MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
August 25, 1994
4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Jarrott at 4:02 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander, Vice President
Dr. Joe Dobbs
Mr. Len Jarrott, President
Ms. Joan Livingston (arrived at 4:06 p.m.)

Members absent:

Mr. Eli Luria
Mrs. Joyce Powell
Mr. Luis Villegas

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Supt/President and Secretary/Clerk to the Board of Trustees
Ms. Jane Craven, Assistant Dean, Admissions and Records
Mrs. Lynda Fairly, Vice President, Student Services
Mr. Bill Hamre, Associate Vice President, Information Resources
Dr. Charles Hanson, Vice President, Business Services
Ms. Cecelia Alvarado Kuster, Associate Professor, Early Childhood Education
Mr. Daniel Jimenez, Editor, THE CHANNELS
Ms. Elise Johnson, Managing Editor, THE CHANNELS
Ms. Ann McGorty, Personnel Specialist
Mr. Des O'Neill, Guest
Dr. Fernando Padilla, Dean, Academic Affairs
Mrs. Janice Peterson, President, Academic Senate
Mr. E. Howland Swift, Associate Vice President, Foundation for SBCC
Miss Dorothy Taylor, Volunteer, SBCC Memorial Gardens
Dr. Jack Ullom, President, SBCC Instructors' Association
1.3 WELCOME

Mr. Jarrott extended a cordial welcome to all present.

1.4 CLOSED SESSION - NONE

1.5 MINUTES OF REGULAR MEETING OF JULY 28, 1994 (Taken out of order)

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved the Minutes of the Regular Meeting of July 28, 1994.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken.

a. REPORT BY ACADEMIC SENATE - Mrs. Janice Peterson (Taken out of order)

Mrs. Peterson welcomed everyone back for the new academic year, noting that it will be challenging, but satisfying. Mrs. Peterson reported that the Academic Senate will hold a steering committee meeting on August 31, the Academic Senate will meet on September 7, committee memberships (faculty participation on the Academic Senate, student affairs, and college-wide committees) will be sent out around September 1, and extended best wishes for an outstanding academic year.

At this time, Mr. Jarrott introduced Mr. E. Howland Swift, newly appointed Executive Director of the Foundation for SBCC.

b. REPORT BY CLASSIFIED COUNCIL - Ms. Liz Auchincloss

Ms. Auchincloss commended all the classified staff who have worked these last few weeks preparing the Business/Communication Building for Fall classes. Classified Council is in the process of appointing members to committees, updating the Classified New Hire video, distributing Professional Growth Manuals, planning an inservice for Fall where it is expected that Dr. MacDougall will update the classified staff on the College Planning Council meetings and the outcomes from those meetings and the reengineering that will be taking place.

c. REPORT BY ASSOCIATED STUDENTS - Mr. Matthias Smith - None

d. REPORT ON CURRENT EVENTS - Ms. Jo Bedard

Ms. Bedard reported on the opening of the Fall semester, the Business/Communication Building dedication, the Art Faculty Exhibition Reception to be held on August 26, August 29 will be SBCC night at AS YOU LIKE IT, directed by Lorraine Belmont, and noted that the Continuing Education classes begin in September and Mind/Supermind is commencing its 21st year.
e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. Thanked Mrs. Peterson for her encouraging message which reflects the great sense of respect that exists among the various constituencies of the College.

2. Acknowledged the classified staff for their work in readying the College and the Business/Communication Building for the opening of school.

3. Recognized Ms. Karen Inouye, Dr. Jim Stevens, and Mr. Joe White of the Faculty Enrichment Committee for their planning of the Faculty Inservice Day.

4. Noted that the parking has been a little less hectic this Fall due in part to the MTD bus pass being in operation. Students who are having problems with parking do have an option with the bus pass.

5. Enrollment is at the same level as Fall 1993 and applications for new students are up by 2.4 percent over last year. At the September Board meeting, Dr. Friedlander will be able to detail the areas of the curriculum where classes have had to be added or canceled.

6. Two of SBCCs projects (Administration Building Remodel and the working drawings for the Life Science/Geology Building) continue to be in the State budget for next year.

7. SBCCs Disabled Students Programs and Services (DSPS) Program has been recognized for Honorable Mention as one of the outstanding programs of the California Community Colleges.

8. A communication was received from the Chancellor's Office late afternoon of August 19 stating that SBCC would receive approximately $300,000 less for 1993-94 and $413,000 less for 1994-95 than what had been anticipated from earlier correspondence. The District must now look at budget cuts in the $750,000 range.

9. Welcomed Mr. E. Howland Swift to the Foundation for SBCC stating how fortunate the College is in having someone with Mr. Swift's background and capabilities stepping in to provide leadership for the Foundation especially with the fiscal situation now facing the College.

1.8 GOVERNING BOARD

Board Members did not request to report on any issues at this time.

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. Oroz acknowledged Mr. Mervin Lane, Assoc. Prof., English, for his 30.5 years of service to the District.
Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board unanimously approved the Personnel Consent Items as contained in the Agenda and the Attachments to the Agenda.

2.2 PERSONNEL ACTION ITEMS

a. AFFIRMATIVE ACTION REPORT


Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved acceptance of the Affirmative Action Program Plan as described in the Enclosure.

3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 RECOMMEND RATIFICATION OF SUBMISSION OF JOSEPH DROWN FOUNDATION PROPOSAL

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved submission of the grant proposal in the amount of $119,000 to the Joseph Drown Foundation to provide the Transfer Achievement Program (TAP) with funds to continue for one year.

3.2 RECOMMEND RATIFICATION OF SUBMISSION OF AT&T FOUNDATION PROPOSAL

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved submission of the grant proposal in the amount of $119,000 to the AT & T Foundation to provide the Transfer Achievement Program (TAP) with funds to continue for one year.

3.3 RECOMMEND APPROVAL OF THE 1994-95 CO-CURRICULAR BUDGET

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved the 1994-95 Co-Curricular Budget as contained in the Attachment.

4. ACADEMIC AFFAIRS - Dr. Jack Friedlander/Mr. John Romo

4.1 RECOMMENDED APPROVAL OF NEW COURSES, CONTINUING EDUCATION DIVISION - FALL TERM 1994

Mr. John Romo reported on the upcoming classes for Fall Term 1994 in the Continuing Education Division.

Upon motion by Ms. Livingston, seconded by Dr. Alexander, the Board unanimously approved the new courses for the Continuing Education Division's 1994 fall term as delineated in the Attachment.
4.2 RECOMMENDED APPROVAL FOR PARTICIPATION IN THE SOUTH CENTRAL COAST BUSINESS EDUCATION CONSORTIUM

Upon motion by Dr. Alexander, seconded by Ms. Livingston, the Board unanimously approved the College's participation in the South Central Coast Business Education Consortium as contained in the Agenda and the Attachment to the Agenda.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved the Business Consent Items as contained in the Agenda and the Attachments to the Agenda.

5.2 BUSINESS ACTION ITEMS

a. PUBLIC HEARING AND ADOPTION OF 1994-95 BUDGET

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved convening as a Committee-of-the-Whole for the purpose of hearing comments regarding adoption of the 1994-95 budget.

Dr. Hanson highlighted the 1994-95 adoption budget. No citizens expressed a wish to address the Board.

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved closing the Public Hearing.

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved adoption of the 1994-95 budget as contained in the Enclosure and authorization of its transmittal to the Santa Barbara County Education Office.

b. HANDICAPPED ACCESS/MAIN STAIRWAY - CHANGE ORDER NO. 2

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved Change Order No. 2, Handicapped Access/Main Stairway, as described in the Attachment.

c. WEST CAMPUS TURNAROUND - CHANGE ORDER NO. 3

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved Change Order No. 3, West Campus Turnaround, as described in the Attachment.

d. ACCEPTANCE OF QUITCLAIM DEEDS - SCHOTT CENTER

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board unanimously approved acceptance of the properties indicated by deed as contained in the Agenda and the Attachment and approved the Vice President/Business Manager as signatory.
6. INFORMATION RESOURCES - Mr. Bill Hamre

6.1 PRESENTATION ON ASSESSMENT OF INSTITUTIONAL EFFECTIVENESS

Mr. Hamre presented an update on highlights of the College’s 1994 assessment of institutional effectiveness. The update is organized into five areas, corresponding to the institutional effectiveness document: 1) Student Access, 2) Student Success, 3) Student Participation and Satisfaction, 4) Human Resources, and 5) Fiscal and Physical Resources. The report identified the major findings and implications for College practice in each area.

7. ADJOURNMENT

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved adjournment at 5:42 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, September 22, 1994, at 4:00 p.m., Room A-211.

APPROVED BY THE BOARD OF TRUSTEES ON ___________________________ 1994

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President, Board of Trustees

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Superintendent/President
Secretary/Clerk of the Board