MINUTES
REGULAR MEETING OF THE BOARD OF TRUSTEES
SANTA BARBARA COMMUNITY COLLEGE DISTRICT

December 15, 1994

4:00 p.m. - REGULAR MEETING
Room A-211
Administration Building
Santa Barbara City College

1. GENERAL FUNCTIONS

1.1  CALL TO ORDER

The meeting was called to order by President Jarrott at 4:04 p.m. Mr. Jarrott addressed Board Members and the College community noting that serving as a Board Member for the College had been one of the most fulfilling experiences of his life. He will continue to work with the College as a Foundation Board Member.

Mr. Jarrott then passed the gavel to Dr. Alexander who expressed appreciation to Mr. Jarrott on behalf of the Board Members for his service on the Santa Barbara Community College District Board and particularly this past year while he has served as its President.

Dr. Alexander then welcomed to the Board of Trustees, Mr. Desmond O’Neill, who will be taking the oath of office at this meeting.

At this time, Dr. MacDougall on behalf of the Board of Trustees presented Miss Dorothy Taylor with a resolution and flowers honoring her on the occasion of her 90th birthday and her outstanding support to Santa Barbara City College.

Mrs. Janice Peterson presented Mr. Jarrott, on behalf of the Academic Senate, with a pewter mug for his service to Santa Barbara City College, and welcomed Mr. O’Neill to the Board of Trustees.

Upon motion by Mrs. Powell, seconded by Dr. Dobbs, the Board unanimously approved a 10-minute recess for Board Members and members of the College community to have an opportunity to say good-bye to Mr. Jarrott, welcome Mr. O’Neill, and congratulate Miss Dorothy Taylor.

1.2  ROLL CALL

Members present:

Dr. Kathryn Alexander, President
Dr. Joe Dobbs, Vice President
Ms. Joan Livingston
Mr. Eli Luria
Mr. Desmond O’Neill
Mrs. Joyce Powell (Left at 6:00 p.m.)
Mr. Luis Villegas (Left at 6:12 p.m.)
Ms. Jennifer Hammervold, Student Trustee (arrived at 4:12 p.m.)
Others present for all or a portion of the meeting:

Dr. Peter MacDougall, Supt/President and Secretary/Clerk to the Board of Trustees
Ms. Liz Auchincloss, Chair, Classified Council/President, CSEA
Mrs. Lynda Fairly, Vice President, Student Affairs
Mr. Bill Hamre, Assoc. Vice President, Information Resources
Dr. Charles Hanson, Vice President, Business Services
Mrs. Mary Griffith, Business Services Supervisor
Mr. Merv Lane, Associate Professor, English, Composition and Literature
Mr. Tom Lang, Student Senate
Mr. Richard LaPaglia, Student Activities Coordinator
Ms. Ann McGorty, Personnel Specialist
Mr. Dan Oroz, Vice President, Human Resources
Dr. Fernando Padilla, Dean, Academic Affairs
Mrs. Janice Peterson, President, Academic Senate
Mr. David Pickering, Controller
Mr. Bill Regis, Vice President, CSEA
Mr. John Romo, Vice President, Continuing Education
Miss Dorothy Taylor, Volunteer, SBCC Memorial Gardens
Dr. Jack Ullom, President, Instructors' Association
Ms. Michele Van Worneer, Guest, Loma Linda University

1.3 WELCOME

Dr. Alexander extended a cordial welcome to all present.

1.4 CLOSED SESSION - NONE

1.5 MINUTES OF REGULAR MEETING OF NOVEMBER 10, 1994

Upon motion by Dr. Dobbs, seconded by Mrs. Powell, the Board unanimously approved the Minutes of the Regular Meeting of November 10, 1994.

1.6 HEARING OF CITIZENS

Ms. Liz Auchincloss addressed the Board as President of CSEA and thanked Mr. Jarrott for his work on the Board of Trustees on behalf of the classified staff of the College. Dr. Dobbs, Ms. Livingston, and Mr. O'Neill were congratulated on their election outcomes.

1.7 COMMUNICATIONS

The following reports were presented to the Board of Trustees about various matters involving the District. No action was taken.

a. REPORT BY ACADEMIC SENATE - Mrs. Janice Peterson

Mrs. Peterson reported that the Academic Senate has submitted its recommendation on sabbatical leaves for 1995-96 and on new and replacement positions for tenure track faculty for the upcoming academic year. She noted that the decision-making in these areas was extremely difficult, since all requests were worthy of recommendation, but with the fiscal limitations of the College, not every request could be granted. The Academic Senate has also been actively involved in redesign efforts this past week with consultant, Mr. John Marrazzo. Mrs. Peterson closed her report with advice from Ebenezer Scrooge, "May we keep Christmas in our hearts all year long."
b. REPORT BY CLASSIFIED COUNCIL - Ms. Liz Auchincloss

Ms. Auchincloss reported on her attendance at the Community College League of California (CCLC) Conference in November, where classified staff, for the first time, were able to elect a Board for the Statewide Classified Senate. The President of the Statewide Classified Staff will now sit on the Community College League of California Board. Ms. Auchincloss noted that this will be her last report as Chair of Classified Council, and she thanked Ms. Ann McGorty for the help she has provided for the past two years, Ms. Nancy Baird who has typed the Classified Council Newsletter, and Ms. Chryfs Chaparro who has typed the Minutes of the meetings and has provided invaluable help during this two-year tenure. Elections for Classified Council and new members will be announced at the January Board meeting. Ms. Auchincloss also thanked Dr. Diana Sloane who originally hired Ms. Auchincloss in the Electronics Department. She expressed her appreciation to Dr. Sloane for her support these past five years and wished her well in her new position in Michigan.

Dr. Alexander thanked Ms. Auchincloss for her service on Classified Council.

c. REPORT BY ASSOCIATED STUDENTS - Mr. Matthias Smith

Mr. Smith noted the work of the Associated Students this past month highlighting the fundraising efforts with the Arts and Crafts Fair, developing a proposal for greater student activity in the All-Events Pass, and bringing entertainment in the form of bands and speakers to campus. One of the 1/2 hour segments of Boundless Opportunities which aired this past Fall was a Student Senate meeting and was well-received. Mr. Smith noted that Mr. Tom Lang has been selected as the new President of the Associated Students for the Spring semester. Mr. Lang has been working with College Planning Council this past semester.

Mr. Smith noted that this was his last meeting and he thanked administrators and instructors for their help and caring naming but a few: Mr. Richard LaPaglia, Mr. Bill Cordero, and Mrs. Janice Peterson. Mr. Smith stated he will be attending school in Paris.

Dr. Alexander thanked Mr. Smith for his work as the Associated Students President and Student Trustee and wished him well in his educational goals.

d. REPORT ON CURRENT EVENTS - Ms. Jo Bedard

Ms. Bedard reported that Sonic Sequences will be presented on December 16 in the Garvin Theatre, the College will be on winter break from December 24 through January 20, the Faculty and Classified Staff Inservice will be held on January 20 and will focus on Redesign, and Spring semester classes will begin on January 23, 1995.

e. REPORT ON CURRENT ISSUES - Dr. Peter MacDougall

Dr. MacDougall highlighted the following:

1. Thanked Matthias Smith for the service he has given to the College as President of the student body and Liz Auchincloss for her leadership on the Classified Council.
2. Recognized Mr. Len Jarrott on behalf of the College community for the excellence of his service on the Board of Trustees and welcomed Mr. Desmond O'Neill to the Trustee position.

3. The fiscal situation for the College since the last Board Meeting has been exacerbated from a -1.9 percent shortfall in property tax revenue to a -3.5 percent. This comes after three years of very unstable funding and amounts to $1 million less in funding for SBCC. In responding to this notice, Dr. MacDougall stated he has written to State Senator O'Connell and Assemblyman Firestone to come to the assistance of the community colleges by 1) communicating to the Governor the plight of the community colleges, and 2) sponsoring legislation to provide a backfill out of the State General Fund for the property tax revenue that is not materializing.

4. Enrollment figures are down for Spring 1995 by 6.2 percent and application figures are also down.

5. The Redesign effort is being addressed by many segments of the College community and a Pilot Project is officially underway under the leadership of Vice President Lynda Fairly and Dean Keith McLellan. Dr. MacDougall noted that the College will have a competitive environment in higher education that is unprecedented and the College will have to change just to try to maintain what we have.

6. The President's Holiday Reception was attended by approximately 350 community leaders from Santa Barbara and Dr. MacDougall thanked members of the College staff (HRC and Facilities and Operations) and the Foundation for SBCC in their efforts to make the Reception the success it was.

7. Dr. MacDougall expressed to Board Members that the strength and character of an organization are defined during down times and stated that the character of SBCC as evidenced by the way the College community (faculty, classified staff and administrators) has been performing is extremely strong.

1.8 GOVERNING BOARD

Ms. Livingston reported on the CCLC Conference and the various breakout sessions she attended noting that in all sessions, other colleges were looking to SBCC in a leadership role. She further noted the event she attended sponsored by the SBCC Small Business Assistance Center held in the B/C Forum to bring the business community together with the College and thanked Mr. Elye Pitts for his work on this. Ms. Livingston congratulated Dr. Dobbs and Mr. O'Neill on their reelection and election to the Board respectively and recognized Dr. Alexander, Mrs. Powell and Mr. Villegas, who were unopposed in this past election, for their good work on the Board.

a. APPOINTMENT OF GOVERNING BOARD MEMBERS

The Oath of Office was administered by Dr. Peter R. MacDougall, Secretary/Clerk to the Board of Trustees to the following:

Ms. Joan Livingston - Trustee Area #3 and Mr. Luis Villegas - Trustee Area #4 to new two-year terms, expiring in November 1996; and Dr. Kathryn Alexander - Trustee Area #4, Dr. Joe Dobbs - Trustee Area #3, Mr. Desmond O'Neill - Trustee Area #3, and Mrs. Joyce Powell - Trustee Area #1 to new four-year terms, expiring November 1998.
b. ELECTION OF PRESIDENT AND VICE PRESIDENT

Upon motion by Mr. Luria, seconded by Mrs. Powell, the Board unanimously elected Dr. Alexander as President of the Board of Trustees for 1995.

Upon motion by Mrs. Powell, seconded by Mr. Villegas, the Board unanimously elected Dr. Dobbs as Vice President of the Board of Trustees for 1995.

c. ESTABLISHMENT OF MEETING DATES, TIME AND PLACE

Upon motion by Mrs. Powell, seconded by Mr. Luria, the Board unanimously approved the regular meetings of the Board of Trustees be held on the second and fourth Thursdays of each month. Further, that the regular meetings will begin at 4:00 p.m., and will be held in Room A-211 of the Administration Building.

d. SUBCOMMITTEES FOR THE BOARD OF TRUSTEES FOR 1995

Upon motion by Mrs. Powell, seconded by Mr. Luria, the Board unanimously approved the proposed memberships for the subcommittees for the coming year as follows:

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<th>Educational Policies</th>
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<td>Joyce Powell, Chair</td>
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e. RECOMMEND APPROVAL OF RESOLUTION NO. 7 (1994-95) HONORING DR. DIANA SLOANE

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board unanimously approved adoption of Resolution No. 7 (1994-95) honoring Dr. Diana Sloane for 24 years of exemplary service to the Santa Barbara Community College District and congratulated her on her new position as Vice President of Academic and Student Services at Lake Michigan College, Benton Harbor, Michigan. The vote follows:

Ayes: Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mrs. Powell, Mr. Villegas, Dr. Alexander

Noes: None

Absent: None

Consent: Ms. Hammervold

f. RECOMMEND APPROVAL OF RESOLUTION NO. 8 (1994-95) HONORING MISS DOROTHY K. TAYLOR

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board unanimously approved adoption of Resolution No. 8 (1994-95) honoring Miss Dorothy K. Taylor on the occasion of her 90th birthday and for her distinguished and long-term association with Santa Barbara City College in the Environmental Horticulture Program. The vote follows:
Ayes: Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill, Mrs. Powell, Mr. Villegas, Dr. Alexander

Noes: None

Absent: None

Consent: Ms. Hammervold

2. PERSONNEL - Mr. Dan Oroz

2.1 PERSONNEL CONSENT ITEMS

Mrs. Mary Griffith, Business Services Supervisor, was recognized for her 25 years of service to the District by Mr. David Pickering who noted her enthusiasm, energy, knowledge of her work, and enjoyment of the challenges of her job. Mrs. Griffith is also a member of the American Business Women’s Association and is President-Elect of the Southern Section of the California Association of School Business Officials (CASBO). Mrs. Griffith was presented with a plaque by Dr. MacDougall on behalf of the Board of Trustees.

Upon motion by Dr. Dobbs, seconded by Mr. Luria, the Board unanimously approved the Personnel Consent Items as contained in the Agenda and the Attachment to the Agenda.

2.2 PERSONNEL ACTION ITEMS

a. RECOMMEND APPROVAL OF PERSONNEL BENEFITS FOR MEMBERS OF THE BOARD OF TRUSTEES

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board unanimously approved the policy for personnel benefits for members of the Board of Trustees effective July 1, 1994:

0120.3 In accordance with the provisions of Government Code 53201, any former member of the Board of Trustees who has completed at least one term (four-years) of office may at termination stay in the District's medical and dental plan providing the former member pays the full cost of benefit premiums.

3. STUDENT AFFAIRS - Mrs. Lynda Fairly

3.1 RECOMMEND APPROVAL OF CANDIDATES FOR THE ASSOCIATE IN ARTS DEGREE AND ASSOCIATE IN SCIENCE DEGREE

Upon motion by Dr. Dobbs, seconded by Mr. Villegas, the Board unanimously approved conferring upon each of the 199 candidates for the Associate in Arts degree and the 60 candidates for the Associate in Science degree the appropriate degrees subject to completion of the State and local requirements as contained in the Attachment.

3.2 RECOMMEND APPROVAL OF THE 1995-96 COLLEGE CALENDAR

Upon motion by Mr. Luria, seconded by Mr. O'Neill, the Board unanimously approved the 1995-96 College Calendar as contained in the Attachment.
3.3 RECOMMEND RATIFICATION OF SUBMISSION OF THE EXTENDED OPPORTUNITY PROGRAMS AND SERVICES (EOPS) PROGRAM PLAN FOR 1994-95 (Taken out of order)

Mr. Bill Cordero and Mr. Kevin Jeter presented an overview of the 1993-94 EOPS program noting that the Santa Barbara City College program is renowned and replicated throughout the State. There was an increase of 32 percent in students served through the program during 1993-94, and each of the 905 students in the program had an individual counseling appointment to the credit of Diane Williams-Hale. Sixty-six students transferred to four-year institutions, 44 students received an AA or AS degree and 11 students received certificates. Energies are being expended into counseling and providing students with advisement in order that these students achieve their educational objectives. Noted for their efforts were support staff, John Diaz, Sylvia Cortez, Pat Canning, Ana Jimenez and Cynthia Salazar.

Upon motion by Ms. Livingston, seconded by Mr. Luria, the Board unanimously approved the Extended Opportunity Programs and Services (EOPS) Project Plan for 1994-95 as contained in the Attachment.

3.4 RECOMMEND APPROVAL OF THE POLICY REVISIONS TO THE STUDENT PARTICIPATION IN COLLEGE GOVERNANCE STATEMENT

Upon motion by Mr. Luria, seconded by Mr. O'Neill, the Board unanimously approved the revisions to the Student Participation in College Governance Statement Policy as contained in the Attachment.

3.5 PROPOSED ADVANCED STUDENT POLICY

Upon motion by Mr. O'Neill, seconded by Dr. Dobbs, the Board unanimously approved the Advanced Student Policy as contained in the Attachment.

4. ACADEMIC AFFAIRS - Dr. Jack Friedlander/Mr. John Romo

4.1 SABBATICAL LEAVE REPORT (Taken out of order)

Ms. Debbie Mackie-Burke, Associate Professor/Counselor, reported on her sabbatical leave activities during the 1992-93 year. The three major goals for her sabbatical leave consisted of developing a knowledge in the area of career planning and career counseling, becoming more familiar with the local high schools' career planning efforts and with their programs and activities, and visiting other community colleges with model high school outreach programs which emphasized career planning activities and making recommendations for implementation at SBCC. In addition to accomplishing the above, Ms. Mackie-Burke also compiled a bibliography of readings on the changing student population and career development and planning; developed outlines for career planning presentations specific to the developmental stage of the high school student and the changing student population for use in outreach activities; local high school projected enrollments for 1993-97 were obtained to allow projections for future college-going rates of local high school students; information on underrepresented students in District high school and available college-going rate information were also examined; and a concept paper incorporating the outcomes of these experiences into recommendations for future SBCC high school relations activities was written. Ms. Mackie-Burke thanked the Board, Dr. MacDougall, Vice President Fairly, and Dean McLellan for the opportunity the sabbatical leave presented.
4.2 SABBATICAL LEAVE REPORT (Taken out of order)

Mr. Mervin Lane, Associate Professor, English, Composition and Literature, discussed his sabbatical leave project for 1992-93 noting that he was presenting this on his last formal day of teaching during his 30-year career. His leave consisted of rereading the last four novels of Henry James; compiling and making available to students a set of comprehensive notes of James' techniques, character portrayals, plot arrangements, images, and interpretation of concepts and ideas for each of the four major novels; making available to the English Division a complete set of notes for the four novels; offering a course entitled The World of Henry James at SBCC and it will also be offered through the Continuing Education Division during the upcoming Winter term; writing a 30-page paper entitled "Henry James and the Inner Life"; and upon being given an opportunity to reread, study and write on James, Mr. Lane noted that he received a great deal of personal enrichment in gaining greater familiarity and deeper appreciation for these four novels.

4.3 RECOMMENDED APPROVAL OF NEW COURSES, CONTINUING EDUCATION DIVISION, WINTER TERM 1995

Upon motion by Mr. Luria, seconded by Dr. Dobbs, the Board unanimously approved the new courses for Continuing Education's 1995 winter term as contained in the Attachment.

5. BUSINESS SERVICES - Dr. Charles Hanson

5.1 BUSINESS CONSENT ITEMS

Upon motion by Mr. Luria, seconded by Mrs. Powell, the Board unanimously approved the Business Consent Items as contained in the Agenda, Attachments and the Enclosure.

5.2 BUSINESS ACTION ITEMS

a. ADOPTION OF RESOLUTION NO. 9 (1994-95) AUTHORIZING INTERNAL TRANSFERS B95-033 THROUGH B95-058A

Upon motion by Mr. Luria, seconded by Dr. Dobbs, the Board unanimously approved adoption of Resolution No. 9 (1994-95) authorizing transfers as contained in the Attachment. The vote follows:

Ayes: Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill, Dr. Alexander

Noes: None

Absent: Mrs. Powell, Mr. Villegas

Consent: Ms. Hammervold

b. ADOPTION OF RESOLUTION NO. 10 (1994-95) PROVIDING FOR 1994-95 BUDGET REVISIONS AND TRANSFERS

Upon motion by Mr. Luria, seconded by Dr. Dobbs, the Board unanimously approved adoption of Resolution No. 10 (1994-95) authorizing 1994-95 budget revisions as contained in the Attachment. The vote follows:
Ayes: Dr. Dobbs, Ms. Livingston, Mr. Luria, Mr. O'Neill, Dr. Alexander

Noes: None

Absent: Mrs. Powell, Mr. Villegas

Consent: Ms. Hammervold

c. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR THE WEST CAMPUS PARKING LOT AND ROAD, BID #448

Upon motion by Mr. Luria, seconded by Mr. O'Neill, the Board unanimously approved acceptance of the bids and award of the contract to Lash Construction, the low bidder for a combined Base/Alternate A bid of $105,701 as contained in the Attachment.

d. ACCEPTANCE OF BIDS AND AWARD OF CONTRACT FOR LA PLAYA STADIUM RESTROOMS AND CONCESSION BUILDING, BID #449

On December 14, 1994, two bids were received on the La Playa Restrooms/Concession Building. The low bid from Carroll Construction Company (Santa Barbara) had two irregularities:

a. Contractor's Licensing Statement was not signed at the bottom.

b. Experience Statement was not filled out completely.

On advice of legal counsel:

a. The Contractor's Licensing Statement did not have to be signed at the bottom, since the company is not a corporation.

b. The Experience Statement, however, was required but was not filled out properly; therefore, the low bid is determined non-responsive.

Staff recommends acceptance of the second low bid by J.W. Bailey Construction in the amount of $291,767 (which excludes the deductive alternate of $12,000).

Upon motion by Mr. Luria, seconded by Mr. Villegas, the Board unanimously approved acceptance of bids and authorization to Dr. MacDougall to enter into a contract with J.W. Bailey of Santa Barbara for $291,767 for construction of the La Playa Restrooms/Concession Building dependent upon further review at the upcoming Facilities Committee meeting.

e. HANDICAPPED ACCESS/MAIN STAIRWAY, WEST CAMPUS - CHANGE ORDER NO. 5

Upon motion by Mr. Luria, seconded by Mr. O'Neill, the Board unanimously approved Change Order No. 5, Handicapped Access/Main Stairway, in the amount of $12,149.54, as described in the Attachment.
f. HANDICAPPED ACCESS/MAIN STAIRWAY, WEST CAMPUS - NOTICE OF COMPLETION

Upon motion by Mr. Luria, seconded by Mr. O'Neill, the Board unanimously approved filing the Notice of Completion for the Handicapped Access/Main Stairway project.

Dr. Hanson noted that Mr. Jerry Zimmer and the College will be acknowledged for design excellence for the Parking Structure at an upcoming awards ceremony and Dr. Hanson will be accepting the award on behalf of the College.

6. INFORMATION RESOURCES - Mr. Bill Hamre - No Items

7. ADJOURNMENT

Upon motion by Dr. Dobbs, seconded by Mr. O'Neill, the Board unanimously approved adjournment at 6:35 p.m., setting the next Regular Meeting of the Board of Trustees on Thursday, January 26, 1995, at 4:00 p.m., Room A-211. A Board Study Session will be held on Thursday, January 12, 1995.

APPROVED BY THE BOARD OF TRUSTEES ON January 26, 1995

[Signatures]
President, Board of Trustees
Superintendent/President
Secretary/Clerk of the Board