MINUTES

REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

June 30, 1994

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Jarrott at 4:03 p.m.

1.2 ROLL CALL

Members present:

Dr. Kathryn Alexander, Vice President
Dr. Joe Dobbs
Mr. Len Jarrott, President
Ms. Joan Livingston
Mr. Eli Luria
Mrs. Joyce Powell
Mr. Luis Villegas
Mr. Matthias Smith, Student Trustee

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Supt/President and Secretary/Clerk to the Board of Trustees
Ms. Liz Aucharincloss, Chair, Classified Council/President, CSEA
Ms. Betty Banville, Purchasing Manager
Mr. John Dunn, Associate Professor, Hotel/Restaurant/Culinary Services
Mrs. Lynda Fairly, Vice President, Student Services
Dr. Jack Friedlander, Vice President, Academic Affairs
Mr. Bill Hamre, Assoc. Vice President, Information Resources
Dr. Charles Hanson, Vice President, Business Services
Mr. Granville Knox, Director, Facilities and Operations
Mr. Dan Oroz, Vice President, Human Resources
Dr. Fernando Padilla, Dean, Academic Affairs
Mr. Alex Pittmon III, SBCC Construction Administrator
Mr. John Romo, Vice President, Continuing Education
Miss Dorothy Taylor, Volunteer, SBCC Memorial Gardens
Dr. Jack Ulloa, President, Instructors' Association
Ms. Marsha Wright, Financial Aid Specialist

1.3 WELCOME

Mr. Jarrott extended a cordial welcome to all present.
1.4 CLOSED SESSION - NONE

1.5 MINUTES OF REGULAR MEETING OF MAY 26, 1994

Upon motion by Mrs. Powell, seconded by Mr. Luria, the Board unanimously approved the Minutes of the Regular Meeting of May 26, 1994.

1.6 HEARING OF CITIZENS

No citizens expressed a wish to address the Board.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken.

a. REPORT BY ACADEMIC SENATE - Mrs. Janice Peterson

Due to illness, Mrs. Peterson was unable to attend the Board Meeting.

b. REPORT BY CLASSIFIED COUNCIL - Ms. Liz Auchincloss

Ms. Auchincloss reported that on today's Agenda are Professional Growth Increments that were earned by classified employees of the District. Fifteen credit hours of classes are needed to receive one increment. Employees are able to earn up to four increments and are paid $250 a year for each increment earned.

Ms. Auchincloss also reported on committees that have classified staff representation; the classified orientation video is being updated and noted that Ms. Chrys Chaparro, Ms. Marie Maschal, Mr. Bill Hamre, and Mr. Peter Raschke were working on the video; stated that Mr. Hamre has updated Classified Council members on the recent Classified Planning Council meetings on budget cuts and that the Council appreciated receiving Mr. Hamre's report.

c. REPORT BY ASSOCIATED STUDENTS - Mr. James Frank

Mr. Frank was unable to attend the Board Meeting.

d. REPORT ON CURRENT EVENTS - Ms. Jo Bedard

Ms. Bedard reported that campus tours are being conducted on Saturdays and Sundays from 11:00 a.m. - 2:00 p.m.; the Alumni Association will be sponsoring a barbecue to be held on campus on July 4; Cabaret will be playing in the Garvin Theatre and Godspell will be playing in the Studio Theatre during the month of July; Continuing Education has a number of offerings this month; and SBCC will be the site for the National Radiologic Technician Certification Exam to be given on July 21.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:
1. The fiscal year will commence July 1 and the state budget has not as yet been set. The Senate did approve a budget and it has been forwarded to the Assembly where it has not yet been approved. For community colleges, AB 973 holds hope of providing some backfill for property tax shortfall for 1993-94; community colleges were expecting 5 percent cuts and, if AB 973 passes, cuts will be in the 2 percent range. Expects fees for 1994-95 to remain at $13 unit; explained that AB 3474 would provide an automatic backfill and seems vulnerable; proposal to reduce the community college budget by PERS amount ($16 million) will happen; and will reduce the revenue for BA holders attending the College - this will be approximately 1-1/2 percent in FTEs funding.

2. SBCC continues to be down in enrollment. The College will be making an effort to market the College prior to the opening of the Fall semester.

3. Noted the quality of work being done by the College Planning Council and the rational way in which it is looking at the budget and trying to identify areas for cuts.

4. Acknowledged that the new Director of the Foundation for SBCC is Mr. E. Howland Swift who will be joining us in August on a temporary basis and then returning in September full-time.

5. A program on technology (especially in the area of mathematics) was presented by Dr. Bernard Gifford, Academic Systems, at the College earlier today. Forming a consortium with other community college districts in order to acquire software to support the educational program is a possibility.

6. Identified facilities projects that are on line for this summer. The Business/Communication Building is receiving final touches in order to be completed in time for the Dedication in August. Major repairs are taking place on the bridge and it is closed to traffic. Repairs are also being made to the heating/ventilation/air conditioning system in the Garvin Theatre/Drama Music Building.

1.8 GOVERNING BOARD

Board Members did not request to report on any issues at this time.

(At this time, Items 5.1-l and 4.1 were taken out of order. )

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mr. Oroz announced the classified longevity career increments of Ms. Margaret Okinaka, Account Clerk, Sr., Student Finance, with 10 years of service to the District and Mr. David Pickering, Controller, with 25 years of service to the District.

Upon motion by Dr. Alexander, seconded by Dr. Dobbs, the Board unanimously approved the Personnel Consent Items as contained in the Agenda and the Attachments to the Agenda.
2.2 PERSONNEL ACTION ITEMS

a. LAYOFF CLASSIFIED EMPLOYEE - BUSINESS OUTREACH PROGRAM

Upon motion by Mrs. Powell, seconded by Dr. Alexander, the Board, with regret, unanimously approved the following employee be laid off effective July 11, 1994.

Christina Kelley
Clerk, Business Outreach (FT/12 Mo.)

b. APPROVAL OF NEW CLASSIFICATION - FOOD SERVICE ASSISTANT

Upon motion by Ms. Livingston, seconded by Mrs. Powell, the Board unanimously approved the Food Service Assistant classification as contained in the Attachment.

3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 RECOMMEND APPROVAL OF STUDENT PERSONNEL POLICY 3012.86. STUDENT TRANSPORTATION FEE

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board unanimously approved the Student Personnel Policy 3012.86, Student Transportation Fee as contained in the Agenda.

3.2 RECOMMEND APPROVAL OF AN EXPANDED STUDENT WORKER SALARY SCHEDULE

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved the four-level student worker salary schedule as contained in the Agenda.

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 HOTEL/RESTAURANT/CULINARY PROGRAM REVIEW - AMERICAN CULINARY FEDERATION EDUCATIONAL INSTITUTE ACCREDITATION (Taken out of order)

The Hotel/Restaurant/Culinary Program has been awarded five-year unconditional accreditation by the American Culinary Federation. Santa Barbara City College's Hotel/Restaurant/Culinary Program was the first in the nation to receive five-year unconditional accreditation on its first try. Mr. John Dunn provided background of the HRC Program, an overview of the process and the major outcomes of the accreditation process. Mr. Dunn thanked Board Members, Dr. MacDougall, Dr. Friedlander, Mr. Romo, Dr. Hanson, and the HRC staff for their support for this program.

4.2 NEW COURSES APPROVED BY THE CURRICULUM ADVISORY COMMITTEE, SPRING 1994

Upon motion by Dr. Dobbs, seconded by Mr. Luria, the Board unanimously approved the new courses and a new program approved by the Curriculum Advisory Committee, Spring 1994 as contained in the Attachment.
4.3 RECOMMENDED APPROVAL OF REQUEST FOR FUNDING UNDER TITLE IIA OF THE JOB TRAINING PARTNERSHIP ACT FOR FISCAL YEAR 1994-95

Upon motion by Mrs. Powell, seconded by Mr. Luria, the Board unanimously approved retroactively the JTPA funding request as contained in the Attachment.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved the Business Consent Items as contained in the Agenda and the Attachments to the Agenda.

5.2 BUSINESS ACTION ITEMS

a. 1994-95 TENTATIVE BUDGET

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved the 1994-95 Tentative Budget as contained in the Enclosure for submission to the County Office of Education by July 1. The Adoption Budget will be submitted in August.

b. ADOPTION OF RESOLUTION NO. 34 (1993-94) ESTABLISHING THE 1994-95 APPROPRIATION LIMIT

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved Resolution No. 34 (1993-94) establishing an appropriation limit for the 1994-95 fiscal year as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mrs. Powell, Mr. Villegas, Mr. Jarrott

Noes: None

Absent: None

Concur: Mr. Smith

c. ADOPTION OF RESOLUTION NO. 35 (1993-94) AUTHORIZING ROUTINE INTERNAL TRANSFERS B94-148 THROUGH B94-251

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved Resolution No. 35 (1993-94) authorizing routine transfers as contained in the Attachment. The vote follows:
Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mrs. Powell, Mr. Villegas, Mr. Jarrott

Noes: None

Absent: None

Concur: Mr. Smith

d. ADOPTION OF RESOLUTION NO. 36 (1993-94) PROVIDING FOR 1993-94 BUDGET REVISIONS AND TRANSFERS

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved adoption of Resolution No. 36 (1993-94) authorizing 1993-94 budget revisions as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mrs. Powell, Mr. Villegas, Mr. Jarrott

Noes: None

Absent: None

Concur: Mr. Smith

e. ADOPTION OF RESOLUTION NO. 37 (1993-94) AUTHORIZING THE TRANSFER OF FUNDS FOR MAJOR MAINTENANCE REPAIRS AND UPGRADES TO BUILDINGS

Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved Resolution No. 37 (1993-94) authorizing the transfer of funds to the Construction Fund. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mrs. Powell, Mr. Villegas, Mr. Jarrott

Noes: None

Absent: None

Concur: Mr. Smith


Upon motion by Dr. Dobbs, seconded by Dr. Alexander, the Board unanimously approved Resolution No. 38 (1993-94) authorizing the College to contract with the State Department of Education for child care and development programs and participation in the funding $113,654 (match $37,885). The vote follows:
Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mrs. Powell, Mr. Villegas, Mr. Jarrott

Noes: None

Absent: None

Concur: Mr. Smith

ADOPTION OF RESOLUTION NO. 39 (1993-94) FOR EMERGENCY REPAIRS - ADMINISTRATION BUILDING

Upon motion by Mr. Luria, seconded by Mrs. Powell, the Board unanimously approved Resolution No. 39 (1993-94) for emergency repairs as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mrs. Powell, Mr. Villegas, Mr. Jarrott

Noes: None

Absent: None

Concur: Mr. Smith

ADOPTION OF RESOLUTION NO. 40 (1993-94) FOR EMERGENCY ELECTRICAL REPAIRS - WEST CAMPUS

Upon motion by Mr. Luria, seconded by Mrs. Powell, the Board unanimously approved Resolution No. 40 (1993-94) for emergency repairs as contained in the Attachment. The vote follows:

Ayes: Dr. Alexander, Dr. Dobbs, Ms. Livingston, Mr. Luria, Mrs. Powell, Mr. Villegas, Mr. Jarrott

Noes: None

Absent: None

Concur: Mr. Smith

APPROVAL OF 1994-95 EMPLOYEE BENEFITS PROGRAMS

Upon motion by Dr. Alexander, seconded by Mr. Luria, the Board unanimously approved the 1994-95 Employee Benefits Programs as presented in the Attachment.

WEST CAMPUS TURNDOWN - CHANGE ORDERS NO. 1 AND 2

Upon motion by Mr. Villegas, seconded by Mrs. Powell, the Board unanimously approved Change Orders No. 1 and 2, West Campus Turnaround, as described in the Attachment (additional 30 contract days, revised change order total - $6,561, and new completion date of July 10, 1994).
k. RECOMMEND APPROVAL OF TRANSIT PASS PROGRAM AGREEMENT WITH THE SANTA BARBARA METROPOLITAN TRANSIT DISTRICT

Upon motion by Mr. Luria, seconded by Dr. Dobbs, the Board unanimously approved the transit pass program agreement with the Santa Barbara Metropolitan Transit District as contained in the Attachment.

l. RECOMMENDATION ON REPLACEMENT OF GENERAL CONTRACTOR FOR WEST CAMPUS TURNAROUND (Taken out of order)

Dr. Charles Hanson brought Board Members up to date on the lack of progress being made on the West Campus Turnaround by the general contractor, Construction Group of Santa Barbara. Mr. Tom Anderle, SBCC counsel, presented Board Members with two options they could take in regard to this project. Mr. Bruce Burke and Mr. Julian Contreras, partners, Construction Group of Santa Barbara, appealed to Board Members and Dr. MacDougall to allow them to continue the job.

After considerable discussion, a motion by Dr. Alexander, seconded by Mrs. Powell, was unanimously approved by Board Members to provide the Superintendent/President the authority to replace the general contractor on the West Campus Turnaround at any time that the conclusion is reached that the contractor cannot effectively complete the job in a quality manner and in a timely manner.

At that time, Dr. Hanson and College staff were asked to meet with Construction Group of Santa Barbara to determine whether progress and a suitable timeline could be worked out for this project.

6. INFORMATION RESOURCES - Mr. Bill Hamre - No Items

7. ADJOURNMENT

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board approved adjournment at 6:00 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, July 28, 1994, at 4:00 p.m., Room A-211.