MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

September 22, 1994

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Jarrott at 4:03 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander, Vice President
Dr. Joe Dobbs
Mr. Len Jarrott, President
Mr. Eli Luria
Mrs. Joyce Powell
Mr. Luis Villegas

Member absent:

Ms. Joan Livingston

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Supt/President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, Chair, Classified Council/President, CSEA
Ms. Kelly Clark, Guest
Mrs. Lynda Fairly, Vice President, Student Affairs
Mr. Bill Hamre, Associate Vice President, Information Resources
Dr. Charles Hanson, Vice President, Business Services
Mr. Richard LaPaglia, Student Activities Coordinator, Student Services
Ms. Ann McGory, Personnel Specialist
Dr. Fernando Padilla, Dean, Academic Affairs
Mrs. Janice Peterson, President, Academic Senate
Mr. Steve Salomon, Guest
Ms. Renee Schneider, Guest
Dr. Diana Sloane, Dean, Academic Affairs
Mr. Matthias Smith, President, Associated Student Body
Mr. E. Howland Swift, Executive Director, Foundation for SBCC
Miss Dorothy Taylor, Volunteer, SBCC Memorial Gardens
Dr. Jack Ullom, President, Instructors' Association
Mr. Joe White, Assistant Professor, Philosophy  
Ms. Ana Wilson, Staff Development Coordinator, Human Resources

1.3 WELCOME

Mr. Jarrott extended a cordial welcome to all present.

1.4 CLOSED SESSION - NONE

1.5 MINUTES OF REGULAR MEETING OF AUGUST 25, 1994

Upon motion by Dr. Alexander, seconded by Mr. Villegas, the Board unanimously approved the Minutes of the Regular Meeting of August 25, 1994.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken.

a. REPORT BY ACADEMIC SENATE - Mrs. Janice Peterson (Taken out of order)

Mrs. Peterson reported that the Academic Senate has approved the Publicity and Advertising Policy, approved final revisions to the Program Review Policy, consolidated the Instructional Computer Planning and the Computer Assisted Instruction Committees and it will be named the Instructional Computer Planning Committee, endorsed the Faculty Resource Center, and welcomed Ms. Takako Wakiya as the part-time representative to the Academic Senate. Mrs. Peterson thanked Mr. and Mrs. Eli Luria for their donation of the bells for the Business/Communication Building and congratulated Dr. Charles Hanson on his 15 years of service to the College.

b. REPORT BY CLASSIFIED COUNCIL - Ms. Liz Auchincloss (Taken out of order)

Ms. Auchincloss discussed the Classified committee assignments for the academic year, the updated Classified orientation film nearing completion, the Employee Suggestion Program being terminated and noted that the reengineering concept will allow employees a new avenue for suggestions, the Classified Inservice which is in the planning stages at this time, the upcoming Reengineering Workshop, and expressed appreciation to Dr. Hanson and his staff for their time and effort spent on the air quality program in the Administration Building.

c. REPORT BY ASSOCIATED STUDENTS - Mr. Matthias Smith

Mr. Smith reported that the Student Senate started the year with two veteran members and membership now stands at 20, developed independent studies with the Political Science Department and Student Senate members will be able to receive transferrable credit to the UC system, upcoming fundraisers will include a barbecue and a haunted house, and a preliminary research report has been done looking at a bike path from downtown to the College.
d. REPORT ON CURRENT EVENTS - Ms. Jo Bedard

Ms. Bedard highlighted the following upcoming events: First Faculty Colloquia to be held on September 29, the first in this semester's Mind/Supermind series sponsored by the Continuing Education Division, and the upcoming SBCC television series, "Boundless Opportunities," to be shown on Channel 17 at 5:00 p.m. on Wednesdays, with the initial program featuring the making of "On the Razzle."

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. Enrollment figures for fall semester are positive - up one percent over last fall and students are taking more classes per student.

2. The College is still awaiting a key piece of legislation for community colleges (AB 3474 - O'Connell) and the hopes that the action taken on it by the Governor will be positive.

3. On Monday, the College will be starting its first broad-based work in the area of reengineering. A consultant will be on campus for 2-1/2 days working with 46 members of the College community to try to develop new ways of doing what we do and not diminish in any degree the quality of service we provide to the public and the educational and student services programs. Dr. MacDougall noted that if any institution can be successful in this area, it is Santa Barbara City College.

4. In order to have maximum flexibility as a College, Dr. MacDougall has sent a letter to Dr. David Mertes requesting guidance as to how SBCC could become a Charter College. Knowing this is a highly controversial step, much discussion will follow with the Academic Senate, the Instructors' Association and CSEA.

5. Received an award on behalf of SBCC from the Rehabilitation Institute of Santa Barbara for the College's work in providing access to the College community. Dr. MacDougall thanked the Board of Trustees for their support in all of the proposals brought before them to comply with ADA regulations and the Disabled Students Programs and Services (DSPS) for their effective manner in making sure the College's consciousness is keenly attuned to the needs of the disabled students in our community.

6. Acknowledged Ms. Cecelia Kuster who has been the Statewide president of the California Association for Early Childhood Education and has been one of 50 people selected nationally to participate on a national task force that will develop an agenda for Latino children throughout the country.

7. THE CHANNELS has been nominated as one of ten community colleges from throughout the United States for the Pacemaker Award. Four of the ten colleges will be selected the latter part of October to receive this prestigious award.

8. Thanked Mr. and Mrs. Luria for the bells in the Business/Communication Building.

9. Acknowledged Dr. Charles Hanson on his 15 years of service to Santa Barbara City College.
10. Introduced Mr. Joe White, member of our Philosophy Department, who along with other members of the College staff have come up with a program that will consist of 30-minute videotapes that will be broadcast over the public access channel on Cox Cable.

Mr. White credited Mr. Darryl Morrison, Mr. Jeff Barnes, Ms. Louise Rosen and Ms. Patricia Chavez-Nunez for their contributions to the 13-week series which will give the community a brief glimpse of what takes place on campus on a regular basis. As noted in Ms. Bedard's remarks, the series, Boundless Opportunities, will begin with the theater production of "On the Razzle." A 5-minute "sampler" of the upcoming series was shown.

1.8 GOVERNING BOARD

Mr. Jarrott reported that he and Dr. Dobbs were invited to make a presentation to the President and Foundation members of the College of the Canyons and help them to work on issues to make their Foundation more effective.

Dr. Dobbs remarked on the many positive comments he heard about SBCC at the Concours d' Elegance held on campus September 17.

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. Oroz recognized the retirement of Mr. D. Bruce Trotter, Professor, Psychology, for his 27.5 years of service to the District.

Dr. MacDougall, on behalf of the Board of Trustees, presented Dr. Hanson with a certificate acknowledging his 15 years of service to the District. Dr. Hanson thanked Dr. MacDougall and Board Members for their support and also that of his staff members.

Mr. Oroz announced the following Classified Appointment:

Ferry, Grace                    Secretary, Sr.          28C          9/26/94          FT/11 Mo.
Health Tech.                                      RE: C. Ellestad

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved the Personnel Consent Items as contained in the Agenda and the Attachments to the Agenda.

2.2 PERSONNEL ACTION ITEMS

a. APPROVAL OF INCREASE IN BENEFIT WAIVERS

Upon motion by Mrs. Powell, seconded by Mr. Luria, the Board unanimously approved the increase in the waiver amount for the 1994-95 benefit year as contained in the Agenda.

3. STUDENT AFFAIRS - Mrs. Lynda Fairly - No Items
4. ACADEMIC AFFAIRS - Dr. Jack Friedlander/Mr. John Romo

4.1 REPORT ON THE PHYSICS AND ENGINEERING DEPARTMENT'S PROGRAM REVIEW

Dr. Diana Sloane introduced Dr. Greg Cain and thanked him for his leadership and the many contributions he has made to the Department's success. Dr. Cain discussed some of the major findings and recommendations from the Physics and Engineering Department program review noting the program's many strengths (the quality of instruction and focus of the Department on service to students, Don Ion's exemplary service as the Department's Lab. Tech., the Excellence in Math, Science and Engineering (EMSE) workshops, etc.). Recommendations included the need for computers in the wet labs and the development of associated curriculum, new and additional laboratory equipment, full-time faculty, and continued work with the Math Department to shorten the sequence of math courses required for the engineering majors.

4.2. REPORT BY DR. JACK FRIEDLANDER ON RESULTS OF STUDENT SURVEY

Dr. Jack Friedlander reported on the Fall 1993 survey completed by 1,841 Santa Barbara City College students enrolled in a cross-section of classes. The survey assessed: (1) student satisfaction with important aspects of the College; (2) student participation in learning activities that promote the development of academic skills and social growth; (3) the progress students feel they have made toward achieving a series of important educational goals related to effective communication, science and technology, general education, career development and personal and social development.

4.3 RECOMMEND APPROVAL OF SUBMISSION OF GRANT APPLICATION TO THE SANTA BARBARA COTTAGE HOSPITAL FOUNDATION

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved submission of the grant application to the Santa Barbara Cottage Hospital Foundation as contained in the Attachment.

4.4 RECOMMEND APPROVAL OF SUBMITTAL OF APPLICATION TO THE CALIFORNIA COMMUNITY COLLEGE'S FOSTER CARE PROGRAM

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved ratification of the submittal of the application to the California Community College's Foster Care Program as contained in the Attachment.

4.5 RECOMMEND DISCONTINUATION OF MACHINE SHOP PROGRAM

Upon motion by Dr. Alexander, seconded by Mrs. Powell, the Board unanimously approved the discontinuation of the Machine Shop Program at the end of the Spring 1995 Semester as contained in the Attachment.

4.6 COMPENSATION TO FACULTY SERVING AS REPRESENTATIVES TO THE ACADEMIC SENATE

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved the compensation to the following faculty for serving as representatives to the Academic Senate for the 1994-1995 academic year:
b. WEST CAMPUS TURNAROUND - CHANGE ORDER NO. 4

Upon motion by Mr. Luria, seconded by Mrs. Powell, the Board unanimously approved Change Order No. 4, West Campus Turnaround, as described in the Attachment.

c. BUSINESS/COMMUNICATION CENTER - CHANGE ORDER NO. 18

Upon motion by Mr. Luria, seconded by Mrs. Powell, the Board unanimously approved Change Order No. 18, Business/Communication Center, as described in the Attachment.

d. AUTHORIZATION TO FILE NOTICE OF COMPLETION - BUSINESS/COMMUNICATION CENTER

Upon motion by Mr. Luria, seconded by Dr. Dobbs, the Board unanimously approved authorization to file the Notice of Completion for the Business/Communication Center.

e. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR PHYSICAL SCIENCE FURNACE PROJECT

On September 20, 1994, four bids were received on the furnace replacement in the Physical Science Building. The Attachment indicated the low bidder (Cabrillo Mechanical and Sheet Metal). Cabrillo Mechanical and Sheet Metal did not submit a bidder's bond at the time of the bid opening. Through a misunderstanding over the phone, the contractor understood that a bond was not required, since the project did not exceed the $25,000 threshold level on public contracts. Therefore, he did not submit a bid bond with the bid. He has since provided a satisfactory bid bond. After thorough discussion with legal counsel, it is recommended the low bid be accepted.

Upon motion by Mr. Luria, seconded by Mrs. Powell, the Board unanimously approved acceptance and award of contract to Cabrillo Mechanical and Sheet Metal, Inc., of Oxnard in the amount of $19,566 for the Physical Science Building furnace replacement.

6. INFORMATION RESOURCES - Mr. Bill Hamre - No Items

7. ADJOURNMENT

A Board Study Session is scheduled for October 13, 1994, at 4:00 p.m. in the Business/Communication Building, Room BC-214.

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved adjournment at 5:30 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, October 27, 1994, at 4:00 p.m., Room A-211.

APPROVED BY THE BOARD OF TRUSTEES ON October 27, 1994

[Signatures]

President, Board of Trustees

Superintendent/President
Secretary/Clerk of the Board