96/1996-97 (FOUR-YEAR PROBATIONARY EMPLOYEES)**

**NEW CONTRACTS TENURE TRACKING FALL 93:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Start Date</th>
<th>Title/Department</th>
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<tbody>
<tr>
<td>BUBLITZ, Randall</td>
<td>8/20/93</td>
<td>Culinary Arts/Food Tech.</td>
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<tr>
<td>MEAD, David</td>
<td>8/20/93</td>
<td>Printing Technology</td>
</tr>
<tr>
<td>ROSE, Lana</td>
<td>8/20/93 (50%)</td>
<td>Counselor/Coord., Transition Cntr.</td>
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<tr>
<td>YGUALT, Ana Maria</td>
<td>8/20/93</td>
<td>Spanish</td>
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**e. RECOMMEND APPROVAL OF RENEWAL OF EDUCATIONAL ADMINISTRATOR APPOINTMENT:**

<table>
<thead>
<tr>
<th>Name</th>
<th>Title/Department</th>
<th>Start Date</th>
<th>End Date</th>
<th>Contract Length</th>
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<tbody>
<tr>
<td>CAMERON, Anne</td>
<td>Coordinator, Continuing Education</td>
<td>VII-3</td>
<td>7/1/95-6/30/97</td>
<td>2-Yr. Contract</td>
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<tr>
<td>HAKE, Jan</td>
<td>Dean, Continuing Education Schott Center</td>
<td>III-5</td>
<td>7/1/95-6/30/97</td>
<td>2-Yr. Contract</td>
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**f. RECOMMEND APPROVAL OF NOTIFICATION OF TERMINATION OF TEMPORARY CERTIFICATED CONTRACT PERSONNEL EFFECTIVE THE END OF SPRING SEMESTER 1995:**

**TEMPORARY CONTRACTS 1994-95 SCHOOL YEAR:**

<table>
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<tr>
<th>Name</th>
<th>Start Date</th>
<th>Title/Department</th>
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<tbody>
<tr>
<td>CHRISTIAN, Joyce</td>
<td>94/95 (75%)</td>
<td>Facilitator, Continuing Education</td>
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<tr>
<td>CLEGG, Dan</td>
<td>94/95</td>
<td>Math</td>
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<tr>
<td>CLINE, Stephen</td>
<td>94/95</td>
<td>English</td>
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<tr>
<td>DEEMS, Lydia</td>
<td>94/95</td>
<td>Counselor/Coord. Career Center</td>
</tr>
<tr>
<td>DEL VECCHIO, Valentine</td>
<td>1994/95</td>
<td>Library</td>
</tr>
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</table>
3. STUDENT AFFAIRS - Mrs. Lynda Fairly - No Items
4. ACADEMIC AFFAIRS - Dr. Jack Friedlander/Mr. John Romo

4.1 RECOMMEND APPROVAL OF GRANT RENEWAL SUBMISSION

The Health Technologies Division is submitting a grant renewal entitled "Regional Health Resource Centers" in the amount of $83,350. The major objectives of the grant are: to design and implement a model professional development program which enables faculty within each region to acquire the knowledge, skills and methodologies required to integrate academic and vocational competencies in health occupation programs and which meets industry standards, overcomes gender bias, and provides support for special populations; to identify industry standards within existing curricula; to increase the integration of academic and technical competencies; and to develop certification standards for emerging occupations.

The Superintendent/President recommends approval of the grant renewal submission.

Attachment 4.1

4.2 RECOMMEND APPROVAL OF SABBATICAL LEAVE 1995-96

The Superintendent/President recommends approval of the sabbatical leave for Ms. Myrna Harker, Professor, Office Information Systems, for 1995-96.

Attachment 4.2
4.3 SABBATICAL LEAVE REPORT

Ms. Linda Benet, Assistant Professor of Art, will report on her sabbatical leave activities during the 1993-94 academic year.

Attachment 4.3

4.4 REPORT ON VOCATIONAL EDUCATION TECHNOLOGY INSTRUCTOR AND CAREER COUNSELOR IN-SERVICE TRAINING PROGRAM GRANTS

Mr. Don Barthelmess, Assistant Professor of Marine Technology, will report on the vocational education training grant he received from the Chancellor's Office of the California Community Colleges during Summer 1994.

Attachment 4.4

4.5 PRESENTATION ON CONTINUING EDUCATION DIVISION’S PARENT EDUCATION PROGRAM

Continuing Education Coordinator Anne Cameron and a group of Parent Education faculty will make a presentation on the Continuing Education's Parent Education Program.

Attachment 4.5

4.6 RECOMMEND APPROVAL OF DELINEATION OF FUNCTIONS AGREEMENT BETWEEN THE SANTA BARBARA COMMUNITY COLLEGE DISTRICT AND SANTA BARBARA HIGH SCHOOL DISTRICT

When the junior college district was formed under the Santa Barbara School District's Board of Education, the responsibility for adult education was placed within the authority of the junior college district. Effective in 1965, a separate community college board was established, and the adult education division became part of the Santa Barbara Community College District.

Recently, legislative activities in Sacramento have made clear that an agreement between the high school districts and community college districts regarding who has responsibility for adult education is desirable.

The Superintendent/President recommends approval of the Delineation of Functions Agreement between the Santa Barbara Community College District and the Santa Barbara High School District for the provision of adult education services.

Attachment 4.6

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Consent Items are grouped to be acted upon by the Board with a single action. If Board members or a member of the public ask to have an item acted upon separately, a request can be made to remove the item from the Consent list.
The Superintendent/President recommends approval of the following items:

a. RATIFICATION OF PURCHASE ORDERS, Attachment 5.1-a

b. AUTHORIZATION AND/OR RATIFICATION OF PAYMENT OF CLAIMS AS LISTED ON THE ATTACHMENT AND SUCH OTHER CLAIMS AS MAY ARISE PRIOR TO THE MEETING, Attachment 5.1-b

c. ACKNOWLEDGMENT OF GIFTS TO THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Attachment 5.1-c

d. AUTHORIZATION OF INCREASE MILEAGE RATE FROM 29 TO 30 CENTS PER MILE OR 3.5 PERCENT TO REFLECT THE NEW I.R.S. RATE, EFFECTIVE 3/1/95.

e. MONTHLY MILEAGE LIST: ADD GABRIELLE SIEMION, C.A.R.E. ADVISOR ($29/month, 12 months, effective 3/1/95)

f. APPROVAL OF AGREEMENT WITH GIRVIN ASSOCIATES TO PROVIDE LANDSCAPE ARCHITECTURAL SERVICES RE. EAST CAMPUS BIKEWAY/PEDESTRIAN PATHWAY ON AN HOURLY BASIS NOT TO EXCEED $5,000, Attachment 5.1-f

g. RETROACTIVE APPROVAL TO FILE NOTICE OF PARTICIPATION WITH THE CHANCELLOR’S OFFICE FOR 1994-95 DEFERRED MAINTENANCE (50% MATCHING DISTRICT FUNDS), Attachment 5.1-g

h. RETROACTIVE APPROVAL TO FILE NOTICE OF PARTICIPATION WITH THE CHANCELLOR’S OFFICE FOR 1994-95 HAZARDOUS SUBSTANCE REMOVAL: X-RAY LABORATORY CEILING CLEAN-UP ($21,000)

i. ACKNOWLEDGMENT OF RECEIPT OF 6/30/93 AND 6/30/94 FINANCIAL STATEMENTS OF THE FOUNDATION FOR SANTA BARBARA CITY COLLEGE, Enclosure 1

5.2 BUSINESS ACTION ITEMS

a. ACCEPTANCE OF QUITCLAIM DEED - WAKE CENTER

The Superintendent/President recommends acceptance of the Quitclaim Deed from the Goleta Sanitary District with regard to the new sewer line placed at the Wake Center. (Ref: 5/13/93 Board of Trustees’ Agenda)

Attachment 5.2-a

6. INFORMATION RESOURCES - Mr. Bill Hamre - No Items

7. ADJOURNMENT

The next Regular Meeting of the Board of Trustees will be held on Thursday, March 23, 1995, at 4:00 p.m., Room A-211.