M I N U T E S
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT
May 12, 1994

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1 CALL TO ORDER

The meeting was called to order by President Jarrott at 4:04 p.m.

1.2 ROLL CALL

Members present:

Dr. Joe Dobbs
Mr. Len Jarrott, President
Ms. Joan Livingston
Mrs. Joyce Powell
Mr. Matthias Smith, Student Trustee

Members absent:

Dr. Kathryn Alexander, Vice President
Mr. Eli Luria
Mr. Luis Villegas

Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Supt/President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, Chair, Classified Council/President, CSEA
Dr. Gary Carroll, Professor, Chemistry
Mr. Steve Conti, Associate Professor, DSPS
Mr. Bill Cordero, Dean, Student Services
Mrs. Lynda Fairly, Vice President, Student Affairs
Ms. Kathryn Gibson, Student, SBCC
Ms. Deanna Gregg, Secretary, English/Essential Skills, Journalism
Mr. George Gregg, Director, ET & CS Department
Mr. Bill Hamre, Associate Vice President, Information Resources
Dr. Charles Hanson, Vice President, Business Services
Ms. Rita Harrington, Purchasing Technician, Purchasing Department
Mr. Bill Hull, Lab Tech, Bio Science/Chief Job Steward/Treasurer, CSEA
Ms. Nancy Hull, Laboratory Technician, Sr., Chemistry
Ms. Mary James, Principal Word Processor, Secretary, CSEA
Mr. Daniel Jimenez, Reporter, The Channels
Mr. David Kiley, Assistant Dean, Academic Affairs
Mr. Gran Knox, Director, Facilities & Operations
Ms. Sandy Lander, Student, SBCC
Mr. Steve Lewis, Administrative Services Manager, Business Services
Ms. Ann McGarty, Personnel Specialist, Human Resources
Ms. Rachel McKeone, Typist Clerk, Sr., Business Services
Ms. Deborah Montag, Typist Clerk, Sr., DSPS
Mr. Blake Montag, LTA, Hotel/Restaurant/Culinary
Dr. Fernando Padilla, Dean, Academic Affairs
Mrs. Janice Peterson, President, Academic Senate
Mr. Alex Pittmon, Construction Consultant, Business Services
Mr. Henry Reed, Counselor, DSPS
Mr. Bill Regis, Member, Classified Council
Mr. Ramiro Sanchez, Dean, Academic Affairs
Ms. Mary Schumacher, Staff Writer, The Channels
Dr. Diana Sloane, Dean, Academic Affairs
Miss Dorothy Taylor, Volunteer, SBCC Memorial Gardens
Dr. Jack Ullom, President, Instructors' Association
Ms. Laurie Vasquez, Instructor, DSPS
Ms. Shiela Von Alvensleben, PABX Operator, Business Services

1.3 WELCOME

Mr. Jarrott extended a cordial welcome to all present.

1.4 CLOSED SESSION - NONE

1.5 MINUTES OF REGULAR MEETING OF APRIL 28, 1994

Upon motion by Dr. Dobbs, seconded by Ms. Livingston, the Board unanimously approved the Minutes of the Regular Meeting of April 28, 1994, with a correction to the Associated Students section to read: "The Cal-SACC Conference was held at the Westin [Los Angeles]."

1.6 HEARING OF CITIZENS

Ms. Kathryn Gibson, SBCC student, spoke to the issue of the mandatory student bus pass fee.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken.

a, REPORT BY ACADEMIC SENATE - Mrs. Janice Peterson

Mrs. Peterson reported that the Academic Senate has recommended ranking for both departmental and individual computer requests; approved Faculty Enrichment Grant
proposals, approved sabbatical leave reports from Margaret Eejima, Merv Lane, Marjorie Reinhart, and Conrad Weiler; initiated discussion on the Commission on Innovation report, "Choosing the Future"; and held a discussion on the planning that is now underway with the College Planning Council. Mrs. Peterson acknowledged the work of the following senators on completion of their tenure: Jodi Simpson, Pat Chavez-Nunez, Marie Foley, Peter Naylor, Elizabeth Hodes, Darryl Morrison, and Gary Carroll. Also recognized was John Romo who is the non-voting member of the Academic Senate. Mrs. Peterson noted the Communication Department's 10th Annual Louis Lancaster Speech Tournament held on May 9 and the Forum on Multiculturalism which occurred on May 10 and addressed a very sensitive set of issues to a "packed house."

b. REPORT BY CLASSIFIED COUNCIL - Ms. Liz Auchincloss

Ms. Auchincloss reported under Personnel Action Item 2.2-b.

c. REPORT BY ASSOCIATED STUDENTS - Mr. James Frank

Mr. Matthias Smith, Student Trustee, reported on the Associated Student Body election noting the mandatory bus pass fee was passed. Mr. Smith noted that the Student Senate thought BOGG students would be exempt from the fee which is not the case. The Student Senate has organized the few remaining coffee house evenings of the semester and are planning a boat cruise on May 26. Mr. Smith was elected President of the Associated Student Body for the upcoming year and stated that he is looking forward to organizing next year's Senate.

d. REPORT ON CURRENT EVENTS - Ms. Jo Bedard

There was no report on Current Events as Ms. Bedard was not able to be in attendance.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. Congratulated Matthias Smith on his election as President of the Associated Student Body.

2. Brought Board Members up to date on the fiscal situation noting that the projected shortfall on the property taxes will now total $100 million--$40 million more than was anticipated in February. This amount is five percent of the College's operating budget. The California Community Colleges will be looking at AB 973 (Bornstein) to provide a backfill for the present year, and AB 3474 (O'Connell) to provide a long-term solution.

3. Updated Board Members on the fumes in the Administration Building stating that the diagnosis has been less than effective in identifying with any great specificity the cause and effect relationship. A series of possibilities have been identified and Dr. Hanson and his staff will be taking action to correct them.
4. Reported on the power failure that occurred last week on the West Campus which caused the Library/LRC to be closed for two full days and one evening; classes were interrupted in the Interdisciplinary Building for one-half day and evening.

5. Commented on the bus pass noting that it is a very positive move by students and a number of benefits will occur from it. With the parking situation on campus that always creates serious dislocations to individuals, the cost of individual transportation, and environmental considerations, and the students' ability to benefit by having unlimited use of MTD buses throughout the semester were highlighted.

6. Acknowledged the work of faculty members and students on the Speech Tournament and the panel discussion on multiculturalism stating these are the extra initiatives offered to students which allow for unique educational experiences.

7. Noted Mr. Hamre's presentation on today's Agenda as an extremely important one which will allow SBCC to both put technology into every facet of how we operate and train people to take advantage of that technology in confronting the future. Dr. MacDougall congratulated Mr. Hamre on being elected as president-elect of the Chief Information Services Officers for the California Community Colleges which attests to his competency and the respect he has earned among his colleagues.

1.8 GOVERNING BOARD

a. RESOLUTION NO. 27 (1993-94) REQUIRING THAT THE GOVERNING BOARD MEMBER ELECTION IN THIS DISTRICT BE HELD ON NOVEMBER 8, 1994, TO CONSOLIDATE WITH ANY OTHER SCHOOL DISTRICT GOVERNING BOARD MEMBER ELECTION BEING HELD ON THE SAME DATE IN THE SAME DISTRICT OR AREA

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved Resolution No. 27 (1993-94) requiring consolidation of election dates of those Board Members whose terms expire this year. The vote follows:

Ayes: Dr. Dobbs, Ms. Livingston, Mrs. Powell, Mr. Jarrott

Noes: None

Absent: Dr. Alexander, Mr. Luria, Mr. Villegas

Abstained: Mr. Smith (Student Trustee)
b. RESOLUTION NO. 28 (1993-94) CANDIDATES' STATEMENTS

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved Resolution No. 28 (1993-94) which establishes policies regarding the candidates' statements. The vote follows:

Ayes: Dr. Dobbs, Ms. Livingston, Mrs. Powell, Mr. Jarrott

Noes: None

Absent: Dr. Alexander, Mr. Luria, Mr. Villegas

Abstained: Mr. Smith (Student Trustee)

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS - None

2.2 PERSONNEL ACTION ITEMS


Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved adoption of Resolution No. 29 (1993-94) to declare May 15-21, 1994, Classified School Employees Week. The vote follows:

Ayes: Dr. Dobbs, Ms. Livingston, Mrs. Powell, Mr. Jarrott

Noes: None

Absent: Dr. Alexander, Mr. Luria, Mr. Villegas

Concur: Mr. Smith

b. RECOGNITION OF 1993-94 OUTSTANDING CLASSIFIED EMPLOYEE

Ms. Liz Auchincloss, Chair, Classified Council, announced the 1993-94 Outstanding Classified Employee recipients.

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved awarding a special Certificate of Recognition and an honorarium of $300 to Mr. Bill Hull, Lab. Tech. Supervisor, Biological Science, Outstanding Classified Employee 1993-94, and the plaque bearing the names of each year's honoree be engraved with his name.

A special Certificate of Recognition and an honorarium of $50.00 each were awarded to the four Honorable Mention Classified Employees:
3. STUDENT AFFAIRS - Mrs. Lynda Fairly - No Items

4. ACADEMIC AFFAIRS - Mr. John Romo/Dr. Martin Bobgan

4.1 RECOMMEND APPROVAL OF FACULTY ENRICHMENT COMMITTEE GRANT PROPOSALS FOR SUMMER AND FALL 1994

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved the Summer and Fall 1994 Faculty Enrichment Grants as contained in the Attachment.

4.2 RECOMMEND APPROVAL OF POLICY ON ADMISSION PROCESS TO HEALTH TECHNOLOGY PROGRAMS

Upon motion by Ms. Livingston, seconded by Mrs. Powell, the Board unanimously approved the policy on Admission Process to Health Technology Programs as contained in the Attachment.

4.3 RECOMMENDED APPROVAL OF ADULT BASIC EDUCATION (ABE) PROGRAM APPLICATION FOR FUNDING

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved the Continuation Letter of Interest/Funding Application for the 1994-95 ABE Program administered by the Continuing Education Division as contained in the Attachment.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Ms. Livingston, seconded by Dr. Dobbs, the Board unanimously approved the Business Consent Items as contained in the Agenda and the Attachments to the Agenda.

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 30 (1993-94) AUTHORIZING ROUTINE INTERNAL TRANSFERS B94-095 THROUGH B94-142

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved adoption of Resolution No. 30 (1993-94) authorizing transfers as contained in the Attachment. The vote follows:
Ayes: Dr. Dobbs, Ms. Livingston, Mrs. Powell, Mr. Jarrott

Noes: None

Absent: Dr. Alexander, Mr. Luria, Mr. Villegas

Concur: Mr. Smith

b. ADOPTION OF RESOLUTION NO. 31 (1993-94) PROVIDING FOR 1993-94 BUDGET REVISIONS AND TRANSFERS

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved adoption of Resolution No. 31 (1993-94) authorizing 1993-94 budget revisions as contained in the Attachment. The vote follows:

Ayes: Dr. Dobbs, Ms. Livingston, Mrs. Powell, Mr. Jarrott

Noes: None

Absent: Dr. Alexander, Mr. Luria, Mr. Villegas

Concur: Mr. Smith

c. REJECTION OF ALL ORIGINAL BIDS AND ACCEPTANCE OF REBIDS #443 FOR DRAMA/MUSIC BUILDING H.V.A.C.

On April 14 four bids were received on the heating/ventilating/air conditioning (HVAC replacement) for the Drama/Music Building. Due to several irregularities and omissions, staff recommends all original bids be rejected.

The plans and specifications were modified, and the legal bidding process was begun again with appropriate ads, a mandatory job walk, etc. On May 5, three bids were received on the amended project. Staff recommends the low bidder be disqualified as non-responsive for two reasons:

1) The company did not attend the mandatory job walk as required.

2) The company had an interest in two bids which is specifically prohibited in the Instructions to Bidders (page II-2):

"2. BIDDERS INTERESTED IN MORE THAN ONE BID

No person, firm, or corporation shall be allowed to make or file or be interested in more than one bid for the same work unless alternative bids are called for. A person, firm or corporation that has submitted a sub-proposal to a bidder is not hereby disqualified from submitting a sub-proposal or quoting prices to other bidders."

7
Therefore, staff recommends acceptance of two bids and award of the contract to Cabrillo Mechanical and Sheet Metal as the lowest responsive bidder.

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved the rejection of the four original bids and acceptance of two rebids with award of the contract to Cabrillo Mechanical and Sheet Metal, Inc., in the amount of $349,900 for the Drama/Music HVAC.

5.3 BUSINESS INFORMATION ITEM

a. AWARD FROM INSTITUTIONAL AND MUNICIPAL PARKING CONGRESS FOR SBCC PARKING STRUCTURE, ARCHITECT: JERRY ZIMMER, ARCHITECTS WEST, Attachment 5.3-a

Dr. Hanson noted that Santa Barbara City College's Parking Structure had received an Honorable Mention in Category I of the Institutional and Municipal Parking Congress 1994 Award for Excellence in Parking Design and Program Innovation competition. The architect for the project was Mr. Jerry Zimmer, Architects West.

6. INFORMATION RESOURCES - Mr. Bill Hamre

6.1 PRESENTATION ON INFORMATION RESOURCES DIVISION

Over the past two years, the Information Resources Division has worked to implement SBCC’s Information Technology: Statement of Visions And Directions that was adopted in July 1991. Mr. Bill Hamre provided the Board of Trustees with an update of what has been accomplished over the past two years, a review of where we are now in relation to this technology plan, and a preview of strategic decisions and future initiatives that are fundamental to the effective use of technology in College operations. The presentation reviewed basic assumptions concerning budget limitations and the use of technology to increase efficiencies in College operations and to assist the institution in cost reductions, meeting increasing work load demands, and accommodating increasingly rapid change. A review was provided of the last four years’ investments in information technology within the institution, and plans, timelines, and potential costs for future information resources development within the College were outlined.

7. ADJOURNMENT

Upon motion by Mrs. Powell, seconded by Ms. Livingston, the Board unanimously approved adjournment at 5:40 p.m. setting the next Regular Meeting of the Board of Trustees on Thursday, May 26, 1994, at 4:00 p.m., in Room A-211.

APPROVED BY THE BOARD OF TRUSTEES ON May 26, 1994

[Signatures]

President, Board of Trustees
Superintendent/President
Secretary/Clerk of the Board